Articulation Agreement

Between

Medical Administrative Specialist A.A.S. and Health Information Management B.A.

Sending institution Wisconsin Indianhead Technical College
Receiving institution The College of St. Scholastica

Statement of Purpose:

This agreement has been entered into by Wisconsin Indianhead Technical College and The College of St. Scholastica. The purpose of this agreement is to facilitate credit transfer and provide a smooth transition from one related degree program to another. It is further recognized that the attached appendix or appendices shall describe the program of study at Wisconsin Indianhead Technical College required for admission eligibility to The College of St. Scholastica in the Health Information Management Program. This agreement identifies all required and equivalent courses at each institution.

Terms and Conditions of Credit Transfer:

The evaluation and transfer of earned college credits shall be in full compliance with all other State and Federal education policies pertaining to undergraduate credit transfer. Current students and graduates who have earned degrees, certificates, or diplomas from Wisconsin Indianhead Technical College shall be eligible for credit evaluation under the terms of this Agreement. Program-specific requirements and/or required courses are listed and defined in Appendix A of this agreement.

Transfer students will be held to the same standards and criteria for admission to a major degree sequence as are The College of St. Scholastica students.

Requirements that must be completed before attending The College of St. Scholastica to implement this agreement:

- Associate in Applied Science degree in Medical Administrative Specialist.

Applicants accepted must fulfill the graduation requirements of the granting institution as identified in Appendix A.
Articulation Implementation and Agreement Review

The Chief Academic Officer or designee of each collaborating institution shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

Wisconsin Indianhead Technical College is responsible for updating The College of St. Scholastica of any curriculum changes to ensure the continuation of this agreement. The faculty and appropriate administrators from each institution will meet at least once every two years or as necessary to assess all aspects of this agreement. The outcome will be the continuation of or changes to the Articulation Agreement, curriculum, and/or degree plans as necessary.

This agreement becomes effective on _____________ and remains in effect for two years and then re-evaluated or until terminated or amended by either party with prior written notice.

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<tr>
<th>Sending Institution</th>
<th>Receiving Institution</th>
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<tr>
<td>Wisconsin Indianhead Technical College President Date</td>
<td>The College of St. Scholastica President Date</td>
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<tr>
<td>Wisconsin Indianhead Technical College Vice President of Academic Affairs Date</td>
<td>The College of St. Scholastica Vice President for Academic Affairs Date</td>
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APPENDIX A

Memorandum of Cooperation between Wisconsin Indianhead Technical College and The College of St. Scholastica (CSS)

Transfer Articulation Agreement for Associate of Applied Science (AAS) degree in Health Information Management. This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which courses can be used to meet program prerequisites as well as general education, major and program, and graduation requirements.

Health Information Management Major Admission Requirements at CSS under the 2005-2007 catalog:

1. Cumulative GPA of 2.7 (on a 4.0 scale).
2. Minimum of a ‘C’ grade in all prerequisite courses.
3. Application to Health Information Management program.

CSS College Graduation Requirements:

1. A minimum of 128 semester credit hours (or its equivalent) must be earned.
2. The general education core or its equivalent must be completed.
3. The requirements of the major program selected must be completed.
4. The last 32 semester credit hours of the degree plan must be fulfilled through CSS credits.
5. 42 of the total 128 semester credits needed for graduation must be at the upper division (junior and/or senior level courses).
6. A 2.0 minimum GPA is required for graduation.
1. A.A.S. in Medical Administrative Specialist
   - Accepting 44-47 cr. according to St. Scholastica Policy

2. General Education credits needed
   - World Language elective- cat. 3 2-8 cr.
   - Literature- category 4 4 cr.
   - History- category 7 4 cr.
   - Fine Arts elective- cat. 8 4 cr.
   - Philosophy elective- cat. 9 4 cr.
   - Natural Science- cat. 6 4 cr.
   - Religious Studies- cat. 10 4 cr.
   *Public Speaking 2 cr.

3. Only courses with a grade of “C” or better will be accepted for credit.

4. **Major Course Equivalencies**

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<th>Sending Institution Courses/Credits</th>
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5. **General Education Course Equivalencies**

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<tr>
<td>10-801-195 Written Communication 3 cr. 10-801-196 Oral/Interpersonal Communication 3 cr. 10-809-172 Race, Ethnic and Diversity Studies 3 cr.</td>
<td>Composition 4 cr. CTA 1101 Interpersonal Communication 2 cr. Cultural Diversity &amp; Social Science elective credit (Cat. 2) 4 cr.</td>
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**Recommended:** (optional general education equivalency that can be taken at WITC)

*10-801-198 Speech 3 cr. CTA 1100 Public Speaking 2 cr.*
6. Complete the following at The College of St. Scholastica

a. General education requirements as needed if did not complete. As needed

b. Health Information Management Program requirements:
   - BIO 3020 Pathophysiology 4 cr.
   - CIS 3105 Management Information Systems 4 cr.
   - CIS 3107 Database Modeling 4 cr.
   - CIS 3108 Systems Analysis and Design 4 cr.
   - HIM 3132 Medicolegal Issues 4 cr.
   - HIM 4231 Clinical Quality Management 4 cr.
   - HIM 4222 Clinical Data Management 3 cr.
   - HIM 4315 Management Tools & Strategies 4 cr.
   - HIM 4411 HIS Strategies & Applications 2 cr.
   - HIM 4421 Alternative Health Record Sys. 2 cr.
   - HIM 4555 Professional Practice Placement (Internship) 8 cr.
   - HIM 4556 Seminar 2 cr.
   - HSC 2203 US Health Care System 4 cr.
   - HSC 4423 Health Care Issues 2 cr.
   - PSY 3331 Statistics 4 cr.
   - TRS 3311 Health Care Ethics 4 cr.

c. Upper Division Writing Elective (recommended ENG 3364) 4 cr.