

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
ARTICULATION AGREEMENT  
BETWEEN**

**ALEXANDRIA TECHNICAL AND COMMUNITY  
COLLEGE  
AND  
THE COLLEGE OF ST. SCHOLASTICA**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Alexandria Technical and Community College, 1601 Jefferson St, Alexandria, MN 56308, (hereinafter sending institution), and The College of St. Scholastica, 1200 Kenwood Avenue, Duluth, MN 55811, (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an Associate of Science (AS) in Business Transfer Pathway (hereinafter sending program), and the receiving institution has established a Bachelor of Arts (BA) in Business Management (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

**Transfer of Credits**

- A. The receiving institution will accept 60 credits from the sending program. A total of 68 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 2/1/2019 and shall remain in effect until the end date of 2/1/2024 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 08/1/2023 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

## PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Alexandria Technical and Community College	The College of St. Scholastica
Program name	Business Transfer Pathway	Business Management
Award Type (e.g., AS)	AS	BA
Credit Length	60	128
CIP code (6-digit)	52.0101	52.0201
Describe program admission requirements (if any)		Cumulative GPA of at least a 2.0 for admission to the college.

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate Transferology encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ENGL 1410 Composition I	1	3	General elective		3	
COMM 1415 Public Speaking	1	3	General Elective		3	
Goal 3 course: BIOL1410, BIOL1411, BIOL 1413, BIOL1416, BIOL1417, BIOL1419, BIOL1430, BIOL 1450, BIOL1452, CHEM1406, CHEM1410, CHEM1500, CHEM1505, or PHYS1407 (3 or more credits)	3	3	Veritas Conceptions Natural Science general education requirement		3	
MATH 1420 College Algebra	4	3	MATH 1111 College Algebra		3	Equiv
MATH 1445 Intro to Statistics	4	3	Math Gen Ed		3	
ECON 1420 Intro to Macroeconomics	5,8	3	ECN 2280 Principles of Macroeconomics		3	Equiv
ECON 1430 Introduction to Microeconomics	5	3	ECN 2230 Principles of Microeconomics and Veritas Conceptions Social Science general education requirement		3	Equiv
PHIL 1445 Ethics	6,9	3	Veritas Conceptions Philosophy gen ed		3	
Goal 6 course	6	3	TBD at time of transfer		3	
ENGL 1420 Composition II	3	3	ENGL 1420 will fulfill the ENGL 1110 First Year Composition (Veritas Foundations general education requirement)		3	
<b>MnTC/General Education Total</b>		<b>30</b>				

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

**Special Notes, if any:**

Students should select MNTC courses as noted above to meet some of the general education categories for the College of St. Scholastica's General Education program referred to as Veritas. The Veritas requirements for transfer students are noted below.

*Foundations courses:* First Year Composition, Interpersonal Communication, Math

*Pathways areas (Conceptions or Integrations level courses):* Natural Science, History, Social Sciences, Literature, Fine Arts, Philosophy, Religious Studies, and Open Pathway

The Veritas general education requirements include a mix of Conceptions courses (typically lower division 1000-2000 level) and Integrations courses (upper division 3000-4000 level). Integrations courses must be completed at the College of St. Scholastica and are intended to be writing intensive. Students may transfer in much of the coursework for Veritas, however, they must complete two Integrations courses (8 credits) at the College of St. Scholastica. The Business Management BA curriculum includes two Integrations course – MGT 3150 and MGT 3354. Most of the remaining Veritas General Education requirements can be met with approved transfer courses. General Education transfer information is available in the course notes area on the Transferology website at [www.transferology.com](http://www.transferology.com).

While the College of St. Scholastica does not require the completed Minnesota Transfer Curriculum (MnTC) for admission, St. Scholastica does accept the MnTC to fulfill the Veritas General Education requirements except for a religious studies course and one St. Scholastica Integrations course. The religious studies requirement may be fulfilled by an approved transfer course. Integrations may be fulfilled by MGT 3150 or MGT 3354 in the Business Management BA curriculum. Students are encouraged to consult with a CSS advisor to discuss the best options for satisfying the St. Scholastica Veritas General Education requirements.

Please note that students admitted as first-year students must also complete the Dignitas requirement and the Language requirement unless otherwise exempt.

Grades earned must be a C or better for transfer. For an evaluation of transfer credit an official transcript must be sent directly to The College of St. Scholastica.

**SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other**

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
ACCT 2000 Principles of Accounting I	4	ACC 2210 Principles of Financial Accounting	4	Equiv
ACCT 2010 Principles of Accounting II	4	ACC 2220 Principles of Managerial Accounting	4	Equiv
BUS 2200 Business Law	3	MGT 4160 Legal Aspects of Management	3	Equiv
BUS 2220 Principles of Management	3	MGT 2120 Principles of Management	3	Equiv
ECON 1420 Intro to Macroeconomics	(3)	ECN 2280 Principles of Macroeconomics	(3)	Equiv
ECON 1430 Intro to Microeconomics	(3)	ECN 2230 Principles of Microeconomics	(3)	Equiv
ITEC 1430 Introduction to Computer	3	General Elective	3	
MATH 1420 College Algebra	(3)	MTH 1111 College Algebra	(3)	Equiv
MATH 1445 Intro to Statistics	(3)	Math gen ed course	(3)	
MKTG 2525 Principles of Marketing	3	MKT 2320 Principles of Marketing	3	Equiv
Restricted electives	10	General Elective credits	10	
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>30</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>	

**SECTION C - Remaining University (receiving) Requirements**

course prefix, number and name	Credits
CIS 3205 Information Systems	4
FIN 3420 Financial Management	4
MGT 3130 Quantitative Methods	4
MGT 3150 Management Communications (fulfills major requirement and can also be applied toward the upper division Integration credit requirement)	4
MGT 3240 HR Management	4
MGT 4170 Strategic Management	4
MGT 3354 Management Ethics (fulfills major requirement and can also be applied toward the upper division Integration credit requirement)	4
Upper Division Management Electives	12
Interpersonal Communication*	2
Literature*	4
History*	4
Fine Arts*	4

Religious Studies	4
University unrestricted elective credits not counted elsewhere	10
<b>Total Remaining University Credits<sup>2</sup></b>	<b>68</b>

**Special Notes, if any:**

\*The College of St. Scholastica also accepts the Minnesota Transfer Curriculum (MnTC) as satisfying the Veritas general education requirements except for the religious studies requirement and one Veritas Integrations course. Integrations may be fulfilled by MGT 3150 and MGT 3354 in the Business Management BA curriculum.

The following minimum College requirements must be met for the bachelor's degree:




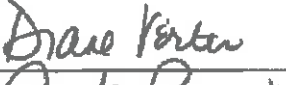

1. Satisfactorily complete a minimum of 128 semester credits including:
  - Forty-two upper-division credits (numbered 3000 or above).
  - A major program as stipulated by a department or advisor.
  - Achieve a minimum GPA of 2.0 in the major as well as an overall "C" average.
2. Fulfill the residence requirement:
  - The last 32 credits before graduation must be earned at The College of St. Scholastica.
  - A minimum of 16 credits must be earned in a major field at The College of St. Scholastica.
  - Cross-registered courses may count toward residence; CLEP and Portfolio Assessment credits must be earned before the final 32 credits.
3. Complete the general education requirements. Requirements for some majors are more stringent than these minimums.
4. The maximum number of physical education credits that can count toward graduation is 8.

<sup>2</sup> At least 42 of the required credits for the baccalaureate degree shall be at the upper-division level.

**SECTION D - Summary of Total Program Credits**

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	30		
Major, Emphasis, Unrestricted Electives or Other	30		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>60</b>
		<b>Remaining credit to be taken at the university (receiving institution)</b>	<b>68</b>
		<b>Total Program Credits</b>	<b>128</b>

**Special Notes, if any:**

College	Name	Signature	Date
President	Dr. Laura Urban		2-21-19
Interim Executive Vice President of Academic & Student Affairs	Gregg Raisanen		2-15-19
University	Name	Signature	Date
President	Dr. Colette Geary		2-14-19
Vice President for Academic Affairs	Dr. Diane Vertin		2-13-19
Academic Dean	Dr. Rick Ravoir		2-13-19
DARS Encoder			

Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.