

**Articulation Agreement**  
Between  
**Health Information Technology A.A.S. and Health Information Management B.S.**  
Sending institution **Wisconsin Indianhead Technical College**  
Receiving institution **The College of St. Scholastica**

**Statement of Purpose:**

This agreement has been entered into by **Wisconsin Indianhead Technical College** and **The College of St. Scholastica**. The purpose of this agreement is to facilitate credit transfer and provide a smooth transition from one related degree program to another. It is further recognized that the attached appendix or appendices shall describe the program of study at Wisconsin Indianhead Technical College required for admission eligibility to The College of St. Scholastica in the Health Information Management Program. This agreement identifies all required and equivalent courses at each institution.

**Terms and Conditions of Credit Transfer:**

The evaluation and transfer of earned college credits shall be in full compliance with all other State and Federal education policies pertaining to undergraduate credit transfer. Current students and graduates who have earned degrees, certificates, or diplomas from Wisconsin Indianhead Technical College shall be eligible for credit evaluation under the terms of this Agreement. Program-specific requirements and/or required courses are listed and defined in **Appendix A** of this agreement.

Transfer students will be held to the same standards and criteria for admission to a major degree sequence as are The College of St. Scholastica students.

Requirements that must be completed before attending The College of St. Scholastica to implement this agreement:

- **Associate in Applied Science degree** in Health Information Technology.

Applicants accepted must fulfill the graduation requirements of the granting institution as identified in **Appendix A**.

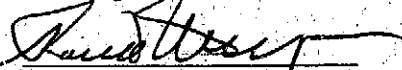
## Articulation Implementation and Agreement Review

The Chief Academic Officer or designee of each collaborating institution shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

Wisconsin Indianhead Technical College is responsible for updating The College of St. Scholastica of any curriculum changes to ensure the continuation of this agreement. The faculty and appropriate administrators from each institution will meet at least once every two years or as necessary to assess all aspects of this agreement. The outcome will be the continuation of or changes to the Articulation Agreement, curriculum, and /or degree plans as necessary.

This agreement becomes effective on 6/1/13 and remains in effect for five years and then re-evaluated or until terminated or amended by either party with prior written notice.


Sending Institution



Wisconsin Indianhead  
Technical College  
President

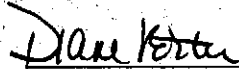
6/10/2013  
Date

Receiving Institution



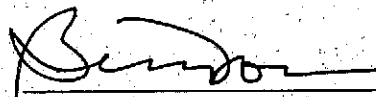
The College of St. Scholastica  
President

2/20/13  
Date



Wisconsin Indianhead  
Technical College  
Vice President of Academic  
Affairs

6/6/2013  
Date



The College of St. Scholastica  
Vice President for Academic  
Affairs

02/25/2013  
Date

## **APPENDIX A**

### **Memorandum of Cooperation between Wisconsin Indianhead Technical College and The College of St. Scholastica (CSS)**

Transfer Articulation Agreement for Associate of Applied Science (AAS) degree in Health Information Management. This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which courses can be used to meet program prerequisites as well as general education, major and program, and graduation requirements.

#### **Health Information Management Major Admission Requirements at CSS under the 2011-2013 catalog:**

1. Cumulative GPA of 2.7 (on a 4.0 scale).
2. Minimum of a 'C' grade in all prerequisite courses.
3. Application and acceptance to the Health Information Management program.

#### **CSS College Graduation Requirements:**

1. A minimum of 128 semester credit hours (or its equivalent) must be earned.
2. The general education core or its equivalent must be completed.
3. The requirements of the major program selected must be completed.
4. The last 32 semester credit hours of the degree plan must be fulfilled through CSS credits.
5. 42 of the total 128 semester credits needed for graduation must be at the upper division (junior and/or senior level courses).
6. A 2.0 minimum GPA is required for graduation.

**Program Articulation Plan**

- 1. A.A.S. in Health Information Technolgy
- 2. General Education credits needed

**Receiving Institution  
Courses/Credits**

Accepting 44-47 cr. according to St. Scholastica Policy

World Language elective- cat. 3 0-8 cr.  
Literature- category 4 4 cr.  
Analytical Reasoning-category 5 2 cr.  
Natural Science- cat. 6 4 cr.  
History- category 7 4 cr.  
Fine Arts elective- cat. 8 4 cr.  
Philosophy elective- cat. 9 4 cr.  
Religious Studies- cat. 10 4 cr.

- 3. Only courses with a grade of "C" or better will be accepted for credit.

4. **Major Course Equivalencies**

**Sending Institution  
Courses/Credits**

10-103-129 Introduction to MS Office 1 cr. &  
10-103-151 MS Excel A 1 cr.  
10-530-160 Healthcare Infomatics 4 cr;  
10-806-177 General Anatomy and Physiology 3 cr.  
10-530-182 Human Disease for the Health Professions  
3 cr. & (Need dissection lab)

10-501-101 Medical Terminology 1 3 cr  
10-530-194HIM Organizational Resources 2 cr.  
10-530-197 ICD Diagnosis Coding 3 cr. &  
10-530-199 ICD Procedure Coding 2 cr.  
10-530-184 CPT 3 cr.  
10-530-181 Introduction to the Health Record 1 cr.  
10-530-176 Health Data Management 2 cr. &  
10-530-177 Healthcare Statistics & Research  
10-530-178 Healthcare Law & Ethics  
10-530-161 Health Quality Management  
10-530-196 Professional Practice 1 3 cr.

**Receiving Institution  
Courses/Credits**

CIS 1008 Introduction to Spreadsheets 2 cr.  
HIM 4411 HIS Strategies & Applications 2 cr.

BIO 2110 Vertebrate Anatomy/Physiology I 4 cr. &  
BIO 2120 Vertebrate Anatomy/Physiology II 4 cr.  
HIM 2101 Medical Language 3 cr.  
HIM 4315 Management Tools & Strategies 4 cr.

HIM 3211 Classification of Health Data 4 cr  
HIM 4232 Ambulatory Reimbursement Systems 1 cr.  
HIM 2110 Concepts and Principles of HIM 2 cr.

HIM 2111 HIM Technologies in Practice 2 cr.  
HIM 3132 Medicolegal Issues 4 cr.  
HIM 4231 Clinical Quality Management 4 cr.  
HIM 4520 Directed Practice 2 cr.

5. **General Education Course Equivalencies**

10-801-195 Written Communication 3 cr.  
10-530-199 Oral/Personal Communication 3 cr.  
10-809-172 Race, Ethnic and Diversity Studies 3 cr.  
10-530-177 Healthcare Statistics and Research 2 cr.

ENG 1110 First Year Composition 4 cr.  
CTA 1102 Human Communication 4 cr.  
Cultural Diversity &  
Social Science elective credit (Cat. 2) 4 cr.  
Analytical Reasoning (partial credit)

**6. Complete the following at The College of St. Scholastica**

- a. General education requirements as needed if did not complete. As needed
- b. Health Information Management Program requirements:
- |                                                                                                                        |       |
|------------------------------------------------------------------------------------------------------------------------|-------|
| Need Dissection Lab                                                                                                    |       |
| BIO 3020 Pathophysiology                                                                                               | 4 cr. |
| CIS 1007 Intro to Databases                                                                                            | 2 cr. |
| CIS 3105 Management Information Systems                                                                                | 4 cr. |
| CIS 3107 Database Modeling                                                                                             | 4 cr. |
| CIS 3108 System Analysis & Design                                                                                      | 4 cr. |
| HIM 2102 Pharmacotherapeutics                                                                                          | 1 cr. |
| HIM 3311 Managing Human Resources                                                                                      | 4 cr. |
| HIM 4222 Clinical Data Management                                                                                      | 3 cr. |
| HIM 4421 Alternative Health Record Sys.                                                                                | 2 cr. |
| HIM 4555 Professional Practice Placement (Internship)                                                                  | 4 cr. |
| HIM 4556 Seminar                                                                                                       | 2 cr. |
| HIM 4423 Applied Research in HIM                                                                                       | 3 cr. |
| HSC 2203 US Health Care System                                                                                         | 4 cr. |
| PSY 3331 Statistics                                                                                                    | 4 cr. |
| TRS 3311 Health Care Ethics OR<br>CIS 1205 Technology Ethics OR<br>ENG 3364/MGT 3150 Management Communication: Written | 4 cr. |
- c. Upper Division Writing Elective (recommended ENG 3364) 4 cr.