



**Contact
Information**

Applicants must use up-to-date application materials to ensure all current admission requirements are met. Download current forms at <http://grad.css.edu> or contact the Office of Graduate Admissions at (866) 478-9277 or e-mail gradstudies@css.edu for new forms to be mailed to you.

For information regarding Financial Aid, call (800) 447-5444, ext. 7027, and identify yourself as a graduate applicant.

For information regarding other payment options, call (800) 447-5444, ext. 6134, and identify yourself as a graduate applicant.

**Admission
Requirements**

The Transitional Doctor of Physical Therapy Program will consider applicants who:

- Submit a completed Graduate Admissions Application form and nonrefundable fee of U.S. \$50. *Effective March 15, 2007, when you provide a check as payment, you authorize us to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries, please call The College of St. Scholastica Business Office at (800) 447-5444 or (218) 723-6092. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account the same day you make your payment and you will not receive the check back from your financial institution.*
- Submit all official transcripts of baccalaureate and graduate coursework.
- Provide proof of graduation from an accredited entry-level bachelor's or master's degree physical therapy program. (Official transcript satisfies this requirement.)
- Provide proof of licensure (unrestricted) to practice physical therapy in the United States. A copy of the license or access to the Web site of the appropriate state's licensing bureau will suffice.
- Submit a current resume.
- Show evidence of employment equivalent to one year, full time (2,080 hours) as a licensed physical therapist. A letter of reference from the potential student's supervisor (on official letterhead) verifying the work history, present job description and suitability for doctoral work, is to be sent to the Office of Graduate Admissions .
- Submit a completed Transitional Doctor of Physical Therapy essay.
- Submit two Graduate Recommendation forms from healthcare professionals who have observed your work.

Note: *Meeting minimal entrance requirements does not necessarily guarantee admission. Exceptions to minimum criteria may be made at the discretion of the admissions committee.*

**International
Applicants:
Additional Admission
Requirements**

All applications must be received no later than 90 days prior to the beginning of the starting term. Students will be notified in writing of their admissions status as soon as possible after the committee review.

An international applicant is any candidate who is not a:

- U.S. citizen.
- U.S. permanent resident alien.
- Permanent resident of the Northern Mariana Islands.
- Permanent resident of the Trust Territory of the Pacific Islands.

International applicants must:

- Have a required English language translation of all transcripts, including transcript grading system.
- Submit a TOEFL examination or the Michigan Test score which is required of all international applicants and applicants whose primary language is not English. A minimum TOEFL score of 550 on the paper-based test, 213 on the computer based test or 79-80 on the internet-based test is required. A minimum Michigan Test score of 80 is required.
- Submit a completed International Student Finance Statement form with current bank statement(s) showing evidence of adequate funds to cover one year's tuition.
- Make a minimum deposit of U.S. \$500. Without this deposit, the Immigration and Naturalization Form I-20A cannot be completed and the international applicant cannot enter the United States.
- Submit an affidavit of support (INS Form I-134) for students with U.S. sponsors.

- Present the applicant's passport and/or current visa in addition to the I-94 card (for applicants already in the United States).
- Submit documentation of enrollment in a current private or national health insurance plan or enrollment in a St. Scholastica health insurance plan.
- Submit proof of current immunization for tetanus, diphtheria, and MMR (measles, mumps, rubella).
- Have a required English language evaluation when the applicant's primary language is not English.

Note: Upon acceptance, international applicants will need to provide information concerning marital status and children in order to complete the INS I-20 form.

U.S. Permanent Resident Alien Applicants: Additional Requirements

U.S. permanent resident alien applicants must:

- Present an official notarized copy of green card.

Priority Consideration

The deadline for priority consideration for fall term is August 1, spring term is November 15 and summer term is March 1.

Application Checklist

Complete the following steps by the deadlines to be considered for acceptance into the Transitional Doctor of Physical Therapy Program. Submit all application materials to the Office of Graduate Admissions. Review of completed application files will continue until all open seats for the program are filled.

- Step 1: Submit your completed Graduate Admissions Application form and nonrefundable fee of U.S. \$50.
- Step 2: Request all official transcripts from college and universities previously attended to be sent to The College of St. Scholastica.
- Step 3: Submit a completed Transitional Doctor of Physical Therapy essay.
- Step 4: Submit two Graduate Recommendation forms.
- Step 5: Submit a current resume.
- Step 6: Submit a letter of support from current supervisor on official letterhead.
- Step 7: Discuss financing your education with the Office of Financial Aid early in the application process by calling (800) 447-5444, ext. 7027.
- Step 8: Submit TOEFL or Michigan Test score report (required of all international applicants and all applicants whose primary language is not English).
- Step 9: International applicants must complete the additional admission requirements as listed in this application packet. For further information, please contact the Office of Graduate Admissions at (866) 478-9277.
- Step 10: Upon completion of the application process, a decision regarding your acceptance will be made.

***Return application materials to:
The College of St. Scholastica
Office of Graduate Admissions
1200 Kenwood Avenue
Duluth, MN 55811- 4199***

The College of St. Scholastica is registered as a private institution with the Minnesota Office of Higher education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.