Transfer Student Checklist

Before you can begin at St. Scholastica, you will have a variety of tasks to complete and forms to fill out. To help guide you through the process, we have created a Transfer Student Checklist. Print this form and keep it handy – it will help you on your journey!

- **Transcripts** – Make sure that we have received all official transcripts from all post secondary institutions attended. If you are currently in school, make sure to have your final transcript sent when the grading period is over.
- **FAFSA Completed**
- **Enrollment Fee**
- **On-line Orientation Completed**
- **Registered for On-Campus Orientation**
- **Accessed Banner Web Account**
- **Parking Permit or waiver completed**
- **Medical Insurance Waiver Form (if needed)**
- **Immunization Forms**
- **FERPA form completed**
- **Contacted Academic Advising Office** to register for classes
- **Register for Classes**
- **Saints Alert**
- **Accessed email account**
- **Chose Meal Plan (if needed)**
- **Placement Exams (optional)**
- **Tuition Payment**
- **CSS Student Mailbox**
- **Reserved Textbooks (optional)**
- **Student ID (On-campus)**