

Transfer Guide for Health Information Management Kennebec Valley Community College

The table below lists the requirements for The College of St. Scholastica's Health Information Management major and the equivalent or substitution courses that can be transferred from Kennebec Valley Community College.

The College of St. Scholastica HIM major requirements are noted in the first column.	Kennebec Valley Community College equivalent or substitution courses are noted in the second column.
BIO 2005 Essential Anatomy & Physiology	BIO213 Anatomy and Physiology I (4 cr) BIO214 Anatomy and Physiology II (4 cr)
BIO 3005 Concepts of Pathophysiology HIM 2102 Pharmacotherapeutics	BIO216 Pathophysiology and Principles of Pharmacology for the Health Professional (3 cr)
HIM 2101 Medical Language	MAS121 Medical Terminology (3 cr)
PSY 3331 Statistics	MAT120 Introductory Statistics (3 cr)
HIM 2110 Concepts & Principles of HIM HIM 2111 HIM Technologies in Practice	HIT101 Intro. To Health Information Technology (3 cr)
HIM 3132 Medicolegal Issues	HIT132 Legal, Ethical, and Regulatory Issues (3 cr)
HIM 3211 Classification of Health Data: ICD coding	HIT136 Introduction to Coding and Classification (3 cr) HIT138 Revenue Cycle and Reimbursement Systems (3 cr) ICD-10-CM/PCS Coding and Classification Systems (4 cr) CPT-4 Coding (4 cr)
HIM 4231 Clinical Quality Management	HIT212 Quality Improvement (3 cr) HIT211 Health Data Collection (3 cr)
HIM 4315 Management Tools and Strategies	HIT210 Management Concepts for Health Care Organizations (3 cr)
HIM 4520 Directed Practice	Directed Practice II (4 cr)
The following HIM major requirements do not have an equivalency available at the Community College. HIM 4222 Clinical Data Management (3 credits) HIM 4415 Health Data Analytics (4 credits) HIM 4421 Alternative Health Record Systems (2 credits) HIM 4423 HIM Research Methods (3 credits) HIM 4555 Professional Practice Placement (4 credits) HIM 4556 Seminar in Health Information Management (2 credits) HSC 2203 U.S. Health Care System (4 credits) CIS 1001 Computer Science Principles (4 credits) CIS 3107 Database Modeling (4 credits) CIS 3108 Systems Analysis and Design (4 credits) CIS 3205 Management Information Systems (4 credits) CIS 4108 Project Management (2 credits)	Courses that do not have an equivalency available at the community college will be completed at The College of St. Scholastica.

General Education Requirements

In addition to completing the courses required for the major, students must also complete the College of St. Scholastica's general education requirements referred to as Veritas. Students may transfer in much of the coursework for Veritas, however, they must complete two courses at The College of St. Scholastica (CSS) that fulfill the Integrations requirement. Integrations courses are upper division courses that are intended to be writing intensive. The Veritas requirements for transfer students are noted below along with transfer courses that meet each requirement.

First Year Composition Course: ENG 101 College Composition (included in the HIM AAS program).

Interpersonal Communication Course: COM 104 Intro to Communications or COM 105 Interpersonal Communications (included in the HIM AAS).

Math Course: Met with Statistics required for the HIM BS program.

Natural Science Course: Met with BIO 213 and BIO 214 Anatomy and Physiology I & II (included in the HIM AAS program).

History Course: HIS 111, HIS 112, HIS 212, or HIS 214

Fine Arts: ART 111, ART 114, MUS 101, MUS 109, or MUS 117

Social Sciences Course: PSY 101 Intro to Psychology (included in the HIM AAS program).

Literature Course: ENG 121, ENG 212, ENG 214, ENG 216, or ENG 220

Philosophy Course: PHI 110

Open Pathway Course: Can be completed at The College of Saint Scholastica.

Religious Studies Course: Can be completed at The College of Saint Scholastica.

This guide applies to the 2018-2019 academic year and is subject to the college catalog in effect at the time of admission to the College. Students admitted as first-year students at the Duluth Campus must also complete the Dignitas and language requirements unless otherwise exempt.

Health Information Management Program

The College of St. Scholastica's Health Information Management degree is designed to shape not only your career path, but the delivery of healthcare itself. Since launching its first bachelor's HIM program back in 1934 when the industry was referred to as Medical Records, St. Scholastica has remained at the forefront as medical records technology has evolved and developed. St. Scholastica offered the first bachelor's distance program, the first online master's in HIM and the first master's program accredited by CAHIIM.

The B.S. in HIM program is offered in a fully online format. The College offers curriculum options for RHIT's with experience in the field and for those with no prior HIM experience.

The College of St. Scholastica Health Information Management Program Benefits

- Esteemed faculty participate in active research and grants, bringing their experience directly to students
- Faculty helped write the HIM textbook used in many programs nationwide
- CAHIIM-accredited 100 percent online program
- Upon completion of this program, students are eligible to sit for the RHIA exam

Transferring to The College of St. Scholastica

The College of St. Scholastica accepts credits in transfer to satisfy major requirements as noted in this guide. Grades earned must be a C or better for transfer. To transfer credits an official transcript must be sent directly to the College.

Career Opportunities

The healthcare industry is booming and the use of Electronic Health Record (EHR) software nationwide has increased the need for qualified HIM professionals. The U.S. Bureau of Labor Statistics predicts a 22 percent growth rate over the next decade for HIM and related careers.

Requirements for Admission to the Health Information Management Program

- High school diploma or GED
- Cumulative GPA of at least 2.0 for entrance into the college
- Cumulative GPA of at least 2.7 for entrance into the program

Note: Meeting minimum entrance requirements does not guarantee admission to the major. The College may still consider applicants with a lower GPA through a special status committee; contact an admissions counselor to learn more.

St. Scholastica Graduation Requirements

- Minimum 128 semester credits earned
- Minimum 42 upper division credits (at or above the 3000 level)
- Last 32 credits taken at The College of St. Scholastica, 16 credits in the major
- Complete the requirements for general education and your major
- Meet all GPA requirements for the major
- Maximum number of PED credits that can count toward graduation is 8

Program Start Dates

The College offers two fall starts, two spring starts and a summer start. The following application deadlines apply to each start; early submission is encouraged. Applications completed after the following deadlines will be submitted for the subsequent term.

- Fall: Aug. 5
- Fall mid-term: Sept. 30
- Spring: Dec. 9
- Spring mid-term: Feb. 17
- Summer: April 21

Additional information can be found online at go.css.edu/BS-HIM.