









**The College of St. Scholastica, Academic Technology Institute**  
**Tuesday, September 1, 2009**  
**Overview of Institute Schedule**

|                         | Teagle Lab<br>T2412  | CIS Lab<br>T2420  | Tower 2607<br>(Tablet Cart)  | Tower 2611   | Tower 3410   |
|-------------------------|--|---|--|--|--|
| <b>8:00</b>             | <b>Pick up Conference</b>  | <b>Booklet and</b>  | <b>Continental Breakfast</b>   | <b>In the Tower Faculty</b>  | <b>Staff Lounge</b>  |
| 8:30<br>60 minutes      | <b>IT Overview<br/>for New<br/>St. Scholastica<br/>Faculty</b><br><br><br><i>Dale Lindsey<br/>Keith Rogers</i>  | <b>Wimba in the<br/>Blackboard/<br/>WebCT Classroom</b><br><br><i>*registration required</i><br><br><i>Sarah Bryans Bongey</i>                   | <b>Get Your Flip<br/>On – Engaging<br/>Students Through<br/>YouTube</b><br><br><i>Chris Jugasek,<br/>Kara Hanson,<br/>John Schottenbauer, &amp;<br/>John Eastvold</i> | <b>Using Camtasia for<br/>Easy Multimedia<br/>Development</b><br><br><i>Joel Johnson</i>       | <b>Google Apps and How<br/>It Can Make Your<br/>Life Easier</b><br><br><i>Peg Ocel &amp;<br/>Alyssa Engleson</i> |
| <b>9:30</b>             | <b>Break</b>   | <b>Tower</b>  | <b>Faculty/Staff</b>   | <b>Lounge</b>  |  |
| 9:45<br>60 minutes      | <b>Using<br/>Facebook and<br/>Twitter to Support<br/>Learning and your<br/>Professional Practice</b><br><br><i>Chery Takkunen &amp;<br/>Chris Jugasek</i> | <b>Introduction<br/>to Online<br/>Course Management<br/>with Bb/WebCT</b><br><br><i>*registration required</i><br><br><i>Sarah Bryans Bongey</i> | <b>What's coming in<br/>Blackboard version 9</b><br><br><i>Joel Johnson</i>  | <b>Security &amp; Defensive<br/>Computing</b><br><br><i>Mike Hanson &amp;<br/>Tom Supinski</i> | <b>Wimba Outside the<br/>Classroom</b><br><br><i>Jesse Voigt</i>   |
| 11:00<br>60 minutes     | <b>Budget<br/>Development &amp;<br/>Reporting</b><br><br><br><i>Tara Serck &amp;<br/>Roberta Oberpriller</i>  | <b>Introduction<br/>to Wimba</b><br><br><i>*registration required</i><br><br><i>Joel Johnson</i>   | <b>Using Electronic<br/>Portfolios for Student<br/>and Program<br/>Assessment</b><br><i>Gail Gaetz<br/>Vicki Zeman &amp;<br/>Sue Hyndman</i>   | <b>Where do I Go for<br/>Help?</b><br><br><i>Peg Ocel &amp;<br/>Lynne Hamre</i>                | <b>Introduction to ESRI GIS<br/>and Quick Maps</b><br><br><i>Stacey Stark, Director,<br/>UMD's GIS Lab</i>       |
| <b>12:00 –<br/>1:00</b> | <b>Lunch</b>   | <b>In the</b>   | <b>Greenview</b>   | <b>Tickets</b>   | <b>In Booklet</b>  |
| 1:30<br>60 minutes      |  | <b>Smartboards</b><br><br><i>Rachel Payne</i>   | <b>What's new in<br/>Bb/WebCT (Community<br/>&amp; Content)</b><br><i>Joel Johnson &amp;<br/>Sarah Bryans Bongey</i>   | <b>Best Practices in<br/>Bb/WebCT</b><br><br><i>Brandon Olson &amp;<br/>Tom Gibbons</i>        | <b>What's New at the<br/>Online Library</b><br><br><i>Julie Rustad</i>   |

 Denotes hands-on session

**Pick up Institute Booklets in the Tower Faculty/Staff Lounge starting at 8:00 a.m.  
Continental Breakfast will be available.**

## **Session Descriptions**

### **Session One: 8:30 – 9:30**

#### IT Overview for New St. Scholastica Faculty (Teagle Lab, Tower 2412)

Welcome new faculty! Dale Lindsey and Keith Rogers, Microcomputer Support Specialists in the IT Department, will give you an overview of helpful information technology resources. These resources range from GroupWise email features, printing, and off-campus access to helpful technology tools designed to enhance your teaching and improve your productivity.

#### Wimba in the Blackboard/WebCT Classroom (CIS Lab, Tower 2420)

Interactive Web meetings have arrived at St. Scholastica! Faculty and staff who use Blackboard/WebCT now have an entirely a new option for content delivery, collaboration, and student support. Real time Web conferences can connect guest experts, students, and faculty from across campus or around the country. Using this new system, it is also possible to easily record the Web-based meetings and post the Web link for later access and review. Join this session to get started with this great new tool. **Registration is required for this session.**

#### Get Your Flip On - Engaging Students Through YouTube (Tower 2607)

This workshop will be a hands-on experience! Using the new Flip Cameras (which will be available through check-out in the library this fall) participants will shoot a video, edit it using Windows Movie Maker and publish it to the College's official YouTube channel. Don't miss this class...learn how easy it is to enhance learning and engagement through student video projects.

#### Using Camtasia for Easy Multimedia Development (Tower 2611)

Interested in making attractive and engaging multimedia presentations that can be delivered in a variety of online formats? Welcome to the world of Camtasia Studio; a tool that lets you record onscreen activity, edit and then publish it in less time than you'd think. Join Joel Johnson for a demonstration of the tool and ideas for best practices in your course.

#### Google Apps and How it Can Help Make Your Life Easier (T3410)

Come and see how Google Apps can help you get your answers faster, and your projects done in less time than with conventional methods. Join Peg Ocel and Alyssa Engleson in exploring document collaboration; communication, surveys with summaries, forms, video, audio, & text Live chats!

### **Break: 9:30 – 9:45**

Treats available in Tower Hall Faculty/Staff Lounge

## **Session Two: 9:45 – 10:45**

### Using Facebook and Twitter to support learning and your professional practice (Teagle Lab, Tower 2412)

Tweets, write on your wall, status changes...learn how students are using Facebook and Twitter. Learn how faculty can use these tools to teach as well as to develop their own professional practice. Chery Takkunen and Chris Jugasek will provide samples and discussion of how to benefit from these two social technologies.

### Introduction to Online Course Management with Blackboard(Bb)/WebCT (CIS Lab, Tower 2420)

New faculty, as well as faculty and staff who have never used Bb/WebCT before, can attend this session to learn about this powerful and secure method of delivering fully online or supplemental course content to students. It is a fact that every course taught at St. Scholastica automatically comes with a Bb/WebCT site. Join Sarah Bryans Bongey for demonstrations, guidance, and your own experimental “sandbox” site to get started! **Registration is required to ensure that your demo site will be available.**

### What’s coming in Blackboard 9 (Tower 2607)

Have you heard the news? Blackboard 9, the product that will be replacing WebCT, is on its way to The College of St. Scholastica. Join Joel Johnson for a sneak peak at some of the exciting new features that will be available for you to use in your future courses.

### Security & Defensive Computing (Tower 2611)

Learn how to destroy viruses and spyware on your computer as well as prevent future problems. IT Staff members, Tom Supinski and Mike Hanson, will share tips and hints on how to safeguard your personal computer as well as security of College computers and confidential data.

### Wimba Outside the Online Classroom (T3410)

In this session, Jesse Voigt will provide an introduction and instructions for taking Wimba beyond the classroom settings. Come learn how your department can use Wimba to meet with perspective students, outside vendors, or even administratively within the extended St. Scholastica community. This session is intended for staff and faculty who want to use Wimba to reach users who do not currently have access to our Blackboard/WebCT system.

## **Session Three: 11:00 –Noon**

### Budget Development & Reporting (Teagle Lab, Tower 2412)

This session is for department managers who would like more hands on training on accessing your budgets and budget reports. Join Tara Serck and Roberta Oberpriller in this hands-on session to explore BANNER budget development and Cognos budget reports!

### Introduction to Wimba (CIS Lab, Tower 2420)

Want to interact with your students in real-time in a virtual environment? Interested in archiving a class session that can be retrieved at a later time? Perhaps you’d like to give your students a way to work in small groups without coming to class. Join Joel Johnson for an overview of this multi-modal communication and collaboration tool. **Registration is required for this session.**

### Using Electronic Portfolios for Student and Program Assessment (Tower 2607)

This session will focus on the use of electronic portfolios for student and program assessment. The development of a student portfolio for undergraduate and graduate students will be discussed. The electronic portfolio template that has been developed in Blackboard/WebCT for the education students to use for the 2009-10 academic year will be shared along with a template that was recently developed by SOE, HIM, and RN to BS faculty. Come with your questions about using an electronic portfolio.

### Where do I go for help? (Tower 2611)

When you are working from home on the weekends or evenings and have a question on technology, where can you get an answer without waiting for the Help Desk to open? Join Peg Ocel and Lynne Hamre in exploring a variety of services available to faculty, staff and students to assist in developing courses, teaching, learning or completing administrative work.

### Introduction to ESRI GIS and Quick Maps (Tower 3410)

Stacey Stark, Director of UMD's GIS Lab, presents an introduction to the ESRI GIS software which is currently available at St. Scholastica. Ms. Stark will demonstrate the software's core functionality and will discuss easy ways to integrate it into the curriculum of a variety of disciplines.

### **Lunch – Noon – 1:00**

Greenview Dining Room – lunch ticket stapled on the Institute Booklet

### **Session Four: 1:30 – 2:30**

#### Smart Boards (CIS Lab, Tower 2420)

What is a Smart Board? Why would I want to use one? Join Rachel Payne to see how easy it is to use these new interactive white boards to re-energize your presentations and motivate your students. Rachel will provide an overview of the “bells and whistles” of the Smart Boards that combine the power of a computer with the ease-of-use of a whiteboard. You will leave the session with the tools needed to develop a basic presentation.

What's new in Blackboard/WebCT (Community & Content) (Tower 2607)

Attend this session for valuable highlights on features and functions that are new to our online learning environment. In addition to powerful new ways to collaborate, manage, and share course content, the session will describe a new online landscape that includes 24/7 user support, support for interactive Web meetings, and online tutoring services.

Best Practices in Blackboard/WebCT (Tower 2611)

In this one-hour session, two online-instructional veterans will share their experience and suggestions on how to improve the teaching and learning process with Blackboard/WebCT. Join Dr. Tom Gibbons and Brandon Olson as they share best practices for course organization, discussion boards, online group projects, Blackboard/WebCT rubrics, and the grade book.

What's new at the Online Library (T3410)

Attend this session to discover how new tools and library services can enliven your online course and engage your distant students. Join Distance Education Librarian, Julie Rustad, for an overview of these exciting new opportunities.