



## Library's Catalog - ScholastiCAT

### Accessing the Database

Go to the Library Homepage [css.edu/Library](http://css.edu/Library)

Select *ScholastiCAT* from the column on the left or click on the *Books* tab at the top.

#### Library of The College of St. Scholastica: Home

Welcome to the CSS Library. Please contact us if you need assistance.

[Home](#) [Getting Started](#) [Encyclopedias](#) [Books](#) [Articles](#) [Citation Help](#) [Archives](#) [Friends](#)

##### Welcome to the Library

[Links](#)

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[Hours](#)



Old Sol might be down to his last 4 billion years but SOLAR will just keep serving your needs. It's like Google, only better.

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- [Databases, A to Z](#)
- [Newspapers](#)
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- [Distance Students](#)
- [Tutorials for Library Resources](#)
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Keyword ▾

Search SOLAR for books, articles, and more ...

Search

#### What do you need help with?

Ask a CSS Librarian a question.

Question

More Detail/Explanation

Your Info

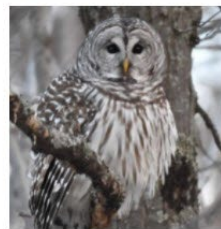
Email \*

Name

Search the library website

Go!

##### Library News



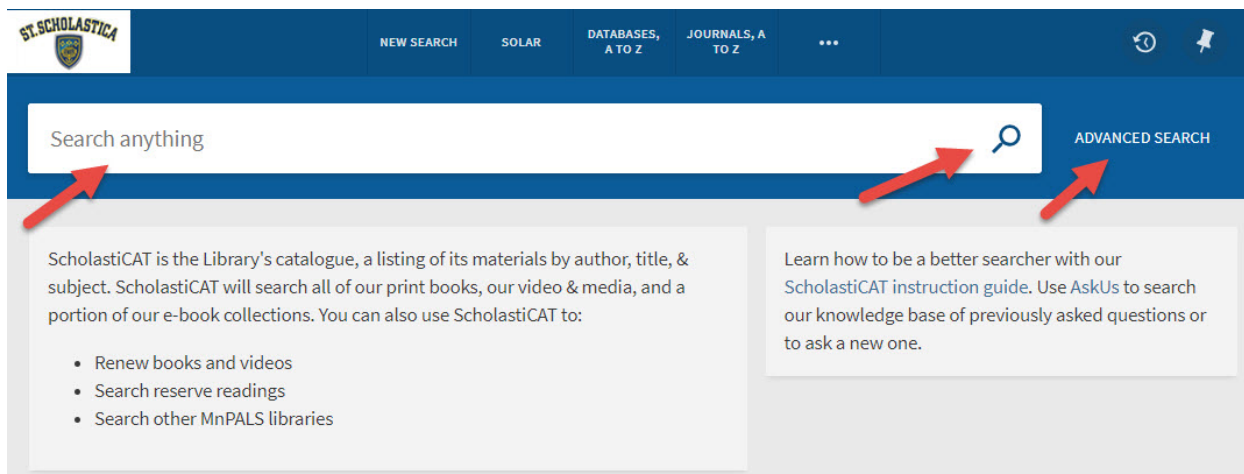
#### No. 126

This beautiful Barred Owl visited our Duluth campus over Thanksgiving becoming the 126th bird on our local species list. Visit our [Catalog of Birds](#) to see more photos and an article on the call of the Barred Owl which was written by our colleague, Dr. Pam Freeman.

### Main Search Page

#### Main Search Page

Enter a search term and click on the magnifying glass to begin your search. Click on *Advanced Search* for more search options.



## Advanced Search Page

- The Advanced Search page allows for combining search terms. Click on *Add A New Line* to add another search box.
- You can also place limits such as material type, language, or date range on those searches. Search various fields in the record such as title, author/creator, subject, ISBN/ISSN, local subject, or the default – *Any field*.
- Click on the magnifying glass *Search* box when you are ready to search.

The screenshot shows the Advanced Search interface. At the top, there are radio buttons for 'ScholastiCAT - The College of St. Scholastica Catalog' (selected), 'College of St. Scholastica Course Reserves', and 'Other library catalogs'. Below this, there are two search criteria: 'Any field contains management' and 'AND Any field contains servant leadership'. A red arrow points to the 'management' text. To the right, there are dropdown menus for 'Material Type' (set to 'All items') and 'Language' (set to 'Any language'). Below these are date range selectors for 'Start Date' and 'End Date', each with 'Day', 'Month', and 'Year' dropdowns. At the bottom, there is a summary of the search: 'Any field contains management AND Any field contains servant leadership'. A red arrow points to the 'SEARCH' button, which is a green button with a magnifying glass icon.

Search for:

☒ ScholastiCAT - The College of St. Scholastica Catalog ☐ College of St. Scholastica Course Reserves

☐ Other library catalogs

Any field ▼ contains ▼ management

AND ▼ Any field ▼ contains ▼ servant leadership

+ ADD A NEW LINE CLEAR

Material Type ▼ All items ▼

Language ▼ Any language ▼

Start Date: Day ▼ Month ▼ Year

End Date: Day ▼ Month ▼ Year

→ Any field contains management AND Any field contains servant leadership

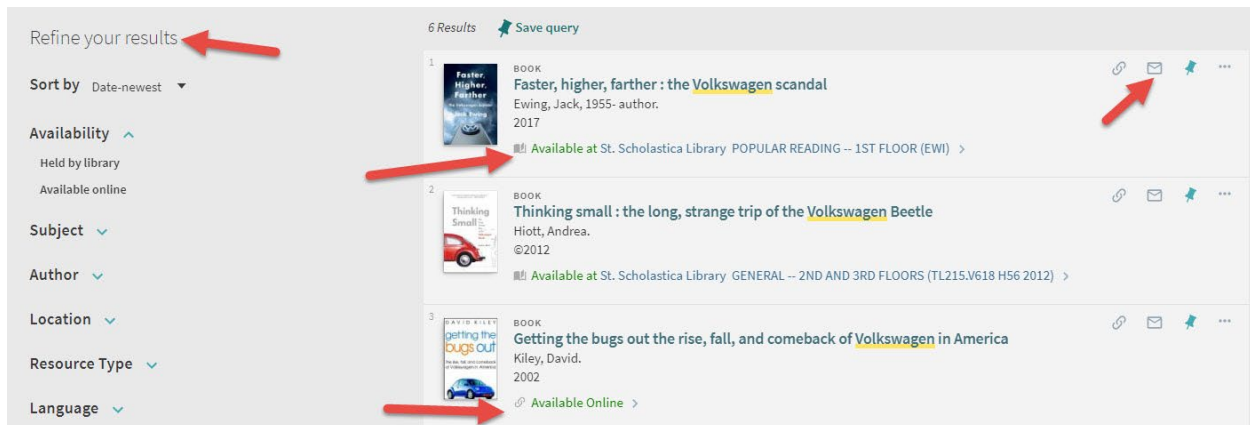
SEARCH

## Results Page

The results page is defaulted to show results by relevancy, so those closest to your search term will be listed first. The results show information on the items such as the title, year and location of materials in the catalog from your search. You can also get the permalink to this item, email,

pin, or click on the dots for more options such as print the information. Click on the title of the item to see its full record.

You can refine your results in the left-hand column such as by subject, author, location, or resource type.



## Full Record

The full record for the item includes information on its main author, language, publication, edition, subjects, notes, format and holdings information including its location, call number, and availability.

Click on any subjects to go to other materials that have also been assigned those subjects. Also look in the right-hand column for links to similar items found in the catalog.

The *Send* to row has options where you can get the citation, email, print, or export the record to EndNote Web.

If the item is available online, you have the option to click on link located at the bottom of the record to view it.

BOOK  
**Thinking small : the long, strange trip of the Volkswagen Beetle**  
 Hiott, Andrea.  
 ©2012  
 Available at St. Scholastica Library GENERAL -- 2ND AND 3RD FLOORS (TL215.V618 H56 2012) >

TOP  
 SEND TO  
 DETAILS  
 GET IT  
 VIRTUAL BROWSE  
 LINKS

Send to

ENDNOTE PRINT CITATION PERMALINK EMAIL

Details


Title Thinking small : the long, strange trip of the Volkswagen Beetle  
 Creator Hiott, Andrea. >  
 Subject HISTORY -- Modern -- 20th Century >  
 TRANSPORTATION -- Automotive -- General >  
 BUSINESS & ECONOMICS -- Advertising & Promotion >  
 Volkswagen Beetle automobile >


## eBooks

If the item is an eBook, you have the option to click on the link to view the full text of it.

View Online


Full text availability

[EBSCOhost eBook Collection.](#) 


 Access available to members of the CSS community.


Once you click on the link, you may be asked to log in. Enter your Novell username and password (what you use to log in to Brightspace, your CSS email, or any computer in a lab on campus).

**\*\*Note:** If you have trouble logging in, please contact the IT help desk ([helpdesk@css.edu](mailto:helpdesk@css.edu) or 218-723-7007).




The College of  
*St. Scholastica*

Username 

Password 

[Forgot your password?](#)

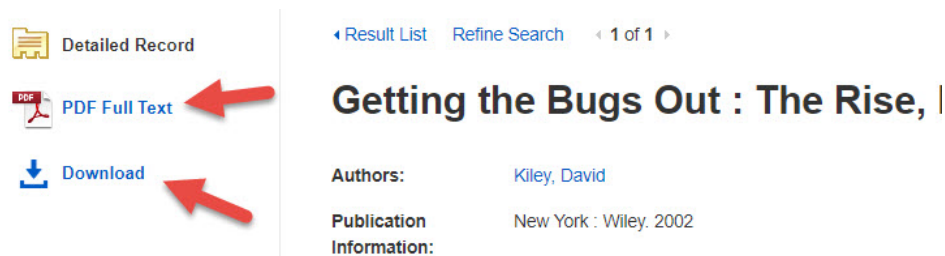
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If it is from the EBSCO eBook collection, you will then see the item in the EBSCO database. Click on the links to the left to either view the eBook's PDF full text within the database or to *Download* so you can view it offline.

Downloading the ebook is not recommended however as it takes special software in order to be able to view it.

See the tutorials on eBooks for more information: [Short version](#) [Complete version](#)



Left sidebar navigation:

-  Detailed Record
-  PDF Full Text 
-  Download 

Right side content:

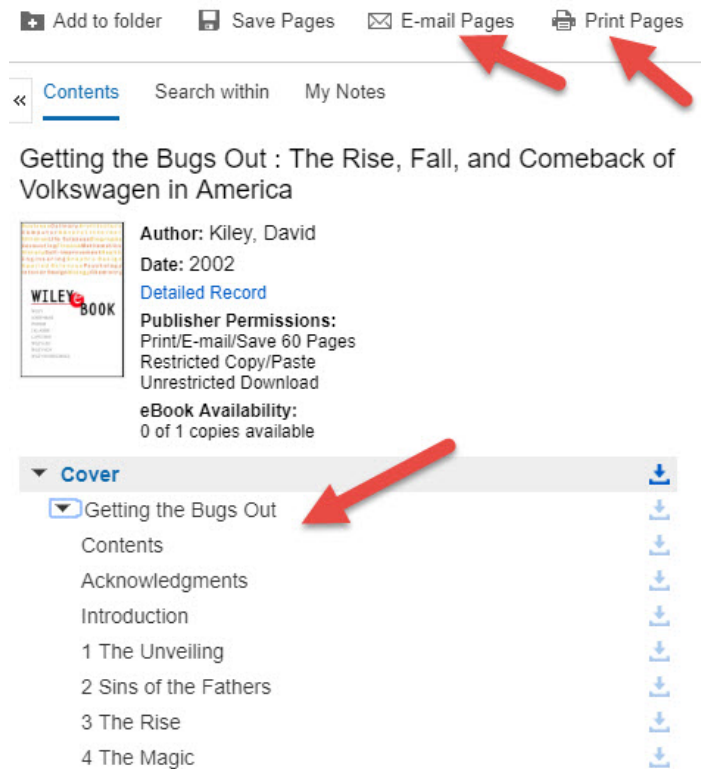
◀ Result List   Refine Search   < 1 of 1 >

## Getting the Bugs Out : The Rise, I

**Authors:** [Kiley, David](#)

**Publication Information:** New York : Wiley. 2002

Click on the pull-down menu to view the chapter titles to move easier through the book. You can also select a section you would like to email to yourself or print.

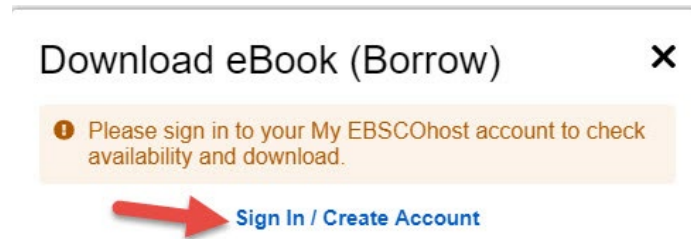


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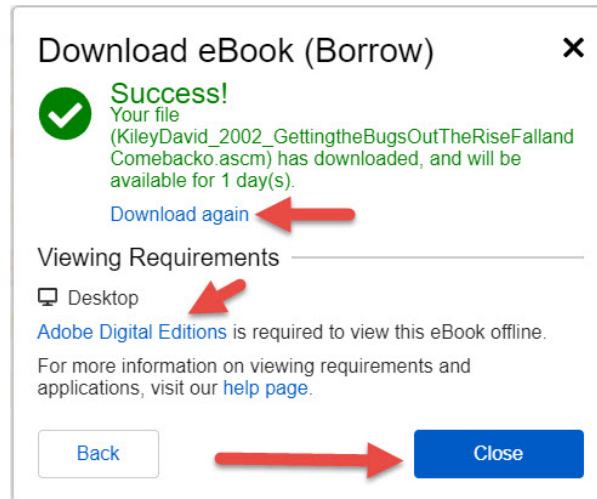
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A screenshot of a web interface titled "Download eBook (Borrow)". Below the title is the text: "To borrow this eBook, you will need to select a download duration and choose a format (if applicable)." Below this is a book cover for "Getting the Bugs Out : The Rise, Fall, and C..." by Kiley, David, 2002. Below the book cover is the section "eBook Download Details". Under this section, it says "Borrow for: 1 day(s)". Below that is "Download format" with two radio buttons: "PDF (Recommended for desktop)" and "EPUB (Recommended for mobile devices)". Below the radio buttons is a checkbox labeled "I have Adobe Digital Editions or equivalent installed.\*" which is checked. Below the checkbox are two buttons: "Cancel" and "Download". A red arrow points to the checkbox, and another red arrow points to the "Download" button.

Once you have downloaded the eBook, then this screen appears allowing you to download it again and also gives you a link to download Adobe Digital Editions.

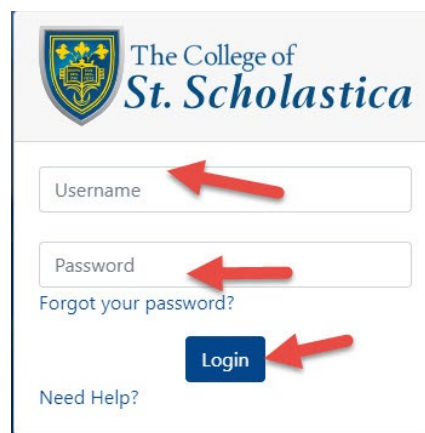


## Your Virtual Library Card

Click on *Sign In* located at the top of the screen.



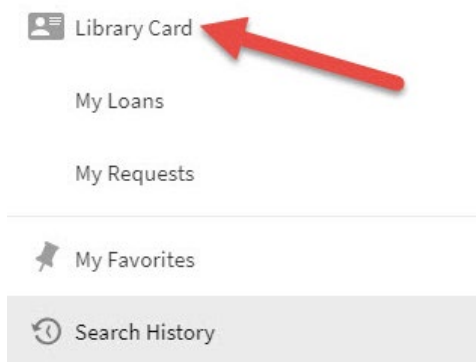
Enter your Novell username and password (what you use to log in to Brightspace, your CSS email, or any computer in a lab on campus).



**\*\*Note:** If you have trouble logging in, please contact the IT help desk ([helpdesk@css.edu](mailto:helpdesk@css.edu) or 218-723-7007).

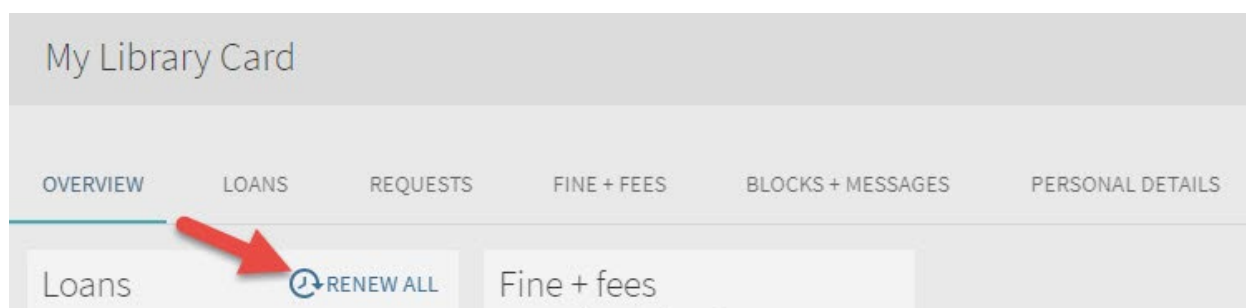
Your name will now appear in the upper right-hand corner of the screen. Click on your name to open up the pull-down menu and select *Library Card*.





## Renewing

Above the list of items you have checked out, you can click on either *Renew All* or else select which items you wish to renew by checking on the box in front of the cover and then click on *Renew Selected Items*.



In the right hand side there are more actions including viewing the favorites or fines you have gathered, placing a hold or recall an item, etc. This is also where you can view you interlibrary loan (ILL) requests or create a new ILL request for either a book or article.