

## **Articulation Agreement**

Between

**Associate in Arts or Minnesota Transfer Curriculum and Health Information Management**

**BA**

Sending institution **Lake Superior College**

Receiving institution **The College of St. Scholastica**

### **Statement of Purpose**

This agreement has been entered into by **Lake Superior College** and **The College of St. Scholastica**. The purpose of this agreement is to facilitate credit transfer and provide a smooth transition from one related degree program to another. It is further recognized that the attached appendix or appendices shall describe the program of study at Lake Superior College required for admission eligibility to The College of St. Scholastica in the Health Information Management Program. This agreement identifies all required and equivalent courses at each institution.

### **Terms and Conditions of Credit Transfer:**

The evaluation and transfer of earned college credits shall be in full compliance with MnSCU policies and all other State and Federal education policies pertaining to undergraduate credit transfer. Current students and graduates who have earned degrees, certificates, or diplomas from Lake Superior College shall be eligible for credit evaluation under the terms of this agreement. Program-specific requirements and/or required courses are listed and defined in Appendix A of this agreement.

Transfer students will be held to the same standards and criteria for admission to a major degree sequence as are The College of St. Scholastica students.

Requirements that must be completed before attending The College of St. Scholastica:

- The **Minnesota Transfer Curriculum or Associate in Arts** with a religious studies course or equivalent (Students will be taking TRS 3311 Health Care Ethics at CSS). Students meeting this requirement will have satisfied The College of St. Scholastica's lower division general education credit requirements.

Applicants accepted must fulfill the graduation requirements of the granting institution as identified in Appendix A.

## Articulation Implementation and Agreement Review

The Chief Academic Officer or designee of each collaborating institution shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

Lake Superior College is responsible for updating The College of St. Scholastica of any curriculum changes to ensure the continuation of this agreement. The faculty and appropriate administrators from each institution will meet at least once every two years or as necessary to assess all aspects of this agreement. The outcome will be the continuation of or changes to the Articulation Agreement, curriculum, and /or degree plans as necessary.

This agreement becomes effective on \_\_\_\_\_ and remains in effect for 2 years and then re-evaluated or until terminated or amended by either party with prior written notice.

Sending Institution

Receiving Institution

\_\_\_\_\_  
Lake Superior College  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
The College of  
St. Scholastica  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lake Superior College  
Vice President of Academic  
Affairs

\_\_\_\_\_  
Date

\_\_\_\_\_  
The College of  
St. Scholastica  
Vice President for Academic  
Affairs/Dean of Faculty

\_\_\_\_\_  
Date

## **APPENDIX A**

### **Memorandum of Cooperation between Lake Superior College (LSC) and The College of St. Scholastica (CSS).**

Transfer Articulation Agreement for Associate in Arts or Minnesota Transfer Curriculum (AA or MNTC). This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which courses can be used to meet program prerequisites as well as general education, major and program, and graduation requirements.

#### **Health Information Management Major Admission Requirements at CSS:**

1. Maintenance of a 2.7 overall GPA (on a 4.0 scale).
2. Minimum of a 'C' grade in all prerequisite courses.
3. Application to Health Information Management program.

#### **College Graduation Requirements**

1. A minimum of 128 semester credit hours (or its equivalent) must be earned.
2. The general education core or its equivalent must be completed.
3. The requirements of the major program selected must be completed.
4. The last 32 semester credit hours of the degree plan must be fulfilled through CSS credits.
5. 42 of the total 128 semester credits needed for graduation must be at the upper division (junior and/or senior level courses).
6. A 2.0 minimum GPA is required for graduation.

#### **Health Information Technician**

Articulation Students who have an Associate of Applied Science degree and who have completed the Minnesota Transfer curriculum or Associate in Arts are exempt from the CSS general education credit requirements except for an upper division intensive writing course and religious studies requirement that is met by TRS 3311 Health Care Ethics that must be completed at CSS.



**Program Articulation Plan**

**Receiving Institution  
Courses/Credits**

1. **Minnesota Transfer Curriculum credits or Associate in Arts credits** Credits as taken
2. **Only courses with a grade of C or better will be accepted for credit.**
3. **Pre-Professional Requirements:**

<b><u>Sending Institution Courses/Credits</u></b>	<b><u>Receiving Institution Courses/Credits</u></b>
CIS 1400 & 1401 Introduction to Computers & Computer Literacy	CIS 1005 Computer Information Systems
BIOL 1130 General Biology of Organisms	BIO 1120 Animal Biology
BIOL 1140 or 1150 Anatomy & Physiology I	BIO 2110 Vertebrate Anatomy and Physiology I
BIOL 1141 or 1160 Anatomy & Physiology II	BIO 2120 Vertebrate Anatomy and Physiology II
STAT 2210 General Statistics	PSY 3331 Statistics
MKTG 2770 Principles of Management and Supervision	HIM 3311 Human Resource Management

**4. Complete the following with advisement through The College of St. Scholastica**

Required on-line pre-requisite courses:

CIS 3105 Management Information Systems	4 cr
HSC 2203 US Health Care Systems	4 cr.
TRS 3311 Health Care Ethics	4 cr.

Independent Study options:

BIO 3020 Pathophysiology	4 cr.
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On-line options:

CIS 3107 Database Modeling	4 cr.
CIS 3108 Systems Analysis & Design	4 cr.

**5. Complete the following at The College of St. Scholastica**

a. General education requirements as needed if did not complete the Minnesota Transfer Curriculum or Associate in Arts

b. Health Information Management Program requirements:

HSC 4423 Health Care Issues	2 cr.
HIM 2101 Medical Language	3 cr.
HIM 2102 Introduction to Pharmacotherapeutics	1 cr.
HIM 2112 Fundamentals of Health Information Management	4 cr.
HIM 3132 Medicolegal Issues	4 cr.
HIM 3211 Classification of Health Data	4 cr.
HIM 4231 Clinical Quality Management	4 cr.
HIM 4232 Ambulatory Reimbursement Systems	1 cr.
HIM 4222 Clinical Data Management	3 cr.
HIM 4315 Management Tools & Strategies	4 cr.
HIM 4411 HIS Strategies & Applications	2 cr.
HIM 4421 Alternative Health Record Sys.	2 cr.
HIM 4555 4555 Professional Practice Placement (Internship)	8 cr.
HIM 4556 Seminar	2 cr.

c. Upper Division Writing Elective (recommended ENG 3364)