



**Contact
Information**

Applicants must use up-to-date application materials to ensure that all current admission requirements are met. Apply online https://magnus.css.edu:8000/pls/prod/bwskalogs_P_DisplLoginNon or contact the Office of Online Admissions at (866) 870-6550 or email cssonline@css.edu for new forms.

For information regarding Financial Aid, call (800) 447-5444, ext. 2260, and identify yourself as an online applicant.

For information regarding other payment options, call (800) 447-5444, ext 6134, and identify yourself as an online applicant.

**Admission
Requirements**

The RN to BS Online program will consider applicants who:

- Submit a completed Online Admissions Application form
- Have earned an associate's degree with a major in nursing from an accredited program prior to the program start.
- Submit all official transcripts of baccalaureate coursework.
- Have earned a cumulative GPA of 2.75 or higher
- Submit a copy of current registered nurse license from at least one state; eligibility for licensure in Minnesota.

Note: *Meeting minimal entrance requirements does not necessarily guarantee admission. Exceptions to minimal criteria may be made at the discretion of the admissions committee.*

**Foundational
Requirements**

All applicants to the RN to BS Online Nursing Program will need to fulfill the following requirements *prior to the start of the program*:

- Three to six months of experience as a registered nurse
- Current registered nurse license from at least one state; eligibility for licensure in Minnesota
- Associate of Arts Degree, MnTC, previous BA or BS degree or all General Education requirements must be met.

Upon acceptance into the RNBS Online Nursing Program Community Health Clinical course, students will need to:

- Annually submit proof of coverage by professional liability insurance (\$1 million for each occurrence)
 - Meet specific health requirements of the College and clinical agencies.
 - Physical examination by a licensed healthcare provider with physical assessment skills.
 - Annual Mantoux test or chest x-ray.
 - Annually pass a state-mandated criminal background check for all Minnesota nursing students prior to first day of Community Health Clinical Course.
 - Submit a copy CPR certification
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**U.S. Permanent
Resident Alien**

U.S. permanent resident alien applicants must:

- Present an official notarized copy of green card.
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**Priority
Consideration**

The deadline for priority consideration for fall term is August 1, spring term is December 1 and summer term is April 1. Review of completed application files will continue until all open seats for the program are filled.

International Applicants

All applications must be received no later than 90 days prior to the beginning of the starting term. Students will be notified in writing of their admissions status as soon as possible after the committee review.

An international applicant is any candidate who is not a:

- U.S. citizen.
- U.S. permanent resident alien.
- Permanent resident of the Northern Mariana Islands
- Permanent resident of the Trust Territory of the Pacific Islands.

In addition to the program requirements, international applicants must:

- Have a required English language translation or all transcripts, including transcript grading system.
- Submit a TOEFL examination or the Michigan Test score, which is required of all international applicants and applicants whose primary language is not English. A minimum TOEFL score of 550 on the paper-based test, 213 on the computer-based test or 79-80 on the internet-based test is required. A minimum Michigan Test score of 80 is required.
- Submit a completed International Student Finance Statement form with current bank statement(s) showing evidence of adequate funds to cover one year's tuition.
- Make a minimum deposit of U.S. \$500. Without this deposit, the Immigration and Naturalization Form I-20A cannot be completed and the international applicant cannot enter the United States.
- Submit an affidavit of support (INS Form I-134) for students with U.S. sponsors.
- Present the applicant's passport and/or current visa in addition to the I-94 card (for applicants already in the United States).
- Submit documentation of enrollment in a current private or national health insurance plan or enrollment in a St. Scholastica health insurance plan.
- Submit proof of current immunization for tetanus, diphtheria, and MMR (measles, mumps, rubella).
- Have a required English language evaluation when the applicant's primary language is not English.

Note: Upon acceptance, international applicants will need to provide information concerning marital status and children in order to complete the INS-I210 form.

Application Checklist

Complete the following steps to be considered for acceptance into the RNBS Online Nursing Program. Submit all application materials to the Online Admissions office. Review of completed application files will continue until all open seats for the program are filled.

- Step 1: Submit your completed RNBS Online Admissions
- Step 2: Request all official transcripts from colleges and universities previously attended, be sent to The College of St. Scholastica Online Admissions office.
- Step 3: Submit a copy of current registered nurse license from at least one state.
- Step 4: Submit a copy of current CPR certification.
- Step 5: Discuss financing your education with the Office of Financial Aid early in the application process by calling 1-800-447-5444, ext. 2260
- Step 6: Upon completion of the application process, a decision regarding your acceptance will be made.

Return application materials to:

***The College of St. Scholastica
Office of Online Admissions
1200 Kenwood Avenue
Duluth, MN 55811-4199***