**Banner Web** (A system that allows you to check your student records from the web. You can check your class schedule, see an unofficial transcript, check your financial aid status, get your grades at the end of the term, and more.)

## **Accessing BannerWeb**

1. Click on the BannerWeb link found at the top of www.css.edu.



2. Enter your user ID and Password to access your account.,

	/
User Login	
Please enter your CSS ID and your Personal Identification Number (PIN). When finished, select Login.	
If you are a FACULTY member and have not been assigned user id and password, please proceed to the FERPA Tutorial.	a
If you do not know your CSS ID, please contact the Registrar Office.	's
To protect your privacy, please Exit and close your browser when you are finished.	
User ID:	
PIN:	
Login Forgot PIN?	

User ID:

CSS ID Number (First letter must be capitalized) PIN (Password): Six Digit Birth Date (Ex. February 5, 1985 = 020585)

Password:

3. Select Student Services & Financial Aid

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Update contact information or marital status; review name or social security number change information; Change your PIN.	Apply for Admission, Ragister, View your academic records and Financial Aid	
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4. Now click on Financial Aid

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	Online Tuition Payment	Student Pecords	Advisor		
	Make a quick and easy payment online using MasterCard, Discover, American Express or Disocie Club	View your holds, grades, transcripts and account summary.	Look up your advisor's name, office, phone and email address.		
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5. From here you can view many aspects of your financial aid, but for loan purposes lets click on Award.

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7. Select Aid Year | From the drop down box select the aid year you are intending to view. Submit.

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8. To accept your federal loans, click on the Accept Award Offer tab along the top tool bar.

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If you would like a partial amount of what was offered, please indicate that in the box to the right. If you want the disbursement of the lesser amount for one term only, please send an email to the financial aid office indicating what term.

Submit your decision.

To return to the CSS loan page, click on the pink link.