



## EBSCO

Lots of databases the Library subscribes to are through the EBSCO company including Academic Search Premier, APA PsycInfo, ATLA Religion Database, Business Source Ultimate, CINAHL, EBSCO MegaFILE, Education Full Text (H.W. Wilson), ERIC, Health Business Elite, Health Source - Consumer Edition, Humanities & Social Sciences Index Retrospective (1907-1984), Library Information Science & Technology Abstracts, MasterFILE Premier, MEDLINE, MLA International Bibliography, New Testament Abstracts, Old Testament Abstracts, Regional Business News, SocINDEX with Full Text, and more!

\* While the search pages might look a little different depending on which database you are using, it will largely operate the same.

### Accessing the Database

Go to the Library Homepage [css.edu/Library](http://css.edu/Library)

Select *Databases, A to Z* from the column on the left or click on the *Articles* tab at the top.

Library of The College of St. Scholastica: Home

Welcome to the CSS Library. Please contact us if you need assistance.

Home Getting Started Encyclopedias Books **Articles** Citation Help Archives Friends

Welcome to the Library

Links Contact Us Hours

Old Sol might be down to his last 4 billion years but SOLAR will just keep serving your needs. It's like Google, only better.

- SOLAR
- ScholastiCAT
- **Databases, A to Z**
- Newspapers
- The Script
- LibGuides
- Interlibrary Loan
- e-Reserves
- Distance Students
- Tutorials for Library Resources
- Faculty Resources

Keyword Search SOLAR for books, articles, and more ... Search

What do you need help with?

Ask a CSS Librarian a question.

Question

More Detail/Explanation

Your Info

Email \*

Name

Library News

No. 126

This beautiful Barred Owl visited our Duluth campus over Thanksgiving becoming the 126th bird on our local species list. Visit our [Catalog of Birds](#) to see more photos and an article on the call of the Barred Owl which was written by our colleague, Dr. Pam Freeman.

Once on Articles page, select the database you are interested either by finding it in the Best Bets tab or else by clicking on the Databases, A to Z link for an alphabetical listing of all the databases the Library subscribes to. If you are on campus, you will not need a password. Look at the other tabs and boxes for more help with finding the full-text of articles, tutorials, and more.

Welcome to the CSS Library. Please contact us if you need assistance.

Home Getting Started [Encyclopedias](#) [Books](#) **Articles** [Citation Help](#) [Archives](#) [Friends](#)

Incipit (and so it begins)



PHILOSOPHICAL  
TRANSACTIONS:  
GIVING SOME  
ACCOUNT  
OF THE PRESENT  
UNDERTAKINGS, STUDIES, AND LABOURS  
OF THE  
INGENIOUS  
IN MANY  
CONSIDERABLE PARTS  
OF THE  
WORLD.  
Vol. I.  
For Ann. 1665, and 1666.  
Printed by T. N. for John Mauns at the Bell, a little with-  
out Temple-bar, and James Allaby in Duke-street,  
Palace in the Royal Library.

Title page of the first issue of *Philosophical Transactions of the Royal Society*, the scientific journal that started it all.

Databases [Best bets](#) [Newspapers](#)

- [Databases, A to Z](#)  
A master list of the Library's databases. Browse our A to Z list by title or subject, or use our "best bets" tab to get started.
- [Journals, A to Z](#)  
Use our database menu to search for articles by subject. Use this link for information about a particular journal, to find the full-text of an article, or to browse the table of contents of a journal.
- [Information about Interlibrary Loan](#)
- [Tutorials for using our databases](#)

SOLAR

SOLAR is a database of databases. It searches all our Library resources and even some we don't own. It's a little like the old "feeling lucky" button in Google. But just like Google, or any tool, there is right time to use it. And like Google, the results can be overwhelming. Sometimes using one of our focused, discipline-specific databases can make you luckier.

- [SOLAR](#)

If you are off campus, when you click on the title of the database, this window will automatically pop up:

### Database Access via The College of St. Scholastica Library

Please enter your username:

Please enter your password:

Your network login is active as long as you are a registered student, faculty or staff member of The College of St. Scholastica.

Enter your Novell username and password (what you use to log in to Brightspace, your CSS email, or any computer in a lab on campus).

**\*\*Note:** If you have trouble logging in, please contact the IT help desk (helpdesk@css.edu or 218-723-7007).

## Searching

### Main Search Screen

Defaults to a basic keyword search, which is good for simple searches. Enter a search term in the search box located in the middle of the screen and click on the magnifying glass.

Below the search box are popular limits such as to results with *Full Text*, from *Peer Reviewed* journals, items *Available in the Library Collection* like books, or by publication date such as *All time* or the past 5 years.

Click on the *Advanced search* link for more options to limits and to combine your search terms.

In the upper right-hand corner, log in to *MyEBSCO* to organize your research projects and save materials across devices

Options on the left under *My dashboard*:

*Overview* – dashboard to view activities in EBSCO and can create an EBSCO account

*Projects* – access your saved projects after you sign in to EBSCO

*Saved* – view records or searches you have saved

*Searches* – view search history or search alerts you have set up

*Viewed* – view items you have viewed

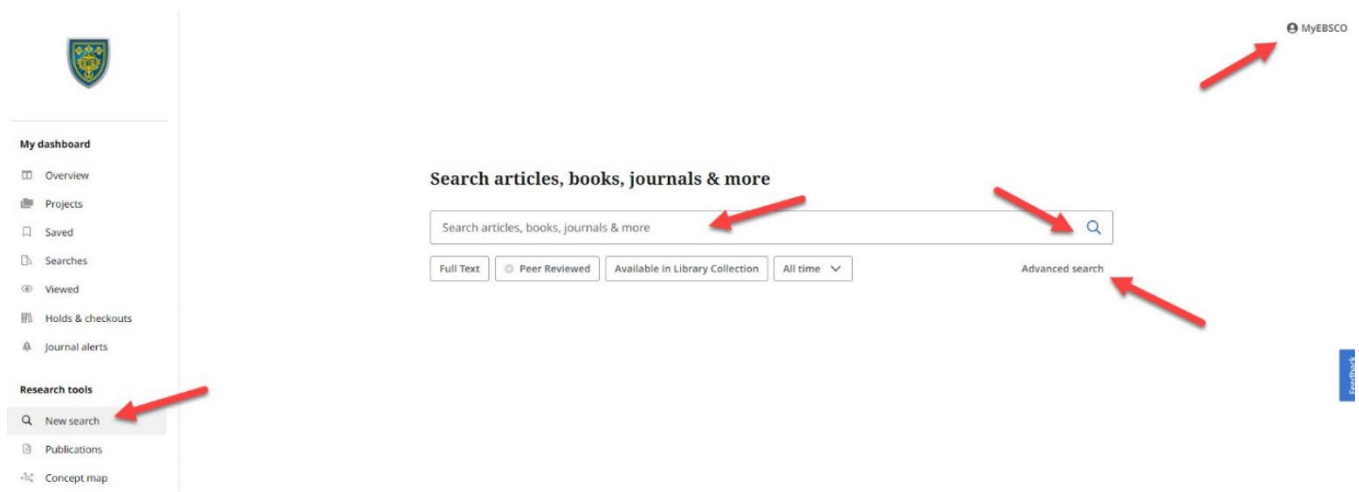
*Holds & checkouts* – view items you have checked out by signing in to EBSCO

*Journal alerts* – view alerts you have set up for specific journals by signing in to EBSCO

*New Search* – start a new search

*Publications* – search the publications available through The College of St. Scholastica Library

*Concept map* – search terms to discover deep knowledge



## Advanced Search

Combine multiple ideas of your topic by putting one subject term in each search box. Click on the dropdown arrow at the end of the *All fields* box to search by title, author, subject heading, journal title, etc.

Search articles, books, journals & more

All fields

AND

All fields

AND

All fields

+

 Add fields

Basic search

Search

---

Filters

Publications

Clear all

☐ Full Text

☐ Peer Reviewed

☐ Catalog Only

Location

All

Journal Name

Publication Date

☒ All time

☐ Past 12 months

☐ Past 5 years

To string your terms together, click on the drop down arrow at the end of the *and* box. Choose AND, OR, NOT to broaden or narrow your search.

AND – narrows searches by combining terms. Citations must have **all** your terms to be included in results list. Ex. Shellfish AND allergy AND precautions.

OR – broadens searches by searching for all terms separately. Citations will have **either** term. Ex. Higher Education OR College

NOT – narrows searches by excluding a portion of a large topic. Citations will have the first term but **NOT** the second term. Ex. Dogs NOT Poodles, Management Styles NOT TQM

You can add more search boxes by clicking on the plus sign and Add fields.

Below are filters you can place on your results to limit them such as to *Full Text*, *Peer Reviewed*, *Catalog Only* for books from the CSS Library, *Location*, *Journal Name*, *Publication Date*, *Collection*, *Language*, *Author*, *Title*, *Available in Library Collection*, or *GVLR titles owned by CSS* which are encyclopedias from the Gale Virtual Reference Library.

The Publications tab is to search which periodicals the CSS Library has access to either online or in print.

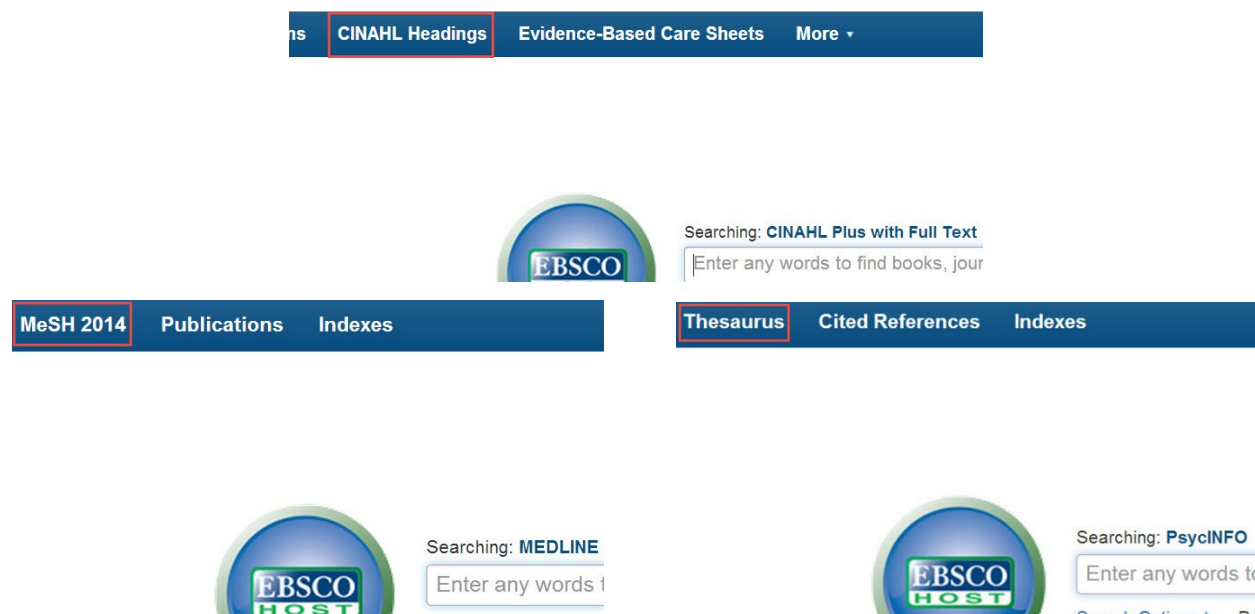
Please note: It is possible that the information listed below will not be accurate once the new Ebsco interface is operational. This tutorial will be edited to reflect those changes the end of August 2024.

Subject Terms – tries to match your keywords to subject headings used in the database.

To search for subject headings, click on the *Subject Terms* box located in the blue banner at the top of the page. **This can also be called *CINAHL Headings*, *Thesaurus*, *MeSH*, or just *Subjects*.**

Type your keyword into the box located in the middle of the page.

Click *Browse*.



Click on your term to see broader, narrower, or related terms. Click on the box in front of the term to see its subheadings. Click *Explode* to retrieve all references indexed to that term as well as all references indexed to any narrower subject terms. Click *Major Concept* to only retrieve articles that have your term listed as a major concept. When you have clicked what you wish to search, click *Search Database*.

[Back to Term List](#)

Tree View For: Sleep

Subheadings for: Sleep

Search Database

☐ Check box to view subheadings.
 ☐ Click linked term for tree view.

	Explode (+)	Major Concept
<input type="checkbox"/> Psychological Phenomena and Processes	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Psychophysiology	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Appetite	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Arousal	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Biofeedback, Psychology	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Blushing	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consciousness	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dominance, Cerebral	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Habituation, Psychophysiology	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Lie Detection	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Orientation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Reaction Time	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Reflex	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Satiation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Self Stimulation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sensation	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Sleep	<input type="checkbox"/>	<input type="checkbox"/>

☒ Include All Subheadings  
 Or select on or more subheadings to restrict your search

☐ Drug Effects/DE
 ☐ Ethics/ES
 ☐ Genetics/GE
 ☐ Immunology/IM
 ☐ Physiology/PH
 ☐ Radiation Effects/RE

Each two letter code represents a subheading, e.g. AN represents Analysis

**Related Heading:**  
Polysomnography

**Used For:**  
Sleep, Slow-Wave; Sleep, Slow Wave; Slow-Wave Sleep

Search Term

Explode (+)

Major Concept

Sleep

X

## Results List

Click on the boxes above the results list to refine your search results.

The default to display our results is by *Relevance* meaning that the items that are most strongly associated with your search terms will be display first. You can click on the pull-down menu to change the results to be displayed *Date newest* or *Date oldest* if that is helpful.

Click on the title to view the article's full record.

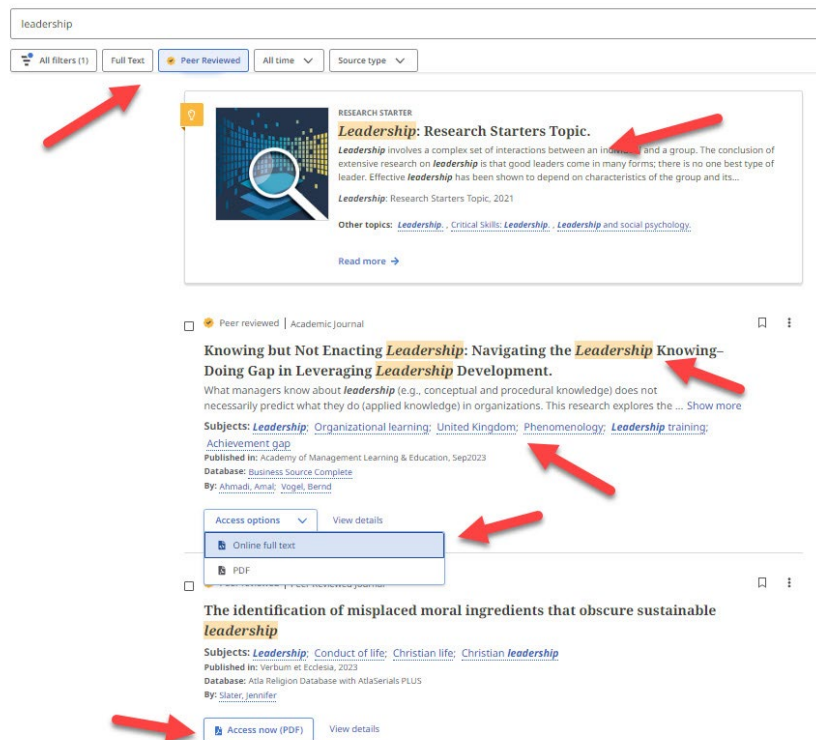
Below each result you will see some information such as a brief summary, subjects that are linked to other results that also have those subjects, as well as the authors.

The options to the full text include an *Access options* box with a pull-down menu where you can select the *Online Full Text*, a link to another database, *Interlibrary Loan and/or Request*, or *PDF*.

If only the PDF is available, then click on the *Access now (PDF)*. The article opens in Adobe Acrobat Reader.

For *Interlibrary Loan and/or Request* – This means that access to the full-text of the article is only available by freely requesting it with an online form. Click on the link and then enter your Novell username and password (what you use to log in to Brightspace, your CSS email, or any computer in a lab on campus).

**\*\*Note:** If you have trouble logging in, please contact the IT help desk (helpdesk@css.edu or 218-723-7007).



## Sample Article

In the upper-right hand corner are options to save; cite; add to a project; share via Google Drive, OneDrive, Create a permanent link, or Email; or download the record.

Listed below the title are options to the full text including an *Access options* box with a pull-down menu where you can select the *Online Full Text*, a link to another database, *Interlibrary Loan and/or Request*, or *PDF*.

Click on the *Download* box to download the *Full text* in either a *PDF* or *Online full text (HTML)* or select the tab for the *Metadata only*.

Subject terms have been assigned to the article. These are links to other articles that have also been assigned these terms.

Save articles you are interested in by either clicking on the ribbon icon to save or the folder icon to add them to a project. In order to save to a project, you must have created a MyEBSCO account and be signed in.

At any time, you can click on ribbon to the left of the screen to view what you have added. From here you can export the citations to EndNote or download all the items you have collected.



← Results

Peer reviewed | Journal Article

**Leading and managing a multidisciplinary team in health and social care: a critical and personal reflection.**

Published in: British Journal of Nursing, 6/20/2024  
Database: CINAHL Complete  
By: Akinlotan, Oladapo

Access options ▾ Download

#### Additional information

##### Title

Leading and managing a multidisciplinary team in health and social care: a critical and personal reflection.

##### Authors

[Akinlotan, Oladapo<sup>1</sup>](#)

## Share

To add a record to your *Google Drive* or *OneDrive*, click on those options. To create a permanent link to the record, which is helpful for professors to add articles or ebooks to courses in Brightspace, click on *Create link*. To *Email* a record, click on that tab.

**Share** ✕

Journal Article

**Leading and managing a multidisciplinary team in health and social care: a critical and personal reflection.**

Akinlotan, Oladapo  
2024

Share Email

Google Drive

OneDrive

Create link



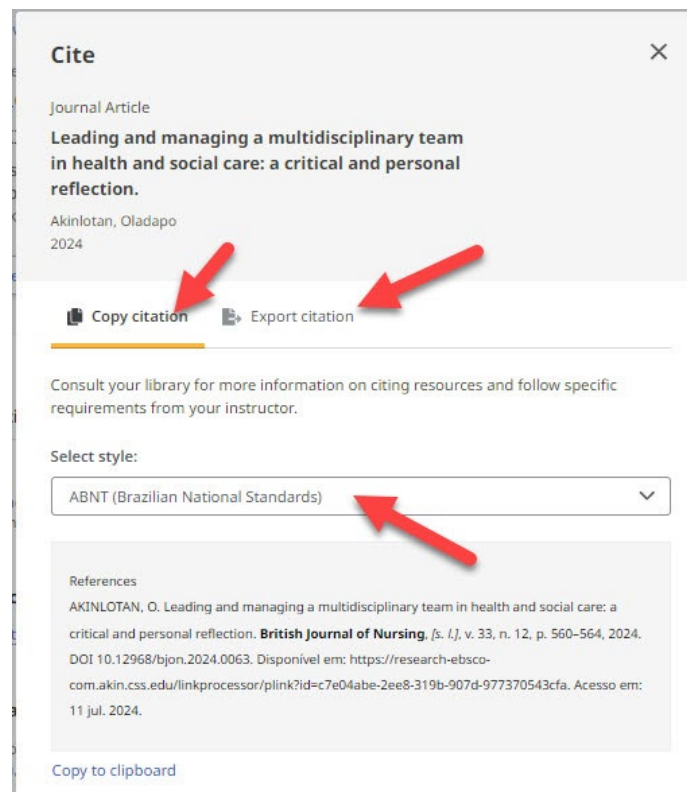
## Online Full Text

If you click on *Online full text*, the result will display like this with options in the upper-right hand corner to download, translate into many other languages, listen or download a MP3 file of the audio, save, cite, add to a project, share via email, or print.



## Cite

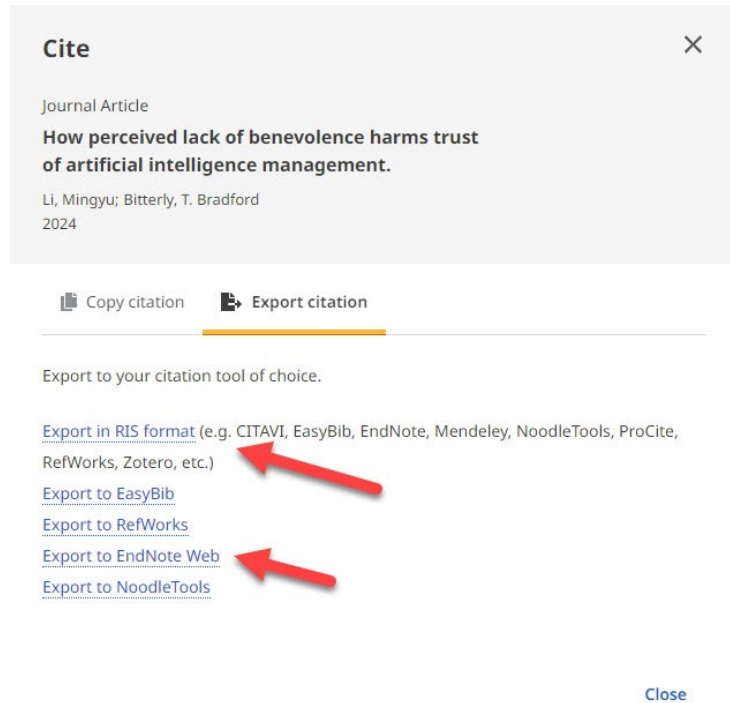
To cite a record, click on the cite icon and then choose either to copy or export the citation. From the *Select style* pull-down menu, select which citation style like APA or MLA that you would like.



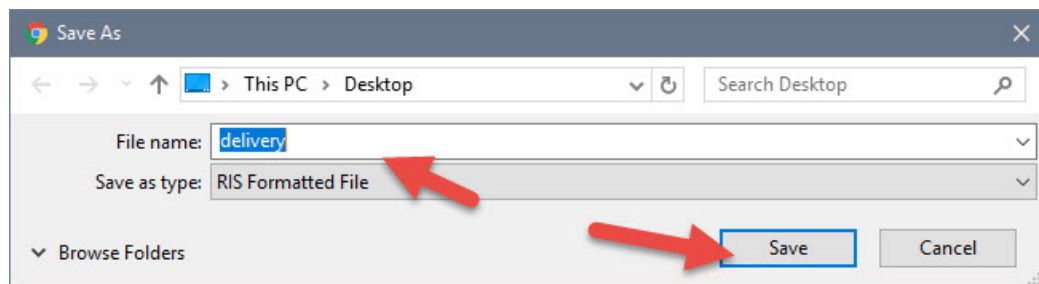
## Exporting Citations to EndNote

(see [instructions for EndNote](#) for information on how to use this program)

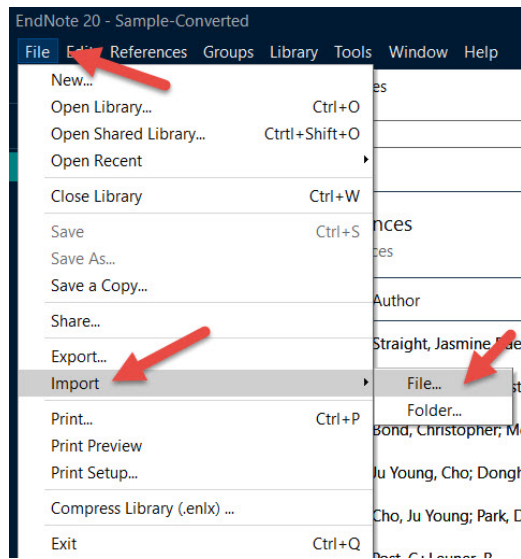
Once you click on *Export citation*, click on the *Export in RIS format*, which is what works for EndNote. If you have set up EndNote Web, you can select that option.



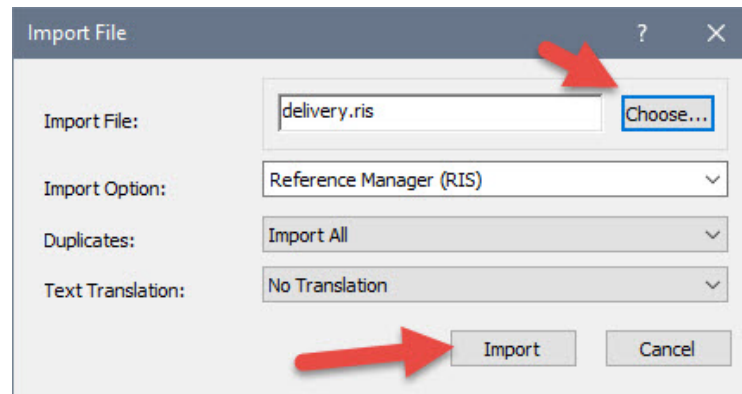
Click on the *Save* button when you have selected where you wish the file to be saved.



Open the EndNote library you wish to add the citation to and in the *File* tool bar option, select *Import* and *File...*



Click on *Choose...* to select the file you just saved and click on *Import* once you have selected it.



Your citations will now automatically be added to your EndNote library.