

Account Login and Password Information

Use Your CSS Network ID to Access:



CSS Google Mail



Blackboard (Online Courses)



Google Drive (Document Storage)



Microsoft Office (Download)


Account Information:

Username	First initial of your first name & up to 12 letters of your last name. Common names may have a number after their username. <i>Example: Joe Anderson could be jandersonXX, where "XX" is a number.</i>
Default Password	Your initial password is your CSS ID Number. The first letter must be capitalized. Retrieve your ID at: www.css.edu/accountlookup

Password Information:

Update Contact Info	Update Contact info at Banner Web → Personal Information to utilize Password-Self Service.
Password Self-Service	Go to www.css.edu/password to reset your password. See reverse side for more information. <i>Note that recovery email address or cellular phone number must already be set to utilize this tool.</i>
Need Help?	Call the Help Desk 218 723-5911 for password help.

Additional Information:

Wireless 	To access the wireless network on the main campus, connect to stormswirelessnet And enter password: Scholastica1912 Register gaming consoles and other wireless-enabled devices at: https://pf.css.edu/device-registration
Personal Web Space	St. Scholastica will provide web hosting service for upon request. Contact webteam@css.edu for more information or go to: http://www2.css.edu/app/depts/it/computer_accounts/webrequest/personal.cfm
Microsoft Office	Scholastica offers Microsoft Office to all students, faculty and staff. Go to: http://www.css.edu/office

Computer Support Help Desk Hours:	Computer Support Help Desk Contact:	Blackboard Support 24 Hour/7 Day:
Monday - Thursday: 7 AM - 12 AM Friday: 7 AM - 8 PM Saturday: 7 AM - 8 PM Sunday: 9 AM - Midnight	Phone: 218 723-5911 Toll Free: 877-723-5911 Email: helpdesk@css.edu Tower 2410 Manager: Peg Ocel	Toll Free: 866 847-0564 Email: blackboardsupport@css.edu