



Academic Records, 1200 Kenwood Avenue, Duluth, MN 55811  
Phone: 218-723-6129 Email: registrar@css.edu

**NAME CHANGE**

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CSS I.D. #: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Former Name: \_\_\_\_\_  
Last First Middle

Correct Name: \_\_\_\_\_  
Last First Middle

What program are you completing? \_\_\_\_\_ Are you a current student employee?  yes  no

Are you currently enrolled?  yes  no If no, last term attended \_\_\_\_\_

Change email address?  yes  no If yes, provide an alternate (non-css.edu) email address \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Provide Copy of one of the following legal documents**

Marriage license, divorce documents, certificate of naturalization papers showing new name, valid passport, court order, adoption documents, valid military ID, valid tribal ID, state-issued ID (driver's license or state ID)