

Articulation Agreement

Between

Health Information Technology A.A.S. and Health Information Management B.A.

Sending institution **Central Arizona College**

Receiving institution **The College of St. Scholastica**

Statement of Purpose

This agreement has been entered into by **Central Arizona College** and **The College of St. Scholastica**. The purpose of this agreement is to facilitate credit transfer and provide a smooth transition from one related degree program to another. It is further recognized that the attached appendix or appendices shall describe the program of study at Central Arizona College required for admission eligibility to The College of St. Scholastica in the Health Information Management Program. This agreement identifies all required and equivalent courses at each institution.

Terms and Conditions of Credit Transfer:

Transfer students will be held to the same standards and criteria for admission to a major degree sequence as are The College of St. Scholastica students.

Requirements that must be completed before attending The College of St. Scholastica:

- **Associate in Applied Science degree** in Health Information Technology.

Applicants accepted must fulfill the graduation requirements of the granting institution as identified in Appendix A.

Articulation Implementation and Agreement Review

The Chief Academic Officer or designee of each collaborating institution shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

Central Arizona College is responsible for updating The College of St. Scholastica of any curriculum changes to ensure the continuation of this agreement. The faculty and appropriate administrators from each institution will meet at least once every two years or as necessary to assess all aspects of this agreement. The outcome will be the continuation of or changes to the Articulation Agreement, curriculum, and /or degree plans as necessary.

This agreement becomes effective on Nov. 1, 2013 and remains in effect for five years and then will be re-evaluated, terminated, or amended by either party with prior written notice.

Sending Institution

D. Helmich
Central Arizona College
Dr. Doris Helmich, President

10/17/13
Date

James D. Moore
Central Arizona College
Dr. James Moore, VP of
College Affairs

10/15/13
Date

Receiving Institution

L. Goodwin
The College of St. Scholastica
Dr. Larry Goodwin, President

9/30/13
Date

Bembo
The College of St. Scholastica
Dr. Beth Domholdt, VP for
Academic Affairs

9/30/2013
Date

APPENDIX A

Memorandum of Cooperation between Central Arizona College and The College of St. Scholastica (CSS).

Transfer Articulation Agreement for Associate in Applied Science (AAS) degree in Health Information Technology Program. This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which courses can be used to meet program prerequisites as well as general education, major and program, and graduation requirements.

Health Information Management

Major Admission Requirements at CSS:

1. Cumulative GPA of 2.7 (on a 4.0 scale) or permission from Health Information Management Department.
2. Maintain a 2.7 GPA throughout the program.
3. A minimum of a "C" (2.0) in all courses required by the major department.
4. Completion of an application to the HIM major.
5. Each department reserves the right to select the applicants with the best qualifications from those who meet minimum criteria.

College Graduation Requirements

1. A minimum of 128 semester credit hours (or its equivalent) must be earned.
2. The general education core or its equivalent must be completed.
3. The requirements of the major program selected must be completed.
4. The last 32 semester credit hours of the degree plan must be fulfilled through CSS credits.
5. 42 of the total 128 semester credits needed for graduation must be at the upper division (junior and/or senior level courses).
6. A 2.0 minimum GPA is required for graduation. (2.7 GPA for HIM department courses)

Program Articulation Plan

**Receiving Institution
Courses/Credits**

1. A.A.S. in Health Information Technology
2. General Education credits needed

accepting credits according to
St. Scholastica Policy

Interpersonal Communication	2 cr.
Cultural Diversity elective- cat. 1	4 cr.
World Language elective- cat. 3	0-8 cr.
Literature elective- cat. 4	4 cr.
History elective- cat. 7	4 cr.

3. Only courses with a grade of "C" or better will be accepted for credit.

4. **Major Course Equivalencies**

**Sending Institution
Courses/Credits**

**Receiving Institution
Courses/Credit**

CBA 114A MS Access- Basic 1 cr.
CBA 113A MS Excel- Basic 1 cr.
CIS 120 Survey of Computer Info Systems 3 cr.
BIO 201 Human Anatomy and Physiology I 4 cr.
BIO 202 Human Anatomy and Physiology II 4 cr.
HPM 173 Pathophysiology 3 cr.
HPM 162 Basic Pharmacology for Health
Occupations 3 cr.
HCC 116 Medical Terminology Accelerated 3 cr.
HIM 115 Health Information Technology I 3 cr.
HIM 117 Health Information Technology II 3 cr.
HIM 121 Legal Aspects of Health Information 2 cr. &
HCC 111 Healthcare Law and Ethics 2 cr.
HIM 138 ICD Coding 3 cr. & HIM 139 ICD Coding
Procedures and ICD-10 2 cr.
HIM 200 Healthcare Reimbursement 2 cr.
HIM 205 Healthcare Statistics and Research 2 cr. &
HIM 210 Supervision and Quality 2 cr.
HIM 158 CPT Coding 3 cr.
HIM 208 Advanced Coding 2 cr.
HIM 215 Health Information Systems 3 cr.
HIM 160 Health Information Technology Seminar
2 cr. & HIM 275Q Health Information
Technology Practicum 4 cr.

CIS 1007 Introduction to Databases 2 cr.
CIS 1008 Introduction to Spreadsheets 2 cr.
CIS 3105 Management Information Systems 4 cr.
BIO 2110 Vertebrate Anatomy/Physiology I 4 cr.
BIO 2120 Vertebrate Anatomy/Physiology II 4 cr.
BIO 3020 Pathophysiology 4 cr.

HIM 2102 Pharmacotherapeutics 1 cr.
HIM 2101 Medical Language 3 cr.
HIM 2110 Concepts & Principles of HIM 2 cr.
HIM 2111 HIM Technologies in Practice 2 cr.

HIM 3132 Medicolegal Issues 4 cr.

HIM 3211 Classification of Health Data 4 cr.
HIM 4222 Clinical Data Management 3 cr.

HIM 4231 Clinical Quality Management 4 cr.
HIM 4232 Ambulatory Reimbursement Systems 1 cr.
HIM elective 2 cr.
HIM 4411 HIS Strategies & Applications 3 cr.

HIM 4520 Directed Practice 2 cr.

5. **General Education Course Equivalencies**

ENG 101 or ENG 121 Written Communication 3 cr.
COM 100 or 206 Oral Communication 3 cr.
Arts and Humanities
Social and Behavioral Sciences
MAT 101 level or higher, or BUS 101

ENGL 1110 Composition 4 cr.
CTA 1100 Public Speaking 2 cr.
Fine Arts elective
Social Science elective
Analytical Reasoning elective

6. Complete the following at The College of St. Scholastica

- a. General education requirements as needed if did not complete. 0-26 cr.
(listed in #2)
- b. Health Information Management Program requirements:
- | | |
|---|-------|
| HSC 2203 U.S. Health Care System | 4 cr. |
| CIS 1205 Technology Ethics | 4 cr. |
| CIS 3107 Database Modeling | 4 cr. |
| CIS 3108 Systems Analysis and Design | 4 cr. |
| PSY 3331 Statistics | 4 cr. |
| HIM 4315 Management Tools & Strategies | 4 cr. |
| HIM 4421 Alternative Health Record Sys. | 2 cr. |
| HIM 4423 Applied Research in HIM | 2 cr. |
| HIM 4550 Management Affiliation | 4 cr. |
| HIM 4556 Seminar | 2 cr. |
- c. Upper Division Writing TRS 3311 Religious Perspectives on Health Care Ethics 4 cr.