2021-2022 FAFSA Verification Worksheet
DEPENDENT Student

Student Information

_____   _____
First Name   Last Name   CSS ID#

_____   _____
Mailing Address   City   State   Zip

_____   _____
Date of Birth   Phone   Email

Household Information

Write the names of ALL household members below. Your parent's household, as it relates to the FAFSA, includes:

- **You**, even if you don't live with your parent(s).

- **Your parent(s) (and step-parent) who live together**
    - If your legal parents live in the same household, list both, even if they are unmarried.
    - If your parents are divorced, report information for the parent with whom you lived with the most during the past 12 months – **do not** include multiple households.
    - If your divorced parent is remarried, include your step-parent.

- **Your parent(s) other children - even if they do not live with your parent(s)**
    - If your parent(s) will provide more than half of their financial support from 7/1/21 through 6/30/22 **OR** the child would be required to provide your parent(s) information when applying for federal student aid.

- **Other people**
    - If they now live with your parent(s) **AND** your parent(s) currently provide more than half of their financial support and will continue to provide more than half of their financial support from 7/1/21 through 6/30/22. **Please call with questions: 218-723-6273.**

Write the names of ALL household members below. List the college name for any household member attending college <u>at least half-time</u> per semester/quarter who will be enrolled in a degree, diploma or certificate program.
Do not list a college for students still in high school taking PSEO or College in the Schools coursework.

Full Name	Age	Relationship to you	Attending college in 2021-2022? If so, where?
		Self	The College of St Scholastica
		Parent 1	Not applicable

Please visit **https://www.css.edu/admissions-and-aid/financial-aid/verification-process/** for more information about the verification process

Tax Filing Status

Student: Did you file a **2019** U.S. Federal income tax return?

☐ **Yes – complete Option 1**   ☐ **No – complete Option 2**

Parent(s): Did your parent(s) file a **2019** U.S. Federal income tax return?

☐ **Yes – complete Option 1**   ☐ **No – complete Option 2**

Option 1 for Tax Filers

☐ Check this box if you (student) completed the IRS Data Retrieval Tool (DRT) while filling out your FAFSA.

☐ Check this box if your parent(s) completed the IRS Data Retrieval Tool (DRT) while filling out your FAFSA.

Not sure if you completed the DRT when you filled out your FAFSA? Financial Aid can help: 218-723-6273.

If you/parent <u>have not</u> submitted tax information to our office via DRT, please choose **ONE** of the following options:
- Complete the IRS Data Retrieval Tool (DRT) via the FAFSA.gov website – **PREFERRED**
- Submit a **<u>signed</u>** copy of **2019** Federal tax return(s) and Schedule 1, 2, and/or 3 (if applicable)
- Request and submit 2019 tax return transcript(s) via the IRS.gov website

Option 2 for Non-Tax Filers

Student: Were you required to file a tax return in 2019?   ☐ Yes   ☐ No

1. Complete the grid below and submit copies of <u>all</u> 2019 W-2 forms issued by employer(s).
   - List every employer even if a W-2 wasn't issued.
   - If you did not earn wages in 2019, enter $0 in the Wages Earned field below.

Employer's Name	2019 Wages Earned
	$
	$

Parent(s): Were your parent(s) required to file a tax return in 2019?   ☐ Yes   ☐ No

1. Request and submit a Verification of Non-filing Letter from the IRS by visiting IRS.gov.

2. Complete the grid below and submit copies of <u>all</u> 2019 W-2 forms issued by employer(s).
   - List every employer even if a W-2 wasn't issued.
   - If you did not earn wages in 2019, enter $0 in the Wages Earned field below.

Name of Parent	Employer's Name	2019 Wages Earned
		$
		$
		$

Signature

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail or both. By signing this worksheet, we certify that all the information reported is true and correct. We authorize the CSS Financial Aid Office to make changes to my FAFSA as indicated above.

_____   _____
Student's Signature (must be handwritten – not typed)   Date

_____   _____
Parent's Signature (must be handwritten – not typed)   Date

Your 2021–2022 FAFSA has been selected for the verification process. The law says that before awarding Federal Student Aid, we must ask you to confirm the information reported on your FAFSA. We will compare your FAFSA with the information on this form and any other supplemental documents. If there are differences, your FAFSA information will be corrected by CSS. If applicable, a revised financial aid notification will be sent out after our office receives the corrected FAFSA results. St. Scholastica's full verification policy can be found at: http://www.css.edu/administration/financial-aid.html. **The FAFSA verification process must be completed before any financial aid can be paid to your student account for the 2021-2022 school year.**