



The College of
St. Scholastica

Duluth Campus

2012

**Safety and Security
Information Report**

The information in this brochure is provided in compliance with the Crime Awareness and Campus Security Act (CACSA) of 1990 and the Higher Education Opportunity Act (Public law 110-315). Please be aware that these offenses are only those that the law requires colleges to report. Sadly, no community is immune to crime and that is also true of our campus. Incidents such as petty theft and vehicle break-ins do occur on campus. Even though CACSA 1990 does not require reporting these “less serious” crimes, the College administration believes that it is important to do so to ensure that everyone takes proper precautions to prevent such occurrences.

The College believes it is important that members of our campus community view this data realistically and remain vigilant to the possibility of criminal activity on campus. We ask that everyone make use of the security awareness and crime prevention programs mentioned in this brochure and report suspicious persons or activities to the Security Department. If you become the victim of crime on campus, please report this as soon as possible to campus security. Not only may the criminal be apprehended, but your report might also save someone else from being victimized.

Questions or concerns about any of the policies or procedures outlined herein may be directed to the Safety and Security Manager (218) 723-6387 mturner@css.edu or to the Vice President for Student Affairs (218) 723-6167 slyons@css.edu.

About The College of St. Scholastica

The College of St. Scholastica is an independent private, college in the Catholic Benedictine tradition. It has been called a “hidden gem” by the Washington Post and is consistently recognized for excellence by U.S. News & World Report magazine, whose 2012 “America’s Best Colleges” ranks St. Scholastica in the Top Tier of regional universities in the Midwest. St Scholastica educates more than 4,000 men and women and offers more than 40 undergraduate, 22 intercollegiate athletics programs and more than 70 extracurricular offerings. The 216-acre Duluth campus is on a ridge overlooking Lake Superior and is considered by many to be the state’s most beautiful setting for scholarship.

Campus Security Department

The mission of Campus Security is to consistently seek and find ways to promote and preserve a safe and secure environment, and to deliver quality security and community safety services in a professional and sensitive manner. Campus Security recognizes that a campus law enforcement agency can only operate at its maximum potential with the supportive input from the people it serves. Through a variety of services offered and through community oriented programs, we strive to meet the needs of the members of the campus community. Campus Security is dedicated to providing leadership and services consistent with the missions and values of the college, and supports the community’s efforts to ensure a safe and secure environment.

St. Scholastica employs a contract uniformed security service that provides well-trained, professional security officers that provide 24-hour surveillance of the campus buildings and grounds, crime prevention and emergency response to the campus community. Our security personal are trained in a variety of areas related to their function on campus including emergency first aid/CPR/AED’s, emergency response, patrol techniques, customer service, and other areas related to their responsibilities. Our officers do not have law enforcement authority (i.e. powers of arrest), but our college maintains a positive professional relationship with the Duluth Police Department and federal law enforcement.

Campus Security office - located on the ground floor of Tower Hall in room 19

Non-emergency contact number – (218) 723-5937

Emergency contact number – (218) 723-6175

Campus Safety

Campus Security encourages all students and college community members to be fully aware of the safety issues on the campus and to take action to prevent and to report illegal and inappropriate activities. Personal awareness and applying personal safety practices are the foundation of a safe community.

Reporting of Crimes or Emergencies

Members of the St. Scholastica community are urged to notify the Security Department immediately of any criminal activity or other emergency that they may observe on campus by calling (218) 723-6175. There are also emergency telephones located near the entrances of parking lots 1, 2, 5, 6, 6A, 13, 15, 16, 17 and in the back area of parking lot 1. To view our campus parking map, <http://www.css.edu/About/Maps-and-Directions/Parking-Map.html>. These telephones are connected directly to the Security Department and should be used to report any emergency, suspicious activity or to request an on-campus escort. Free on-campus telephones also are located in strategic locations on campus, such as the entry halls of each residence facility, all apartments and residence hall rooms, and in public areas of all academic buildings.

Campus Crime Reporting Hotline: This is a confidential reporting process that allows the campus community to report any criminal activity. Calls to this Hotline can only be made from an on-campus telephone by calling extension 4357 (H.E.L.P.).

Access to Campus Facilities

Somers Hall, which is a coeducational residence facility, is equipped with deadbolt locks and locking windows in all rooms. All entrances are controlled by an automated card access system. **After hours, visitors must enter through the main entrance and register at the information desk.** All exits are alarmed and monitored by the campus operator, who is located at the information desk. If a door gets propped open, it is electronically reported to the operator, who is on duty 24 hours a day, 365 days a year. The apartment buildings Pine, Maple, Willow, Birch, Cedar Hall, Kerst Hall and Scanlon Hall are secured card access buildings and are locked 24 hours a day. Visitor access is achieved by calling the host from the telephone in each main entrance. Each of the 12 Grove apartments has a private exit door leading to the outside. These apartments are also equipped with deadbolt locks and locking windows.

St. Scholastica offers many activities and programs which are open to the public. For the most part, the campus and its buildings (excluding residential facilities) are open to the general public during the business hours.

Maintenance and Security of Campus Facilities

Campus Security working with the Facilities Services Department inspects campus facilities and grounds regularly making repairs and responding to reports of potential hazards such as malfunctioning locks, exit doors, broken windows, and lighting concerns. The college has established a maintenance call-in program to respond to any concerns that develop during non-business hours.

Security Awareness and Crime Prevention

It is the goal of The College of St. Scholastica to take a preventive rather than reactive approach to reducing crimes. The primary approach to accomplishing this goal is the College's crime prevention program. This program is based upon the dual concepts of eliminating or minimizing criminal opportunities, and encouraging students, faculty and staff to be responsible for their own security and the security of others. The following is a list of crime prevention programs and projects employed by The College of St. Scholastica.

- **Escort Program:** Security officers provide dusk-to-dawn on-campus escorts to students, faculty, staff and guests. Call extension 6175 or use the direct call emergency telephones.
- **New Student Orientation:** Welcomes new students into our community, sets expectations for behaviors based on our values, and all students to respect others.
- **Residence Hall and Apartment Security:** Crime awareness and prevention presentations are made to students living on campus.
- **Emergency Telephones:** Emergency telephones are located near the entrances of parking lots 1, 2, 5, 6, 6A, 13, 15, 16, 17 and in the back area of parking lot 1. To view our campus parking map, please go to: <http://tour.css.edu> and click on Main Campus, then on Layers.
- **Operation Identification:** The engraving of driver's license numbers or other owner-recognized numbers on items of value is promoted in student residence facilities.
- **Inspections:** Inspections of exterior lighting and exterior doors and grounds are conducted by the Security Department on a regular basis. Work orders are generated to address any deficiencies noted.
- **Sexual Assault Awareness, Education and Prevention:** The College provides a confidential Sexual Assault Support Team, and sexual violence awareness education and prevention presentations are made each year to the campus community.

- **Campus Crime Reporting Hotline:** This is a confidential reporting process that allows the campus community to report any criminal activity. Call extension 4357 (H.E.L.P.).
- **Controlled Access:** Access to Somers Hall, Somers Suites, Cedar Hall, Kerst Hall and Scanlon Hall is controlled by an automated card access system.
- **Saints Alert – (Rapid Emergency Notification System):** The College of St. Scholastica has implemented a Web-based system that allows communication via cell phone voice and text messages, emails, and-line phones (which includes all classrooms), PDA's and the Web. This is used in emergency situations demanding communication as near to immediate, and comprehensive in reach, as possible, such as natural or man-made disasters, severe weather, or crime events.
- **Timely warning Alerts:** Notice is given to the campus community of any criminal activities on campus that might affect the safety of others. This is done by posting notices throughout the campus using the campus e-mail announcements. Timely warnings are used in situations calling for communications that are timely but are not crisis-based, such as theft issues, vehicle break-ins, planned power outages, temporary parking changes on campus, and the like.
- **Daily Crime and Fire Logs:** In accordance with federal requirements, the College's Daily Crime and Fire Logs are posted outside the Campus Security Office (Tower 19) for review.
- **CCTV:** The College is using closed circuit television (CCTV) to monitor the entrances to our student housing facilities and public use areas in our educational facilities in order to deter crime and to assist the College in providing for the security and safety of individuals and property of the College community.

Emergency Response and Notification

The College encourages all community members who become aware of any threat or dangerous situation, to immediately call 911 and Campus Security at (218) 723-6175.

When Campus Security receives a report, security personnel will respond immediately to evaluate and mitigate the situation. Depending on the situation, and when warranted, security will request the local authorities to respond. Upon confirmation of a significant emergency or dangerous situation posing an immediate threat to the campus community, without delay and taking into account the safety of the campus community, the College will determine the content of an emergency message and initiate an immediate notification through Saints Alert to the campus community; unless issuing the notification would compromise efforts to assist victims, contain the event, or otherwise mitigate the emergency as determined by the professional judgment of responsible authorities.

The college tests its Saints Alert twice per academic year, once each semester.

The following positions oversee the dissemination of the Saints Alert messages:

- Communication Specialist for Web Marketing
- Executive Director of Marketing, Communications and Media Relations
- Director of Facilities Services
- Safety and Security Manager
- Telecommunications Manager
- Vice President of Finance

Timely Warning Alerts

Efforts are made to provide timely warning notifications to the campus community about campus crime and crime related problems. When circumstances warrant, the Safety and Security Manager prepares security alerts and electronically distributes them to the entire campus community, thus providing timely warning of significant events with the potential for affecting the campus community. Additionally, special printed security alerts are prepared and distributed either selectively or throughout the campus.

Missing Person Notification Policy

Any individual who believes that a currently enrolled St. Scholastica student is missing should immediately contact the Campus Security office. Following receipt of this information, campus security will commence an investigation working with the Office of Residential Life/Housing and the Vice President for Student Affairs/Dean of Students. Should the investigation result in the conclusion that the student is missing, and has been missing for 24 hours, security will notify the Duluth Police Department as well as the student's emergency contact within a span of time not to exceed 24 hours from the time the student was determined to be missing.

To view the entire Missing Person Policy, go to: <http://www.css.edu/missingpersons.xml>

Drug and Alcohol Policies

Guided by our heritage and values, the college is committed to an environment that supports individual and community wellbeing and growth. Our alcohol policies reflect this commitment. The college implements multiple programs and services to maintain and improve every student's opportunity to fully participate in this community without negative consequences from miss use of alcohol by self or others.

Statement of Alcohol Use: The use of alcoholic beverages is a right that the State of Minnesota extends to those persons who are 21 years of age or older. As an independent educational institution, the College extends the same right to members of the community who are of legal drinking age under strict conditions. The College asserts that inappropriate behavior is not excused by consumption of alcoholic beverages and will hold students and guests accountable for actions performed under the influence of alcohol. This includes actions both on and off campus that violate the rights or property of the members of the St. Scholastica community. Those individuals who abuse the right to responsible drinking are subject to disciplinary action.

The College is committed to providing resources, counseling, education, and other opportunities to create a responsible and low risk environment. On-campus counseling and information regarding alcohol or other drug concerns are available through the Student Center for Health and Well-Being and the Human Resources Office.

For more specific information about the College's alcohol policy, violations, and sanctions for violations of the alcohol policy, see the Student Handbook located on-line at: www.css.edu/studenthandbook/

Statement on Drugs Other Than Alcohol: The College of St. Scholastica does not condone the illegal use, possession, sale, manufacture, or distribution of drugs, including prescription drugs, or actions involving drugs, which may involve medical or psychological hazards to individuals, or actions involving drugs that may lead to interference with the rights and privileges of others.

Sexual Violence Statement

The College of St. Scholastica is committed to the creation and maintenance of an environment for students, faculty and staff that is fair, humane, responsible, and suited to a religiously oriented institution. The College of St. Scholastica will not tolerate any form of sexual violence or harassment directed against any member of the College community and will take action to provide remedies when such violence or harassment is discovered. It is the policy of the College to abide by the federal and state laws that prohibit sexual harassment, intimidation and coercion. For more specific information about the College's sexual assault policy, see the Student Handbook located on-line at: www.css.edu/studenthandbook/

The College of St. Scholastica's response to sexual violence is implemented in three areas:

- The Office for Civil Rights Title IX Requirements
- Sexual Harassment Policies
- Sexual Assault Policies

The Office for Civil Rights Title IX Requirements:

Title IX of the Department of Education Amendments of 1972 prohibits discrimination on the basis of sex.

The primary Title IX Coordinator for The College of St. Scholastica is:

Coordinator:

Steve Lyons, Vice President of Student Affairs
slyons@css.edu, (218) 723-6167, Tower Hall 2145

Minnesota Sex Offender Registry

Access to sex offender information for the state of Minnesota is provided to the public as the result of the Jacob Wetterling Registration Act, which was passed by the United States Congress, and Megan's Law, which requires states to release relevant information about registered offenders to protect the public.

<http://www.doc.state.mn.us/level3/SearchResults.asp?SearchType=City&City=ST.+PAUL>

<http://www.megans-law.net/Minnesota-Megans-Law.asp>

<http://www.doc.state.mn.us/>

Campus Map:

Duluth's main campus map: <http://www.css.edu/About/Maps-and-Directions/Main-Campus-Map.html>

Crime Statistics

The College of St. Scholastica believes that an informed citizen is better able to take steps to avoid being a crime victim. The following statistics of incidents reported to Campus Security are provided for your information in compliance with the Crime Awareness and Campus Security Act of 1990 and the Higher Education Opportunity Act (Public law 110-315).

OFFENSE	ON CAMPUS			**RESIDENTIAL FACILITIES			NONCAMPUS			PUBLIC PROPERTY		
	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	3	0	0	1	0	0	2	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	3	4	2	3	4	1	0	0	0	0	0	0
MOTOR VEHICLE THEFT	1	0	0	0	0	0	0	0	0	1	0	0
ARSON	1	2	0	1	2	0	0	0	0	0	0	0
LIQUOR LAW ARRESRTS	17	17	15	15	12	0	0	0	0	0	0	0
LIQUOR LAW REFERRED FOR DISCIPLINARY ACTION	169	181	128	169	181	98	0	0	0	0	0	0
DRUG LAW ARRESTS	0	1	0	0	1	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	5	2	0	5	2	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0

**** CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMN ARE INCLUDED IN THE ON-CAMPUS CATEGORY**

Hate Crimes Statistics

OFFENSE	ON CAMPUS			**RESIDENTIAL FACILITIES			NONCAMPUS			PUBLIC PROPERTY		
	2010	2011	2012	2010	2011	2012	2009	2010	2011	2010	2011	2012
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0
OTHER CRIMES INVOLVING BODILY INJURY	0	0	0	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	0	0
LARCENY	0	0	0	0	0	0	0	0	0	0	0	0
DESTRUCTION OF PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	1	1	0	1	1	0	0	0	0	0	0

Hate Crime Definition: A criminal offense committed against persons, property or society that is motivated, in whole or in part, by an offender's bias against an individual's or a group's perceived race, religion, ethnic/national origin, gender, age, disability or sexual orientation.