The Online Bachelor of Science Program is for those who wish to earn a Bachelor’s Degree in Health Information Management and become eligible for the RHIA national examination.

**HIM Classes—Non HIT degreed students :**

- BIO 2110 Anatomy and Physiology I
- BIO 2120 Anatomy and Physiology II
- BIO 3020 Pathophysiology
- CIS 1007 Intro to Databases
- CIS 1008 Intro to Spreadsheets
- HIM 3311 Managing Human Resources
- HIM 2112 Fundamentals of HIM
- HIM 2101 Medical Language
- HIM 2101 Pharmacotherapeutics
- HIM 3132 Medicolegal Issues
- HIM 3211 Classification of Health Data: ICD-9-CM
- HIM 4231 Clinical Quality Management
- HIM 4232 Ambulatory Reimbursement Systems: CPT
- HIM 4520 Directed Practice

**All Students: (HIT degreed and non-HIT degreed)**

- HIM 4222 Clinical Data Management
- HIM 4315 Tools & Strategies of QM
- HIM 4411 HIS Strategies and Applications
- HIM 4421 Alternative Health Record Systems
- HIM 4423 Research Methods
- HIM 4530 Clinical Visits
- HIM 4540 Administrative Project
- HIM 4550 Management Affiliation *
- HSC 2203 US Health Care System
- PSY 3331 Statistics
- TRS 3311 Health Care Ethics
- CIS 3105 Management Information Systems
- CIS 3107 Database Modeling
- CIS 3108 Systems Analysis and Design
- HIM 4556 Senior Capstone Seminar**

*Professional Practice (internship) that is 2-3 weeks in length and is required for RHIA certification and degree completion

**Senior Capstone Seminar concludes the program and is held on our Duluth, MN campus in June each year

**General Education Requirements**

Each content area requires one course (4 semester credits is recommended) - unless otherwise designated

- Writing Composition
- Human (oral) Communications
- Cultural Diversity—*may be met in combination with another requirement*
- Social Sciences—*includes psychology, sociology, economics, political science or American Indian Studies*
- World Language—*requires a full year of college level language or 3 years of high school. American Sign Language is included*

- Literature
- Analytical Reasoning—*PSY 3331 Statistics meets this requirement*
- Natural Sciences—*Anatomy and Physiology meets this requirement*
- History
- Fine Arts
- Philosophy
- Religious Studies—*TRS 3311 Health Care Ethics meets this requirement*
- Upper Division Writing Intensive—*TRS 3311 Health Care Ethics meets this requirement*

Prospective students are encouraged to submit transcripts from previously attended colleges or universities for review. A complimentary transcript review will be provided to the student.
Accreditation:
- North Central Association of Colleges and Schools
- CAHIIM, the Commission on Accreditation of Health Informatics and Information Management Education

Course Format:
- Classes are offered on a 16 week semester schedule twice a year—September and January; summer semester is an abbreviated 8 week term
- Some classes are offered in an accelerated 8 week term during fall and spring semesters
- Distance based program with the majority of classes offered online
- Students have the option of up to five start dates
- Program concludes with Sr. Capstone Seminar component offered in Duluth, MN in June
- Challenge examinations as needed by individual students

Degree Requirements:
- 128 earned semester credits
- 32 semester credits earned through The College of St. Scholastica
- 42 upper division credits (numbered 3000 or above)

Admission Requirements:
- Applicants must have a high school diploma or GED
- Applicants must have successfully completed at minimum one semester of college with a cumulative GPA of 2.7 or above

To Apply:
- Complete the online application available at: https://magnus.css.edu:8000/pls/prod/bwskalog.P_DisLoginNon
- Submit official transcripts from all colleges and universities previously attended

RHIA Certification Test
- Nearly 100% passage rate

Tuition:
- $365/credit for both in state and out of state residents for 2008-2009 academic year
- $385/credit for both in state and out of state residents for 2009-2010 academic year
- Financial Aid available—apply online at www.fafsa.ed.gov
- Students should check various sources for financial assistance such as scholarships, employer-assisted education programs, FORE Scholarships through the American Health Information Management Association (AHIMA) and state HIM Associations

Contact the Online Admissions Office to speak with a recruiter for more information
Email: cssonline@css.edu
Phone: 866-870-6550