0/ External sources of information about the College

0/10 Interinstitutional Cooperation

0/10/01 Minnesota Higher Education Coordinating Commission

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Background: State Agencies for Higher Education:

1959: Liaison Committee on Higher Education

   Higher Education Facilities Commission

1965: combined into the Liaison and Facilities Commission

1967: becomes the MHECC

1997: becomes Higher Education Services Office

These agencies sought to expand higher education in Minnesota, to make it more readily available to citizens. They also acknowledged that private colleges meant that Minnesota taxpayers paid at a lower rate for higher education. Specifically, the HESO:

1) supported access to a wide variety of post secondary educational opportunities
2) enhanced efficiency within higher education
3) protected consumers (of higher education?)
4) informed citizens about higher education and how to prepare for it academically and financially

The State of Minnesota set up a Liaison Committee to plan and coordinate public higher education in 1959. Private colleges were invited to send a representative every year. In June 1964, private colleges were offered full membership (See “Liaison Committee report, 1963-65”, p.3). In 1967, the MHECC began granting scholarships; these reflected provisions of the 1963 and 1965 federal education acts, and acts of the state legislature. In 1971, these scholarships were extended to private colleges under the “Private College Contract Program.” This system proved from $200 to $500 for every Minnesota resident enrolled above the 1970 enrollment figure. (See folder “Private College Contracts, 1972---.”)

Folders:

   Liaison Committee on Higher Education c 1965
   MHECC Philosophy and Programs
      Summary of Programs, c 1969
      Proposal for Progress, January, 1969
Procedures…Experimental Programs, 1970 and 1975
Guidelines for Program Review, 1971
Members of the HECC, 1971
Private Colleges, 1970-1982
Opportunities for Handicapped, 1972
Uniform Program Design Format, 1975
   HECC Reporting Forms
   Program Implementation…Termination 1975
   Cost to Systems, 1979
   Compensation, 1980
MHECC Goals, 1980 and 1982
MHECC and CSS Curriculum
Minnesota Higher Education Coordinating Board
Minnesota Higher Education Facilities Authority (includes minutes where financial
   program for funding the Recreation Building at CSS was reviewed)
Bound Materials:
   Publications by MHEC Board
   Minnesota’s Liaison Committee (c 1965)
   Liaison Committee Report (1963-65)
   Statistical Supplement (1965)
   Planning Report 7: Relationship between Area Vocational-Technical…Other Higher
      Education (November, 1970)
   Report #8: Statewide Curriculum Study (November, 1970)
   Bass Data Series…Post Secondary Enrollment Survey:
      #14 (Fall, 1985)
      #15 (Fall, 1986)
      #17 (Fall, 1988)
      #18 (Fall, 1989)
      #19 (Fall, 1990)
      #20 (Fall, 1991)
   Enrollment by Racial/Ethnic Groups:
      (Fall, 1986)
      (Fall, 1987)
      (Fall, 1990)
      (Fall, 1991)
      (Fall, 1984-93)
Policy Papers
   A Report on Nursing Education in Minnesota (August, 1980)
   Student Financial Aid in the 1980s (January, 1982)
   Factors that Effect Cooperation…(January, 1982)
   Public Policy Toward Private…(April, 1982)
Staff Technical Papers
   Effects of implementing an Alternative Design…(April, 1982)
   Report on Institutional Patterns …1981 (June, 1982)
0/10/02 Minnesota Private College Council and Minnesota Private College Fund

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Minnesota Private College Council Folders:
- MPCC Charter and By Laws, 1969 and 1975
- MPCC Executive Director, 1974-80
- MPCC Search for Director, 1982-83
- MPCC Executive Director, 1980-83
- MPCC Minnesota Association of Private College Students, 1979-80
- MPCC Policy Statements, 1982
- MPCC to State Government, 1971-83
- MPCC to MPCC Presidents, 1974-83
- MPCC Adversarial Relationships, 1978
- MPCC Narrator, 1982-83
- MPCC Research/Economic Impact, 1981-94
- MPCC and MPCF Relations, 1982-83
- MPCC and CSS Misc.

Minnesota Private College Fund Folders:
- MPCF Constitution and By Laws (1971)
- MPCF Distribution of Gifts (1968-80)
- MPCF Executive Committee, 1980
- MPCF 1982-83
- MPCF Daniel Piton, 1982-83

Minnesota Private College Fund Bound Materials:
- Legislative Directory 2001-02
- Board of Directors Meeting May 30, 2001
- Executive Committee Meeting February 22, 2001
- Executive Committee Meeting September 26, 2001
- Executive Committee Meeting April 25, 2001
- Executive Committee Meeting September 27, 2001
- Board of Directors Meeting October 25, 2000
- Board of Directors Meeting October 31, 2001
- Funding Committee March 14, 2001
- Funding Committee October 24, 2001

0/10/03 Lake Superior Association of Colleges and Universities

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Folders:

- LSACU, 1972
- LSACU Charter and By Laws (1974)
- LSACU 1973-80
- LSACU Common Calendar, 1974-76
- LSACU Finance Committee, 1974-78
- LSACU Coordinating Council, 1974-79
- LSACU Japan Program, 1974-80
- LSACU Twin Ports Cooperation, 1975-77
- LSACU Women's Programs, 1976
- LSACU Shea Memorial Fund, 1977
- LSACU KWOC1977
- LSACU Evaluation of, 1977
- LSACU Why Have It?, 1979
- LSACU 1980

0/10/04 Servants of Mary, Ladysmith, WI (1952-60)
Expansion Folder

0/10/05 St. Bede's Priory, Extension Program (1960-64)
Folder

0/10/06 Catholic University of America
Folders:
- Catholic University of America Certificates, Reports and Correspondence (1912-63)
- Catholic University of America Documents (1936-1958)
- Catholic University of America General Report (May 1946)

0/10/07 St. Mary’s University
Folder:
- St Mary’s Program Agreement

0/10/08 Association of Benedictine Colleges and Universities
Data Word Doc June 2006 Association of Benedictine Colleges and Universities
  Benedictine Wisdom Tradition Paper (long)
Data PDF Oct. 23, 2006 Association of Benedictine Colleges and Universities
  Benedictine Wisdom Tradition Paper (short)

0/50 Conferences, Speakers, and Guests Hosted by the College

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The College of St. Scholastica Archives
Paper and Data Collection
0/50/02 Psychology of Aging Institute/Institute on Aging and Social Work
0/50/03 Sandbulte Center for Ethical Leadership Speaker Series
0/50/04 Oreck-Alpern Interreligious Forum

Folders:
- Conferences and Mitchell Auditorium Events (Planning Manual)
  - Early Conferences
    - Intercollegiate Conference on Dynamics of Instruction (April 3, 1948) [program]
    - Minnesota Medicine (April 10, 1958) [program]
    - Teachers Institutes (1950s)
    - National Federation of Catholic College Students (1952)
    - Conference on Status of Women (1964 & 1966)
    - Humanities Conference on Children’s Rights (1974-75)

Expansion Folder:
- First Benedictine Conference (September 24-25, 1990) Review

Folders:
- First Benedictine Conference (September 24-25, 1980)
- Benedictine Conference Readings and Transcripts
- Roots of Northland Radicalism (1990)
- International Conference, Italian American Festival 2004 (April 29-30 and May 1, 2004)
- The Vatican Comes to Duluth (October 29-31, 2004)
- Spirituality of Peace
- Oreck-Alpern Interreligious Forum
- Misc. Conferences

0/50/01 Minnesota Dialogue

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Folders:
- 0/50/01 Minnesota Dialogue Misc. Papers
- MN Dialogue Publicity (1979-2005)
- MN Dialogue Speakers Lists
- Papers on MN Dialogue Speakers in Alphabetical Order

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Posters:
  Vatican Comes to Duluth Oct. 30 – 31, 2004 - Also has brochure
  Larry Long Benefit Concert
  Mitchell Events 2008-09
  Gospel Fest 2009
  Oreck-Alpern Interreligious Forum – 2 posters
1/ Board of Trustees

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1/01 Member Rosters
Folders:
- Member Rosters 1969-2001 very incomplete
- Board Meeting Minutes (1969-70)

Digital files:
- 1968-71 Julia and Caroline Marshall Articles (originals are with their photos in the photo albums)

1/10 College Constitution and By-laws
Folders:
- Board of Trustees Misc.
- Board of Trustees Annual Self-Evaluation ((April 2011)

1/50 Board Committees
Folders:
- Committees Totally or Partially Advisory in Nature
- Board Student Affairs Committee
- 1981 General Literature about Presidential Search
- 1981 Presidential Search Committee Position
- 1981 Presidential Search Committee Correspondence
- 1999 Presidential Search Committee Finalists
- Board of Trustees Audit and Finance Committee Meeting (April 2011)
2/ President’s Office

2/10 Historical and Descriptive Materials

Data PowerPoint Presentation 2008 Slide Show of the College “Love of Learning”

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Victor Ridder Memorial [10 color photos, small brown album 5” x 7”]
1996 CAPHE Retreat [18 color photos, 8.5” x 11”]
Pictorial Campus and Students (1939)
Pictorial 1942-64 [brown spiral binder 8.5” x 12”]
Scholastican (1928)
Reif Recreation Center [photos, excerpts from speeches, clippings, first Reif Run, blue album 9” x 12”]

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Folders:
Bibliography
Hermina von Witztleben Villa Scholastica High School Student (1909-1913) Collection Contents of Scanned Photos and Transcription of Journal
Newspaper Clippings from Gretchen (Pfeifer) Eldien (1931 Alumnae)
College of Saint Scholastica Photo Booklet (1924)
Sellwood Girls Photos and Descriptions (1966-68)
Clarice Scanlon Marshall “Wit and Wisdom” (Published in 1988; 1935 Alumnae)
Also editor of Scriptorium and writer or Scrip-Scraps gossip column
Photocopies of Transcripts, Gradesheets and Diplomas
CSS Chronologies
CSS Enrollment and Graduate Numbers (See also 5/ Registrar)
Chronology of Buildings (See 20/ for more on Facilities)
Mission Statement and Values Commentary and Brochures
CSS General Histories
CSS History by J. Lance Cavanaugh (August 1978)
Linda Novak and Merrill E. Jarchow A Study of the Development of the College of St Scholastica (1968-69) [printed 8.5” by 11”]
CSS Statement of Professional Ethics (1984)
America’s Best Colleges US News and World Report (October 4, 1993)
Exploration Days (1994—
Descriptions of Buildings, History Fall 1998
Organizational Charts (1985 and 2000-01)
Visual Development of Mascot, Storm
Program and Scores Written by Tyler Kaiser and Warren Gooch for College’s 75th Anniversary (1988)

*Fanfare* Score Written by Tyler Kaiser for College’s 90th Anniversary

Book:
Sister M. Agnes Somers, *All Her Ways* (c 1954) [mimeo, 8.5” by 11”]

Expansion Folder:
Sister Mary Richard Boo’s Contribution to the Centennial Book “Built on Rock”

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4 posters of value statements of the College

2/12 College’s Centennial 2012

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Folders:
Centennial Planning Minutes July 2009 to February 2010
Centennial Planning Minutes March 2010 to December 2010
Centennial Planning Minutes January 2011 to February 2012
Centennial Budget
Centennial Brochures and Mailings
Centennial Logo, Communications and E-newsletter
Misc. Centennial Subcommittees
Alumni Relations Centennial Subcommittee
Archives/History Centennial Subcommittee
GEO Centennial Subcommittee
Keynote/Conference Centennial Subcommittee
Board of Trustees Centennial Subcommittee
Centennial Sculpture
Centennial Coffee Table Book
Centennial Cookbook
Centennial Video
Centennial Kick-off January 2012
Centennial St. John’s Bible Exhibit February 2012
Centennial Memories in May 2012
Centennial Science Dedication and Reunion June 2012
Centennial Woman’s Club Tour of Homes July 18, 2012 Guestbook
Centennial Birthday Celebration September 2012
Eboo Patel’s book *Sacred Ground* dust jacket
Centennial Advent Vespers and Time Capsule December 2012
Centennial Music Concert Programs

Centennial Items

Publications:
- Fall 2012 Issue of *Times*
- Issue of *The Women Today* with an article about the College
- 3 issues of *Duluth News Tribune* from December 2011, September 10, 2012, and December 2012

Data Files: Nov. 2011 Cookbook – 242 items
Data Files: Coffeetable Book
  - Jun. 17, 2011 – 2 PDFs
  - Oct. 13, 2011 – 3 PDFs
  - Oct. 17, 2011:
    - Disc 1: 243 items
    - Disc 2: 373 items
    - Disc 3: 937 items
Data Files: June 2012 “Wisdom Heralding Peace” Sculpture
  - Care of sculpture
  - Prayer Blessing text used in unveiling service
Data Files: 2012 Centennial Website Files

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5 Centennial posters

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Centennial poster on heavy plastic

2/13 College Attorney

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Expansion Folder:
- LSA and State Farm (1980-82)
- Powerline Easement (1981)
- Lease Agreement: Documentation (1986-87) [Folder B] includes:
  - #1 Drafts of Lease and Maintenance Provisions February, 1986
  - #2 Drafts of same [red lined] March, 1986
  - #3 Articles of Incorporation (1974) at October 21, 1986
  - #4 Draft of Lease (December 1, 1986)
  - #5 same, dated December 15, 1986
  - #6 same, dated January 29, 1987
- BSBA - CSS Lease Agreement (April 24, 1987) with Exhibits...
  - A) Copy of the Original “Agreement” (March 15, 1974) with floor plans of Tower Hall and Shared Facilities and Areas listed
  - B) Surveyors Description of Property with Exceptions (from Certificate of Title #223428)
  - C) [Empty]
  - D) Usage of facilities reviewed by Shared Use Committee in February, 1987, and finalized at meeting of Mother Grace Marie Braun, Steve Seiler, Daniel Pilon, and Bill Burns on May 5, 1987
  - E) Maintenance Agreement
  - G) By-Laws of CSS [as amended May 5, 1980]
  - H) Sisters of St. Scholastica Priory, Philosophy and Mission Statement
  - I) [same as “B” above]

Clear Binder: Letter of May 6, 1987 with Exhibits...
- A) Agreement March 15, 1974
- B) Surveyors Description
- C) “to be added”
- D) Maintenance Agreement
F) CSS By-Laws
G) Philosophy of St. Scholastica Priory
H) [same as 'B' above]

2/15 By-laws of Administration

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- Articles of Incorporation (1919) and (1962) and amended (1970, 73, 74)
- By-Laws of Administration (May 1967)
- By-Laws of Administration (May. 1968)
- By-Laws of Administration (1970)

2/16 Dean for Special Projects

2/17 Director of Mission Integration

2/18 Director of Institutional Research

Folders:
- Institutional Research Annual Reports (2001-02)
- Institutional Data (2002-03)

Data Files: Institutional Research

Folders:
- AAC&U Rubrics
- Collegiate Learning Assessment (CLA) Results
- Enrollment at Census
- Ethnicity. Race
- First Year Profiles
- GEO Enrollment Reports
- GEO retention
- HLC Documents
- IPEDS Data Feedback Reports
- MPCC
- NSSE Results
- Survey day 2017 materials
2/20 Administrative Team / President's Staff

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2/20/01 Junior College Presidents¹

2/20/01/01 Mother Scholastica Kerst (1892-1911)

2/20/01/02 Mother Alexia Kerst (1911-16)

2/20/01/03 Mother Celestine Sullivan (1916-18)

2/20/01/04 Mother Chrysostom Doran (1918-24)

2/20/02 College Presidents

Folder:
- College Presidents Misc. Papers

2/20/02/01 Mother Agnes Somers (1924-42)

See Reports of the President (1926-40) [bound in reverse order, 8.5” by 11”]

2/20/02/02 Mother Athanasius Braegleman (1942-56)

Addresses, 1948-49

See Reports of the President (1948-49) [bound in reverse order, 8.5” by 11”] and
Folder: Reports 1948-49 to 1953-54

2/20/02/03 Mother Martina Hughes (1955/56-59)

See folder: Reports, 1955-59

2/20/02/04 Sr. M. Joselyn Baldeshwiler (1959-60) (no reports)

2/20/02/05 Sr. Ann Edward Scanlon (1960-67)

See folder: Reports, 1960-61 to 1966-67

¹ When available, each president has the following folders (1) biographical information (2) inauguration (3) reports by, and (4) other folders holding correspondence, events and matters during time of office. Reports by presidents are also found in “Faculty Meeting Minutes” (Record Group 7/05), in CSS Times starting with Winter (1997) and subsequent issues (Record Group 6/50).
2/20/02/06Sr. Mary Richard Boo (1967-71)
See folder: Reports, 1967-68 to 1969-70

2/20/02/06a Sr. Mary Carol Braun, Interim, 1971

2/20/02/07 Rev. Francis X. Shea (1971-74)
Folders:
  F. X. Shea Inauguration Oct. 19, 1971
  Reports, 1972-74
  F. X. Shea: Addresses and Speeches
  F. X. Shea: News Clippings
  F. X. Shea: Resignation 1974
  F. X. Shea: Memorials Date 1977
Big Black Scrapbook:
  F. X. Shea, S. J. Inauguration October 29, 1971

2/20/02/08 Sr. Joan Braun Acting President (1974-75)
See: Alternate Reports, 1973-74

2/20/02/09 Dr. Bruce W. Stender (1975-81)
See: Alternate Reports
Data PDF 1975-77 Message Stender Wrote for Bulletin

2/20/02/10 Dr. Daniel H. Pilon (1981-98)
Folders:
  Biographical
  Planning Approach for Small Colleges (c1976)
  Inauguration (April 23, 1982)
  Holiday Invitations
  Speeches and Articles
  Correspondence
  Dedication of Library (September 25, 1986)
  Dedication at Mitchell Auditorium (September 26, 1993)
Reports (1981-82) to (1985-86)
  Institutional Goals and speech (September 1981)
  Board Report Speech (May 21, 1982)
  President's Report Speech (Feb. 4, 1983)
  Board Report Speech (May 1983)
  Board Report Speech (September 30, 1983)
  President's Annual Report Speech for 1983-84
  President's Report to the Board of Trustees (Feb. 3, 1984)
  Board Report (May 1984)
  1984-85 Report to the Board of Trustees
  President's Report Speech (Feb. 1985)
  President's Report Speech (May 1985)
President's Report Speech (Sept. 1985)
A Summary Annual Report for 1985-86
Institutional Goals 1985-89

Reports (1986-87) to (1990-91)
  Board of Trustees Report Speech (Feb. 1986)
  Spring Board Meeting President's Report Speech (1986)
  Board of Trustees Report Speech (Fall 1986)
  A Summary Annual Report for 1986-87
  Institutional Goals 1986-90
  Board of Trustees Report Speech (Feb. 1987)
  President's Report Speech (May 22, 1987)
  Board of Trustees Report Speech (Sept. 25, 1987)
  The President's Annual Report for 1987-88
  Board of Trustees Report Speech (Feb. 3, 1988)
  Board of Trustees Report Speech (Feb. 3, 1989)
  Board of Trustees Report Speech (May 1989)
  The President's Annual Report for 1988-89
  Board of Trustees Report Speech (May 1990)
  The President's Annual Report for 1989-90
  Board of Trustees Report Speech (Feb. 1991)
  The President's Annual Report for 1990-91

Reports (1991-92) to (1996-97)
Report (1997-98)
Resignation Reception Speech (April 3, 1998)

2/20/02/10a Dr. George Lawrence Goodwin, Interim, 1998-99

2/20/02/11 Dr. George Lawrence Goodwin (1999-2016)
Folders:
  Biographical
  Larry Goodwin: Inauguration Oct. 15, 1999
  Larry Goodwin: Presidential Medal
  Larry Goodwin: Speeches
  Data PDF Jun. 2002 President’s Dinner Transcript of Address
  Data PDF Jun. 24, 2004 President’s Dinner “Unleashing the Power of Our Mission” Transcript
  Data PDF Dec. 7, 2004 Holiday Party “Learning to Touch the World” Transcript
  Data PDF Dec. 6, 2005 Holiday Party “Gratitude is the Purest Incentive” Transcript
  Data PDF Jun. 22, 2006 President’s Dinner “A Force for Good in a Fragile World” Transcript
  Data PDF Oct. 23, 2006 Association of Benedictine Colleges and Universities “Education within the Benedictine Wisdom Tradition” Transcript
  Data PDF Jun. 26, 2008 President’s Dinner “Bearing Witness to Hope”
Transcript
Word Doc President Larry Goodwin Bio and Speeches

Transcripts of:
- August 2004 Faculty-Staff Institute – “Hospitality”
- August 2005 Faculty-Staff Institute – “Community”
- August 2006 Faculty-Staff Institute – “Stewardship”
- August 2007 Faculty-Staff Institute – “Respect”
- January 2008 Mid-Year Address
- August 2008 Faculty-Staff Institute – “The Love of Learning”
- August 31, 2011 Faculty-Staff Institute – “Hospitality”
- August 28, 2013 Faculty-Staff Institute – “Stewardship”
- December 2013 Holiday Party Address
- August 27, 2014 Faculty-Staff Institute – “Respect”
- September 2, 2015 Faculty-Staff Institute – “Community”
- Data PDF Oct. 2015 Trustee Retreat “Inclusive Excellence” Transcript
- Data PDF Jun. 23, 2016 President’s Dinner “The Greatest Calling of My Life” Transcript
- Larry Goodwin: Leadership
- Larry Goodwin: Resignation (June 30, 2016)

2/20/02/12 Dr. Colette McCarrick Geary (2016)
Folders:
- Colette McCarrick Geary: Announcement
- President’s Newsletter (2017-)
- Data Word Doc April 1, 2016 Minneapolis Star Tribune Dr. Colette Geary Presidential Announcement
- Data PDF Sept/Oct. 2016 The Woman Today Dr. Colette Geary Presidential Article
- Data Word Doc 2015-16 Presidential Transition Information
- Colette McCarrick Geary: Inauguration
- Data Word Doc Oct. 14, 2016 Duluth News Tribune Dr. Colette Geary’s Inauguration Ceremony
- Colette McCarrick Geary: Speeches

2/20/15 President’s Dinner
Folder:
- President’s Dinner (1998-)
- Data DVD 2003 President’s Dinner PowerPoint Presentation
- Data DVD 2004 President’s Dinner PowerPoint Presentation
- Data DVD 2005 President’s Dinner PowerPoint Presentation
- Data DVD 2006 President’s Dinner PowerPoint Presentation
- Data DVD 2007 President’s Dinner PowerPoint Presentation

2/20/17 Holiday Party
Folder:
- Holiday Party (2004-)

2/20/10 Meeting Minutes and Presidential Communications
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Folders:
- Administrative Directions (1935-38)
- Administrative Staff (1970 to 1979-80) [4 folders]
- Missing: (1970 to 1979-80)
- Administrative Team (1980-81 to 1994-95) [15 folders]
- [no minutes for 11/23/92, 4/26/93 and 1/30/95]

Data Word Doc Sept. 2010-Nov. 2012 President’s Staff Updates (Vol 1-18)

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<td>2/20/10 Meeting Minutes and Presidential Communications Annual Reports of the Presidents Box 1/1</td>
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Years:

**2/20/20 Institutional Planning and Advancement**

Data Files: Institutional Research

Folders:
- AAC&U Rubrics
- Collegiate Learning Assessment (CLA) Results
- Enrollment at Census
- First Year Profiles
- GEO Enrollment Reports
- GEO Retention
- HLC Self Study Documents
- IPEDS Data Feedback Reports
- MPCC
- NSSE Results
- Race Ethnicity
- The Common Data Set
- Nov. 24, 2014 Revised Outcomes for Faculty Assembly Dec. 4

Data Files: Strategic Plan

Files:
- 2000-01 Goals and Objectives
- 2002-03 Goals and Objectives
- 2003-04 Strategic Plan
2004-05 Strategic Plan  
2005-06 Strategic Plan  
2006-07 Strategic Plan  
2007-08 Strategic Plan  

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<td>2/20/20/1.2 Self Studies</td>
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<td>2/20/20/1.3 Faculty Council</td>
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2/20/20/1.1 Institutional Goals (Vision)  

Folders:  
CSS “Mission Statements” (1921-)  
Mission Statement and Values Commentary and Brochures  
Tentative Aims of CSS (c 1945)  
Long Range Planning (1965 & 1978)  
A Sense of Direction for the Next Ten Years (1970)  
Role and Scope Statements (1975-76) to (1978-79)  
Operational Objectives (1979-80) to (1997-98)  
Role and Direction: A Planning Document for 1979-83  
Institutional Goals (1975-76) to (1990-94)  
Institutional Goals (1994-95) to (May 2011)  
Scholastica’s Course of Planned Excellence (SCOPE): A Working Paper for the Lilly Workshop on the Liberal Arts (June 1988)

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<tr>
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<td>The Scholastica Direction: A Planning Document v. 1 (1979-83 plan) to v. 17 (1997-98) [bound individually]</td>
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annually to add a year so that it will always remain a five year plan.” [3] Members were “to contribute their own ideas and expertise rather than being representatives of a particular segment of the college.” In this way, the PPC would provide “a shared vision of where we are going as an institution.” [4] Pilon concluded that it was “essential” that budget makers depend on planners, rather than vice versa and stressed the “need to plan reallocation of resources rather than expansion.”

Folders:  
The Scholastica Direction (1979-83)  
**2/20/20/1.2 Self Studies** (See also 14/ Accrediting Bodies)

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Folders:
- 1938-73: History of NCA-CSS self studies
- 1946: "Graduates of a Catholic Liberal Arts College"
- 1957: Student Satisfaction with CSS
- 1959-60: NCA General Education at CSS
- 1960-61: NCA-General Education and the Superior Student
- 1961-62: NCA-The Benedictine Spirit in Higher Education
- 1962: Religious and Social Activities
- 1962-63: NCA-The Climate of a Benedictine College
- 1963-64: NCA-Taxonomy of Educational Objectives
- 1964-65: NCA-Curriculum Revision at CSS
- NCA-Liberal Arts Study (1964-65) to (1968-69)
- 1969-70: NCA-Student Involvement in Governance at CSS
- 1970-71: NCA-Governance Structures at CSS
- 1970-71: MHECC Private College Study
- 1978-79: Audit of Communications Efficiency at CSS (by outside agency)
- 1982: Institutional Long Range Plan in Title III Application (in 2/20/20/3)
- 1990: Career Plans and Work Satisfaction of CSS Faculty (by outside agency)
- Space Utilization Study: A Study for Developing Existing College Resources June 1977
- Institutional Self Study April 1992
- Institutional Self Study June 1992

Expansion Folders:
- 1983-84: “Institutional Profile” in Facilities Planning for Small Colleges
- Academic and Support Dept.:Strengths/Weaknesses/Objectives (1983-84)
- 1997: Faculty and Staff Survey (Also known as Campus Climate Survey)

Bound book:
- Space Utilization Study (June 1977)

**2/20/20/1.3 Faculty Council**

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2 Some self studies are in Record Group 4/10, 5/20, and 14/.

The College of St. Scholastica Archives

Paper and Data Collection
Box 1/1

Consisting of:
Council Lay Advisors Board (1950-71)
Academic Council (1971-75)
Faculty Advisory Committee (1975-81)

Folders:
Council Lay Advisors Board (1950-71)
Academic Council Minutes (1971-72)
Academic Council Minutes (1972-73)
Academic Council Minutes (1973-74)
Academic Council Minutes (1974-75)
FAC Minutes (1973-75)
FAC Minutes (1975-76)
FAC Minutes (1976-77)
FAC Minutes (1977-78)
FAC Minutes (1978-79)
FAC Minutes (1979-80)
FAC Minutes (1980-81)
FAC Minutes (1981-82)
College Council Minutes (1975-81)
Academic Leadership Group and President’s Leadership Group (2009-)

2/20/20/2 Implementation

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Folders:
Development Office (1965-73)
Development Department (1974-83)
Annual Fund (1970--)
COLA Project (1972-73)
Long Range Plan (1973)
Welch Center Weekend (April 4-5, 1975)
Administrative Retreat (1976) [preliminary notes]
Administrative Retreat (November 12-13, 1976) [transcript]
Working Memorandum #1 (January 1977) and #2 (June 1977)
Academic Unit Plans (January 1977)
Heritage Days (1981--)
Quadra Retreat (August 31-September 2, 1981)
President’s Receptions (1982--)
Institutional Advancement (1983-84 to 2007 – some years missing)
The College of St. Scholastica Archives
10/3/2019
Paper and Data Collection

[14 folders]
1988-89 detail [bound]
Capital Advisory Council (1987)

2/20/25 Dean’s Council/President’s Staff

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Folders:
Organizational Charts (1994-2004)
Dean’s Council Minutes 1995-96 (2 folders)
Dean’s Council Minutes 1998-99
President’s Staff’s Responses to Self-Study Report (2002)
Outline for Annual Reports (2003-04)
President’s Staff Meeting Materials (5/19/2009-12/22/2009)
President’s Staff Meeting Materials (1/5/20-6/15/20)
President’s Staff Meeting Materials (6/22/2010-12/21/2010)
President’s Staff Meeting Materials (1/1/2011-6/22/2011)
President’s Staff Newsletter (2010-13)

2/20/30 Vice President for Academic Affairs / Dean of Faculty

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<td>2/20/30 Vice President for Academic Affairs / Dean of Faculty 2/20/50 Vice President for Finance 2/20/60 Vice President for Enrollment Management Box 1/1</td>
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This office begins as that of the Academic Dean:
Sr. Joan Braun (1974-76)
Sr. Mary Odile Cahoon (1976-81)

2/20/30.01
In 1981 the Office of Academic Dean becomes:
A) Vice President/Dean of the College
Sr. Mary Odile Cahoon (1981-93)
who becomes Senior Vice President in 1994
and

2/20/30.02 – holdings #42
B) the Office of the Dean of the Faculty
 Sr. Joan Braun (1981-87)
 Dr. Larry Goodwin (1987-93)
 who becomes Vice President for Academic Affairs/Dean of Faculty in 1994
 and
 2/20/30.02 C) the Office of Vice President for Academic Affairs/Dean of Faculty
 Dr. Larry Goodwin (1994-February 1998)
 Dr. Cecelia Taylor (February 1998-May 2001)

Folders:
 2/20/30:
 Academic Dean (1974-75) [1 folder]
 Academic Dean and Vice President (1975-76) to (1980-81) [6 folders]
 2/20/30.01:
  Vice President/Dean of the College (1981-82)
  Senior Vice President/Dean (1982-83) to (1992-2002 some years missing)
   [11 folders]
  Senior Vice President (1993-94) to(1994-95) [2 folders]
  2/20/30.02:
  Dean of the Faculty (1981-82) to (1992-93) [12 folders]
  Vice President for Academic Affairs (1993-94) to (1994-95) [2 folders]
  Annual Reports (1995-96 to 2010-11)
  Annual Reports (2011-12-)
  Annual Goals (1999-2016)
  Proposal to Eliminate Certain Programs and Majors (2000)
  FAQs Book – The Undergraduate Students Guide for a Successful Transition to Semesters (Oct. 1998)
  Misc. Papers from Academic Affairs

Data Files:  VPAA
  2016-17 Academic Affairs Agenda Items
  2016-17 Schools and Departments Organizational Chart
  2018 Max H. Lavine Award for Teaching Excellence Award Procedures
  2018 Max H. Lavine Award for Teaching Excellence Award Recipient List

2/20/40 Vice President of Finance

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Harold Hultberg (1975-76) to (1983-84)
Patrick Flattery

Folders:
- Montessori Financial Problems (1969-78)
- Annual Reports (1975-76) [2pp.] to (1994-95)
- Budget Committee 1994-96
- Budget Committee 1997-98
  - Missing: (1982-83)
- Endowment Explanation (2011)

### 2/20/40/01 College Budget

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Bound Materials of Ledgers, Cash Books, Journals:
- 1934-1935
- 1935-1936
- 1936-1938
  - April 1943 – March 1945
  - March 1945-April 1946
  - April 1946 – June 1948
  - July 1948-March 1952

Folders:
- Index Cards with Individual Accounts 1940s
- Lay Teacher Program
- Income from Investments 1931-1956
  - * Book on its own (too big to put in box) Journal Dash and Income Analysis from 1920s to 1938 – Location 1/3 on top

Data Files: Budget Folder
- Folders:
  - Forms 2004-2005
  - Forms 2005-2006
  - Forms 2006-2007

### 2/20/50 Vice President for Student Affairs / Dean of Students
(See 18/10 Student Affairs Office)

---

3 Athletic Department included in 1985-86; new financial and administrative units appear in 1989-90.
Folder:
Dean of Admissions and Financial Aid (1982-83) to (1999-90)\(^4\) and (1992-93)
Enrollment Report

---

\(^4\) The Dean of Students administered financial aid starting in 1975 [see 2/20/50]. The Office of Dean of Admissions and Financial Aid was set up in 1982 [see memo to Pilon, May 14, 1984].
3/ Business Office

3/10 Audit

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Family Financial Statement Form (1979-80)
Financial statements including Independent Auditor’s Report, June 30, 2000 and 1999
Financial statements including Independent Auditor’s Report, June 30, 2001 and 2000

Data Files: OneStop Financial Services
Folders and Files:
- Application of payment information
- BDMS
- Brainstorm Mapping
- Docs
- Ecampus
- Forms
- FormsBAD
- Gonska Apps to Review 2015-16
- HR
- Oct 2010 sessions
- Orientations
- Original Project
- Photos
- Policies
- Presentations
- Resource Material
- Sinsabaugh contract
- Student Senate Budget Information
- Student work
- Summit
- U of M webinar
- VIRTUAL
- Visio – process mapping
- Award letter 5 22 2013
- BannerDocumentation-OfficialWithdrawals-1
- Copy of Outstanding Bookstore Dollars-1
- Dynamic Student Checklist
- FAFSA parent letter
- FAQ’s
- GEVA Resources & Referrals
- Holds listing for virtual site
- Holds listing
Notwaived
Notwaived-old
OneStop Student Services magnet
Phone tracking 3-2010-current
Process matrix
RTVHOLD
Student Account Billing Process
STVHLDD
Survey
Trad_UG_Award_Letter_Schedule_Bill_Guide-14-15
URL
Withdrawal Form for Traditional Undergrad
4/ Admissions and Financial Aid Offices

4/10 Admissions

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Folders:
- Admissions Greeting Cards
- Happenings Newsletter (1979)
- Fast Facts and Overview of the College
- Quick Look Books
- Information in Other Languages
- Twin Cities Office Opening Announcement (1985)
- Montessori Education Announcement (1973)
- Admissions Invitations to High School Counselors
- College Prep Advice
- Admissions Letters to Students (1978-2001)
- A Comparison of Enrolled and Non-Enrolled Freshman Applicants (1965-69)
- Admissions Statistical Reports (2/76) to (10/90)
- Survey Results of Prospective Students (Sept. 2002)
- Student Rosters (1932-58)
- Enrollment Summary (1989-99)
- Continuing Education - Curriculum (1953-68)
- Continuing Education - Evaluations (1963-68)
- Credit for Prior Learning 1994
- Enrollment of Handicapped Students (1967-68)
- Marketing Task Force Reports (1979-80)
- IMG Marketing Plan (1995)
- Slide Show “Searching and Sharing” [script only] (1982)
- Summer School (1932-71)
- Summer Youth Program (1986 --)
- Transfer Students (1936-42)
- Transfer Students Profiles (1985-89) and (1998-99)
- Transfer Information
- Admissions Student Checklist
- Matriculation Form early 1980s
- Admissions Applications
- Admissions International Student Applications
- Campus Map (1994, late 1980s, 1985)
- Admissions Fee Cards
- Campus Map 1994, late 1980s, 1985
Drop Survey 1993
Exploring New Worlds 1993
Folders 1984
4 Year Pledge 1993
Parents Brochure
Poets, Pipers and Philosophers 1995
Poster 1994-95
Shadow 1994
US News 1995
US News Value and 4 year 1994
Campus Representatives Tour Information and Quizzes (1980s)
Campus Representative Training Manual (Fall 2000, 2001-02)
Clubs and Organizations (1994-95, mid 1990s)
Congratulations Covers (early 1990s)

4/20 Scholarships and Grants
Scholarships in General
Scholarship Poster (1994, 1993)
NEMDA Scholarship Card 1977-78
Allis Scholarships (1960-…)
Benedictine Scholars Reception
Marge Oreck Alpern Scholarship

4/30 Financial Aid Office
Folders:
Financial Aid (1960 – 1990)
Financial Aid (1991-)
Tuition and Fees

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Expansion Folder:
Enrollment, Undergraduate Students
Folders organized by:
Crisis in
Department Registered In Feeder Schools
Major Fields
Place of Origin
Religious Preference
Year Attending
Yearly Comparisons

Expansion Folder:
Test Scores
Folders:
Test Scores: Freshmen (1930-40)
  College Aptitude Test (1930-31) to (1940-41)
  Iowa English Aptitude Placement Test (same dates)
  Psychological Tests (1933-34) to (1940-41)
  Cooperative Test Service (1934-35) and (1937-38)\(^5\)
Test Scores: Freshmen (1935-47)
  A.C.E. Psychological Examination (1935-36) to (1947-48)
  Cooperative English Test (1935-36) to (1947-48)
  Moss-Hunt Series (June, 1948)
  1932 Sophomore Tests
Test Scores: Upper Classes (1935-36) to (1965) [not complete]
Test Scores: Freshmen (1955-56) to (1967-69)
  Iowa Silent Reading Test (1955-56) to (1965-66)
Minnesota (1955)
  California Test of Mental Maturity (1957-58) to (1965-66)
  Bell Adjustment Inventory (1961-62) to (1964-65)
  Otis-Lennon Mental Ability Test [?] (1964 and 1965)
  Henmon-Nelson Tests of Mental Ability (1967-68) to

Expansion Folder:
GRE Test Results: Folders: (1951-52) and (1952-53)
  (1953-56) [four folders]
  (1957) and (1962-63)

4/10/05 Promotional Material

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Folders:
Admissions 1919-1955
Admissions 1961-1969
Admissions 1978-1979

\(^5\) Includes Sophomores. Freshmen tested on “contemporary Affairs” only.
Admissions 1980-1985
Admissions 1986-1989
Admissions 1990-1997
Admissions 2000
Admissions 2001-2002
Admissions 2002-2003
Admissions 2003
Admissions 2004
Admissions 2005
Admissions 2006-

Note on the dating of promotional material:
1) In some cases the material indirectly gives the date of its publication; i.e., cost for the previous school year with that date;
2) In some cases someone has written on the material;
3) In some cases the material can be dated from the personnel pictured or mentioned;
4) The title of the person to whom inquiries should be addressed also gives a clue:

| Bulletin 1962-64, p. 94: “Registrar, Director of Admissions” |
| Bulletin 1966-68: same |
| Bulletin 1999-00, p. 204 “Vice President for Enrollment Management” (but the accepted address is probably Admissions Office) |

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Folders:
- Viewbooks 1960s-present
- Viewbook envelopes 1990s
- Data File: PDF 2007 Viewbook

4/10/50 Statistical Surveys (by)

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Expansion Folder:
- Association of College Registrars
Pell Grant [federal aid] Program
Minnesota Higher Education Coordinating Board grants and scholarships
CSS Scholarships:
  Benedictine Scholarship (merit) [Fall, 1975]
  ENCORE! Benedictine Scholarship (merit)
  CSS Grant (need)
  Blandin Presidential Scholarship (need)
Other:
  Indian Scholarship Program
  Ordean Foundation
  Wasie Foundation
  Alliss Foundation
  Kribs Scholarship
  Whiteside Scholarship
  Sibling and/or Family Discounts
  Alworth Scholarship
  Carkner Scholarship
  Alumni Scholarship
  Ambucs Scholarship
  and many more

Alliss Scholarships: The Charles and Ellora Alliss Educational Foundation
Charles Alliss died on September 11, 1958. His will set up the foundation: “Other things being equal, preference should be given to residents of Minnesota … also same preference for nurses training [sic] in those colleges that offer the subject. This latter provision was revoked on April 3, 1968.
CSS was the only Catholic college included in the program. In the fall of 1960, eight scholarships at $750 each were granted to the college. St. Ann Edward Scanlon described this as the “largest scholarship” grant in the history of the college. In 1962, the number of scholarships was doubled. In 1963, nineteen became available. The value of the scholarship rose to $1,000 per in 1968, “without diminution in number.” Later that year the number rose to twenty.
In 1969 the trustees allowed the grants to be used for scholarships or for loans. CSS awarded the scholarships on the basis of academic (3.00 GPA) and financial need conditions. Often the dollar value of
a scholarship would be divided between two students. Between 1960 and 1978, the Alliss Scholarships contributed over $350,000 to the CSS scholarship fund.

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Various Admissions posters
5/ Registrar's Office

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<tr>
<td></td>
<td>5/70 Winton Plan</td>
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Folders:
Academic Calendars and Fee Schedules (1984-)
and Schedules of Events (1969-2008)
1992-93 Annual Report of the Registrar
1976-77 “Career/Program” Catalog
Registrar’s Office Misc. Papers (including an account statement from a student in
1971-72 and advance registration schedules from 1977-78)

Student Directories (1973-2000)

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5/10 College Bulletins/Catalogs:

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Data Files: College Bulletins Catalogs (1915 to 1956-57 and 2007 to present)

College of St. Scholastica Bulletin (later, Catalogue)

The holdings are incomplete
Historic Photographs on or opp
Announcement (1914)6 (Measures 6” by 8 ¾”)
for “College, Academy, and Preparatory School”
South View - p.5
Students Library/Private Room - p.11
Students’ Refectory - p. 20

6 This date does not appear in the volume. It is determined from internal evidence. “The entire space of
one floor of the building constructed in 1913” was devoted to physical sciences (p. 7). Later Bulletins say
that this building was “erected in 1914” [IV (1924 [-25]), 11]. Also, the Frequent Communion Circle
(pp. 59-60), which began in 1907, was being obedient to the rulings of “the reigning Pontiff,” Pius X,
who died on August 20, 1914.
Among the Pines - p. 52
Recreation Hall - p. 60
Northwest View of College (n.p.)
Gymnasium [1920] at the end
Rest Room at the end
Senior Club Room at the end
Basketball Practice at the end
Laboratories at the end
Campus Pines at the end
North Wing of High School at the end
Merchant of Venice - p. 4
On the Campus - p. 30

1929-30??
VII (1928-29)
Main Building North Wing - Frontispiece
College Group, 1925 - p. 16
Cap and Gown Procession - at the end
Reception Rooms - at the end
North Dining Room - at the end
Social Science Reading Room - at the end
Psychological Laboratory - at the end
Gymnasium with Students - at the end
Campus Pines - at the end
Birches and Willows - at the end

IX (1931-32)
Main Building North Wing - Frontispiece
College Group, 1925 - p. 16
Cap and Gown Procession - at the end
Reception Rooms - at the end
North Dining Room - at the end
Social Science Reading Room - at the end
Psychological Laboratory - at the end
Gymnasium with Students - at the end
Campus Pines - at the end
Birches and Willows - at the end

X (1932-33)
Main Building North Wing - Frontispiece
College Group, 1925 - p. 16
Cap and Gown Procession - at the end
Reception Rooms - at the end
North Dining Room - at the end
Social Science Reading Room - at the end
Psychological Laboratory - at the end
Gymnasium with Students - at the end
Campus Pines - at the end
Birches and Willows - at the end

This is the first volume that prints dates on title page.
Architect Drawing of Tower Hall Entrance - Frontispiece
Architect Drawing of Tower Hall - Frontispiece
Tower Hall described pp. 9-10

XI (1933-34) (volumes now measure 6½” by 8½”)  
Mentions Tri-Arts Cub for Off-campus Students
Warning about smoking (p. 24)  
Arch Drawing of Tower Hall - at the end

---

7 Describes the Gymnasium (1920) on p. 8. Announces that a Scholastica unit of the Catholic Students’ Mission Crusade was formed on May 10, 1921 (p. 45).
8 See p. 41
9 Vol. V prints the College Roll for 1924-25 (p. 63). Vol VI offers only a calendar for the 1927-28 academic year.
XII (1934-35)  
XIII (1935-36)  
XIV (1936-37)  
Mentions state clubs to “propagate patriotism and defend state rights” (p. 21)  
Has a loose insert: “Medical Technology”  
XV (1937-38)  
Now on semesters  
Lists convocation speakers (pp. 23-24)  
XVI (1938-39)  
Pius XI on the product of a true Christian Education - Frontispiece  
Lists Standing Committees (p. 16)  
State Clubs “foster friendship and school spirit in students from the same region” (p. 22)  
XVII and XVIII (1939-41)  
(1939-40) named “Annual Catalogue”  
(1940-41) titled “Announcement”  
XIX (1941-42)  
XX (1942-43)  
XXI (1943-44)  
Lists convocation speakers (p. 23)  
XXII (1944-45)  
Lists convocation speakers (p. 23)  
XXIII (1945-46)  
XXIV (1946-47)  
Lists convocation speakers (p. 23)  
XXV (1947-48)  
XXVI (1948-49)  
XXVII (1949-50)  
XXVIII (1950-51)  
XXIX (1951)  
XXX (1952)  
XXXI (1953)  
XXXII (1954-55)  
XXXIII (1955-56)  
Aerial Photograph of Campus\textsuperscript{10}  
[pp. 67-82 are bound as pp. 82-67]  
XXXIV (1956-57)  
XXXV (1957-59)  
XXXVI (1959-61)  
XXXVII (1961-62)  
Box 2  
[XXXVIII] (1962-64)\textsuperscript{11}  
1962-64  
1964-66 [first time that family names of sisters are listed (pp. 96-100)]  
1966-68

\textsuperscript{10} Compare this photo of Tower Hall with Architect’s Drawing (VII, Frontispiece).  
\textsuperscript{11} From this point on, no volume numbers are used.
<table>
<thead>
<tr>
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<td>1968-69</td>
<td>(Interim Bulletin) (measures 8½” by 11”) (back on quarter system)</td>
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<tr>
<td>1969-71</td>
<td>[first mention of “men students” (p. 6)]</td>
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<td>1972-73</td>
<td>“Tools” (An Interim Catalog)</td>
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As the General Catalog

<table>
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<td>(oversized) (Winton Plan begins)</td>
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<td>1974-75</td>
<td>(6” by 9”)</td>
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Graduate Catalogue 1975-80

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<td>1977-79</td>
<td>(competencies begin, pp. 8-9)</td>
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<td>(last mention of Winton Plan; competencies “in,” p. 8)</td>
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As the General Catalog that includes Undergraduate and Graduate Catalogues

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<td>2007-09</td>
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<td>2009-11</td>
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Folder:

- Misc. Catalogs
  - Tools Catalog (1972-73)
  - Winton Plan (1974-74)
  - Graduate Catalog (1975)
  - Supplement to General Catalog (1975-77)

The Bulletin includes sections on the purpose of the college, its setting, class offerings, calendars, information on administration and faculty, etc. Earlier volumes put great stress on the preparation of the

---

12 It was reported that F.X. Shea termed this “interim bulletin…a schizophrenic union of Winton individuality with stringent requirements” and hoped “the people preparing material for the new bulletin would endeavor to remove this dichotomy.” [See Faculty Meeting Minutes at 1/11/73.]


14 This 32 page booklet used a diamond for its logo and offered prospective students a Career/CSS Program Chart on pp. 16-17.
faculty for college teaching and on the facilities of the campus. Starting with Volume XXV (1947-48), less space is given to the latter, and courses are listed before the administration and faculty sections.

The sections on “Purpose,” “Educational Objectives,” “Commitment,” and “Mission Statement” (the title varies between earlier and later editions) give evidence of how the college struggled to express its identity and goals in a time of sweeping social, ecclesiastical, political, and educational changes. These efforts can be traced through the following statements:

Vol. III (1921), p. 5
Vol. XV (1937-38), pp. 17-18, 21
Vol. XXV (1947-48), p. 8
(1962-64), p. 5
(1966-68), p. 5 (whole page)
(1973-74), p. 5
(1982-86), p. 4 (1882-84)
(1986-88), pp. 4-5 (with commentary)
(1995-97), p. 5 (longer form)

Rules about attendance and absence briefly illustrate the point. The Announcement (1914) noted that although “no undue influence” toward Catholicism would be directed to non-Catholic students, in the interest of “maintenance of order and discipline all are obliged to attend the various religious exercises” (p. 5).

In 1938-39, non-Catholic students “were required to attend those religious services prescribed for the whole student body.” These included Mass at the opening and close of the academic year, and the baccalaureate service (XVI: 28).

In 1950-51 the annual Retreat, weekly convocations and the Honors Convocation were added to the list obliging all students (XXVIII: 18).

In 1962-64, only Catholic students were required to attend the Masses, Retreat, and baccalaureate services; all students had to attend the weekly and honors convocations (p.15).

In 1974-75 religious services were “provided (though not required) for Catholics and non-Catholics” (p. 5).

In 1993-95: “religious life” last index entry; various religious activities are “open to all” (p. 9).

*See 5/10 Appendix College Bulletins/Catalogs for C.S.S. Sisters’ Faculty List by Family Name

Box 3

5/10/05 Class Schedules (FQ '88----) [newsprint, 11½” x 16”]

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Class schedules on newsprint 11 ½” x 16” Spring Quarter 1984-2008

Data Files: Master Calendars (2000-01 to present)
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Course Calendars, Calendars of College Events

5/20 Data on Students – (see also 2/10 Historical and Descriptive Materials)

Folders:
- Registrar's Packet
- Report to the President Office of the Registrar (June 1958)
- Withdrawals (1966-72)
- Profile of Graduating Classes (1973-90)
- Official Bulletin (Enrollment Data from 1985 – 2006)
- Misc. Folder Containing:
  - Survey of earned degrees 1949-50,
  - Enrollment Trends 1950,
  - Total Employment for Payroll Period 1955,
  - Enrollment Statistics 1911-1935,
  - Historical Data (1959-65)
  - Percent of 1969 Graduating Seniors
  - College Data (1972)
  - Freshman Class Profile (1972-73)
  - Enrollment Statistics (1972-1981)
  - Attrition Statistics 1990-91,
  - Management Enrollment Statistics (1991)
  - Academic Profile Baseline Data (Fall 1994)
  - Graduation Newsletter (1994)
  - List of Programs Registrar’s Official Version (As of 2/1996)
- Directories and Surveys of Graduate Enrollment 1997-98
- Directories and Surveys of Graduate Enrollment 1999-2000

5/50 Grade Studies

Folders:
- CSS Examination Procedures (1945)
- Grade Study (1941)
- Grade Study (1943)
- Grade Study (1944-45)\(^\text{15}\)
- Grade Study (1945-46)
- Grade Study (1947)
- Grade Study (1950)
- Grading Practices [ACT] (1968-70)

\(^{15}\) Faculty Meeting Minutes October 26, 1944 indicated the “study of examination practices to begin.”
5/70 Winton Plan
Folder:
Winton Plan

5/90 Honorary Degree Recipients

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Folders:
- List of Recipients (1969-current)
- Recipients Alphabetical


Includes photos, speeches, correspondence, newspaper clippings, etc. on the following:
- Aufderheide, Arthur
- Bombeck, Erma
- Burrows, Robert L.
- dVinck, Catherine
- Doermann, Humphrey
- Johnson Dugan, Sheila
- Hellwig, Monica H.
- Heschel, Rabbi Abraham
- Kramer, Susan Mukavitz
- LeTendre, Mary Jean
- Madden, Richard B.
- Oberstar, James
- Overman, Ben and Jeanne
- Perpich, Rudy
- Pilon, Daniel and Janice
- Rand, Sidney
- Sandbulte, Arend J.
- Shiely, Ann Fee
- Weakland, Rembert
- Wiesel, Elie

5/10 Appendix College Bulletins/Catalogs for C.S.S. Sisters’ Faculty List by Family Name
**C.S.S. Bulletin, IV (1924), 3-5**

**Name**

Agatha Gruetter  
Agnes Somers  
Alice Lamb  
Ambrose O'Keefe  
Athanasius Braegelman  
Basil Delage  
Bernard Coleman  
Brigid McCarthy  
Edwina Noesen  
Evangelist Goodman  
Katharine McCarthy  
Marian Langlais  
Martina Hughes  
Monica Simon  
Prudentia Morin  
Rose O'Donnell  
Scholastica Bush  
Wilfrid Jordan  

**C.S.S. Bulletin, V-VI (1925-28), 3-5**

Agatha Gruetter  
Agnes Somers  
Alice Lamb  
Ambrose O'Keefe  
Athanasius Braegelman  
Basil Delage  
Bernard Coleman  
Brigid McCarthy  
Callista Milette  
Celestine Sullivan  
Edwina Noesen  
Gerard Nolan  
Katharine McCarthy  
Marian Langlais  
Martina Hughes  
Monica Simon  
Prudentia Morin  
Scholastica Bush  
Wilfrid Jordan  

**C.S.S. Bulletin, X (1932-33), 11-15**

Agatha Gruetter  
Alice Lamb Ambrose  
O'Keefe Athanasius  
Braegelman Basil Delage  
Bernard Coleman
Brigetta McCarthy
Celestine Sullivan
Chrysostom Doran Digna
Birmingham Ildephonse
Feeley Jane Reilly
Katharine McCarthy
Martina Hughes Mona
McGuire Prudentia
Morin Rose O'Donnell
Salome Blais
Scholastica Bush
Urban Stuart
Victoria Nemanich

C.S.S. Bulletin, XVII-XVIII (1939-1941), 11-15

Alcuin Arens
Alice Lamb
Prudentia Morin
Ambrose O'Keefe
Rose O'Donnell
Annella Gallagher
Salome Blais
Athanasius Braegelman
Scholastica Bush
Bernard Coleman
Urban Stuart
Bernarda DiGiovanni
Victoria Nemanich
Bernice Braegelman
Wilfrid Jordan
Brigetta McCarthy
Celeste Shoup
Celestine Sullivan
Chrysostom Doran
Denise McGill
Digna Birmingham
Edwina Noesen
Elaine Loubert
Electa Byrne
Isabelle McKeague
Jane Reilly
Justina Gruesen
Katharine McCarthy
Kathleen O'Brien
Lucille Corinne Franchere

---

16 “The Sister Brigid listed on the 1924 and 1925-28 faculty lists changed her name to Sister Brigetta. She is listed as Sister Brigitta on the 1932-33 and 1939-41 lists.” Note by Sister Mary Carol Braun, August, 1999.
Martina Hughes
Mercedes Ryan
Mona McGuire
Patricia Thibadeau

**C. S. S. Bulletin (1962-64), 81-85**
Joselyn Baldeshwiler
Katharine McCarthy
Kathleen O'Brien
Agatha Riehl
Loretta Sheehan
Agnes
Lucille Corinne Franchere
Alcuin Arens
Martina Hughes
Alice Lamb
Mary William McPherson
Aloyse
Mercedes Ryan
Ambrose O'Keefe
Monica Simon
Ann Sexton
Petra Lenta
Ann Edward Scanlon
Prudentia Morin
Annella Gallagher
Raymond McLaughlin
Antonine Braun
Rita Marie Bergeron
Athanasius Braegelman
Rose O'Donnell
Bernard Coleman
Salome Blais
Bernarda Di Giovanni
Urban Stuart
Bernice Braegelman
Vivian Arts
Brigetta McCarthy
Wilfrid Jordan
Carmel Cashin
Celeste Shoup
Celestine Sullivan
Chrysostorn Doran
Digna Birmingham
Donalda Laughlin
Elaine Loubert
Electa Byrne
Emilene Radke
Gabriella Kinshella
Helen Clare Arts
Inez Chartier
6/College Communications/Public Relations

6/05 Public Relations Office

6/05/01 College Communication Procedures
Folders:
- Communications Audit for The College of St. Scholastica Prepared by Westmoreland, Larson & Hill (late 1970s to early 1980s)
- Guidelines for Use of Public Relations November 21, 1985
- Logo and Graphic Identity (1982 and 1995-96)
- College Communication Procedures 2002
- St. Scholastica Internal Public Relations Procedures and Notes Pamphlet – Getting Into Print: Planning and Producing a Publication from the Office of Information Services
- College Communications Department Personnel (2008?)
- Marketing Newsletter (2017-)

Data File: 2013 CSS Brand Guidelines

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6/05/05 Newspaper Clippings

On Shelves in Big Books:
- 1931-1940
  - August 1963 – January 1965
  - January 1965 – September 1965
  - September 1965 – April 1966
  - April 1966 – August 1967
  - January 1969 – October 1969
  - October 1979 – October 1970
  - October 1970 – August 1972
  - August 1972 – April 1973
  - Miscellaneous 1963 – 1971
  - April 1973 – December 1973
  - December 1973 – November 1974
  - November 1974 – November 1975
  - April 1975 – October 1975
  - November 1975 – March 1976
  - March 1976 – September 1976
  - September 1976 – June 1977
  - June 1977 – February 1980
March 1980– June 1981

On Shelves in Boxes:
   July 1981 – April 1983
   April 1983 – May 1985

In Cabinets in Boxes:
   April 1, 1985 – March 31, 1986
   April 1, 1986 – July 1987
   July 1987 – April 1988
   June 1990 - December 1991
   March 1988 - December 1989
   November 1989 - September 1992
   January 1994 - February 1995
   January 1995 - February 1997
   February 1997 – October 1998
   October 1998 – October 2000
   November 2000 – June 2002
   July 2002 - June 2004
   June 2004 – June 2006

On Shelf in Box:
   2007-2017

Folder:
   Ads taken out for CSS 2002
   Newspaper Clippings (1960s to 2006)

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6/10 Internal Communications

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6/10/01 See Registrars Office for Bulletins and Catalogues

6/10/02 College of St. Scholastica Official Bulletin
(1943-44) to (1967-68)

“All students are held responsible for all notices on this weekly report.”

Stenciled or dittoed on 8½” by 11” paper. Appeared weekly during the academic year.

Bulletins from September, 1943, to June, 1950, are stapled by year between blue covers; those from September 1950 to June 1958 are bound together between brown covers. Issues from September, 1958, to May, 1968, are stapled by an upper comer. Starting in September, 1961, the Official Bulletins are stapled according to semester: September to December, 1961, February to May, 1962. (The division of these collected notices, and the resulting reduced thickness, may have matched the binding power of a single staple more efficiently.) These packets are held in a brown expansion file with the brand name, “vertical file pocket.”

The Official Bulletin published notices of events, such as the annual retreat, holy days and funerals, convocations, recitals and plays, meetings of clubs and societies, rehearsals for choir and baccalaureate, proper attire for this and the Bishop’s visit (“courtesy requires that no lipstick be worn”), the yearly visit by the mobile X-Ray Unit, summer employment opportunities, and so forth.

The Official Bulletin also encouraged students to attend these affairs. Common phrases: “all will be present;” “all will wish to be present;” “all must be present;” “Roman Catholics must be present;” and “Role call will be taken.” It was “disrespect to speakers” to bring reading material to the weekly convocations (November 13, 1952).

Names not handed in at announced events appeared in the next issue of the bulletin, and explanations were sought. Students were “not to cross off a name on this Official Bulletin!” (at November 15-19, 1948).

Starting in 1958, the Official Bulletins focused more exclusively on informational notices; the supervisory, prescriptive, disciplinary content and tone of the early issues dropped away. For example, one speaker “will talk to anyone interested” (April 13, 1965); “all members please attend” (May 25, 1965).

The Official Bulletin provided information on certain significant aspects of CSS life:

The “Pine Cone” Issue (proper use of smoking room) (March 10, 1949)
The “Absence Policy” (at October 10-14, 1949; October 1-5, 1951; September 29-October 5, 1952; and February 20, 1959)
Method of electing the “All College Woman” (ditto inserts at February 13, 1950)
Dangers of walking on Kenwood Avenue (October 17, 1951)
How the College Ideals were voted upon (at February 2-9 and 12-16, 1951; and February 4-8, 1952)
Skirts to be worn in the building (April 19, 1952 and at May 9-16, 1952)
CSS Radio Club broadcasts with UMD Newman Club (at March 24-28, 1952)
Objectives of the College (at January 25-29, 1954)
Tests in Academic Areas announced (April 9, 1959)
Commendation to student body for friendliness (December 18, 1962)
Awarding St. Scholastica Medal (February 10, 1966)
Health and Safety Class and fire alarm system (at May 9-14, 1966)
Vote on the Leadership Award (February 1, 1968)

6/10/2.5 “Do You Know?” (1973)

6/10/03 “On the Agenda”
on 3/17/75 becomes “a weekly communication”
no OTAs between 10/13/75 to 11/14/75
no OTAs between 1/7/77 to 5/6/77
on 9/30/77 now a “biweekly”
no OTA for November, 1979
on 5/3/80 now “A Publication” [a monthly?]

“When the Agenda” attempted to provide communication from the president to the faculty and students. It gave Stender’s travel schedule and meetings with other educators; recorded congratulations for faculty achievements; announced special events, and in general supplied readers with news of what the President was doing for the college and its people. A notice dated 10/8/82 said that “On the Agenda” would expand into an internal newsletter coordinated by the Public Relations Department. Faculty were asked to suggest a name for the new publication. October 18, 1982 was the first appearance of “Notes from Dan Pilon.” By 10/29/82, the most favored name for the newsletter was “Inside Times” -a single format for all internal college communications. [8½” by 11”, printed on two sides]

6/10/04 The College of St. Scholastica “Inside Times” (October, 1982- June, 2009)

<table>
<thead>
<tr>
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<th>Box Name</th>
<th>% Capacity</th>
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Contains Inside Times (1982-1999)

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<td>July 14, 2000-2009</td>
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Contains Inside Times (2000-2009)

On 8/26/94, the first installment of “People of Scholastica” profiles appeared. The “Inside Times” expanded the internal communications model of “On the Agenda.” The new publication was able to present much more news about persons, meetings, scheduled events of all kinds, new academic programs etc. As befits a PR sheet, it consistently revealed a concern for the image of the college and its contributions to the broader community.

It is difficult to know if these files are complete: the sheet was “a regular publication” (every Friday except holidays) but at times gaps appear in the dating. Many issues seem to be missing for 1991-92. Nevertheless, the collection contains plenty of useful information about the goings on of CSS life.

Editors: Bob Aschenmacher, July, 1994 to present
Julie Ahasay, 1982 to 1994
Before these: Pat Daugherty, Margaret Jensen, Tom Livingston
*See 6/10/04/01 Appendix for a list of CSS employees featured in the “Inside Times” (1994----) arranged alphabetically by school year.

6/10/05 “Campus Connection” (1994-96)

6/10/06 “Haec Hora” Spring 1958 Volume 1, No. 1

<table>
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6/50 External Communications

6/50/01 Scholastica Times and St. Scholastica Magazine “…prepared and edited by the Scholastica Office of Publications and Information Services…three times a year, Fall, Winter and Spring Quarters.” Files are not complete; some years a summer edition appeared. It changed its name to St. Scholastica Magazine in the summer issue which came out in June of 2014.

Due to different sizes of the publication, copies of the Scholastica Times are housed in two boxes:

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<td>(Winter, 2003) to</td>
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Data Jump Drive 1971-2010 jpg and pdf files
Data DVD 2010-2011 Disc 1 and 2 jpf and pdf files
Data DVD 2011-2012 Disc 1 and 2 jpf and pdf files
Data DVD 2012-2013 Disc 1 and 2 jpf and pdf files
Data Jump Drive 2013-2014 jpg and pdf files

Data Jump Drive 2014-2015 jpg and pdf files
“St. Scholastica Magazine” (2015-)
Data Jump Drive 2015-16
Individual Issues
Data CD 2003 Fall Times - 74 Images and Text

17 No volume numbers for issues (FQ ’72) to (August 1984). [Missing (WQ ’73-75), (WQ ’73-74), (WQ ’77), (SQ ’78). Volume numbers reappear V (November, 1985) to VIII (Summer, 1989). No volume numbers appear for issues (FQ ’89) to the present.
Editors:
FQ ’72: Director, Gloria Johnson
January, 1975: Department of Information Services, editor Julianne Agnew and Steven Stark
SQ ’75: Editor, Julianne Agnew
FQ ’75: once again named “Office of Publications and Information Services”, no editor named.
WQ ’76-77: “Six issues per year”
Summer, 1977: now named “Office of Information Services”
Reunion ’90: “Office of Public Relations” appears for the first time.

Directors of the Office of Public Relations:
Summer, 1979: Jennifer Swenson (Thomas Livingston, Editor)
FQ ’79/ WQ ’80: Patricia Daugherty (Margaret Jensen, Editor)
November, 1981: Adele Englund (Jensen, Editor)
April, 1983: Julie Ahasay (Jensen, Editor)
Spring, 1989: Julie Ahasay (Cheryl Reitan Editor)
Spring, 1995: Bob Ashenmacher (Reitan, Editor)
Fall, 1996: Bob Ashenmacher, Director of College Communications
Fall, 1997: “and Media Relations” added

6/50/02 In Between Times – holdings #70 “…official newsletter of CSS…published three times per year to keep alumni and friends informed of campus news and events [by Office of Public Relations].”

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Archives has:
In Between Times (May, 1982) #1 to IV(July, 1985) #3
Then, no copies printed until:
Between Times Issue #1 (Winter, 1977) to Issue #27 (Spring, 2012)
E-newsletter (2016-)

Data Jump Drive “In Between Times” 1982-85
Data Jump Drive “Between Times”1998-2009
Data DVD “Between Times” 2010-12

650/03 Annual Report of the College

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Data File: Annual Reports of the College (2001-2013)

6/5005 Christmas Cards (1960s? to present)

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<td>6/50/10 Press Releases</td>
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6/5007 The Mitchell and Spotlight (2010 to present) Cultural Happenings at CSS

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Folders:
The Mitchell (1993-94 to 2009-10 with some years missing)
Spotlight (2010 to present) Cultural Happenings at CSS

6/5010 Press Releases

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Folders:
Press Releases 1991-92
Press Releases 1992-93
Press Releases 1993-94
Press Releases 1994-95
Press Releases 1995-96
Press Releases 1996-97
Press Releases 1997-98
Press Releases 1999-2000
Press Releases 2000-01
Data CD 2003-5 Press Releases
Data CD June – Sept. 2005 Media Coverage Highlights (Images of billboards, press releases, advertisements, etc.)
Data CD May – Oct. 2006 Media Coverage Highlights (Images of billboards, press releases, advertisements, etc.)
Data CD Feb. to April 2006 – Jan. 2006 Media Coverage Highlights (Images of billboards, press releases, advertisements, etc.)

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Press Releases from publications reprinted on larger posters (2004-08)

6/50/10/01 Indexes of Press Releases
Done by Father Whit for the 1991-92 to 1999-2000 school years
Indexes are located in the front of each file folder; press releases before the index have not been indexed yet

6/60 Photo Archives – see separate Photograph Collection document
6/70 Audio/Visual Recordings – see separate Audio/Visual Collection document
6/90 Realia – see separate Realia Collection document

6/10/04 Appendix for The College of St. Scholastica “Inside Times” – also included in holdings #67
A list of CSS employees featured in the “Inside Times” (1994---) arranged alphabetically by school year.

1994-95

<table>
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<tr>
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<tr>
<td>Anderson, Larry</td>
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</tr>
<tr>
<td>Anderson, Jean</td>
<td>1/27/95</td>
</tr>
<tr>
<td>Applegate, Rachel</td>
<td>11/11/94 and 11/17/95</td>
</tr>
<tr>
<td>Berglund, Nancy</td>
<td>3/31/95</td>
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<tr>
<td>Bouie, Joseph</td>
<td>1/20/95</td>
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<tr>
<td>Buckman, Tim</td>
<td>4/28/95</td>
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<tr>
<td>Edwards, Barbara</td>
<td>9/16/94</td>
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<tr>
<td>Euler, Judy</td>
<td>4/21/95</td>
</tr>
<tr>
<td>Fawcett, Ray</td>
<td>10/21/94</td>
</tr>
<tr>
<td>Flaig, Quin</td>
<td>5/09/95</td>
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<tr>
<td>LaTour, Kathy</td>
<td>11/04/94</td>
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<td>Leja, Ann</td>
<td>9/23/94</td>
</tr>
<tr>
<td>Leonidis, Terry</td>
<td>3/24/95</td>
</tr>
<tr>
<td>Name</td>
<td>Date</td>
</tr>
<tr>
<td>-------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Lyons, Steve</td>
<td>2/24/95</td>
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<tr>
<td>Majaski, Nancy</td>
<td>2/17/95</td>
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<tr>
<td>McGahey, Larry</td>
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<td>Meyer, Mary</td>
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<td>Neher, Joanne</td>
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<td>Newcomb, Jay</td>
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<td>Nylen, Dennis</td>
<td>9/02/94</td>
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<tr>
<td>Okcott, Linda</td>
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<td>Opferman, Kathy</td>
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<td>Pelletier, Stacy</td>
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<td>Schiebe, Maggie</td>
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<td>Schulte, Lori</td>
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<td>Snyder, Kevin</td>
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<td>Stankiewicz, Lori</td>
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**1995 New Hires and Promotions**

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<tr>
<td>Berg, Barbara</td>
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<tr>
<td>Hambrock, Michelle</td>
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<td>Olson, Gail</td>
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<td>Herrara, Joseph</td>
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<td>Sasse, Art</td>
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<td>Kangas, Dana</td>
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<td>O'Connor Goosens, Joan</td>
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<td>Chisholm, Dana</td>
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<td>De Boer, Margaret</td>
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<td>Himmelspach, Sandra</td>
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<td>Cahoon, Sr. Mary Odile</td>
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Dillon, Joseph       10/11/96
Farmer, Anita Clare  8/09/96
Foss, Margaret L.    4/18/97
Goosens, Joan        2/28/97
Hanby, Christina     1/17/97
Henkel-Johnson, Jerry 10/04/96
Holm, Sue            12/06/96
Huber, Connie        9/13/96
Kirby, Sr. Timothy   9/06/96
Kneepins, Betsy      12/13/96
Lundein, Nancy       4/11/97
Lunkenheimer, Uta    5/02/97
Pagel, Karen         8/30/96
Palkki, Barbara Ann  10/25/96
Pearson, Clare E.    6/13/97
Prevandar, Diane     5/16/97
Pristash, Sharon     9/27/96
Ringsred, Carolyn    9/20/96
Shehadeh, Mary       2/07/97
Sigford, Ann         11/08/96
Sink, Raymond (Ray)  2/14/97
Sorensen, Susan      1/24/97
Swenson, David X.    11/15/96
Teske, Jack          11/22/96
Welna, Barbara       1/31/96
White, Todd          5/09/97
Wright, Mary         12/20/96

1997-98
Anderson, Judy       9/19/97
Bastien, William     11/14/97
Clarke, Sr. Margaret 5/15/98
Claseman, Joel       9/05/97
Crouse, Pam          10/17/97
Dietrich, Darryl     11/07/97
Donovan, Mary Lou    5/01/98
Dumais, John         1/09/98
Eichenwald, Shirley  5/22/98
Fleck, Sr. Agnes     9/12/97
Gawinski, Neil A.    5/08/98
Gorman, Sandy        12/12/97
Hauger, Angela Rosenberg 4/03/98
Jacobson, Elizabeth  7/11/97
Johnson, Jolynn      6/12/98
Laughlin, Sr. Monica 2/06/98
Lederman, Julie      1/30/98
Lemenager, Margaret  3/13/98
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**1998-99**

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Sharp, Clarence 5/07/99
Smetntkowski, Andy 3/19/99
Spoor, Pete 6/11/99
Swenson, Lee 11/06/98
Taylor, Cecelia M. 5/21/99
Vruno, Vicki 4/30/99
Weyrens, Molly 4/09/99

**1999-2000**
Bauman, John 4/07/00
Belich, Terry 3/31/00
Christensen, Pamela J. 9/10/99
Deadrick, Stacy C. 11/05/99
Dick, Diane 8/27/99
Doty, Marcia B. 9/24/99
Draxten, Karen 5/12/00
Driscoll, Shannon 10/22/99
Erickson, Jon 11/12/99
Garle, Gary 10/15/99
Grindahl, Melissa 12/03/99
Henry, Tracy Elaine 6/19/00
Hill, Sharon 10/01/99
Hoelter, Laura 4/14/00
Johnson, Trish 3/03/00
Johnson, Dawn Marie 2/18/00
Kelsey, Marie 2/25/00
Marholz, Terry 12/10/99
Matsika, Chrispen 2/04/00
Maynard, Carleen 2/11/00
Nelson, Kathy 10/08/99
Ness, Jennifer 11/19/99
Nugent, Janna 5/05/00
Pohl, Dory 5/19/00
Pokela, Beth 8/13/99
Reeves, Lisa Rigoni 7/09/99
Richards, Cathy 10/29/99
Schwarze, Penny 3/10/00
Skalko, Christine 1/28/00
Speikers, Julie Ann 9/24/99
Stevens, Scott 9/03/99
Zelman, Tom 12/17/99

**2000-01**
Berkeland, Rondell (Ron) 10/06/00
Branovan, Leigh 11/10/00
Brown, Cindy 2/02/01
Crego, Nancy 9/15/00
Fechtelkotter, Jayne 9/08/00
Granberg, Kim 7/14/00
Hagen, Jennifer 12/01/00
Himango, Jenny 9/29/00
Johnson, Luther 11/03/00
Johnson, Dee Dee 11/17/00
Lambert, Craig 3/09/01
LeBlanc, Madonna 12/15/00
Lee, Mary 10/13/00
Lutz, Kay 4/27/01
Marden-Lokken, Sandy 12/08/00
Matson, Sue 6/08/01
Micken, Fran 4/06/01
Murray, Jo Olsen 10/27/00
Peterson, Marcia 4/20/01
Schilla, Kim 2/16/01
Schottenbauer, John 3/23/01
Schuettler, David 5/04/01
Semmelroth, Debbie 3/02/01
Snider, Tiffany 9/22/00
Surges, David 2/09/01
Takkunen, Chery 2/23/01
Trine, Mari 1/26/01
Truscott, Mary 8/11/00
Werner, Barb 3/30/01
Witrak, Marty 10/20/00

1991-92

8/14 Penny Schwarze Recital
9/16 A Test of Vienna (Early Music)
9/16 Kindermusik Classes
9/26 Workshop for Long Term Care Managers
9/26 Nursing Scholars Forum
9/26 Brownell and Garlie to Development Staff
9/26 Guinness World Record Holder to Speak – Dan Buettner
10/4 Historical Dance Company
10/8 Rosanne Blass book
10/8 New Faculty at CSS
10/14 Ashland Area Alumni
10/16 Ad Club Scholarship
10/17 Bell, Book and Candle at CSS
10/17 Careers in Science Workshop for Girls
10/21  Forum on New World Order
10/23  Renaissance Music/Abbey Minstrels
10/27  Wheat and Abbey Minstrels
10/27  Hanson and Abbey Minstrels
10/27  LeSage and Abbey Minstrels
10/29  Valedictorian Story
11/6   Faculty/Student music ensemble
11/26  Gordon, minority student admissions counselor
12/5   Sing along with Handel
12/5   Holiday concerts / Mod Minstrels
12/7   Who’s Who
12/27  General Education Reform
12/30  Mary Ann Swallum recital
1/2    Three one-act plays
1/6    Brass quintet
1/8    Bastian recital
1/15   Recorder recital
1/23   Live Oak early music
1/23   Labor relations expert
1/23   Attorney General Skip Humphrey to speak at CSS
1/23   New work by Tyler Kaiser
1/27   Abbey Minstrels
1/27   Mary Junck Publisher
2/4    Alex Wheat recital
2/17   Fast Track to the Future (girls)
2/18   Conference on K-12 Science/Math
3/1    Two Benedictine scholars
3/1    General Mills Head of MN Dialogue
3/1    Coalition for battered women at CSS
3/3    Martin recital
3/3    Piano trio
3/5    Seminars for Managers
3/5    Woodwind quintet
3/12   Winner of early music competition
3/16   House recital
3/19   Urbanski-Junkert to Vice President
3/25   Moore recital
3/25   Valspar CEO in MN Dialog Series
3/26   Winner of soloist competition in early music
3/26   Parenti to speak
4/14   Saturday morning Spanish
4/14   Ethics and the Law Discussion
4/14   Woodwind Quintet Concert
4/15   Kaiser recital
4/22   Oozeball for second year
4/22   Miller’s “The Crucible” play by theatre
4/23  Bruckner Mass presented
4/24  Workshop on Fetal Alcohol Syndrome
4/27  Family Concert by Mod Minstrels
4/27  Manning senior recital
4/27  Student Chamber Ensemble
4/27  Abbey Minstrels
4/27  LeSage senior recital
4/28  Krause senior recital
4/28  Student senate
5/1  Tracey Smith honored
5/4  Ground-breaking for Auditorium / Student Union
5/7  Commencement ceremonies
5/14  Hagedon Marketing specialist, Brainerd
5/20  Erickson to attend C-Span seminar
5/26  Faculty Awards
6   Dean’s List
6/8  Laramie Jung Vice President for Institutional Advancement
6/12  Labovitz Scholar
6/25  Henke wins scholarship

1992-93
8/10  Sister Ann Edward Scanlon Award to Billie Nolan Franey
8/17  Alumni Association - Anthony Yaroch, Tina Maki Silbernagel, Carl Bauer, Mary Carlson, Julianne Johnson, David Kuefler
9/4  Faculty Concert (Early Music – 7th season)
9/5  Convocation
9/14  Eastern European WWII Films
9/22  Benedictine Vision Conference
9/24  Scandinavian Music (Early Music)
9/30  Three faculty brass concert
10/6  Post high school planning program
10/12  The King’s Noyse (16th-17th Century)
10/14  Growing Up American Teachers Institute
10/19  Simon’s “Rumors” play by theatre – 2 releases
10/21  Eastern European WWII Films
10/26  Abbey Minstrels
10/27  Jim Pohl elected to Student Senate
10/27  Ethics Series
10/28  Sacred Heart Concert of faculty, Bastian, and students, Kathleen LeSage, and Wheat and Jordan Sramek
10/28  Faculty Woodwind Ensemble
11/2  Student Ensembles
11/2  German and Swedish films
11/3  Fast Track to the Future
11/4  CSS Concert Choir
12/3  1993 MN Dialog Series
12/6  Concert Choir Christmas Program
12/7  Who’s Who - Kirsten Schneberger
12/7  Comedy Improv workshops
12/9  Jean Till to chair elderhostel group
12/15  Dean’s List
12/23  Bastian recital
12/23  Swallum and Zeyen in concert
12/23  Zeyen Piano Master Class
1/4  Koch and Minnesota Dialogue
1/13  Orientation Coordinator Sara Jasper
1/13  Christopher Corfman senior recital
1/14  Kids and animals at CSS, PLUS Center, K(N)ights in Science Armor
1/14  International Film Festival
1/14  “Vanities” play by theatre opens at CSS – 4 releases
1/15  Tyler Kaiser recital
1/19  Sarah Schlenberger recital
1/19  Piano workshop
1/20  Far Away Places
1/24  Archabel and Minnesota Dialogue
2/2  Town meeting on education
2/3  Town meeting on education
2/3  Abbey Minstrels
2/4  LeAnn House completes Ph.D.
2/4  Concert Choir Valentine’s Day concert
2/4  Student ensembles
2/5  Baroque flute concert
2/11  Silly Putty Science, PLUS Center, K(N)ights in Science Armor
2/22  Jostens and Minnesota Dialogue
3/3  Construction at CSS - new wing on Somers Hall
3/5  Florida Project, Spring Break
3/8  Melanie Rotz, Ireland Program
3/9  Garbology, PLUS Center, K(N)ights in Science Armor
3/9  Far Away Places
3/10  Second degree workshop
3/11  Four Year Pledge to Students
3/13  Early Music Series
3/17  Edward Martin recital
3/17  Charlie King in concert
3/24  Lester Crystal and Minnesota Dialogue
3/31  Heidi Weingart named Benedictine Scholar
4/1  Woodwind Ensemble
4/21  Town meeting on health
4/6  German for Travelers Workshop
4/13  Katie LeSage, Admissions Counselor visits Two Harbors
4/13  Ibsen’s “A Doll’s House” play by theatre
4/21  Town meeting on health
4/23  Mod Minstrels
4/23  Abbey Minstrels
4/23  Choir concert
4/26  Mayfest
5/1  Paula Zabinski wins nursing award
5/3  Summer sports camps
5/5  Acceptance of Physical Therapy Program
5/14  68th Commencement
5/17  Carol Gawboy and Sr. Agnes Fleck honored
5/18  Jennifer Porter wins CSS Leadership Award
6/3  Dean’s List
6/11  Darrell Kundel recital
6/11  Blackburn and students win Blandin Fellowship
6/15  Joseph P. Thibault wins special honors
6/28  Pilon attends Benedictine Colleges Conference

1993-94
8/18  Private College Fund Campaign
8/26  Labovitz Scholarship Winners
8/31  New Mitchell Auditorium
9/2  Students return
9/8  “Growing Up American 1993” institute
9/13  Mitchell Auditorium Premiere Concert
9/20  Duo Piano Concert
9/23  Mitchell Auditorium Gala Concert
9/25  Ethics Series “Business as Moral Agent”
9/29  Handel and His Rivals Concert
10/9  Musical World of Handel
10/12  Kaiser Recital
10/13  Scott Wells named as Planned Giving Director
10/14  Hopkinson Smith, lutenist, concert
10/15  STUR+D alcohol awareness week
10/15  Jennifer Gladden named Director of Conferences and Special Events
10/18  Gene Dutkin senior recital
10/21  Far Away Places
10/26  Abbey Minstrels
10/26  Historic Woodwind Quintet
10/26  New CSS Trustees—Catherine Anderson, Sr. Danile Lynch, Dr. Tomas Peacock, Sr. Mary Rochefort
10/26  Student Directed One-Act Plays
11/4  Concert Choir
11/29  Major in Occupational Therapy
12/2  Mod Minstrels
12/3  Messiah Sing-Alone
12/6  Choir Concert—Christmas Oratorio
12/6  13th Annual Messiah Sing-Alone

The College of St. Scholastica Archives  10/3/2019
Paper and Data Collection
12/8  Aids Awareness Week
1/3  Women and the Moving Image Film Series
1/3  Ron James and the Minnesota Dialog
1/4  Bastian recital
1/?  Fast Track
1/10  Travel Series on Palestine, Far Away Places
1/10  Garcia Lorca’s “Blood Wedding” play by theatre
1/11  Haydn concert Early Music Orchestra
1/12  $250,000 from Knight Foundation
1/19  Julianne Baird concert
1/26  Richard McNamara, Activar CEO and Minnesota Dialog
1/27  CSS and Lowell Elementary present “Lorax”
1/27  Student ensemble
2/8  Rick Crowell completes degrees
2/8  CSS adds Nurse Practitioner program
2/14  Unique piano concert
2/?  Information session on advanced degrees in nursing
2/23  Kay Fredericks, Trend Enterprises, and Minnesota Dialog
2/23  Steve Johnston named to Annual Fund Position
2/28  Ann Reed concert
3/7  Far Away Places, India
3/7  Music of Vivaki, Back and de Visee
3/10  Emma Goldman presentation by Donna Kowal
3/15  Monica Kieffler, spring break trip with Habitat for Humanity
3/21  Conn Hanson senior recital
3/21  Edward Martin, lutenist, concert
3/22  Larissa Rousu, Community Impact Project
3/28  State Science Fair
3/29  LeAnn House concert
3/29  Stuart Legaard, In-Fisherman, and Minnesota Dialogue
3/29  Tony Hutar senior recital
3/29  Dean’s List (Winter Quarter)
4/7  Waverly Consort
4/11  Nancy Bennett senior recital
4/14  CSS and Lowell Elementary present “Lorax”
4/20  Julie Tarnowski and Siena Berini student recital
4/22  Words and Place Institute
4/22  CSS offer graduate program in science education
4/27  Abbey Minstrels
4/29  Free Health Fair by CSS nursing students
5/1  Mayfest
5/3  Student ensembles
5/4  Mod Minstrels
5/4  Concert Choir
5/9  Dr. Cindy Johnson-Groh wins Governor’s award
5/10  Dr. Douglas Walton wins Blandin research grant
5/10  Chad White named resident advisor
5/13  69th Commencement
6/3   Sr. Margaret Clarke wins Max H. Lavine Award
6/8   Dean’s List (Spring Quarter)
6/14  Roberta Torgerson wins staff award
6/14  Tim Rutka wins staff award

1994-95
Missing from August to February
2/24  Livio DeSimone, 3M, and Minnesota Dialogue
3/20  Dean’s List (Winter Quarter)
4/6   Reif Run
4/11  Moliere’s “The Miser” play by theatre
4/11  Teresa country music concert
4/18  Five O’Clock Shadows play by theatre
4/18  Richard K Davis named Vice President for Institutional Advancement
4/18  Cross-cultural communication
4/25  Abbey Minstrels
4/28  Mod Minstrels
5/1   Concert Choir and String Ensemble
5/1   Mayfest
5/16  70th Commencement
6/12  Dean’s List (Spring Quarter)
6/15  “Growing Up American” institute
7/?   “Alladin and His Magic Lamp” play by theatre

1995-96
7/18  Northland Science Discovery scientific research this summer
7/19  Tracy Henry named resident advisor
7/21  Heather Clark awarded Presidential Scholarship
9/1   Ceremonial Procession, Convocation
9/20  Early Music Series, Vivaldi and Bach
9/25  Sister Joan Chittister gives report on Beijing Women’s Conference
9/25  In the Heart of the Beast Puppet Theater gives performance
9/27  In the Heart of the Beast Puppet Theater gives performance “Our Place”
10/2  Hampton String Quartet
10/2  Eavan Boland, poet, presents public reading
10/3  Study abroad program to Costa Rica through Spanish program
10/10 Minnesota Private College Fund’s 44th annual fund-raising campaign
10/10 Outdoors Gear Swap sponsored by PURSUIT!
10/10 “Sing-along at the Mitch”
10/11 Management Institute offers three management skills day-long seminars
10/16 International music for United Nations Day
10/19 “Story Books: Classic Fables, Folklore and Fairy Tales” play by theatre
10/24 Annie Choate student recital
10/24 College Band – newly reorganized
10/30  Concert Choir and Abbey Minstrels
10/30  K(Nights) in Science Armor, PLUS Center
11/13  Fall Commencement
11/14  Steve Johnston elected chair of Lake Superior Fund-Raising Executives
11/15  “The Bohemians” opera at Mitchell
11/17  “The Bohemians” opera at Mitchell
11/27  RaeAnn Hamlin piano recital
11/27  Dinosaur adventure, K(Nights) in Science Armor, PLUS Center
11/28  Chris and Johnny concert
11/30  Tree lighting festivities
12/4   Violence prevention event
12/5   Anna Gawboy student recital
12/5   Mod Minstrels, Sing-Along at the Mitch, 16th annual Messiah Sing-Along
12/6   Comedy Olympix
12/7   Management Institute “The Manager as Leader” seminar
12/7   Intercollegiate Food Drive Challenge
12/13  Contemporary holiday concert
12/15  Photo opportunity for Intercollegiate Food Drive Challenge
12/19  Food Drive surpasses goals
12/19  Melanie Judy leads Food Drive Challenge
12/19  Daniel Hassett leads Food Drive Challenge
12/27  Minneapolis Gospel Sound concert
12/27  St. Paul Chamber Orchestra with Bobby McFerrin concert
12/27  18th annual Minnesota Dialogue breakfast series
12/27  Dean’s List (Fall Quarter)
1/12   Bastian concert
1/12   Mary Ann Swallum faculty piano recital
1/17   K(Nights) in Science Armor, PLUS Center “Magical, Marvelous Mirrors”
1/17   Anner Bylsma, cellist, in concert
1/?    Minnesota Dialogue talk cancelled due to winter storm warning
1/19   Storm ticket exchange
1/25   Jack and Jill – and the Four Witches musical by theatre
1/30   Student ensembles
2/1    Chenille Sisters in concert
2/2    Chenille Sisters in concert
2/7    K(Nights) in Science Armor, PLUS Center “Matters of the Heart”
2/7    Concert Choir
2/?    John Dasburg, Northwest Airlines, and Minnesota Dialogue
2/14  Faculty-Staff-Priory Art Show
2/?    Power outage
2/16  Tamra Schmidt earns straight A’s
2/19  Sue Holm joins McNair Scholars Program staff
2/19  Teresa Ganswer named chairman of Long Term Care Second of the American Health Information Management Association
2/20  Kentucky Project (VITA) over spring break
3/18  Edward Martin, lutenist, in concert
Celebrating Diversity meeting

1996-97

7/2  Environmental science program
8/6  Prairie Fire Children’s Theatre musical “Snow White and the Seven Dwarfs”
8/6  Management Institute sponsors two workshops
8/7  Daniel Johnson and Thomas Zelman earn Fulbright Scholarships
8/8  Prairie Fire Children’s Theatre musical “Snow White and the Seven Dwarfs”
8/13 Jesse Woodroffe participates in SUMS, PLUS Center
8/21 Piano teachers can learn via interactive TV
9/4  Convocation
9/10 Management Institute offers leadership seminar
9/16 Kathleen Kelsch Fischer elected president of the Alumni Association
9/18 Early Music Series
9/19 Peter Schickele performs concert
9/24 Peter Schickele performs concert
9/26 Management Institute sponsors two workshops
10/1 Science center addition complete
10/4 McNair Scholars Program Poster Session
10/7 Tom and Donna Howard-Hastings discuss civil disobedience
10/8 CSS celebrates its history with creation of “President’s Hall”
10/8 Dr. LeAnn House and Jeanne Doty present piano recital
10/18 Synge’s “Pleboy of the Western World” play by theatre
10/23 Early Music Series “Music and Dance from the Court of the Sun King”
10/25 Aaron J. Biederman accepted into occupational therapy master’s program
10/25 Sheila Carroll accepted into occupational therapy master’s program
10/25 LaNea Randall accepted into occupational therapy master’s program
10/30 Management Institute offers two seminars
11/7 Concert Choir, Student Ensembles, Historic Winds Ensemble concerts
11/18 Vienna Choir Boys concert
11/22 Fall Commencement
11/26 Bruce Kuhn performance
12/2 The Loons musical group performs benefit concert
12/2 K(Nights) in Science Armor, PLUS Center “What’s Your Angle?”
12/10 17th Annual Messiah Sing-Along
12/20 Amy Iverson leads college volunteers on holiday volunteer trip
12/20 “Building Bridges: Israeli and Palestinian Artists Speak” art show
12/26 Management Institute offers two seminars
1/7  K(Nights) in Science Armor, PLUS Center hosts snow experts
1/10 Panel discusses “End of Work” theories
1/10 Chenille Sisters in concert
1/10 Mamet’s “The Water Engine” play by theatre
1/10 Early Music Series Scandinavian symphonies
1/13 Dean’s List (Fall Quarter)
1/15 Mamet’s “The Water Engine” play by theatre
1/15 Natural gas repairs made
1/20  Nancy Fitzgerald featured in documentary
1/21  “Jack and Jill – and the Four Witches” musical by theatre
1/27  K(Nights) in Science Armor, PLUS Center “New Year Explosions”
1/27  CSS begins 2 + 2 program in Brainerd
1/27  Mike and Laura Moran talk about 2 + 2 program in Brainerd
1/29  Bullfighting demonstration highlights International Week
1/29  Gary H. Stern, Federal Reserve Bank, and Minnesota Dialogue
1/31  Peace discussion “Finding a Common Ground”
2/3   CSS begins campaign on 2 + 2 program in Grand Rapids
2/3   McNair Scholars Program
2/4   Fiction Works humanities institute for elementary teachers
2/4   Concert Choir, String Ensemble, Mod Minstrels, Marshall School Choir concert
2/5   Tamara Swartout awarded Benedictine Scholarship
2/7   Bastian and Duluth-Superior Symphony Orchestra Valentine concert
2/12  McNair Scholars honored
2/14  TRIO Day
2/14  Bullfighting demonstration highlights International Week
2/21  Mary Amundson chosen to be a Peer Advisor
2/27  K(Nights) in Science Armor, PLUS Center “Surf’s Up”
2/27  Management Institute offers two business leadership seminars
2/27  Erica Whittington speaks at Minnesota Dialogue breakfast series
3/5   Rose Ensemble for Early Music concert
3/7   Nathan Jacobson named to Dean’s List
3/12  Edward Martin, lutenist, faculty recital
3/12  John L. Esposito, expert on Islam, gives talk
3/25  Judy Collins gives sold-out concert
3/31  John L. Esposito, expert on Islam, gives talk
4/1   Historic Wind Ensemble concert
4/1   K(Nights) in Science Armor, PLUS Center “Visiting Wizards from 3M”
4/2   Lawrence Otis Graham and Betsy C. Hart discuss issues
4/2   Who’s Who list
4/2   Mercedes Arzu Wilson gives talk on her book
4/7   State Science Fair
4/?   Dean’s List (Winter Quarter)
4/21  Robinson’s “Charley’s Aunt” play by theatre
4/21  Dr. James Fetzer presents recent scholarly research on assassination of JFK
4/29  Mod Minstrels
5/6   Mayfest and college collecting supplies for flood victims
5/6   Student ensembles, Concert Band, Concert Choir concerts, Jeff Shei and Annie Choate senior recitals
5/16  Commencements
5/16  Erika Dierker receives Sharon Labovitz Leadership Scholarship
6/13  Fast Camp, environmental science program for girls
6/20  Fast Camp, environmental science program for girls
6/26  Amanda Partanen awarded Presidential Scholarship
6/27  Fiction Works humanities summer institute for elementary teachers
1997-98

6/1  Kevin Raasch accepted to CSS
6/1  Cody Whitmire awarded Benedictine Scholarship
6/3  Release of “Inashke! Ojibwemowin: An Ojibwe Language Tutorial on CD-ROM”
6/9  Local students participate in Fast Camp, environmental science program for girls
6/9  Russians visit CSS from its sister college in Petrozavodsk, Russia
6/16  Dean’s List (Spring Quarter)
8/1  Northland Science Discovery, health science program for students in grades 7 and 8
8/5  Prairie Fire Children’s Theater presents musical Cinderella
8/6  Melanie Mogg named director of Management Institute
8/7  Heather A. Campbell named director of development
8/15  Marianne Sandstrom joined music faculty
8/15  Russell’s “Educating Rita” the play starting theatrical season, this release also gives all upcoming events for school year
8/20  Area teachers attend mathematics institute
8/20  T-N-T Teachers! development institute, sponsored by the PLUS Center
9/2  Cambiata Music Series presents “An Evening of Mozart”
9/16  Spirit Lake Poetry Series launched, beings with Connie Wanek’s “Bonfire”
9/23  Department of Nursing celebrates 90 years of Benedictine nursing education
9/26  “Imagine,” cancer awareness music festival
9/26  Performing Arts Series opens with Tomie dePaol’s “Strega Nona”, this release also gives schedule of shows in the series
10/2  McNair Scholars Program Poster Session
10/2  Music Department presents concerts – Cambiata Music Series
10/2  Jeremy H. Adam won the “Awaiting Our Future Leaders” scholarship
10/7  K(Nights) in Science Armor, PLUS Center, “Raptors!”, this release also gives list of rest of events
10/12  Prudence Johnson performs benefit concert
10/14  Students chosen to participate in a Community Impact Project
10/16  Julie Pagen, pianist, gives Baroque recital
10/20  Lucas’ Reckless play by theatre
10/22  Student ensembles
10/22  Fast Track to the Future conference
10/24  Russian-American debate on Russian membership to NATO
10/24  Hopkinson Smith, lutenist, performs concert
10/24  Historic Wind Ensemble concert “Mostly Mozart”
10/24  Robert Bly, poet, give reading
10/28  Rockapella performs concert
11/6  Concert Choir concert
11/6  Live White House Conference on Hate Crimes will be televised
11/7  Diana Johnson will be included in Who’s Who
11/7  K(Nights) in Science Armor, PLUS Center “Planet Chemistry”
11/12  Management Institute offers two one-day sessions
11/17  Fall Commencement
12/9  Handel’s Messiah Sing-Along
Management Institute offers three seminars
Bastian concert
K(Nights) in Science Armor, PLUS Center “Get Physical, With Therapy!”
Breanna Greenly awarded Benedictine Scholarship
CSS students recognized by Who’s Who
Voice Trek in concert
Henley’s “The Miss Firecracker Contest” play by theatre
Dean’s List (Fall Quarter)
Joan Appleton, pro-life speaker, gives presentation
Tyler Kaiser presents classical guitar recital
International Week
Music Faculty Ensemble presents “Little Boy Blue’s Polka Dream”
Al Nephew gives talk as part of Last Lecture Series
London Baroque Festival Music concert
Concert Choir concert
Contemporary Ethical Issues in Health Care presents forum
Katie Koestner, date-rape survivor, gives talk
Kathleen Brekken, Midwest of Cannon Falls, and Minnesota Dialogue
Chinese dance program
Management Institute offers three workshops
Student ensembles, Concert Band, Jazz Band in concert
Dennis Hink awarded CBS Foundation Scholarship
Fiction Works summer institute for elementary school teachers
Irish orchestra and dancers perform “The Hobbit” and “Riverdance”
Management Institute offers three workshops
James Hallett, ADESA Corp., and Minnesota Dialogue
Students awarded Benedictine Scholarship
K(Nights) in Science Armor, PLUS Center “Hot Frogs!”
Rev. Dr. Naim Ateekk gives talk
Edward Martin, lutenist, in concert
Tim McGuire and James McGinnis and Minnesota Dialogue
Applicants who have been awarded the Benedictine Award
Robert Hedin, poet, will give a public reading, Edward Martin, lutenist, will also perform
Historic Winds Ensemble concert
Maria Suarez Toro will give a talk
Adventurous Women in Mathematics, career orientation day, PLUS Center
Odets’ “Waiting for Lefty” play by theatre program
List of applicants who have been accepted into CSS
Management Institute offers three workshops
Dr. John M. Dolan gives talk
Dean’s List (Winter Quarter)
Mary Ellet Shehadeh gives talk as part of Last Lecture Series
Riders in the Sky will give sold-out performance
List of applicants who have been accepted into CSS
4/27  Marge Piercy, poet, will give reading
4/28  Management Institute offers five workshops
5/1   Reif Run
5/5   Student Ensembles, Concert and Jazz Bands concerts
5/7   McNair Scholars honored
5/7   McNair Scholars honored
5/7   Concert Choir and Mod Minstrels give dual concert
5/8   Laura A. Krahm presents piano recital
5/14  Spring commencements
5/22  Alec J. Nelson named a Labovitz Scholar
5/22  Anne M. Furuseth named a Labovitz Scholar
5/28  List of applicants who have been accepted into CSS
5/28  List of students who have received the Benedictine Scholarship
6/4   CSS offers free open house and information session
6/5   Connie Sennelhofer awarded the Torrey Nursing Scholarship
6/25  Fiction Works participant
6/26  Dean’s List (Spring Quarter)
6/29  Performing Arts Series awarded grant
6/29  Fiction Works 1998

1998-99
7/6   Gina Artisensi accepted into the Occupational Therapy master of arts degree program
7/6   Local students participate in Fast Camp, environmental science program for girls
7/13  Jillene Bacon accepted into the Physical Therapy program
7/20  Research Training in Psychology of Aging
7/21  Northland Science Discovery, health science program for students in grades 7 and 8
7/22  Upward Bound Math Science Program
8/11  Board of Directors of the Saints/Hilltoppers Hockey Arena elected leaders
9/3   Management Institute offers four workshops
9/8   Opening School Convocation
9/14  Hildegard of Bingen celebration, conference, and course
9/23  Management Institute offers five workshops
9/24  Arlo Guthrie concert also Performing Arts Series schedule listed
9/25  Minnesota Occupational Therapy Association state conference
9/29  Shirley Eichenwald selected as 1998 Distinguished Member of the American Health Information Management Association [photo attached]
10/6  Barton Sutter, author of book “Cold Comfort,” gives reading
10/7  “Everyman” play by theatre department
10/7  William Buzenberg gives talk about journalism ethics
10/13 Dr. LeAnn House gives piano concert
10/16 Brian Dalton named Vice President of Enrollment Management
10/16 Patricia Stoll promoted to Director of Publications and Advertising
10/19 Nancy Fitzgerald gives talk as part of Last Lecture series
10/19 Management Institute offers four workshops
10/21  Klezmatics give concert of traditional music of Yiddish culture
11/3   Marcia Doty named director of Management Institute
11/5   Student concerts – student ensembles recital, concert band and jazz band concert, choral music concert with concert choir, Mod Minstrels, and string ensemble
11/9   CSS awarded a $300,000 grant by the Bush Foundation
11/9   K(Nights) in Science Armor, PLUS Center “Lights! Color! Chemistry!”
11/11  Thomas Brekke appointed as Director of Facilities Services
11/11  Occupational Therapy students provide assistance to residents and staff of Lakeshore Lutheran and Benedictine Health Center nursing homes
11/13  Brian Dalton named Vice President of Enrollment Management
11/16  CSS raises funds for free Thanksgiving meal
11/17  Lionheart presents Christmas concert, part of Cambiata Music Series
11/18  Fall Commencement
11/30  Family winter adventure by Outdoor PURSUIT!
12/2   Gorton M. Evans, Consolidated Papers Inc., and Minnesota Dialogue
?      List of Benedictine Scholarship recipients
?      Dean’s List (Winter Quarter)
12/23  Historic Wind Ensemble, William Bastian, and Tyler Kaiser all give concerts
12/23  Steve Martin’s “Picasso at the Lapin Agile” play by theatre department
12/23  K(Nights) in Science Armor, PLUS Center “Take Flight!”
12/23  Steve Ostovich gives talk as part of Last Lecture series
12/29  Richard Copeland, Thor Construction and Truc-King, and Minnesota Dialogue
1/5    Ethos Percussion Group performs concert
1/6    Center for Early Music Orchestra performs concert
1/7    Sandra Steingraber gives talk
1/26   Management Institute offers two workshops
2/2    K(Nights) in Science Armor, PLUS Center “Bubble-ology 101”
2/2    Circle K hosts 80’s Retro Dance
2/2    Student ensembles recital, Concert Band and Jazz Ensemble concert, Choral Ensembles concert
2/2    Robert MacGregor, Minnesota Center for Corporate Responsibility, and Minnesota Dialogue
2/11   K(Nights) in Science Armor, PLUS Center “Bubble-ology 101” cancelled due to icy roads
2/18   James Wigdale, Marshall & Ilsley Corp. and Minnesota Dialogue
2/18   Management Institute offers two workshops
2/21   Rhythm in Shoes presents concert
2/24   K(Nights) in Science Armor, PLUS Center “Sounds Good!”
2/24   Lisa Anderson named Purchasing Manager
3/2    David C. Lee gives presentation
3/4    Dr. Chandra M Mehrotra to speak at a national forum sponsored by the American Psychological Association
3/8    K(Nights) in Science Armor, PLUS Center “Sounds Good!” and “Bubble-ology 101”
3/9    Early Music Orchestra performs concert
CSS students recognized by Who’s Who
Linda Pastan gives poetry reading as part of the Spirit Lake Poetry Series
Jim Hudson, DMR Consulting Group Inc., and Minnesota Dialogue
Dean’s List (Spring Quarter)
Management Institute offers two workshops
Cleveland Opera performs “A Tale of Peter Rabbit”
Flute Quartet performs concert
Carlo Goldoni’s “Servant of Two Masters” play by theatre department
Edward Martin, lutenist, presents concert
Big Time Jazz Orchestra and Jazz Ensemble present concert
Sweet Honey in the Rock performs concert
Dr. Robert Craig to speak on economic and social justice at international conference in Cyprus
“Proclaim Jubilee: Break the Chains of Debt!” presentation
Presentation of “Listening with the ear of the HeART” by William Bastian, Sister Mary Charles, and Dan Johnson
Management Institute offers two workshops
William Bastian and Concert Band give a concert
Spring Commencements
Sister Mary Jean Tuttle awarded Max H. Lavine Award for Teaching Excellence
Laura Bruggemeier elected Vice president of the Treasury for Student Senate
Minnesota Private College week open house, tours, information sessions
Sir Laurence Ali Grant and Kathleen Kalina give talks
Fast Camp, environmental science program for girls

1999-2000
Bryan Jon gives performance
CSS praises Mrs. Max H. (Frances) Lavine and notes with sorrow her passing
Whitewater Writers’ Workshop
Ellen Ebert O’Connor presented with Sister Alice Lamb award
Renee Hanson Steffen and Linda Christenson Soderstrom given Sister Ann Edward Scanlon Award
Dr. Gerald Cizadlo received St. Scholastica Inspiration Award
Mrs. Yvonne Erickson McComber awarded Sister Timothy Kirby Benedictine Spirit Award
T-N-T Girls, Tools and Technology for Girls, week-long summer science program
SUMS, Success in Understanding Math and Science, summer program
Psychology of Aging Institute
Kay Elmquist elected to the Board of Directors of the Alumni Association
Lynne Hamre named Director of Information Technologies
Opening School Convocation
Cambria Series opens its series of concerts, also gives rest of lineup
Benedictine Sisters of St. Scholastica Monastery give grant of $500,000 to The College of St. Scholastica
William Mastrosimone’s “Extremities” play by theatre department
Historic Wind Ensemble gives concert
10/22 Management Institute offers seminar
10/22 Sister Katherine McLaughlin speaks on earth and spirituality
10/25 Marvin Blickenstaff, pianist, gives concert as part of Cambiata Music Series
10/25 Marvin Blickenstaff, pianist, gives concert as part of Cambiata Music Series
10/29 Saints-Hilltoppers Arena offers free public skate
11/1 McNair Scholars display results of research
11/1 Concert Band and Jazz Band give concert
11/11 Information session on earning a Master of Arts in Nursing degree in Brainerd
11/11 Information session on earning a Master of Arts in Nursing degree in Ashland
11/11 David Anthony Williams gives piano recital
11/11 Information session on Education Media and Technology
11/11 Information session on earning a Master of Arts in Nursing degree in St. Cloud
11/11 Chamber Choir and Collegiate Chorus perform concert
11/11 Student ensemble recital
11/12 Leon Redbone gives concert as part of Performing Arts Series
11/15 Dr. Robert Craig participated in conference in Japan
11/16 “It Came To Me in a Dream” play by theatre department
11/16 10th annual Twin Ports free Thanksgiving Buffet
11/16 Jane and John Fisher-Merritt, organic farmers, give talk
11/18 Minneapolis Children’s Theatre Company perform “Tremendously Tall Tales”
11/29 Minneapolis Children’s Theatre Company “Tremendously Tall Tales” cast visits area schools
11/29 Management Institute offers seminar
12/1 Music Department presents Christmas concert
12/7 Grand opening of Saints-Hilltoppers ice arena
12/9 New ice arena name unveiled in spotlight ceremony
12/10 19th annual Handel’s Messiah Sing-Along
12/10 Jeannine Rivet, UnitedHealthcare, and Minnesota Dialogue
12/10 Fall Commencement
12/14 Patrick Flattery named Vice President of Finance
12/17 Fall Commencement
1/10 Minnesota Ballet performance
1/11 Molly O’Shaughnessy gives presentation on Montessori
1/11 Craig Hillier from Educational Talent Search gives talks in area schools
1/13 K(Nights) in Science Armor, PLUS Center “Pondering Polymers”
1/18 Cambiata Series presents William Bastian in concert
1/20 Management Institute offers presentation
1/25 Stephen Shank, Capella University, and Minnesota Dialogue
? Dean’s List (Fall Semester)
1/28 Reading Minnesota: A Summer Institute in Minnesota Literature for Elementary School Teachers in Minnesota
1/31 Tyler Kaiser, guitarist gives concert
2/2 Kristen Iverson presents program on wolves as part of K(Nights) in Science Armor, PLUS Center
2/4 Corrections on Reading Minnesota: A Summer Institute in Minnesota Literature for Elementary School Teachers in Minnesota
2/4    Moore By Four vocal group give concert
2/7    Aristophanes’ “The Birds” play by theatre department
2/15   Kristen Iverson program on wolves as part of K(Nights) in Science Armor,
       PLUS Center cancelled due to icy roads
2/15   Information session on Master of Education programs
2/16   Rev. Jim Ketcham gives lecture
2/17   Concert Band and Jazz Ensemble present concert
2/19   Randy Adamsick, Minnesota Film Board, and Minnesota Dialogue
2/21   Management Institute offers workshop
2/22   K(Nights) in Science Armor, PLUS Center “The Whirl of Weather”
2/23   Kristen Iverson presents program on wolves as part of K(Nights) in Science Armor,
       PLUS Center
2/23   Tonic Sol-Fa gives performance
2/24   Cuernavaca Mexico trip
2/28   K(Nights) in Science Armor, PLUS Center “The Whirl of Weather”
3/1    Community Service Day
3/2    Forum “Our Aging Communities: A Regional Forum” hosted by Dr. Thomas Cole
3/2    Information session on Master of Education programs
3/3    Claire Wombacher Schumacher named “Alum of the Month”
3/3    Marina Lachecki named “Alum of the Month”
3/6    Get Ready! Program offered for fourth through sixth graders
3/7    Howie Day performs concert
3/7    Martha Witrak named Chair of the Department of Nursing and Co-Chair of the
       Health Sciences Division
3/7    Thomas Zelman appointed Benedictine Chair of General Education
3/8    Discussion on US Army School of the Americas held
3/8    Students who went on Cuernavaca Mexico trip give talk
3/11   Early Music Orchestra present concert
3/16   Thomas Zelman appointed Benedictine Chair of General Education
3/17   Stephen Schroeder-Davis gives talk
3/22   Carol Thompson gives talk as part of Last Lecture Series
3/23   AMAN gives performance
3/25   Edward Martin, lutenist, gives concert
3/29   Occupational Therapy Department hosts Open House in honor of Occupational
       Therapy Month
4/4    K(Nights) in Science Armor, PLUS Center “The Physics Force”
4/5    Katherine Lanpher, MPR’s Midmorning, gives talk
4/7    Christopher Durang’s “Baby With the Bath Water” play by theatre department
4/19   Concert Band and Jazz Ensemble give concert
4/19   Student ensembles recital
4/19   Choral Ensembles concert
4/25   CSS receives two grants totaling $77,500 under the federal Eisenhower Professional Development Program
4/25   CSS receives invitation to participated in the Clare Boothe Luce Program
4/25   Krysta Riel earned Clare Boothe Luce scholarship
5/2 Reif Run
5/4 Forum held on “Life as a Spiritual Journey: The Hindu Concept of Aging”
5/4 Management Institute offers seminar
5/5 Dr. Ann Sauer named “Alum of the Month”
5/5 Leah Marion Spriek Davidson named “Alum of the Month”
5/5 Shirley M. Godfrey named “Alum of the Month”
5/5 Cameron Joseph Jayson Jr. named “Alum of the Month”
5/8 Spring Commencements
5/10 Six high school seniors named Labovitz Scholars
5/11 Out of Words, literary and artistic journal of CSS, now available
5/18 Seminar “Mothers, Grandmothers, and Great-grandmothers in African American Families” hosted by Dr. Linda Burton held
5/22 Garrett Estenson appointed executive assistant of the Student Senate
5/22 Justin Anderson elected to Student Senate
5/22 Kyle Wermerskirchen appointed parliamentarian of the Student Senate
5/22 Mike Novak elected vice president of the Student Senate
5/22 Shelley Aysta appointed historian of the Student Senate
5/22 Erin Skime appointed vice president of treasury of the Student Senate
5/22 Darin Skaudis elected to the Student Senate
5/22 Paula Snyder elected to the Student Senate
5/22 Inga Storbakken elected to the Student Senate
5/22 Jamie Tester elected to the Student Senate
5/22 Molly Herzan elected to the Student Senate and will serve as chair of its External and Legislative Committee
5/22 Chad Kostecka elected to the Student Senate and will serve as chair of the Senate’s Academic Affairs Committee
5/22 Kaite Michalski elected to the Student Senate and will serve as chair of the Senate’s Finance Committee
5/22 Molly Peterson elected to the Student Senate
5/22 Lisa Pikal elected to the Student Senate
5/22 Gina Sandberg elected to the Student Senate
5/22 Alison Stephenson elected to the Student Senate
5/22 Jessica Krog elected to the Student Senate
5/22 Jessica Buboltz elected to the Student Senate and will serve as the chair of the Senate’s Internal Committee
5/22 Dorothy Johnson elected to the Student Senate
5/22 Dave Thamert elected to the Student Senate and will serve as chair of the Senate’s Student Activities Committee
5/22 Meghan Sebasky elected to the Student Senate
5/22 Katie Koski elected to the Student Senate
5/22 Christopher Dolan elected president of the Student Senate
5/22 Beth Kleinschmidt elected to the Student Senate
5/22 Ashlee Charles elected to the Student Senate
5/22 Christopher Fink elected to the Student Senate
5/23 Outdoor PURSUIT! Program received $29,997 from the Ordean Foundation for community youth outreach
<table>
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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>5/31</td>
<td>CSS will expand its accelerated degree evening program (ADEP) to Brainerd and the Twin Cities</td>
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<tr>
<td>6/1</td>
<td>Marvella Davis and Mike Jaros named “Alums of the Month”</td>
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<td>6/5</td>
<td>SUMS, Success in Understanding Math and Science, hosts fifth camp for teenagers</td>
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<td>6/5</td>
<td>Alumni gather for extra special reunion of the millennium “Millennium Jubilee”</td>
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<td>6/8</td>
<td>Minnesota Private College week open house, tours, information sessions</td>
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<td>6/27</td>
<td>St. Scholastica Leadership Award presented to Carrie DeBoer, Carly Antus receives Honorable Resident Award, Sister Olivia Gowan Memorial Award given to outstanding members of the senior class in nursing, Sister Loretta Sheehan Leadership Award presented to Amber Swor and Camilla Nelson</td>
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<td>6/28</td>
<td>Reading Minnesota 2000: A Summer Institute in Minnesota Literature for Elementary School Teachers in Minnesota</td>
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<tr>
<td>8/25</td>
<td>Kristen R. Podominick graduated from CSS</td>
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7/ College Boards, Bodies, Committees, Groups

7/05 Faculty Bodies/Governance

7/05/01 Faculty Meeting Minutes -- holdings #78
Bound Materials [with dates as titles] (1930-31) to (1976-77) [27 volumes]

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Folders:
- Governance Task Force (1981-82)
- Governance: Other Colleges (1969-82)
- Faculty Governance Committee (1999-2004)
- Faculty Governance Task Force Annual Reports (2003-04 --)

7/05/01.1 Faculty Meeting Minutes continued
Bound Materials [with dates as titles] (1977-82) [5 volumes]

7/05/01.2 Faculty Assembly Minutes 19

Folders:
- By-Laws of Administration (1966)
- Faculty Assembly Charter/By-Laws (1982)
- Governance Task Force (1981-82)
- Faculty Governance Task Force Reports (2003-04 and 2010-11)
- Faculty Assembly Minutes (1982-83 to 2010-11)

Data Files:
- Faculty Assembly Minutes (1998 to present)
- Faculty Assembly Invocations

18 The Charter/By-Laws of the Faculty Assembly were “unanimously ratified” by the Board of Trustees on September 24, 1982.

19 The Charter/By-Laws of the Faculty Assembly were “unanimously ratified” by the Board of Trustees on September 24, 1982.
Faculty Assembly Secretary Duties

7/05/01.3 Faculty Assembly Steering Committee

Folders:
- Faculty Assembly Steering Committee Operating Code (December, 1982)
- Minutes (1982 to 2007 with some years missing)

Data Files:
- Steering Committee Minutes (1997-98, 2003-04, 2006-08)

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<td>7/10/03 Campus Lecture Series Standing Committee</td>
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<td>7/10/03/01 Peace and Justice Lecture Series</td>
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<td>7/10/03/02 Last Lecture Series</td>
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<td>7/10/04 Faculty Development Standing Committee</td>
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7/10 Faculty Committees - holdings #79

Folders:
- Faculty Committees: Overview
- Faculty Committees: Members (1959-)
- Faculty Committees: Purposes (1973-75)
- Committee on Committees Operating Code
- Third Annual Report of the Committee on Committees

7/10/02 Admissions Standing Committee - holdings #81

Folders:
- Admissions Committee Annual Reports (1966-67) to 2013-14 [1 folder]
- Admissions Committee Minutes (1967) to (1976-77) Missing: (1972-73) and (1973-74)
- Admissions Update Report (2005)

Data Files:
- Minutes and/or Annual Report (1995-96 to present)
Misc. Files

7/10/03 Campus Lecture Series Standing Committee
Folders:
Campus Lecture Series Committee Operating Code (n.d.)

7/10/03/01 Peace and Justice Lecture Series – holdings #82
Folders:
Peace and Justice
Peace and Justice Activities 1990-92
Center for the Study of Peace and Justice: Press Releases (10/14/91 to 4/9/00)
Peace & Justice Lecture Series Lecturers (1990 to present – not complete)

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Various Posters from Lecture Series

7/10/03/02 Last Lecture Series
Folders:
Steve Pfingsten
Dennis Anderson May 7, 2000
Mary Ellet Shehadeh April 29, 1998
Larry McGahey April 15, 2004
Tony Barrett April 6, 2005
Lezlie Oachs April 26, 2005

7/10/03/03 Warner Series
Folders:
Warner Series Correspondence (1975-82)
Warner Series: Suggested Speakers
Warner Series Pre-1980
Warner Series (1979-80)
Warner Series (1980-81)
Warner Series (1981-82)
Warner Series (1982-83)
Warner Series (1993-84)
Warner Series (1984-85)
Warner Series (1985-86)
Warner Series (1987-88)
Warner Series (1988-89)
Warner Series (1989-90)
Warner Reading Series (2015, 2016)
7/10/03/04 Francis X. Shea Memorial Lecture
Folder: Francis X. Shea Memorial Lecture

7/10/04 Faculty Development Standing Committee
Folders:
- Operating Codes (1982, 1998, plus some with no dates)
- Faculty Development Guidelines (1993-2006)
- Faculty Development Newsletter (1990-93)
- Faculty Development Fund Statements (1998-2000)
- Faculty Development Fund Statements (2000-06)
- iDEA Assessment (1977)

Data files:

Misc. Files

7/10/05 Faculty Student Affairs Standing Committee (FSAC) – holdings #84
Folders:
- Faculty Student Affairs Committee Annual Reports (1966-67) to (1992-93)
- Faculty Student Affairs Committee Annual Reports (1995-)
- Who’s Who? (n.d.)
- Honor System and Pledge (N.D.)
- Sanctions and Appeals (1989-94)
- Sexual Assault [Policies] (1991)

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7/10/06 Faculty Welfare Standing Committee (FWC) – holdings #85
Folders:

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20 First funded in 1981-82; both the Bush and Marshall Grants supported Faculty Development.

21 The Faculty Student Affairs Committee was terminated on August 26, 1997.
FWC Minutes (1968 – 2007-08) (missing 1986-87)
FWC Merit Pay (1975-81)
FWC Tenure (1975-82)
FWC Terminal Degree (1985, 1987, 2008-09)
FWC Policies of [re: Faculty Development] (1977-78)
FWC Faculty Evaluation Forms (1978-79)
FWC Faculty Evaluation By Students and Peers (1983-)
FWC Requests for Grants (1976-77)
FWC Grant Recipients (1976-81)
FWC Salaries (1976-81)
FWC Fringe Benefits (1978-92)
FWC Grievances (1985)
FWC Affiliate Faculty (2012-13)

Data files:
- Minutes and annual reports (1997 to present)
- 7/10/06.1 American Association of University Professors, CSS
  Chapter – holdings #86
  Folders:
  - AAUP By Laws CSS Chapter (N.D.)
  - AAUP Minutes (1976-1981)
  - AAUP Salaries (1975-80)
  - AAUP Correspondence (1975-78)
  - AAUP Retirement Study (1977)
  - AAUP Faculty Concerns Survey (1978)
  - AAUP Administration Job Descriptions (1981)

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7/10/07 Curriculum Standing Committee also known as Undergraduate Curriculum Committee – holdings #87
- Box 1 of 5
  - 1970’s to Current Art to EDP
- Box 2 of 5
  - 1970s to Current EDU to EXP
- Box 3 of 5
  - 1970’s to Current First Year Program (FDP) to LIS
- Box 4 of 5
1970’s to Current MDA to NSG
Box 5 of 5
1970’s to Current OTH to WMS
Sixth Box
Folders:

Annual Reports (1967-68) to (2000-01) Missing: (1972-73), (1973-74), and
(1975-76), (1978-79), (1979-80)
Annual Reports (2001-02) to 2013-14
Guidelines
Academic Policies
Self-Designed Major or Minor Guidelines (2007-)
Curricular Matters Go to Board (2011)
Credit for Transfer of Non-Catalog Courses (2011)
Course Meetings vs. Credit
Rename Divisional Degrees (2006)
Educational Policy Subcommittee (1975-76)
Departmental Self Study: CIS 1989
Explorations First Year Program (1988-1996)
Curriculum Advisory Committee Assessment of Explorations (1991)
Curriculum Committee Guidelines for Changes in Courses or Programs
(1992)
Incomplete Policy (1994)
Correspondence Regarding Proposed Program Eliminations/Reductions (1997-98)
Reducing Number of Cross-listed Courses (2009)
Faculty Curriculum Committee Minutes (1967-68) to (1976-78)
Minutes 1986-87
Minutes 1987-88
Minutes 1988-89
Minutes 1989-90
Minutes 1990-91
Minutes 1991-92
Minutes 1992-93
Minutes 1993-94
Minutes 1994-95
Minutes 1995-96
Minutes 1996-97
Minutes 1997-98
Minutes 1998-99
Minutes 1999-2000
Minutes 2000-01
Minutes 2001-02
Minutes 2002-03
Minutes 2003-04
Minutes 2004-05
Minutes 2005-06
Minutes 2006-07
Minutes 2007-08
Minutes 2008-09
Minutes 2009-10
Minutes 2010-11

Data files:

Misc. Files

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7/10/07.5 Winton Plan/Dap-Tutorial Committee – holdings #88
Folders:
Winton Plan: Minutes and Memos (1971-74)
Winton Plan: Brochures (1972-75)
Winton Plan: Comments (1973-77) 22
Dap-Tutorial Committee: Operating Code (1977)
Dap-Tutorial Committee Minutes (1976-77)
Proposal for Dropping the DAP Requirement from Sr. Mary Odile Cahoon (1990)

7/10/08 Program Review Committee (PRC) – holdings #89
Folders:
Operating Code (1990) [and Program review Process (1991)]
PRC Protocols without External Agency (c 1995-97)
PRC Protocols with External Agency (c 1995-97)

22 Fr. Shea came to the Winton Meeting, January 1972, with the Winton Plan thought out. He led the participants in the meeting to adopt his ideas. When authorized by the faculty and Trustees, Shea then appointed to carry out the Winton Plan faculty who had not been at the Winton sessions. They had to rely on his interpretation of its measures. In this way he was able to revolutionize the CSS curriculum. (Sr. Margaret Clarke to JWE, May 16, 2001)
PRC Memos (1995-97)
PRC Review: Biology (1993)
PRC Review: Chemistry (1991)
PRC Review: Communication (1996)
PRC Review: Educational Media (1992) and (1994)
PRC Review: Religious Studies (1991)\textsuperscript{23}

Data file:
Program Review in Special Committees and Task Forces Folder

7/10/09 Promotion and Tenure Special Committee – holdings #90
Folders:
Annual Report Minutes (2001-02)

7/10/10 Faculty ad-hoc committees

7/10/10/1 Inauguration Committee – holdings #91
Expansion Folders:
7/10/10/1.1 CSS Models
7/10/10/1.2 Other College Models

7/10/10/2 Search Committees – holdings #92
Folders:
Presidential, 1975
Presidential, 1981
Presidential, 1999

Data files in Special Committees and Task Forces Folder:
1999 Presidential Search
2015 Presidential Search

7/10/10/4 Facilities Planning Committee [see also 7/20/16]
Folders:
7/10/10/4.1 Tower Hall Sub-Committee (1989-91)
7/10/10/4.2 Auditorium Sub-Committee (1989-90)
7/10/10/4.3 Garage and Shops Planning (1990-91)
7/10/10/4.4 Student Union Expansion Group (1990-91)
7/10/10/4.5 Little Theatre Sub-Committee (1989-91)
7/10/10/4.6 Space Coordinating Committee (1983-84)

Data file in Special Committees and Task Forces Folder:
Collaborative Work Space Committee

7/10/10/4.7 Library Building Committee (1978-79)

\textsuperscript{23} “...the pilot in using the new Program Review Plan” (p. 21).
7/10/10/4.8 Collaborative Work Space Committee (2006)
7/10/10/4.9 Bookstore Advisory Committee (1997-98)
Data files in Special Committees and Task Forces Folder:
   Bookstore

7/10/10/5 Undergraduate College Learning Outcomes Assessment Committee (UCLO)
Data file in Special Committees and Task Forces Folder:
   UCLO Operating Code (2015)
   Data 2015-16 Annual Report

7/10/10/10 Task Forces
Folders:
   Liberal Arts Education Committee (1951-58)
   Marketing Task Force 1979-80
   Committee on Grading and Honors (1980s? and 1986-87)
   Task Force on Addition and Deletion of Programs (1985)
   School to Work Task Force (1998)
   Y2K Committee (1999)
   Distance Education Strategic Planning Task Force (2001-02)
   International Students Task Force (1992)
   International Committee (2004-05)
   Curricular Task Force (1983)
   Proposed Curriculum (1983) from Curricular Task Force
   Coeducation Study Group (1967-68)
   Senior Seminar Committee (1990)
   First Year Group (1990)

Data files in Special Committees and Task Forces Folder:
   Academic
   Faculty Governance Task Force
   Performance Tools Committee
   Self Study Board
   Strategic Plan
   Writing Task Force

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7/10/10/3 Faculty Handbook Committee
Folders:
   Faculty Handbook (c 1957)
   Faculty Handbook (MAY, 1959)
Faculty Handbook (August, 1960)
Faculty Handbook (September, 1961)
Final Report of the Faculty Bylaws Committee (1967)
Faculty Handbook (1970)
Faculty Handbook (1972)
Faculty Handbook (During Shea Presidency)
Faculty Handbook (May, 1973) [begins to include “Personnel Policies”]
Faculty Handbook (February, 1976)
Faculty Handbook (February, 1978)
Faculty Handbook (August, 1984)
Faculty Handbook (September, 1987)
Faculty Handbook (1991-92) [contents “are part of the contract”]
Faculty Handbook (1995-96)
Faculty Handbook (1996-97?)
Faculty Handbook (1997-98)
Faculty Handbook (1999)
Faculty Handbook (August, 2002)
Faculty Handbook (2004)
Faculty Handbook (2009)
Faculty Handbook (2012)

Digital file:
2015-16 Faculty Handbook
2016 Aug. 12 Faculty Handbook

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7/20 Institutional Committees
7/20/01 Access Committee
7/20/02 Administrative Staff Committee
7/20/03 Athletics Committee
7/20/04 Budget Committee
Folder:
  Budget Committee Minutes (1997-99)
Data File in Special Committees and Task Forces Folder:
  Budget
7/20/05 Environmental Concerns Committee
Folders:
  Environmental Concerns Committee (1989-93)
  Recycling (1992-93)
7/20/06 Faculty / Staff Tower Fund Committee
7/20/08 Hay Job Evaluation Committee
7/20/09 Health and Safety Steering Committee
Folders:
  Security Operating Code
  Security Minutes (1988-98)
  Crisis Intervention-Death on Campus (8/24/93)
  Harassment and Workplace Violence Policy (n.d.)
Data File in Special Committees and Task Forces Folder:
  Safety and Health Steering Committee
7/20/10 Hourly Employees Group
7/20/11 Human Subjects Review Committee
Folders:
  Human Subjects Review Committee (1989-)
7/20/12 Information Technologies Policies and Procedures Committee
Folders:
  Computer and Network Policy (2001)
  Information Technologies Resource Committee Minutes (2001-06)
  Performance Tools Committee Minutes (2003)
Data File in Special Committees and Task Forces Folder:
  IT Resource Committee
7/20/13 International Committee
Folders:
  International Students Task Force (1992)
  International Ad Hoc Group (2002)
  International Committee (2004-05)
Data File in Special Committees and Task Forces Folder:
  International Committee
7/20/14 Parking Committee
Folders:
  Parking Committee (1990-94) and (1997-2000)
Data File in Special Committees and Task Forces Folder:
  Parking
7/20/15 Plenary Planning Committee (PPC)
Folders:
- PPC Minutes (March to May, 1982)
- PPC Minutes (1982-83)
- PPC Minutes (1983-84)
- Departmental Objectives (1983-84)
- PPC Chapel-Library Space (March, 1984)
- PPC Minutes (1984-85) to (1990-91) [7 folders]
- PPC Minutes (October, 1997 to May, 1998)

Data File in Special Committees and Task Forces Folder:
- Plenary Planning Commission

7/20/16 Resource Committee
Folders:
- Resource Committee: Floor Plans (c1988)
- Resource Committee (1988-89)
- Resource Committee (1990-91)
- Resource Committee (1998)

7/20/17 Shared Use Committee (BSBA-CSS facilities)

7/20/18 Staff Awards Committee

7/20/19 Tuition Remission Advisory Committee

7/20/20 Wellness Advisory Committee

7/20/21 Landscape Committee
Folders:
- Landscape Committee (1983-90)
- Landscape Committee (1991-94)
- Landscape Committee (1998-2000)

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7/20/22 NEH Grant on Interdivisional Cooperation Ad Hoc Committee (1978-79)
Folder

7/20/23 Curricular Alternatives Task Force (1983-84)
Folder

7/20/24 Faculty Advisory Committee (1977-78)
Folder missing

7/20/25 Part-Time/Overload Faculty Compensation Advisory Committee (1989-90)
Folder

7/20/26 Senior Seminar Committee (1990-91)

---

24 No meetings in November, 1999 and January, 2000 [see Minutes: 11/2/98 to 12/14/99]; no records for April, 2000.
Folder
7/20/27 Cross-curricular Committee (1991)
Folder
7/20/28 Code of Conduct Committee (1980)
Folder
7/20/29 Legislative Committee (1983-86)
Folder
7/20/30 Development Advisory Committee (1987-1990)
Folder
7/20/31 Title III (1977, 1994-99)
7/20/33 Competency Committee

Folders:
Competency Committee Correspondence (1980-81)
Competency Committee Correspondence (1982-83)
Competency Committee Questionnaire (1981)
Competency Committee Minutes (1978-1981)
Competency Committee Operating Code, Overview, Theory (1978)
Competency Committee Advisor Guide
Competency Implementation Committee (1976-78)
Educational Competency Subcommittee (EPC) (1976)
Competency Committee Inservice Days (January 1977 and 1978)
Competency Committee Forms
Competency Committee Course Registration from Depts. (1976-78)
CC Language and Literature
CC Biology
CC Math
CC Sociology/Social Work
CC Media Arts
CC Music
CC Philosophy
CC Humanities
CC Home Economics
CC History
CC French
CC Education
CC Ireland Study Center
CC Indian Studies
CC Physical Therapy
CC Psychology
CC Physical and Computer Science
CC Chemistry
CC Air Force
CC Religious Studies
CC Gerontology
CC Health and Wellness
CC ETS (Educational Testing Service)

7/20/34 Diversity Advisory Board/Committee (2004-06)

Folders:
- Diversity Advisory Board/Committee Operating Code (2004)
- Diversity Committee Minutes (2004-06)
- One Ummah Consulting Quarterly Reports and Presentation (2004-05)
- Misc. Documents including Memo from visit to UMM campus, Report on NCORE Conference, Notes from Sam Schuman Address to Faculty/Staff Institute 9/1/04, Diversity presentation on why students of color leave or stay at CSS by Nichole Johnson, Julie Jank, and Jennifer Salvag

Data File in Special Committees and Task Forces Folder:
- Diversity Committee

Files:
- Agendas and Minutes (2004-06)
- Diversity Reports (2004-05)
- Operating Code (2005)
- CSS Diversity Study PowerPoint (2005)
- Foundations Scholastica Faculty Training PowerPoint (2005)
- Notes from Sam Schuman Address to the Faculty (Fall 2004)

7/20/35 Retention Analysis Committee (1997)

Folder:
- Retention Analysis Committee Minutes (1997)

Data File in Special Committees and Task Forces Folder:
- Retention

7/30 Miscellaneous College Groups

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Box 1

Folders:
- Gen Ed: Mission and Curriculum
- Gen Ed: Other School Models
- Gen Ed: General Education Operating Code (May 15, 1997)
Gen Ed: Annual Report (1990-91)
Gen Ed: Bush Faculty Development Program (1980 --)
Gen Ed: Cross and Angelo, Classroom Assessment and Techniques: A Handbook for Faculty (1988) [bound material]
Gen Ed: College BASE Manuals (1989)
Gen Ed: Faculty Discussions (October-December, 1988)
Gen Ed: Scholastica's Course of Planned Excellence (June, 1989)
Gen Ed: NEH (June, 1989)
Gen Ed: Faculty Institute (August 30-31, 1989)
Gen Ed: Curriculum Task Force (October 1989 to April 1990)
Gen Ed: GOEP-GIS (1989) [bound material]
Gen Ed: Task Force (November 1989)
Gen Ed: Faculty Assembly Minutes (1990-. .)
Gen Ed: Curriculum Advisory Committee Minutes (December 1990 to October 1991)
Gen Ed: Curriculum Reform and Faculty Development at the College of St. Scholastica (October 30, 1989), Bush Proposal (1990-93) [bound material]
Gen Ed: Bush Grant (1990-93)
Gen Ed: Brainerd Retreat (March 4-5, 1990)
Gen Ed: Curriculum Project Working Groups (September, 1990)
Gen Ed: First Year Program Working Group (September, 1990 to October, 1992)
Gen Ed: Progress Report (October 1, 1990)
Gen Ed: Summary of Reports (August 28-29, 1990)
Gen Ed: Faculty Teaching Faculty (November 1, 1990-....)
Gen Ed: Conferences on Assessment (1991-94)
Gen Ed: Bush Faculty Development Conference ['Questions of Balance'] (February 21-22, 1991)
Gen Ed: First Year Program Pilots (February, 1991)
Gen Ed: Senior Experience Conference (March 17-20, 1991)
Gen Ed: Survey: First Year Program Pilots (February, 1991)
Gen Ed: Goodwin ‘The Point of General Education’ (August, 1991)
Gen Ed: JWE Memo re: Explorations Program (November 1 and 13, 1991)
Gen Ed: Bush Faculty Development Conference ['Teaching With Compassion'] (November 7-8, 1991)
Gen Ed: Bush Faculty Development Conference ['The Changing World of Faculty Work'] (February 20-21, 1992)
Gen Ed: AAC Conference ['Reforming the Major'] (March 26-29, 1992)
Gen Ed: AAC ‘Talking Points’ (March, 1992) [bound material]
Gen Ed: Faculty Institute (September 3, 1992)
Gen Ed: New Student Orientation (FQ ’92)
Gen Ed: ENCORE/Transfer Seminar (FQ ’92)
Gen Ed: Bush Faculty Development Conference ['Power Plays: Issue of Control on Campus'] (November 12-13, 1992)
Gen Ed: AAC ‘Principles of Good Practice in General Education’ (December, 1992 to April, 1993)
Gen Ed: Bush Proposal (1993-96)
Gen Ed: Goodwin: ‘The Vision Thing’ (January 27, 1993)
Gen Ed: Bush Faculty Development Conference ['Creative Uses of Power'] (February 18-19, 1993)
Gen Ed: Brainerd Retreat (March, 1993)
Gen Ed: CSS Times (SQ ‘93)
Gen Ed: AGLS Conference ['Liberal Education and the Public Spirit'] (October 14-16, 1993)
Gen Ed: Comments on Draft of AAC ‘National Report’ (September-October, 1993)
Gen Ed: Articles about the AAC ‘National Report’ (October 14-16, 1993)
Gen Ed: Bush Faculty Development Conference ['Promoting a Culture of Collaboration'] (November 11-12, 1993)
Gen Ed: Bush Foundation Interim Reports (1993-96)
Gen Ed: CSEQ ‘95 [bound material]

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Box 2 [7/20/07 to 7/20/21]

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- Gen Ed: FPG and SRC (1990-91)
- Gen Ed: FPG (1992-93)
- Gen Ed: FPG (1993-94)
- Gen Ed: FPG (1994-95)
- Gen Ed: Freshman Year Experience (October 21-22, 1994) [bound material]
Gen Ed: FPG Evaluations (SQ ‘94)
Gen Ed: FPG Evaluations (FQ ‘94)
Gen Ed: FPG Evaluations (WQ ‘94-‘95)
Gen Ed: FPG Evaluations (SQ ‘95)
Gen Ed: FPG Evaluations (FQ ‘95)
Gen Ed: FPG Evaluations Program Evaluation (WQ ‘95-‘96)
Gen Ed: Critical Thinking (1994-95)
Gen Ed: CSEQ (1995-96)
Gen Ed: FPG Program Evaluation (WQ ‘96)
Gen Ed: CELA (1996)
Gen Ed: Sandbulte Chair (1996)
Gen Ed: SRC (1996-97)
Gen Ed: SRC Student Evaluations (1997)
Gen Ed: Assessment (1991-97)
Gen Ed: FPG Evaluations (SQ ‘97)
Gen Ed: Huba Assessment (1997)
Gen Ed: Expected Outcomes (March 12, 1998)
Gen Ed: Institutional Data (1998-99)
Gen Ed: Program Review (SS ‘02)
Gen Ed: Review of Program (12-21-2001)
Gen Ed: COMP Testing (1979-80)
Curriculum Pathways (n.d.)
General Education Overview (2001)
Learning Outcomes for the Twenty-First Century (2008)
Revising College Learning Outcomes and Indicators (2007-2009)
General Education Task Force (2013-15)
Gen Ed: Committee Minutes (1999-2000)
Gen Ed: Committee Minutes (2000-01)
Gen Ed: Committee Minutes (2001-02)
Gen Ed: Committee Minutes (2002-03)
Gen Ed: Committee Minutes (2003-04)
Gen Ed: Committee Minutes (2004-05)
Gen Ed: Committee Minutes (2005-06)
Gen Ed: Committee Minutes (2006-07)
Gen Ed: Committee Minutes (2007-08)
Gen Ed: Committee Minutes (2008-09)
Gen Ed: Committee Minutes (2009-10)
Gen Ed: Committee Minutes (2010-11)
Gen Ed: Committee Minutes (2011-12)
Gen Ed: Committee Minutes (2012-13)

Data Files:
Minutes and Annual Reports (1998 to present)
Course Removal Form
Course Submission Form
Operating Code
Outcomes
Pathways and Indicators
Writing Intensive Guidelines

7/30 Miscellaneous College Groups
7/40 Divisions and Department Chairs
7/50 Faculty Accomplishments

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Folders:
Faculty Works Published
Nancy Fitzgerald Publications
Cecelia Taylor Speeches
Carl Gawboy
Faculty Accomplishments
Significant Faculty Accomplishments
Fulbright Program for Faculty
Faculty Awards (1992, Burlington Northern Foundation Faculty Achievement Awards
Lavine Award
8/ Personnel Department

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8/05 Human Resources
Data PDF Sept. 2016 Center for Equal Access Faculty Handbook

8/10 Faculty [includes Faculty/Staff Directories]

8/10/01 Faculty Rosters/Directories

Folders:
- Sisters’ Family Names
- Faculty Roster and Report (April, 1949)
- Faculty Rosters (1924-65)
- Faculty Rosters (1965-79)
- Faculty Rosters (1981-82)
- Faculty Roster and Report (September, 1991)
- Faculty/Staff Directory (1974-75)
- Faculty/Staff Directory (1975-76)
- Faculty/Staff Directory (1976-77)
- Faculty/Staff Directory (1977-78)
- Faculty Pictures from Yearbook (1944-65) Missing years 1959 and 1960

Data Files: 2007-2010 Faculty Staff Directories

8/10/02 Files on Individual Faculty and Staff

Folders:
- Faculty and Staff Who Have Passed Away
- Data James Franklin Lewis Letters (1903-1942, Chemistry Faculty at CSS 1930-37)

8/10/03 Faculty Data

Folders:
- Contributed Salaries
- Salaries (1932-91)
- American Association of University Professors Annual Faculty Salary Surveys (1971-72) to 1991-92
- Adjunct Faculty Wage Structure
- Tenure Status (1975-76) to (1990-91)
- Tenure and Terminal Degree Statistics on Faculty (1975-95)
- Promotion and Tenure (2007)
- Restructuring (1998-99)
- New Faculty Orientation

8/10/04 Faculty Staff Appreciation

Folders:
Faculty/Staff Appreciation (1983-)
[Named “Trustees’ Faculty Appreciation Dinner” in 1984, renamed “Trustees’
Faculty/Staff Appreciation Dinner in 1985, became “Luncheon” in 1994,
Trustees’ dropped from name in 1995. Missing: 1996]

Hourly Employees’ Appreciation Luncheon (1991-99) [Renamed “Hourly Staff”
in 1996,]

Faculty Staff Art Show (2006)

8/10/05 Faculty Institutes, Workshops, Assemblies, Surveys, Documents

Folders:
Faculty Bulletin (1956-57)
Faculty Institutes

Records of the Fall Faculty Institutes are in Faculty Meeting Minutes [7/05]. The institute in
September, 1950, was announced as “The Ninth Annual…” but there is no record or
mention of institutes before October, 1944. It is possible that the opening faculty
meeting of each new school year was called an “institute” because of the introduction /
initiation of new faculty members, special business to be covered, etc. Some of them were
designed around themes:

1942 to 1943: No Mention of an Institute
1944 (10/2): Mentioned with short report; includes “clubs”
1945: No Mention of an Institute
1946 (8/22): Address by Dr. Roy DeFerrreri of The Catholic University of
America summarized

(9/15-17): Persistent Needs of College Students
1947 (9/3-4): Personalizing Education
1948 (9/15-16): Christianizing Instruction
1949 (9/7-8): The Challenge: To Translate Goals to Practice
1950 (9/6-7): The Valiant Christian Woman [Ninth Annual]
1951 (9/9-11): Careful to Keep the Unity of the Spirit [Tenth Annual]
1952 to 1956: [No Mention of an Institute]
1957 (9/12-13): Sixteenth Annual Faculty Institute [program only: Faculty
Growth and Improvement of Instruction]
1958 to 1959: [No Mention of an Institute]
1960 (9/8): Faculty Institute = faculty divided into groups “for concerted
work on the Faculty Handbook”
1961 (9/8): Faculty Institute = faculty meeting
1962 (9/14): Mentioned with summary
1963 (9/13): Mentioned in regular faculty meeting
1964 (9/24-25): Faculty Institute = faculty meeting [23rd Annual] Report on
NCA Workshop
1965 to 1968: No Mention of an Institute; program only “Changing Role
of Educator” (9/16- 18/68)
1970 (9/22-23): Are We Different? [11 pages]
1971 (9/20-22): seems to identify problems facing CSS; Winton Plan to go
into effect in FQ’72
1972 to 1973: [No Mention of an Institute]
1974 to 1976: Advisement
1977 (9/15-16): [only mentioned]
1978 to 1979: [No Mention of an Institute]
1980 (9/3-4): Workshop in Assessment of Prior Learning
1981 (9/9): Information Shared
1982 (9/23): Faculty Meeting and Faculty Institute explained Charter and By-Laws of New Faculty Assembly; Lee Knellenkampf, “Curriculum Design Issues”
2001 to present: Faculty Staff Institute combining all employees began. Typically it included an address by the President of the College, sometimes a guest speaker, introducing the new hires since the previous institute, and a blessing by the Sisters of the Monastery. Starting in 2004, one of the College’s five Benedictine values (starting with hospitality, then community, stewardship, respect, and last love of learning) is featured for the year on a repeating pattern. The President’s address usually discusses this value. Transcripts of these addresses by Larry Goodwin include 2004-2015, missing 2009, 2010, and 2012.

Faculty Workshops
Intercultural Competence Workshop (2006)
Scholastic Olympics 1972-75
Faculty Studies Evaluation of Instruction Examination Procedures (1945)
Teaching Techniques and Results of Faculty Innovative Teaching Methods Survey (n.d.)
Improvement of Teaching Report (1985-86; 86-87)
Student Survey of Utilization and Effectiveness of Traditional Methodologies and Alternative Delivery Systems (1985)
Creating a Student-Centered Learning Environment Proposal to Bush Foundation (1998)
Center for Teaching Excellence Report (2011)
Student Faculty Ratio and Workload (2013)

Data Files: Faculty Staff Institutes

8/10/06 Faculty Advisement
Folders:
Advisement Newsletters

Expansion Folder:
Faculty Advisors Manual 1995-96, 1997

Data Files: Faculty Advisors Manual (2005-current)

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8/10/07 Benefits and Agreements
Expansion folder:
Procedures Manual 1993-4

Folders:
Group Benefits Booklets
Overview of Benefits
Code of Conduct (2009)
Harassment Brochure (1999-2000)
Parking and Automobile Usage
Intellectual Property Policy
Faculty/Staff Dining Dolla Program
Tuition Remission
Employee Assistance Program Agreement 2001
Wellness Committee
Retirement Plan July, 2000
Various Agreements with Labor, Laundry and Linen Services, Security, Workers Comp., Maintenance, Rental, Mars Lakeview Arena, St. Mary’s Sports Medicine Services, Saints-Hilltoppers Arena,
Software Licenses all from 2000
Surveys on Campus Climate, Faculty Institutes, Division Chair Retreats, etc.
Campus Climate Survey (1997)
2010 Modern Think Campus Climate Survey
Voluntary Early Retirement Incentive Plan (2013)

Data Files: Wage Charts Folder
2007-08 Faculty Range
2008-09 Faculty Range
Additional Wage Structure 2006
Adjunct and Overload Faculty Wage Structure 2009-2010
Adjunct and Overload Faculty Wage Structure 2010-2011
Adjunct and Overload Faculty Wage Structure 2011-2012
Adjunct and Overload Faculty Wage Structure 2012-2013
Adjunct and Overload Faculty Wage Structure 2013-2014
Adjunct and Overload Faculty Wage Structure 2014-2015
Adjunct and Overload Faculty Wage Structure 2015-2016
Adjunct and Overload Faculty Wage Structure 2017-2018
Adjunct and Overload Faculty Wage Structure 2018-2019
Adjunct and Overload Faculty Wage Structure Spring 2014
Faculty Wage Chart 2009-10
Faculty Wage Chart 2010-11
Faculty Wage Chart 2011-12
Faculty Wage Chart 2012-13 Final
Faculty Wage Chart 2012-13
Faculty Wage Chart 2013-14 Final
Faculty Wage Chart 2013-14 Preliminary
Faculty Wage Chart 2014-15 Final
Faculty Wage Chart 2015-16 Final
Faculty Wage Chart 2016-17 Final
Faculty Wage Chart 2018-19

8/20 Staff, administrative and hourly
8/20/01 Staff
Folder:
Staff By-laws
Staff Roster (2000-2004)

8/20/02 Staff Handbooks
Folders:
Staff Handbook (1990-95)
Staff Handbook (Revised August, 2002)
Personnel

8/20/03 All Staff Meeting Minutes (2000-)
Data Files: Staff Meetings Folders:
All Staff Minutes
Staff Institute
Trustees Report
2006 Aug. 18 Staff Group Operating Procedures Document

8/20/04 Administrative Staff Meeting Minutes (1999-2000)
Folder:
Clerical Staff Meeting Minutes (1983)

8/20/05 Staff Assembly Minutes (2000-)

8/10/01 Faculty/Staff Directory
See 8/10/01 Personnel Department Faculty/Staff Directory 1978-2010 for earlier directories.
Folders of printed out online directory:
Faculty/Staff Directory (2010-11)
Faculty/Staff Directory (2012-13)
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Faculty/Staff Directory (1978-79)
Faculty/Staff Directory (1979-80)
Faculty/Staff Directory (1980-81)
Faculty/Staff Directory (1981-82)
Faculty/Staff Directory (1982-83)
Faculty/Staff Directory (1983-84)
Faculty/Staff Directory (1984-85)
Faculty/Staff Directory (1985-86)
Faculty/Staff Directory (1986-87)
Faculty/Staff Directory (1987-88)
Faculty/Staff Directory (1988-89)
Faculty/Staff Directory (1989-90) [begins to include pictures]
Faculty/Staff Directory (1990-91)
Faculty/Staff Directory (1991-92)
Faculty/Staff Directory (1992-93)
Faculty/Staff Directory (1993-94)
Faculty/Staff Directory (1994-95)
Faculty/Staff Directory (1995-96)
Faculty/Staff Directory (1996-97)
Faculty/Staff Directory (1997-98)
Faculty/Staff Directory (1998-99)
Faculty/Staff Directory (1999-00)
Faculty/Staff Directory (2000-01) [begins to include students but not their pictures]
Faculty/Staff Directory (2001-02)
Faculty/Staff Directory (2002-03)
Faculty/Staff Directory (2003-04)
Faculty/Staff Directory (2004-05)
Faculty/Staff Directory (2005-06)
Faculty/Staff Directory (2006-07)
Faculty/Staff Directory (2007-08)
Faculty/Staff Directory (2008-09)
Faculty/Staff Directory (2009-10)

Discontinued in favor of an online directory. See 8/Personnel Department Box 2/2 for printouts of the online directory starting in 2010.
9/ Divisions and Schools

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Folders:
- Divisional Set-Up (1951)
- Division and Department Chair Descriptions (2000)
- Departmental Objectives (1984-85)
- Division Chairs Retreat (May 28, 1998)

Expansion Folder:
- Division and Division/Department Chair Minutes (Sept. 1987 – Feb. 1994)

9/10 Behavioral Arts and Sciences Division (BAS)

Folders:
- Behavioral Arts and Sciences Division (BAS) Minutes (1994, 1999-2006)

9/15 Health Sciences Division (HSC)

Folders:
- Former Health Sciences Division (HSC) Information
- Health Sciences Division Meeting Minutes (1987-1992)
- Health Sciences Division Meeting Minutes (1996-2006)
- Health Sciences Division Misc. Papers (Clinical Practice Task Force 1994)

9/20 Humanities Division (HUM)

Folders:
- Humanities Division Minutes of Meetings (1986-1998 not complete)
- Humanities Major (1970)
- History of Humanities for Centennial Text Written by John Schiösky May 2011

9/25 Natural Science Division (NSC)

Folders:
- NSC Meeting Minutes (1988-2000 not complete)
- Natural Science Division Misc. Papers (brochure)
9/30 School of Arts & Letters
Folder:
   SAL Strategic Plan (2007)
   SAL Meeting Minutes (2008)

9/35 School of Business & Technology
Folder:
   School of Business & Technology Misc. Papers

9/40 School of Education
9/45 School of Extended Studies
9/50 School of Health Sciences
9/55 School of Nursing
9/60 School of Sciences
10/ Academic Departments Listed Alphabetically

10/07 Accounting, Applied Economics and Finance
Folder: Accounting, Applied Economics and Finance Misc. Documents

10/10 American Indian Studies [includes Bi-Lingual program] Department

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Digital file: 2007 Indian Art Music Festival Program
Folders:
- Misc. Programs (First-Year Program Exploration, Engineering Dual Degree, Interactive Television/Distance Education Annual Report 1994-95, Pre-Professional Programs, Pre-Law, Open Major)
- Indian Affairs Committee (1970s)
- Indian Apostolate/Ministry Papers (1970s)
- American Indian Education at CSS
- Bilingual Grant and Teacher Training Program (1985-98)

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American Indian Art and Music Festival Poster

10/11 Art Department
### 10/3/2019 Paper and Data Collection

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**Folder:**
- Art

**10/12 Athletic Training Department**

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**Folders:**
- Athletic Training Misc. Documents
- Athletic Training Newsletters (2009-)

**10/13 Biology Department**

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**Folders:**
- Biology Annual Reports (2002-03, 2003-04)
10/16 Chemistry Department

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Folders:

Data Files:
Scan of 1943 American Chemical Society Lake Superior Charter St. Scholastica Monastery and The College of St. Scholastica Professors Sister Urban Stewart and Sister Alcuin Arens are included as charter members

10/19 Clinical Laboratory Science Department

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Bound Material:
Sr. Marguerite Baxter, “An Appraisal of the Medical Technology Curriculum of The College of St. Scholastica” (paper presented to the Faculty of the Graduate School, University of Minnesota, in partial fulfillment of requirements for the M.A. Degree [Plan B]), 1968. [See pp 10-16 for a historical review of the Medical Technology Profession.) See also below at folder “Med Tech/CLS History (1901-88)”.

Brown Binder:
CSS Department of Medical Technology Senior Year Curriculum St. Mary’s Hospital (1964)
Expansion Folders:
Self-Evaluation Report for the Medical Technology Program (May, 1976)
Self-Evaluation Report for the Medical Technology Program (December, 1983)
Self-Evaluation Report for the Medical Technology Program (January, 1991)
Medical Technology Program 1980 Progress Report

Folders:
- Med Tech / CIS History (1901-88)
- Former Students (1919-67)
- Curriculum Changes (1923-73)
- Essentials of an Acceptable School (1936-62)
- Schools Approved for Teaching Clinical Laboratory Technology (1936-66)
- Registry of Medical Technologists (1943)
- Med Tech Brochures with Course Sequence (1957-95)
- Self-Evaluation for NCA (1965)
- Duties of the Teaching Supervisor at St. Mary’s and CSS (1966)
- North Central Self-Study (1970)
- NAACLS Self Study 1976-77
- Curriculum Committee Review (1978 and 1984)
- 1977 Essentials and Survey Process
- Med Tech Instructors/Director 1977-78
- Critique of Self-Study, 1976
  - Critique 9/1/76
  - Response to 10/10/77
  - Schedule for November, 1977 Survey Visit
  - Letters: (3/11/77) to (4/21/77) re: a new Medical Director
  - (10/10/77): CSS response to Critique
  - (11/30/77): Report on Site Visit
  - (12/19/77) to (1/30/78): Post Survey Correspondence
  - (5/8/78): Accreditation continued for five years
- CSS Curriculum Committee Review, WQ ‘78
- Critique of Self-Study, 1984
  - (1/27/84): Critique of Self-Evaluation Report
  - (5/8/84): Survey Report
  - (8/31/84): Recommendation to continue Accreditation
  - (10/26/84): Accreditation continued for seven years
- Response to Self Study Evaluation and Site Visit (March to May, 1991)
- Clinical Laboratory Science Annual Reports (1994-96)
- Elimination of CLS Program (1997-2000)
- CLS External Quality Control Check Samples (1976)

Expansion Folder:
- CLS Action Photos (1925-90s) Photocopies of photos on heavy cardstock
  - St. Mary’s Hospital Lab., 1925
  - Office of Dr. G.L. Berdez, St. Mary’s Hospital, 1940
  - Sr. Carmel, Chemistry Lab, St. Mary’s Hospital, 1941
  - Sr. Mary Grace Lockhart, et al, Hematology Laboratory, SMH, 1941
  - Medical technology (MT) Students, SMH, 1957
Dr. Auflerheide, et al. SMH, 1958
Sr. Marguerite Baxter, Chemistry Laboratory Supervisor, SMH, 1960
First Coulter Counter, SMH, 1962
MT Students, SMH, 1963
Hematology Laboratory, SMH, 1968
First Autoanalyzer, Chemistry Laboratory, SMH, 1968
Present day students and equipment

10/22 Communication/Theater Arts Department

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Folders:
- Communication and Theatre Arts Program Review Reports
- Communications Misc. Papers
- Theatre Program
- Daisy Hill Theater Handbook (1977)
- Daily Hill Theater Reports (1976-77) to (1981-82)
- Justifying a Theater Curriculum (1995-97)
- Correspondence Regarding Closing of Theatre (1997)
- Alum Letters of Support (1997)
- Cable Issues Regarding Theatre (1997)
- Statistics (1994-7)
- Theatre Newsletter April 2000-2002

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Film Festival Posters

10/22/01 Little Theatre
10/22/10 Productions and Programs
Daisy Hill Theatre Programs

1977:  “The Skin of Our Teeth” [missing]
       “Tell It Like It Is”
1977-78: “Angel Street”
         “A Thurber Carnival”
         “Tell It Like It Is”
1978-79: “Hansel and Gretel”
         “The Country Wife”
         “Once Upon a Mattress”
         “The Lion the Witch and the Wardrobe”
1979-80: “Dirty Work at the Crossroads”
         “The Honorable Urashima Taro”
         “The House on Pooh Corner”
         “The Doll’s House”
1980-81: “And Miss Reardon Drinks A Little”
         “Helen's Hand and I Bring You Flowers” [missing]
         “Our Mother Goose Review”
1981-82: “Inherit the Wind”
         “The Fantastiks”
         “The Arkansaw Bear”

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<td>Box</td>
<td>10/22/10 Communications/Theatre Arts Department Productions and Programs Box 1/1</td>
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Folders:
1997:  “Reckless”
1998:  “Everyman”
1998:  “The Miss Firecracker Contest”
1998:  “Waiting For Lefty”
1999:  “Servant of Two Masters”
1999:  “Extremities”
1999:  “Picasso At Lapin Agile”
1999:  “It Came to Me in a Dream”
2000:  “The Baby with the Bathwater”
2000:  “The Birds”
2000:  “The Importance of Being Earnest”
2000:  “Richard III’1/2”
2000:  “Richard III 2/2”
2001:  “Philadelphia, Here I Come!”
2002:  “Paganini”
2003: “A Midsummer Night’s Dream”
2003: “Parallel Lives”
2007: “Lysistrata”
2016: “Boy Gets Girl”
2017: “Orestes”

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Posters of Productions (1980s – 2000s)

10/25 Computer and Information Systems Department

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American Indian Studies, Biology, Chemistry, Communication/Theatre Arts, Computer and Information Systems, Dietetics [includes Home Economics]
Box 1/2            | 80%        |

Folders:

Data Files:
Data 2006-08 Promotional Materials – 3 PDF files on IT Leadership
Data 2009 Promotional Materials – 1 PDF file on Technology

10/28 Dietetics [includes Home Economics] Department

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American Indian Studies, Biology, Chemistry, Communication/Theatre Arts, Computer and Information Systems, Dietetics [includes Home Economics] | 80%        |
Folders:

Irma Langford Home Economics Professor (1930s)
Letter to Sister Celeste from Millinery House Including Fabric Swatches (1949)
Home Economics Education Program (1970)
70 Year History Booklet (1996)
Curriculum Committee
Direct Action Program DAP
Procter Enhancement Program (1982)
Proposed Curriculum (1974)
Dietetics Statistics
Student Handbooks for Dietetic Majors
Alumni Surveys for Dietetics Majors (1987-89)
American Dietetic Association Accreditation
Now and Then Cookbook (from last Dietetic class of 2002) 5 copies

10/31 Education [includes MEDL and Educational Media] Department

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Folders:

Education Promotional Material
Education Conferences (Includes 21st Century Teaching and Learning Conference)
Elementary Education Scrapbook with Pictures (1950)
Correspondence (1990)
Distance Learning Review (1995)
Teacher as a Reflective Practitioner: Distance Learning Master’s Program 1994, Draft of
Course Syllabi

Master of Education via Distance Learning Promotional Materials [MEDL]
Teaching Sisters’ Workshop (n.d.)
NCATE 1960s-70s
Project Criterion 1966-67
St. Jean’s Project (1971-74)
National Board of Teachers (1980s)
Paul Douglas Teacher Scholarship Program (1988-89)
Teacher Competencies (n.d.)
EDU Faculty and Licensure Program Coordinators (1987-9)
Social Science Licensure Program (1990-2)
Education Accreditation Library Statistics (1993)
Education Department Student Handbook and Field Experience Handbook
Education Course Requirements (1999)
Teacher Education Admissions Subcommittee
Number of Education Majors (1944-45 and 1978-1983)
Physical Education Department (1970-73)
Social Science Secondary Education (1979)
Institutional Report for the Minnesota Board of Teaching [blue covers, April, 1992]
Educational Studies Minor and Major (2008-09)

Expansion Folder, 1955
Includes the CSS report for 1957. See also exhibits:
C and D: Tentative Aims
F: Scholastica Sketches
G: Counseling Service

[This report may have been used re: NCATE 1957. See lettering on spine.]

Expansion Folder, 1959 (three documents):
Report of the Self-Survey of the College of St. Scholastica submitted as part of the application for accreditation to the National Council for the Accreditation of Teachers (May 1, 1959)
Supplementary Material NCATE 1959
Report to NCATE by the Team Which Visited the College (November 4-6, 1959) [See history at introduction, pp 1-2.]
Report of Institutional Professional Education Programs for the National Council for Accreditation of Teacher Education [blue covers, August, 1969, 169 pp.]

Expansion Folder, 1969
Institutional Report for the National Council for Accreditation of Teacher Education [NCATE] (August 1969)

Expansion Folder, 1971 (six documents):
College of St. Scholastica Institutional Self Study Prepared for North Central Association...proposed Master of Education in Individualized Instruction (September, 1971)
Basic Institutional Data (1971-72)
Report of a Visit to the College of St. Scholastica...November 14-17,1971
F.X. Shea “Apologia” for 1971 NCA Visit [in manila folder]
Addendum to the 1971 Self-Study
Expansion Folder, 1980
Institutional Report for the Minnesota Board of Teaching [yellow covers, April, 1980, 96 pp.]
Expansion Folder, 1995
Revised Education Department Curriculum (1995)
Data Files:
Data 2006 Promotional Materials – 1 PDF file on Educational Media
Data 2008 Promotional Materials – 3 PDF files on GTL
Data PDF Feb. 2013 Capstone Portfolio Handbook for Teacher Licensure
School of Education
Data PDF Sept. 2015 Undergraduate Education Student Handbook
Data PDF Sept. 2016 Graduate Education Programs Student Handbook

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<td>Clamshell</td>
<td>10/31 Education Educational Media Department Box 1/1</td>
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Folders:
- Educational Media Miscellaneous
- Educational Media and Technology Brochure and Application
- Educational Media Annual Reports
- Educational Media Program Reports (1992-94, 2001-02)
- Educational Media Surveys and Forms
- Institutional Report for Minnesota Board of Teaching
- CSS Library Science Program (April 1980)
- Media Generalist Licensure Program (1986-87)
- Educational Media Advisory Board (1991-2005)
- Application for Approval to Prepare Library media Specialists (2000)
- Educational Media Graduate Program
- Practicum Packet

Bound book:

10/34 English Department [Languages and Literature]
Note: Languages and International Studies (LIS) Department created in 1998, for later information regarding that, see that Department

Folders:
English Newsletter (2001-)

10/37 Exercise Science/Physiology Department

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Folders:
- Information on Exercise Science/Physiology including Application
- Exercise Physiology Misc. Papers (Conversion to Semesters)

Data Files:
- Data 2008 Promotional Materials – 2 PDF files

10/39 Health Humanities

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Folder:
Health Humanities Misc. Documents

10/40 Health Information Management Department [formerly Medical Records]

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Bound Materials:
- Bulletin of the A.A.M.R.L.
- Patricia J. Pierce, Masters Thesis 1973
- Correspondence of Jessie Harned (October 1933 - February 1941)
- Information on Medical Records Programs Including the Following:
  - Educational Programs for Medical Record Librarians and Medical Record Technicians from Journal of the American Medical Association (1959-60)
  - Approvals and Surveys
  - Handbook and Other Directives
  - School Administration Workshops
  - Newsletters (1956-64)
- Manual for Clinical Supervisors (Rev. 1980) [black covers, NP]
- Self Evaluation Report Medical Record Administration Program Volume I [black covers, 1981, NP]
- Department of Health Information Administration Self-Study Report 1985-86 Volume I [blue covers, 104 pp]
- Department of Health Information Administration Syllabi Volume II [black covers, 1985-86, NP]
- Department of Health Information Administration Appendix Volume III [orange covers, 1985-86, NP]
- Department of Health Information Administration Clinical Volume IV [yellow covers, 1985-86, NP]

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Folders:
- Information on Health Information Management Including Application
- HIA Promotional Material
Newsletters
Promotional Material and Photographs (1940s-60s?)
Medical Records Curriculum (1934-1970s)
Roster of Medical Records Graduates (1935-90)
Sister Loretta Sheehan 1906-1965

Bound Volumes: Sister M. Loretta Sheehan, Masters Thesis 1944
(2 copies one bound, one loose)
Sister Loretta Sheehan Scholarship (1985-92)
Sister Loretta Leadership Award
Sister M. Patricia Thibadeau 1885-1948
Patricia J. Pierce (1921-95)

Bound Volume: Commonly Computed Rates & Percentages for Hospital Inpatients
by Patricia Pierce
Olive G. Johnson
50th and 60th Anniversary Commemorative Booklet (1994) [includes also '50 Years of Medical
Record Education (1934-84) Fiftieth Anniversary Commemorative Booklet]
75th Anniversary (2009)
Healthcare Informatics and Information Management Annual Reports [including Health
Information Management, Health Information Administration, Medical Records] (1994-
HIIM Program Review Reports (North Central 2000, UGART 2002)
Proposal for Master of Arts in Health Information Management (1995)
Request for Institutional Change for Health Information Management to be Delivered via
Distance Learning (2000)
Tuition Cohort Model for the HIM Progression Program (1998)
HIIM Department Semester Conversion and Staffing Proposal (1999-2000)

Course Requirements
HIA Allied Health (1970-71 and 1973-74)
HIA Site Visit, April 1-2, 1981
HIA Accreditation (1995)
HIA Student Handbook (1980)
Student Handbook 1999-2000
Marjorie Quandt 1946-1956
Theory of Record Keeping by Mary Gearns Johnson
American Association of Medical Record Librarians
Reports to the American Association of Medical Record Librarians
Newspaper Clippings 1950s-1970s
Publications Featuring Program (1980s-)
Alumnae - Questionnaire 1940, Reunion 1959
LaTour Eichenwald Forum on HIIM Leadership and Innovation

Expansion Folders:
Sigma Mu Rho 1953-1979
SHIMA 1989-1993 Academic Years, History (Notes, Minutes, Agenda)

Data Files:
Data 2008 Promotional Materials – 3 PDF files
Data PDF 2009 Dual Master’s Degree in HIIM and IT Leadership Brochure
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<td>Overview of ATHENS Project</td>
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<td>Grant Proposal (2002)</td>
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<td>Grant Performance Reports (2002-2008)</td>
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<td></td>
<td>Journal Articles About ATHENS Written by CSS Faculty (2004-2011)</td>
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**10/43 History/Political Science Department**

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Folders:
- History Department Goals by Father Whitney Evans (1981-82)

**10/46 Honors Program**

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<td>Religious and Catholic Studies, Respiratory</td>
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Therapy, Women’s Studies
Box 2/2

Folders:
- Honors Program Promotional Materials (1996-)
- Lee Webster

Data Files:
- Data TIFF files Fall 2000 Medieval and Renaissance Studies Seminar: The Book of Memory “Caxton’s Aesop: Ten Fables by Aesop”
- Data TIFF files Spring 2005 “The Nun’s Priest’s Tale”
- Data TIFF files Spring 2008 “The Miller’s and Reeve’s Tales” from the *Canturbury Tales*
- Data TIFF files Spring 2010 Medieval and Renaissance Studies Seminar: The Book of Memory “Caxton’s Life of St. Benedict”
- Data TIFF files Spring 2012 “The Bestiary of Scholastica”
- Data TIFF files Spring 2014 “Sir Orfeo”
- Data PDF Fall 2018 Honors Newsletter “Honorable Mention”

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10/49 Languages and International Studies (LIS) Department

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Note: Created in 1998, for earlier information, see the English Department

Digital Files:
- Folders:
  - Academic Exchange & MOU Templates
  - Completed Applications
Faculty handbook examples
Financial aid for study abroad
Leipzig Germany
Louisburgh Ireland
Non-credit bearing programs abroad
Open Doors Reports
Petrozavodsk Russia
Pre-departure orientation resources
Re-entry materials
Resources
Risk-review
Student application process
Study Abroad 101 Resources
Study abroad program process – program ldrs
Tanzania Study Abroad

Files:
Template Study Abroad Program Participant Evaluation Form
2005 Winter Quest Newsletter Cuernavaca
Health and Emergency Treatment Form
Information sheet for group trips 2007 – Security
Instructions for Health and Emergency Treatment Form
Student List Template
Students abroad in credit-bearing programs in 2018 academic year
Study abroad and service learning programs – check status here
Study abroad and service learning programs – check status here (2)
Study Abroad Application Process – Documents Flow
Study Abroad Calendar by Major
Study Abroad Emergency Contact Chart (May 2013)
Study Abroad Program Application (Oct. 2011)
Study Abroad Program Planning Checklist

Folders:
Languages and International Studies Misc. Papers
Proposal for Creating Languages and International Studies

10/49/10 Study Abroad Programs

Folders:
Study Abroad Newsletter (2017-)
Study Abroad Programs (France and Leipzig)
Russian Language Study and Exchange
Ireland

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10/49/10 Study Abroad Programs - Ireland
Box 1/1

Folders:
Brochures for Study Center in Ireland
List of Faculty and Courses (1980 - )
List of Students (1980-)
Yearly Program Information Sheets (1980 - )
Travel Plans and Accommodations (1980 - )
Newspaper Clippings (1979, 1995)
Louisburgh Publications (2003 & 2005?)
Student Newsletters and Reflections (1988, 2000, 2007?)
Inventory of Storage (1995 & 2006)
Banking and Budget Information
Bus Charter Information
Car Rental Information
Louisburgh Cottages
Surveys/Feedback of Program
Article on Responsibility & Liability for Students Enrolled in Foreign-Study Programs (1992)
Application Forms and Misc. Info.
Misc. Papers

Data Files:
Data Word Doc 2005 Summer Tanzania Itinerary
Data Word Doc 2005 Summer Tanzania Trip Journal
Data Word Doc 2008 Tanzania Reflections
Data Study Abroad Programs in 49 Global Cultural And Language Studies Folder

10/52 Library
Library Directors:
Mary Jane Kumsha (1969-87); was Science librarian, then director of Libraries in Berkeley ("Berk") Larson (1987-96)
Rachel Applegate (1986-2004); was Reference Librarian; became Director in 1996.
Kevin McGrew Interim Director when Rachel left in June 2004.

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Folders:
General Information
Interlibrary Loan and Minitex Documents (n.d.)
Information on Quotations, Footnotes, and Bibliographies in Writing a History Paper (n.d.)
Minnesota-Dakota Conference (1941 and 1958)
Correspondence (1950s?)
Catholic Book Week (1950-1962)
Recommended Reading for Religious Aspirants 1957
Gutenberg Bible Facsimile Article (Apr. 16, 1961)
Kellogg Foundation Grant (June 20, 1962)
Regina Award (1968)
Diocesan Archives (1978-84)
Correspondence with Bruce Stender and Donation to Library (1978)
Correspondence (1980s)
The Library Program of Renovation and Growth [Sample] c 1980-81, 10 pp.
AV Services: Lack of Coordination (1981)
A Tradition of Excellence Meets the Challenge of Change (March, 1985, np)
Donation to Library (1987)
IPEDS 1987
Expenditure Policies (1987)
Operational Information (1987-88)
Library Staff Meeting Minutes (1987-88)
Library Budget (1988-89)
Library Staff Meeting Minutes (1989-90)
Library Budget (1989-90)
Library Budget (1991-92)
Reference Questions and Sources (1992?)
Three to Five Year Goals Regarding Computers 1992
General Information (1998)
Collection Development Statement and Faculty Tutorial (1998) and Old Books Sale (c1999)
Certificate of Appreciation for “Imagine Tomorrow” Campaign (December 5, 2002)
Report on Site Visit by Carol Johnson (Oct. 29, 2004)
Faculty Appointments Position Paper (2005)
Archives Calendar for Fundraiser for the Archives (2010)
Read Posters (2011 -)
The College of St. Scholastica Library Friends (2012 -)
Jan Chiapusso and Angela Hewitt Program (Oct. 2015)

Reports: (1974-75) to (1986-87) 25
Reports: (1987-88) to (1995-96)
Reports: (2000-01) to (2005-06)
Reports: (2006-07) to …

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25 The 1975 Report was 9pp.; the 2001 Report was 44pp. The 1983 Report began to include appended Staff Reports.
Folders:

Monthly circulation records for regular and reserves library materials for student
And faculty from 1973 to 1994) and also 2 blank records


Josephine Dillon (1888-196) Collection
Articles Written by Dillon
Collection Memorial Dedication (Jan. 21, 1965)

Dillon Collection Memorial Address (1965) by Margaret Skiff

Letters Written About Dillon

Library-Chapel Building Remodeling Specifications (June 23, 1965)

Victor F. Ridder Memorial Convocation (November 16, 1965)

Victor F. Ridder Memorial Photo Album

Space Utilization Study (June 1977)

Preliminary Planning (1976-79)

Planning (1979-84)

Planning (1985) [N.B. see “Dear Colleague” Letter (January 17, 1985) and David Kase letters
of November 19, 1979 and May 5, 1985 about three options for a new library and
September 3, 1985 about contracts and bids.]

Ground Breaking (September 27, 1985)

Grand Opening (September 25, 1986)

Fund Raising (1985-86)

Bids and Tax Problems

Architectural Resources Observation Reports (1986)

Information on Minitex, BRS, OCLC, ARLA, NCLC

BRS (Bibliographical Retrieval Services)

Information on Searching PALS

Library Handbooks

Includes:

Student Handbook (Fall, 1976)

Library Handbook (c 1979-80)

CSS Library Handbook (n.d.)

Library Policies (1986-87)

Information on CSS Library (c 1988)

Information on CSS Library (c. 1990)

Student Handbook/Off Campus Programs (1990-91)

Student Handbook/Off Campus Programs (1991-92)

Library Circulation and Reserve Policies (c2000)

Normal Hours (2001-02)

“Coming to Terms” (Student Handbook n.d.)

Bibliographic Instruction Handbook from Association of College and Research Libraries

(1979)


Digital Files:
Data CD Nov. 8, 2005 CSS Library Website and R: Drive as of that day
Word Doc Library History

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Monthly circulation records for regular and reserves library materials for student and faculty from 1936 to 1970

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Don’t Litter poster

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Large Don’t Litter poster

10/55 Management Department

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Folders:
2001-02, 2002-03, 2003-04)
Management Grants (Otto Bremer Foundation Grant 1999, Blandin Foundation 1990-96)
Management Graduate Programs (Project Management, Leadership and Change, Rural Healthcare)
Proposal for Health Services Management Program (1982-85)
Management Institute
Management Misc. Papers (Sandbulte Chair May 1995)

Digital Files:
Data 2006-08 Promotional Materials – 2 PDF files for MAM
Data 2006 Promotional Materials – 4 PDF files for MBA
Data 2009 Promotional Materials – 1 PDF file on Business

**10/58 Mathematics Department**

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Folders:

**10/61 Music Department**

**Poster for promotion of Music Department n.d. 2/1**

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Folders:
History and Justification of Music Department
Music Dept. History (1912--)
Lists of Music Department Faculty (1924-2014)
Music Department Brochures, Newspaper Clippings and Misc. Documents
Music Posters
Music Annual Reports
Data files – 2009 to 2015
Music Department Strategic Planning
Final Report-Strategic Planning Process Center for Early Music (May, 1990)
Review of Space Needs
Harpischord and Steinway Piano Information
Music Department Restructuring 1997
Music Department Discontinuance 2014-15
Music Curriculum Proposals
Minnesota State Arts Council Proposals (1975)
Application for Teachers of Music Accreditation with the Minnesota Board of Teaching (2000)
Music Department Handbooks (1990s)
Vivat St. Scholastica (from Faculty Minutes, 1946)
Father Whit’s Notes on Music Department Programs
Music Scholarship Information
Handbooks for Music Majors
Minnesota Music Teachers Association Student Chapter
Lists of Music Majors (1966-2016)
Music Alumni Information
Abbey Minstrels Brochures and Misc. Documents (1972-1985)
Abbey Minstrels Correspondence, News Releases and Newspaper Clippings
Band and Orchestras Groups Brochures, Newspaper Clippings and Misc. Documents
Children’s Programming Brochures (1990s)
Choral Groups Brochures, Newspaper Clippings and Misc. Documents
Center for Early Music Program
Mod Minstrels Brochures, Newspaper Clippings and Misc. Documents
Alexander Tcherepnin Performances (1966)
Piano Concerts and Workshops Brochures and Misc. Documents (1982-89)
Summer Music Workshops Brochures and Registration Documents (1982-96)
Youth Music Week Brochures (1979-87)
“Martha” (1952)
“Bartered Bride” (1953)
“Hansel and Gretel” (1957)
“Orpheus and Euridice” (1958)
“Christmas Rose” (1959)
“Beauty and the Beast” (1970)
“The Play of Daniel” (1975 & 78)
“Glorianna in Duluth” (1979)
“Muff or the Husband’s Mistake” (1981)
“The Medium” (1981)
“The Wealthy College” (1982)
“Benedict: A Man for Our Time” (1983)
Music Department Clippings and Programs (1989-1990)
Matinee Musicale 100 Years Booklet

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Recital/Concert Bound Programs (1958-2010)

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Recital/Concert Bound Programs (2011-2017)
Musicorum Programs (1985-2014)

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Misc. Programs 1940s-1960s
Recital/Concert Loose Programs (2003-Current)

Digital Files:
2005 to current Programs for Band, Cambiata, Choir, Faculty Messiah, Percussion, Prism, Program Graphics, Program Notes, String Ensembles, Students, Swallum, Translations, Vivat, Vocal Revolution

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A copy of Zenith City Arts, 5 (June, 1990), #11
Two Folders:
Abbey/ Mod Minstrels
Mod Minstrels Misc. Papers

Nine 33 1/3 rpm recordings:


3. “Skyline Singers” [1962?] Directed by Sr. M. Donakla, O.S.B. [on record label: “Conductor.”] Only identified as KB 3061 A+B. Cover has photo of singers on steps to Tower Hall.

4. “Skyline Singers” [1963; date on label] Sr. M. Donakla, O.S.B., Conductor [on record label: “Conductor.”] Kay Banks Recording, Minneapolis, KB 3677 A+B. Cover has photo of singers grouped in front of the doors to Chapel of Our Lady Queen of Peace.


9. “L’Amour e la guerre” [1976] Slave Recording, Culver, MN, Sound 80, Inc., (29793) Side One [SRE 157] and Side Two [SRE 158] Records # 5,6,7 list Sister Ruth Lindheimer as conductor; records # 8 and 9 list Marcy Lindheimer as vocal director, Sr. Monica Laughlin as instrumental director.

Big Black Scrapbook:
Mod Minstrels and Abbey Minstrels 1972-1979

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Posters of Productions and Promotions (1978 – 2000s)

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Music department photos and large posters – Mod Minstrels and Skyline Singers

10/64 Nursing Department

Digital Files: Folders:
- Annual Reports
- Block Scheduling – Trad Program
- CCNE Accreditation Documents
- Code of Conduct
- Essentials
- Forms Repository
- Minutes and Bylaws
- Skills and Simulation Equipment
- 2015-16 Post Baccalaureate Nursing Student Handbook
- 2015-16 Traditional Undergraduate Nursing Student Handbook
- Distribution of responsibilities for adm staff rev 042518
- Email groups directory 082718
- 2018-19 SON Fall Faculty-Staff
- Sci 3rd floor aug 2018 rev 082718
- SON faq and adm support rev aug 2018
- SON Reimbursement and Claims Quick Sheet
- SON staff quick reference rev 042518

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History of Nursing and Catholic, National, and State Associations

Folders:
- History of Nursing Lantern Slides
- Nursing History
- Medical and Nursing History
- Nursing History: Pre-Christian Era
- Nursing History: Middle Ages
- Nursing History: Transition or Dark Period
- Nursing History: America
- Nursing History: Famous Nurses in History
- Nursing History: Florence Nightingale
- Nursing History: Military Nursing and the Red Cross
- Nursing in the Second Half of the Twentieth Century Memorandum Prepared for the National Nursing Council (1947)
- Nursing Education in Northeastern Minnesota (1984)
Conference of Catholic Schools of Nursing
Conference of Catholic Schools of Nursing Annual Reports
Letters and Minutes from the National Council of Catholic Nurses (1941–52)
Nursing Education in Catholic Colleges Conference Documents (1953)
Accredited Catholic Schools of Nursing (1942-3)
The Catholic University of America Documents
Young Christian Students Documents (1950s)
Duluth Diocesan Council of Catholic Nurses (1949 and 1958)
American Association for the History of Nursing
American Nurses Association Bulletin (1933-1935)
Notes Taken at the National Council of Nursing (1947)
National Committee Letters (1952-53)
Descriptions of Eight Collegiate Basic Programs in Nursing by the National League of Nursing Education (1952)
Pre-Nursing and Guidance Examinations from the National League of Nursing and the Minnesota Personality Scale (1950s)
Student Nurse Recruitment MNA (1952)
Board of Directors Meetings (1940-49)
By-Law Revisions of Second District M.N.A (1946)
Minnesota Nurses Association Documents
Letters from the Second District of MN State Registered Nurses Association Containing Motions & Decisions from Meetings (1930s-1950s)
The Minnesota Registered Nurse Journal (1934-1946 – not complete)
Pamphlets, Newspaper Clippings, and Newsletters from Minnesota Nurses Assoc. and the American Nurses’ Association (1950s)
Correspondence (1953)
News from Second District M.N.A. Newsletter (1962-1971)
Constitution of Second District Amended (1936)
Second District Membership Roster (1959)
Audit Reports (1935-1944)
Audits (1943-1947)
Rules for Public Health Section (1961)
Second District Minutes (1971-1973)
Convention Reports (1959-1960)
Book of members of Second District Minnesota State Registered Nurses Association list of members
Book of receipts for Minnesota Second District Nurses Association (1940-41)
“The Minnesota Law” (1938) and Registered Nurses Legislation (1957)
Final report to the National Library of Medicine May 24, 2001
American Association of Colleges of Nursing (AACN)

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Department of Nursing (Faculty, Budgets, etc.)

Folders:

Department of Nursing Letterhead
Annual Report of School of Nursing (1927-1950)
Annual Reports (1959-69)
Annual Report of the President 1963-1964
Annual Report to the Dean, 1954-1960
Report of Improve Department of Nursing
Survey of Department (1954)
Faculty Committee Minutes
Association of Collegiate Schools of Nursing Committee (1936)
State Nurses’ Association Agreement Correspondence (1947)
Department of Nursing Budget (1949-1956)
Payroll for Department of Nursing (1958-1960)
Expense Statements for Victory Hall (1959-1962)
Secretarial Staff, Our Lady of Victory Hall
Our Lady of Victory Hall Reunion (Sept. 30, 1989)
Financial Arrangements Steering Committee Mtg. of 9/14/57
Contracts and Agreements (1957-78)
Misc. Furnishing/Installation Catalogs and Instructions
Nursing Education Costs (1971-79)
Citizen’s Committee: Phase I (1978-79)
Citizen’s Committee: Phase II (1979-82)
Helene Fuld Health Trust (1975-80)
MENTUR (More Education for Nurses That are Under-Represented)
Center For Healthcare Innovation
Center For Healthcare Innovation Instructor Guide: Using the Academic Electronic Health Record in the Classroom Edited by Elizabeth Riley 2009 (wire-bound volume)
Mental Health Grant (1963-64)
NIMH Grant-Trip Reports
Training Grant NIMH (1977-78)
HEW Grants (1971-81)
Brainerd Satellite Campus (1982)
List of Chief Nurse Administrators at St. Mary’s Hospital School of Nursing and The Department of Nursing at CSS (1916-1992)
Organizational Chart of Nursing Dept. and College
Faculty Minutes (1939, ‘56 - ‘63)
Faculty Handbooks (1957-1963)
List of Nursing Faculty (1926-2014)
Duties of Prefect Matrons (1956)
Reports to Faculty (1958-59)
Faculty Constitution and By-Laws (Before 1959-60)
Nursing Job Postings and Descriptions
Faculty Committees
Misc. Papers
Correspondence from and to Sister Rita Marie Bergeron (1952-68) Expansion Folder
Correspondence from and to Sister M. Bernarda DiGiovanni (1949-50)
Correspondence from and to Sister Mary Arthur Liners (1963-65)
Correspondence from and to Sister Helen Claire Arts (1959-62)
Correspondence Library for Department of Nursing (1950s)
Librarian for Department of Nursing (1955)
Library Correspondence with Faxon Subscription Agency (1955-59)
Nursing Volumes/Indexes in Library
Controversies (1979 and 1983)
State Board Results (1980-82)
“The Task of the Woman’s College” Presentation at the Association of American Colleges (1958)
Nursing’s Agenda for Healthcare Reform Booklet (1990s)
School of Nursing Colloquium

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Accreditation, Surveys, and Self-Studies
Folders:
Accreditation Misc. Papers (1948-)
Essentials of Evaluation Program (1951)
1952 National Nursing Accrediting Service, Survey 1952, Data Form I
1952 National Nursing Accrediting Service, Survey 1952, Supplementary Report; has history of CSS Nursing Department. Folder 1 of 2
1952 National Nursing Accrediting Service, Survey 1952, Supplementary Report; has history of CSS Nursing Department. Folder 2 of 2
1952 Report of Resurvey of College of St. Scholastica Department of Nursing 2, Minnesota (June 23-28, 1952) See “Philosophy and Purposes” pp. 2-3
1956 National League for Nursing Consultation Visit Report (July 2, 1956) [This is part of the “Program of School Improvement.” See history of CSS Nursing Department at p.2 and “Objectives of the College and Nursing Department,” p. 5.]

1957 Report for the National League for Nursing Accreditation College of St. Scholastica Department of Nursing, Duluth, Minnesota, (February, 1957) See history of CSS Nursing Department, p. 5. Folder 1 of 3

1957 Report for the National League for Nursing Accreditation College of St. Scholastica Department of Nursing, Duluth, Minnesota, (February, 1957) See history of CSS Nursing Department, p. 5. Folder 2 of 3

1957 Report for the National League for Nursing Accreditation College of St. Scholastica Department of Nursing, Duluth, Minnesota, (February, 1957) See history of CSS Nursing Department, p. 5. Folder 3 of 3

1957 Report of Visit for Accreditation to the College of St. Scholastica Department of Nursing (October 28–November 2, 1957) National League for Nursing

1958 Progress Report for the NLN Accreditation, (September1958) Has faculty personnel policies.


1964 Accreditation

1964 Report of Self-Evaluation College of St. Scholastica Department of Nursing Duluth, Minnesota Submitted to Department of Baccalaureate and Higher Degree Programs of the National League for Nursing (October, 1964) See “Philosophy and Purpose” pp. 4-9, 98-195, 141-42. Folder 1 of 3

1964 Report of Self-Evaluation College of St. Scholastica Department of Nursing Duluth, Minnesota Submitted to Department of Baccalaureate and Higher Degree Programs of the National League for Nursing (October, 1964) See “Philosophy and Purpose” pp. 4-9, 98-195, 141-42. Folder 2 of 3

1964 Report of Self-Evaluation College of St. Scholastica Department of Nursing Duluth, Minnesota Submitted to Department of Baccalaureate and Higher Degree Programs of the National League for Nursing (October, 1964) See “Philosophy and Purpose” pp. 4-9, 98-195, 141-42. Folder 3 of 3

1964 National League for Nursing Department of Baccalaureate and Higher Degree Programs College of St. Scholastica Department of Nursing Comments and Recommendations of the Collegiate Board of Review (December 10, 1964)

1968 Progress Report College of St. Scholastica Department of Nursing Duluth, Minnesota Submitted to Department of Baccalaureate and Higher Degree Programs of the National League for Nursing (September, 1968) [Based on NLN recommendations (12/10/64).]


1974 Progress Report of the College of St. Scholastica Department of Nursing Duluth, Minnesota Submitted to the Department of Baccalaureate and Higher Degree Programs of the National League for Nursing (September, 1974) [response to National League of Nursing Comments and Recommendations December 8, 1972.] Folder 1 of 2

1974 Progress Report of the College of St. Scholastica Department of Nursing Duluth, Minnesota Submitted to the Department of
Baccalaureate and Higher Degree Programs of the National League for Nursing (September, 1974) [response to National League of Nursing Comments and Recommendations December 8, 1972.] Folder 2 of 2

Nursing Program Review (1978)
1980 National League for Nursing Comments and Recommendations
1981 Minnesota Board of Nursing Renewal of Approval
1985 Department of Nursing Self Study Report 1985 Folder 1 of 3
1985 Department of Nursing Self Study Report 1985 Folder 2 of 3
1985 Department of Nursing Self Study Report 1985 Folder 3 of 3
1985 Department of Nursing Supplement to the Self Study Report 1985
1990 Self-Study Report Master of Arts in Nursing Volume I (April, 1990) Folder 1 of 4
1990 Self-Study Report Master of Arts in Nursing Volume I (April, 1990) Folder 3 of 4
1990 Self-Study Report Master of Arts in Nursing Volume II (April, 1990) Folder 1 of 2
1994 Self-Study Report Department of Nursing (Fall, 1994) Folder 1 of 4
1994 Self-Study Report Department of Nursing (Fall, 1994) Folder 2 of 4
1994 Self-Study Report Department of Nursing (Fall, 1994) Folder 3 of 4
1994 Self-Study Report Department of Nursing (Fall, 1994) Folder 4 of 4

(2002 Accreditation Materials are in the Curriculum Box)

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Accreditation Cont.
Commission on Collegiate Nursing Education Self-Study Report (2002)
Self-Study Report for Commission on Collegiate Nursing Education (2002)
2002 Appendix for Self-Study for Commission on Collegiate Nursing Education (2002)

Curriculum:
Folders:
Requirements and Curriculum for Schools of Nursing of Minnesota (1926)
Curriculum/Tests
Bulletin and Catalogs for Department of Nursing (1935-36, 1947, & 1957-58)
Oral Examination Schedule and Questions (1953-55)
1954-1958 Department of Nursing Program Catalogs
Psychiatric Nursing Department
Health Education Minor Program  
Minnesota State Board Examiner Clinical Curriculum  
1974 Department of Nursing Program  
1979-80 Department of Nursing 211: Introduction to Nursing Process  
1983-84 Department of Nursing 231: Introduction to Nursing Curriculum  
Folder 1 of 4  
1983-84 Department of Nursing 231: Introduction to Nursing Curriculum  
Folder 2 of 4  
1983-84 Department of Nursing 231: Introduction to Nursing Curriculum  
Folder 3 of 4  
1983-84 Department of Nursing 231: Introduction to Nursing Curriculum  
Folder 4 of 4  
1983 Model Senior Wellness Centers Self-Responsibility by Laura Schubert Wellness Coordinator, CSS  
1983 Model Senior Wellness Centers in Duluth and Grand Rapids by Laura Schubert Wellness Coordinator, CSS  
1983 Model Senior Wellness Centers in Duluth and Grand Rapids by Laura Schubert Wellness Coordinator, CSS  
Folder 1 of 2  
1983 Model Senior Wellness Centers in Duluth and Grand Rapids by Laura Schubert Wellness Coordinator, CSS  
Folder 2 of 2  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 1 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 2 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 3 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 4 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 5 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 6 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 7 of 8  
1983-84 Department of Nursing Junior Level Core Curriculum Folder 8 of 8  
1983-84 Department of Nursing Senior Level Core Curriculum Folder 1 of 8  
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1983-84 Department of Nursing Senior Level Core Curriculum Folder 6 of 8  
1983-84 Department of Nursing Senior Level Core Curriculum Folder 7 of 8  
1983-84 Department of Nursing Senior Level Core Curriculum Folder 8 of 8  
1983 Master of Arts in Nursing Adult Nursing  
1983 Feasibility Study for the Development of a Graduate Program Leading to the Master of Arts Degree in Nursing at The College of St. Scholastica Funded by the Blandin Foundation Through the Itasca Nursing Education Consortium Graduate Program in Nursing (1983-84)  
1984 Proposal Submitted to Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools For Approval of the development of the degree Master of Arts in Nursing at the College of St. Scholastica Duluth, Minnesota [January 1984] Folder 1 of 2  
1984 Proposal Submitted to Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools For Approval of the development of the degree Master of Arts in Nursing at the College of St.
### Teaching Materials – Independent Study and Nursing Process

Course Requirements (2000)

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Folders:
- Medical and Nursing Service Bureau
- General Testing Samples and Interpretations
- Student Progress Reports
- Field Experience/Instruction Documents (1952-58)
- Experience Records for Nursing Students (1953-1995)
- Hibbing General Hospital School of Nursing (1940s)
- Agreements of Instruction and Supervised Experience for Students in Rural Community Nursing (1953-60)
- Approval of Learning Sites (1978-79)
- Public Health Section Annual Reports and Minutes (1933-1963)
- Public Health Nursing Contracts
- Public Health Nursing Documents (1951-53)
- Public Health Nursing Documents (1954-60)
- Constitution and By-Laws of the Minnesota Allied Public Health Council
- Rural Health Care Providers (1990-92)
- Rural Community Nursing General
- Care of Well Child Experience
- Care of Well Child Contracts
- Tuberculosis Nursing Training at Nopeming Sanatorium
- Community Nursing Service Study (1937)
- Community Nursing Program for Duluth (1944)
- Transcripts - Pre and Post Clinical Themes
- Original Nurse Practitioner Program
- Minnesota Nurse Practitioner Student Newsletter Vol. 7, No. 1, 2, 4, 5 2000-01
- Rural NP Distance Education Handbook
- Rural NP Materials to Students
- Rural NP Reports
- Meetings and Information for Rural NP Program 1999-2000
- CSS Correspondence to Rural NP
- Rural NP Library Services Grant
- U.M.D. Medical School/CSS Co-operation (1970-72)
- UMD – St. Luke’s (1975-84)
- St. Luke’s Hospital Training School for Nurses Rules Handbook (1925)
St. Luke’s School of Nursing Information
Control and Organization of Collegiate Schools of Nursing in Minnesota by Leonora Collatz (1952)

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Nursing Program (St. Mary’s School of Nursing, CSS, Newspaper Clippings, Applications, Brochures, Student Handbooks, etc.)

Folders:
- Information on History of St. Mary’s School of Nursing and The College of St. Scholastica’s Nursing Program
- Collegiate way to Professional Nursing CSS-KTCA TV Production
- Duluth Newspapers about Nursing Program (1910s-1960s)
- Newspaper Clippings about Nursing Program (1950s-1996)
- Newspaper Clippings about Nursing Program (1997-present)
- Duluth News Tribune Article Drafts
- Public Relations and News Releases 1982 - 1986
- “The Towers” Information Requests
- St. Mary’s School of Nursing Early Descriptive Documents (1908-1938)
- St. Mary’s School of Nursing Applications (1908-1922)
- St. Mary’s School of Nursing Rules
- Cadet Nurse Corps Documents Including History, List of Graduates, and Newspaper Articles (1943-48)
- Cadet Nurse Corps Reports and Correspondence (1943-45)
- Nursing Education in Wartime Newsletter (1944-45)
- Committee on Public Relations and Recruitment Documents Includes Student Questionnaire (1955-56)
- Information on Nursing including Application, Brochure from 1977 Promotional Materials (95, 97 - ’01)
- St. Mary’s/CSS Brochures
- Questions and Answers about Nursing and the Department of Nursing Brochure (1978)
- Nursing Newsletters
- Nursing Degree Brochures
- Three Year Program Brochure (1956-57)
- RN – MA Nursing Program
- Graduate Student Handbook (1990s – current)
- Master of Arts in Nursing Program
- Special R.N. Track (1969-82)
Establish Special Track for Registered Nurses to Achieve a Baccalaureate in Nursing, Final Project Report, 1981
RN – BA Nursing Program

Expansion Folder:
Student Handbooks for RN – BA Students (1930-92 – not complete)
1992-2013 – not complete

St. Mary’s Hospital
Folders:
Mary Notes Newsletter from St. Mary’s Hospital (1955-1969)
Mary Notes Newsletter from St. Mary’s Hospital (1970-1979)
Mary Notes Newsletter from St. Mary’s Hospital (1980-1987)
St. Mary’s Hospital Annual Reports (1920, 1934, 1936, 1987-94)
St. Mary’s Hospital Financial Report (1945-48)
St. Mary’s Hospital Personnel (1923-53) & Staff Constitution, By-Laws and Rules (1928)
St. Mary's Hospital Organizational Chart
Chronological Index History of St. Mary’s Hospital (1985)
Report on Community Nursing Service in Duluth (1930s)
Overview of Minnesota Healthcare Environment Prepared for St. Mary’s Center (1987)
St. Mary’s Hospital Clinical Document
St. Mary's Hospital Library Records (1947-55)
St. Mary’s Hospital Archives Inventory
St. Mary’s Hospital Construction, Facilities
St. Mary’s Hospital Departments
St. Mary’s Hospital Publications
St. Mary’s Hospital Newsletter

Digital Files:
Data 2006-08 Promotional Materials – 4 PDF files
Data PDF 2015-16 Traditional Undergraduate Nursing Student Handbook
Data PDF 2015-16 Post Baccalaureate Nursing Student Handbook
Data PowerPoint Show Jan. 19, 2019 History of The College of St. Scholastica School of Nursing Program by Sister Beverly Raway

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Nursing Student Life (Activities, List of Students, Graduation, Alumni Association, Scholarships, Continuing Education)

Folders:
Nurses Banquet (1932)
Poetry by Nursing Students and Creative Writing
Script for Nursing Production
Scripts for Musical Skit and WDSM
St. Mary’s Choral Club
Student Association, Constitution and By - Laws
Blessed Virgin Mary Sodality Documents (1950s)
Nightingale Scrapbook page 1
Florence Nightingale Dinners Logistics and Reports
Nightingale Dinner 1958
Nightingale Dinner 1959
Nightingale Dinner 1960
Nightingale Dinner 1961
Nightingale Dinner 1962
Florence Nightingale Lamp
Information on Pins and Florence Nightingale Lamps
Information on Uniforms
Capping Ceremony Publicity
Terryberry Company Pin Design
Pinning Ceremony Invitations and Programs (1982 - )
Pinning Ceremony Invitations and Programs for Post-Baccalaureate Program (2008 - )
St. Mary’s School of Nursing Graduation Programs (1920-1949)
1936 Graduates Newspaper Clipping
Graduation: Publicity 1954 - 1960
Address to First Graduating Class St. Mary’s Training School for Nurses by Dr.
William Magie (Feb. 2, 1912) (photo of him included)
Nursing Graduation Speeches
Diplomas
Diplomas From Welch Manufacturing Company
White Coat Ceremony Programs (2013 - )
St. Mary’s Hospital Alumnae Association 50th Anniversary Nursing Education (1908 – 1958)
St. Mary’s Hospital Alumnae Association Meeting Minutes (1922-1947)
St. Mary’s Chapter of the College of St. Scholastica Alumnae Association (1964)
Death Notices Including List of Deceased Sisters Who Were RN’s and Other Related Documents
Alumni
St. Mary’s Chapter of the College of St. Scholastica Alumnae Association Constitution and Other Documents
Alumnae Association of St. Mary’s Hospital Documents Including Constitution and By-Laws, Annual Reports, and Banquet Programs (1926-59)
Nursing Alumni News (1978)
List of Nursing Alumni (1916-1984)
Data Regarding Records of Graduates Prior to 1920
Graduates List (1916-1994)
List of Graduates from 3 Year Nursing Program (1928-1960)
List of Graduates of St. Mary’s School of Nursing (1912-1989)
List of Graduates of St. Mary’s School of Nursing – Not complete and has updates on records (1912-1994)
Graduates of St. Scholastica B. S. in Nursing (1925-1969)
List of Graduates of Diploma Program of CSS Department of Nursing (1946-60)
Data on Graduates from 1971-74
Master’s Program Graduates (1985-1997)
Enrollment Data on Nursing Students (1956-74)
Nurses in WWI List (1916-1918)
Foreign Nursing Students (1956-57)
Indian Nursing Students (1975)
Class Picture Guides (2004 - 2014)
Counseling and Placement Committee
Counseling Objectives
Nursing Scholarships
Information on Nursing Scholarships (1954 and 1982)
St. Mary’s Scholarship Fund
Federal Scholarship Bill S.1118 and HR 1251
State Department of Education Scholarship Recipients
State Department of Education Scholarships Inactive Correspondence
State Department of Education Scholarship Recipients and Applications
Applications for Registration as a Professional Nurse (1960s)
Continuing Education for R.N.s (1974-75)
CEU Materials (1979-1980)
Registered Renewal for Registered Nurses (1979)
Nursing Continuing Education Provider
Advanced Study Pursued by Graduates
Workshop: Praxis, Critical Thinking, and Caring: Imperatives for Nursing Curriculum,
   By EM Olivia Beuis, 1992
Student Retreats
Student Survey Results (Spring 1992)
Social Program
Diary of a Nurse from Lois Teich’s (RN-BA) Grandmother – Record of Births and Answers to Questions for a Female Hospital (1894-1899)
Nursing Alumni Memories

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The College of St. Scholastica Archives  10/3/2019
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Box | 10/64 Nursing Department Nursing Student Records Box 10/18 | 100%

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Box | 10/64 Nursing Department *The Lamp*, Books of Records and Lecture Notes, and Diplomas Box 11/18 | 100%

*The Lamp* yearbook publication (1926-28)
*The Student Nurse* publication (1930 and 1931)
29 Small books of student attendance records and grades for various courses (1931-42)
Book of accounts payable (1935-36)
Book of student accounts (1919-22)
Book of lecture notes taken by Sr. M. Eleanor, O.S.B. (1907)
Book of lecture notes taken by Sr. M. Eleanor, O.S.B. (1907)
Book of lecture notes taken by Clara Helewski (Class of 1924)
Book of student attendance records (1908-13)
Book of class record or student attendance records (1923-24)
Book of class record or student attendance records (1924-26)
Experience Record Book for Student Nurses (Blank)
Poster for Cadet Nursing
St. Mary’s Hospital Diploma – Big (1914)
St. Mary’s Hospital School of Nursing Superior, WI Diploma in Purple Case (1934)
Also has 2 photos of recipient and letter of explanation from her nephew
Scroll of Honor given to the Department of Nursing by the Department of the Army Office of the Surgeon General

Type of Container | Box Name | % Capacity
--- | --- | ---
Box | 10/64 Nursing Department Lists of Graduates, Attendees at Receptions, Movie Reel Box 12/18 | 100%

3 Kardex style books containing the list of graduates from all nursing programs at St.
Hospital and The College of St. Scholastica (1912-75)
Books of Guests at Receptions
Celebrating Our History Event for Master’s Program in Nursing 90th Anniversary of Nursing Program (Sept. 27, 1997)
100 Years of Nursing Celebration (June 23, 2007)
Movie reel in mailing case of “This is ANA” for the Second District Minnesota Nurses Association
Envelope from The Minnesota State Board of Examiners of Nurses to Clara Helewski (Class of 1924) Containers 2 envelopes to her with examination results (1924)
Empty leather book case with zipper

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Newspaper Clippings about St. Mary’s Hospital and the School of Nursing (1925-1966)
Newspaper Clippings about St. Mary’s Hospital and the School of Nursing (1955-1959)
Newspaper Clippings about St. Mary’s Hospital and the School of Nursing (1958-1961)
CSS Newspapers about Nursing Program (1960s-2000s)
Duluth Newspapers about Nursing Program (1990s-2000s)

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WHO Newspaper Clippings about Conference in Minneapolis (May 1958)
Polio Scrapbook Information and Newspaper Clippings (1950s)
“A Look Into America’s Health” Newspaper Clippings and Pamphlets From a Scrapbook (1955)
Newspaper Clippings about St. Mary’s Hospital (1980s-1990s)
Newspaper Clippings from Minnesota Nurses Association (1950s-1970s)

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Newspaper Clippings about St. Mary’s Hospital and the School of Nursing (1912-1955)
Alpha Tau Delta and Beta Kappa
Class Records (1927-31) Lists students, course names, tallies of hours

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Class Photos from 1912-1960 plus 1 more recent undated photo (1980s?)

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<td>10/64 Nursing Department Nursing Sororities Box 17/18</td>
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Folders:
- Alpha Tau Delta: Misc. Papers
- Alpha Tau Delta: Agenda
- Alpha Tau Delta: Handbooks
- Alpha Tau Delta: Pamphlets/Handbooks
- Alpha Tau Delta: Constitution Revisions
- Alpha Tau Delta: Biennial Convention (1962-63)
- Alpha Tau Delta: Bank Statements
- Alpha Tau Delta: Rules and Protocols
- Alpha Tau Delta: Correspondence
- Alpha Tau Delta: Publications
- Alpha Tau Delta: Leadership
- Alpha Tau Delta: Forms
- Alpha Tau Delta: Pledging
- Alpha Tau Delta: Minutes
- Alpha Tau Delta: National Epilepsy League
- Alpha Tau Delta: Napkins
- Alpha Tau Delta: IRAC (1959-1964)
- Alpha Tau Delta: Music
- Alpha Tau Delta: Book of Names – Attendees, Members, and Officers (1944-76)
- Alpha Tau Delta: Book of Members (1968-77)
- Alpha Tau Delta: Book of Minutes (1953-1968)
- Alpha Tau Delta: Envelope of Receipts (1950s-60s)
- Alpha Tau Delta: Framed Certificate of Charter (1939)
- Sigma Theta Tau
- Beta-Kappa
| Container | 10/64 Nursing Department  
Sister Olivia Gowan  
Nursing Anniversaries and Reunions  
Box 18/18 | 100% |

**Sister Olivia Gowan**

Folders:

Sr. Olivia Gowan Publication  
St. Mary Richard Boo, Sr. Olivia Gowan, O.S.R. Nurse, Nun  
Educator, Administrator (Commissioned by CSS Nursing Department 1997).

Sister Olivia Gowan: Nursing Course Syllabi (1932)
Sister Olivia Gowan: Nursing Lecture Notes (1932 and 1935)
Sister Olivia Gowan: Papers on Research, Health Education, and Comprehensive Nursing (1950s)
Sister Olivia Gowan: Student Papers (1948, 1952, and 1959)
Sister Olivia Gowan: Interim Classification of Schools of Nursing Accreditation Ratings (1949)
Sister Olivia Gowan: Cadet Nurse Corps Ratings
Sister Olivia Gowan: Growth of Schools and Hospitals and Expansion in the Nursing Field
Sister Olivia Gowan: School of Nursing Education Curriculum and Instruction (March 11, 1947)
Sister Olivia Gowan: Department of Studies Projects from 1932-45 and Past, Present and Future Work (Sept. 1945)
Sister Olivia Gowan: Accreditation
Sister Olivia Gowan: Accreditation Articles (1947-1953)
Sister Olivia Gowan: Layman’s Diagnosis and Remedy for the Ills of the Nursing Profession (No Date)
Sister Olivia Gowan: John Flanagan Letter to Conference of Catholic Schools of Nursing on Nursing Education (July 13, 1940)
Sister Olivia Gowan: May Ayres Burgess Address On Quality Nursing Before American Hospital Assoc. in Detroit, MI (Sept. 15, 1932)
Sister Olivia Gowan: Admissions and Enrollment Abstract
Sister Olivia Gowan: National League of Nursing Education
Sister Olivia Gowan: Publications
Clinical Instruction in Medical-Surgical Nursing by Sister M. Olivia Gowan and Sister Rose Marie Larkin (1959)
Sister Olivia Gowan: Photos
Sister Olivia Gowan: Writings by Gowan
Sister Olivia Gowan: Manuscript
Sister Olivia Gowan: Abstract
Sister Olivia Gowan: The Olivian
Sister Olivia Gowan: Correspondence
Sister Olivia Gowan: Problems of Nursing Schools Reported by Miss Schwarz and Miss Lulu K. Wolf (Dec. 11, 1943)
Sister Olivia Gowan: Conference on Public Health Nursing Education at Washington, D.C. (April 1, 1937)
Sister Olivia Gowan: Aim of Education by Monsignor Pace (July 23, 1935)
Sister Olivia Gowan: Annual Reports of the Rector and Treasurer to the Trustees (June 30, 1932)
Sister Olivia Gowan: Sister Digna’s Report (August 27, 1965)
Sister Olivia Gowan’s Interview with Dr. Roy J. Deferrari (May 19, 1965)
Sister Olivia Gowan: Abstracted Letters in Answer to Deferrari Letter (Dec. 9, 1930)
Sister Olivia Gowan: Law Governing the Registration of Nurses in the District of Columbia (July 1, 1929)
Sister Olivia Gowan: Mercy Hospital in Charlotte, NC Accreditation Follow-Up Visit Report (August 1952)
Sister Olivia Gowan: Revisions of Requirements and Standards to Educational Programs for Schools of Nursing (August 1956)
Sister Olivia Gowan: List of Graduates by State
Sister Olivia Gowan: List of Patrons
Sister Olivia Gowan: Nursing News Article from Hospital Progress (1961)
Sister Olivia Gowan: Notes from Meeting Sponsored by the Conference of Catholic Schools of Nursing in San Francisco, CA (November 1955)
Sister Olivia Gowan: Statistics on Public Health Nurses Who Received Training Fellowships (1936-39)
Sister Olivia Gowan: Report of Survey of 29 Programs in Nursing Approved by the National League for Nursing (March 1955)
Sister Olivia Gowan: Bios on Sisters of St. Joseph, Hartford, CT (June 28, 1966)
Sister Olivia Gowan: Philosophy of Nursing Education (1937)
Sister Olivia Gowan: Minutes
Sister Olivia Gowan: Awards and Honors
Sister Olivia Gowan: National Nursing Accrediting Service and National Committee for Improvement of Nursing Services
Sister Olivia Gowan: The Catholic University of America

**Anniversaries (Including 90th, 100th)**

Celebrating Our History 90th Anniversary of Nursing Program (1997-98)

Folders:
- Promotional Materials for Celebrating Our History
- Celebrating Our History Task Force Annual Reports (1995-98)
- Celebrating Our History Planning Timeline (1996-98)
- Celebrating Our History Events (1997-98)
- Celebrating Our History Committee Minutes (1995-98)
- Celebrating Our History Committee Members Correspondence
- Celebrating Our History Subcommittees Documents
- Sigma Theta Tau Liaison Committee
- Celebrating Our History Logos
- Celebrating Our History Reported in Newsletters
Cards/Invites/Brochures
Celebrating Our History Attendees List
Celebrating Our History Guest Speaker Sr. Rosemary Donley
Celebrating Our History Book Early Draft
Celebrating Our History Book Text
Celebrating Our History Book and Layout Folder 1 of 2
Celebrating Our History Book and Layout Folder 2 of 2
90th Anniversary – Celebrating Our History 1997 Sr. Mary Richard Boo et al, Celebrating Our History: 90 Years of Benedictine Nursing Education (St. Mary’s Hospital and The College of St. Scholastica, 1997)
Transcripts of Video Interviews with Nursing Alumni
History of Nursing (St. Mary’s, CSS) Slide Presentation
Celebrating Our History Misc. Papers
Signs for Celebrating Our History including ones with calligraphy done by Meridith Schifsky

Nursing Program 100th Anniversary (2007)

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Nursing posters of photocopied photographs on black poster board for 100th anniversary

1067 Occupational Therapy Department

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Folders:
Information on Occupational Therapy including Application
Occupational Therapy News Clippings (About program, faculty, students, and alumni)
Occupational Therapy Alumni Reunions and Photos

Expansion Folders:
OT Accreditation (1994)
OT Accreditation (1995)
OT Student Handbook (2000-01)
OT Accreditation Includes Student Handbook 2001-02 (2001)

Digital Files:
Data 2006-08 Promotional Materials – 2 PDF files

10/70 Philosophy Department

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10/73 Physical Science Department

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Folder:

10/76 Physical Therapy Department

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Folders:
Information on Physical Therapy including Application
Physical Therapy Program Review Reports (UGART 2002)
Misc. Papers
Photographs
Accreditation Report (1976)
Accreditation Report (1987)
Advisors (1994)
Student Handbook (June 2000)
Memorandum to Graduate Council Members on Graduate Program in Physical Therapy
January 22, 1990

Expansion Folders:
Self Evaluation Guide in Preparation for Accreditation of a Basic Physical Therapy Education Program (1975)
Vol. II [Appendix 28-31 and 33-40]
Vol. III [Appendix 32]

Digital Files:
Data 2007-08 Promotional Materials – 2 PDF files

10/78 Physician Assistant Department

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Folder:
Physician Assistant Misc. Documents

10/79 Psychology [includes Psychology of Aging/Gerontology] Department

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Folders:


Description of Gerontology Program


Digital Files:

Data PDF 2015 Psychology Undergraduate Student Handbook, 4th edition

Data Files 1991-2017 Psy Press Newsletter

10/82 Religious and Catholic Studies Department

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Folders:

RES: Religious Studies Dept (1973-92)
RES: Comparison of Enrollments (1970s-80s)
RES: Major (1973-76)
RES: New Course Proposals (1974 ---)
RES: Youth Ministry Major (1975-83)
RES: Surveys of Youth Ministry Major Graduate (1980?) to (1983)
RES: Schillo Correspondence (1993)
RES: Masters Degree (1995)
Course Requirements Fall 1999
Religious Studies Misc. Papers
Religious Studies/Theology and Religious Studies Conferences, Institutes, and Lectures (Including Theologies of Women and Women’s Spirituality)
Catholic Studies Misc. Papers (2005-)
Catholic Studies Lecture Series
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**Poster**

**10/85 Respiratory Therapy Department**

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Folder:

- Respiratory Therapy (1975-79)

Expansion Folder:


**10/88 Social Work/Sociology/Anthropology Department**

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Folders:

- Proposed Curriculum Changes in the Social Work Program (Spring, 1976)
- Confidential letter (3/17/86)
- Site Visit Team Report (1992)
- Social Work Accreditation (1994)

---

26 Required by C.S.W.E.; see letter to Sr. Joan Braun, May 20, 1975.
Social Work Program Student Handbooks (Field Instruction Manual) September, 1977

Social Work Pinning Ceremony

Expansion Folders:
Baccalaureate Self-Study Report for Reaffirmation of Accredited Status 1985 [Volume II, Appendices, 473 pp. broken up in two expansion folders]

Digital Files:
Data PDF 2011-12 Social Work Student Handbook

10/91 Women’s Studies

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Women’s Studies Task Force (2005-06)

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Poster

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27 Promised in 1974, (I,56) and in 1977 (I, 68); “will be completed by fall, 1977.”
28 See letter at p. 208.
### 11/ Graduate Studies

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Folders:
- History of Graduate Programs
- Operating Codes
- Graduate Studies Communications (1974-75)
- Extended Programs (1975-81)
- Extended Programs Division
- Proposed Master of Arts in the Psychology of Aging (June 30, 1982)
- Self Study for a Focused Evaluation of Graduate Studies (October 1986) Submitted to the North Central Association…
- (regarding the stipulation governing the expansion of offerings at the MA level)
- Human Subjects Review Committee (1992)
- Graduate Programs Policy Manual (Revised July 2002)
- Graduate Studies Administrative Policy Manual (2005)
- Graduate Programs, Misc
- Misc. papers including Graduate Programs Publications, Student Policies and Procedures, Course and Program Descriptions
- Master of Education in Individualized Instruction External Degree Program Bulletin (1978), (1979)
- Graduate Catalog (1984-85)
- Graduate Council Minutes (1984 to 1999) in 10 folders
- Graduate Council Report (2010-11)
- Graduate Studies Council (2014)
- Graduate Program Directors (1990-1999) in 5 folders
- Graduate Council Curriculum Committee (1989 to 1999) in 7 folders
- Graduate Curriculum Committee Minutes (2011-)
- Graduate Curriculum Committee Guidelines for Submission of Syllabi
- Graduate Research Symposium

Digital Files:
- Data Graduate Council
- Data Graduate Curriculum Committee
- Data 2009 Promotional Materials – 3 PDF files
12/ Extended Studies

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Folders:
- Extended Studies Council Minutes (2004-05)
- Extended Studies Annual Reports (2005-06)
- Course Brochures (1989 & 1993)
- Summertime – Newsletter 1977
- Communicollege Newspaper Ads (1977-79)
- St. Scholastica Scholar (2005 -)
  - Newsletter for Extended Sites Including Brainerd, St. Cloud and St. Paul
- Christmas Greetings from Extended Sites
- Policy Recommendations for Educating Adults in the Iron Range February, 1989
- Telefacts – Courses via Videocassette
- Arrowhead University Center
- Dual Degree Program (1974-1992)
- External Programs
- International Student Application
- Extended Sites Adjunct Faculty Meetings Information (2007)
- Lifelong Learning Information

12/05 Encore

Folders:
- Encore! Brochures
- Encore! Objectives (1996-97)
- Encore! (1990-91)
- Encore! (1991-92)
- Admission/ENCORE! Student Financial Planning (1993-94)
- Encore! Students (1979-80)
- ENCORE! Search Piece 1984
- ENCORE! Application 1985
- ENCORE! Poster 1986
- ENCORE! Search 1986
- Encore! Nontraditional Credit Courses

12/10 ADEP

Folders:
- ADEP General Information, Application, Financial Aid
- ADEP Newspaper Clippings and Press Releases (1999-2010)
- ADEP: President’s Staff Minutes 1998-2000
- ADEP Annual Report (2001)
Master of Arts in Management Information
Educational Talent Search
Prior Learning Assessment
12/10/01  Duluth
12/10/02  St. Paul
Folder:
   ADEP St. Paul Demographics Report Undergraduate Students (2002)
Digital Files:
   Data CD PowerPoint May 13, 2010 St. Paul Breakfast
12/10/03  St. Cloud
Folder:
   St. Cloud Site Misc. Papers
12/10/04  Brainerd
12/10/05  Rochester
12/10/06  Arizona
Folder:
   Arizona Site Misc. Papers
12/10/07  Grand Rapids
12/20  Management 2+2 Program
12/30  Continuing Education Programs
Folders:
   MA in Management Summer Program
   Mathematics Institute for K-G Teachers of Native Americans PLUS Center Program
12/40  Emeritus College, Elderhostel
   Emeritus College Annual Report (1992-93)
   Emeritus College Brochures and Newsletter (1990-98)
   Emeritus College: Press Releases (1991-95)
13/ Monastery

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13/05 Monastery

Folders:
- History of St. Scholastica Monastery
- Benedictine Motherhouse Information
- Monastery Newspaper Clippings
- Monastery Events on Campus
- Pani de Pretzel
- Monastery Publications
- Pathways Newsletter
- Benedictine Heritage Booklets

Books:
- Benedictine Sisters, Swinger of Birches (St Scholastica Priory, 1967)
- Sister Mary Richard Boo House of Stone (St. Scholastica Priory, 1991)
- St. Mary's Hospital (1888)
  [includes 8 pp ms (c1956) and 12 pp brochure (1963)]
- Bill Beck, We Remember the Dream (St. Mary's Medical Center, 1998)
- Benedictine Health System
- Opening Remarks for Interviews of Sisters for the Benedictine Values Video Series

Videos:
- A Sister’s View: The Benedictine Values (2005)
- The College of Saint Scholastica Thoughts on the Benedictine Values: Short Form (2005)
- Sing a New Song (no date)

Digital Files:
- Data PowerPoint Sister Joan Marie Stelman’s Centennial Presentation “The Duluth Benedictines and the Founding of The College of St. Scholastica”
- Historical articles published in St. Scholastica Monastery’s magazine Pathways written by Sisters of the Monastery on topics such as buildings, grounds, ministeries, Sisters, Mother Scholastica, etc. (2008 – present)

13/10 Sisters

Sisters Community List
- Sister Salome Blaise
- Sister Mary Richard Boo
- Mother Athanasius Braegelman
- Sister Joan Braun
- Sister Mary Carol Braun
- Sister Scholastica Bush
Sister Mary Odile Cahoon
Sister Janelle Cahoon
Sister Margaret Clarke
Sister Annette Gagne
Sr. M. Anella Gallagher
Sister Kathleen Hofer
Mother Martina Hughes
Mother Scholastica Kerst
Sister Timothy Kirby
Sister Verona LaBud
Sister Rose Marie Larkin
Sister Monica Laughlin
Sister Elaine Loubert
Sister Lisa Maurer
Sister Mary Charles McGough
Sister Raymond McLaughlin
Sister Armella Oblak
Sister Rose O’Donnell
Sister Ethel Radtke
Sister Agatha Riehl
Sister Claudia Riehl
Sister Mary Rochefort
Sister Ann Edward Scanlon
Sister Loretta Sheehan
Mother Agnes Somers
Sister Urban Stuart
Sister Patricia Thibadeau
Sister Celestine Sullivan
Sister Ann Pierre Thomey
Sister Mary Jean Tuttle
Sister Noemi Weygant

Digital Files:
- Data Word Doc Apr. 17, 2017 Sister Margaret James Laughlin Bio

13/15 Catholic Materials
Folders:
- Catholic Art Quarterly Newsletter 1956
- Christ in Our Daily Actions Workbook
- Letters of Bishop Paul to the People of Duluth 1968-1982
- Catholic Documents
- Grailville
- Vocation Materials

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The College of St. Scholastica Archives 10/3/2019 154
Paper and Data Collection
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Posters on BHC Values and Celebrating Feast Days for St. Scholastica and St. Benedict
14/ Accrediting Bodies

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Folders:
Accreditation History (1892-1975)

14/05 American Association of University Women (AAUW)
AAUW Review Form (1956) [black, 108 pp.]

Part I sets forth the purposes of the college and its departmental objectives; it contains a review of two studies of the effectiveness of C.S.S. on its students (graduates). This section also contains material on the North Central Study Committees, 1955-56 (42 pp).

Part II presents the Curriculum and General Education Requirements (5 pp).

Part III summarizes programs and facilities for students, and the preparation of the faculty for same (46 pp).

Part IV presents administration, faculty arrangements, committees (etc.) as professional opportunities for women (11 pp).

Part V offers a statement on academic freedom and has a copy of a booklet on the Alumnae Association (2 pp).

14/10 North Central Association (NCA)
The following documents were prepared for North Central Association accreditation of CSS:
Expansion Folder, NCA 1965 (three documents):
College of St. Scholastica Class Size, Faculty Load, Faculty Turnover 1959-64
College of St. Scholastica North Central Association Review Visit May 3-4, 1965
College of St. Scholastica Self-Study Report…Review Visit May 3 and 4, 1965

Expansion Folder, NCA, 1971 (two documents):
NCA Visit Misc. Papers
Report of a Visit…(November 14-17, 1971)
F.X. Shea Reply to Report…November 14-17, 1971

Expansion Folder, NCA 1982 (four documents):
Volume I Self Study…continued accreditation at BA and MA levels…special focus on proposed Master of Arts in Gerontology
Volume II Academic Departments Reports
Volume III Basic Institutional Data
NCA Visit Misc. Papers
Report of a Visit (October 18-20, 1982)

North Central Association 1985, 1991 Library
Report of Visit April 31-May 1, 1987

NCA Self-Study on Explorations, the New General Education Program 1991

29 C.S.S. was admitted to the AAUW in 1951. See Scriptorium, XX (April 25, 1951), 1.
30 Written in 1972, between March 9 (p. 5) and March 19 (p. 1).
Includes annual report 1994-95
Report of a Visit October 5-7, 1992
Team Report on Master of Education degree program via Distance Learning March, 1995
CSS Values Posters [prepared and posted for NCA Self Study (2001-02):
- Purposes of the College of St. Scholastica
- Diversity Statement
- Mission Statement
- Values from the Benedictine Heritage
Expansion Folder, NCA 2002:
- The College Of St. Scholastica Self-Study Report (October, 2002) [bound]
- CSS Self-Study Report Appendix (October, 2002) [bound]
- Basic Institutional Data Supplement (October, 2002)
- A Virtual Tour of Off-Campus ADEP [CD-ROM]
- Institutional Data 2001-02 (September, 2002)
- Basic Institutional Data Forms (October, 2002)
Expansion Folder, Miscellaneous NCA Materials 2000 Folder:
- HLC Team Recommendations from Oct. 2012 Visit
Digital Files:
- Data 2002 HLC Self Study Report and Appendix
- Data 2012 HLC Visit Documents
- Data 2017 HLC Assurance

14/15 Misc. External Accreditation and Evaluation
Folders:
- Institutional Planning and Assessment Misc.
- Institutional Profile (1983-84)
- Credits Generated by Department (1975-80, 1992-96)
- Retention, Attrition, and Graduation Rates (1979-96)
- Statistics of Male Students (1968-1993)
- Data on Comparison Institutions (1999?)
- 1993-94 Survey Data
  - 1994-95 Survey Data
  - 1995-96 Survey Data
  - 1996-97 Survey Data
  - 1997-98 Survey Data
  - 1998-99 Survey Data
  - 1998-99 Institutional Data
  - 1999-2000 Survey Data
  - 1999-2000 Institutional Data
Bound Material:
- External Evaluation of The General Education Competency Program March, 1981
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Folder:
- UGART (Undergraduate Assessment…) Misc.

Expansion Folders:
- UGART Assessment Department Reports and Feedback (2001-02)
- UGART Department Assessment Reports (2002-03)

Data Files: Academic Assessment
- Folders:
  - Assessment Plans 2000
  - Assessment Plans 2001-02
  - End-of-Year Reports – Spring 2002
  - End-of-Year Reports – Spring 2003
  - End-of-Year Reports – Spring 2004
  - End-of-Year Reports – Spring 2005

Note: For materials prepared for accreditation by professional bodies, see the departments.

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Accreditation Poster (2012)
## 15/ Athletic Department

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Folders:
- Saints Athletics Brochures
- Saints Athletics Media Guide
- Athletic Department Mission Statement, 1995-86 Intramural Program, Reif Reservation Procedures Revised February, 1993
- Athletic Season Results & Student-Athletes Academic Performance (1986-89)
- Athletic Banquet

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Poster of Athletic Department

### 15/00 Athletics Handbook
Folder:
- Athletics Handbook (Revised 2001)
- Football (1988) Article from Cable about whether there will be football at CSS

### 15/01 Personnel Folder
Folder:
- Personnel Folder
- CSS Athletic Committee

### 15/05 Publications – Saints Sports News

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Folder:
- Saints Sports News [2006-]

### 15/10 Women’s Intercollegiate Athletics

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<td>15/10/02 Soccer</td>
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<td>15/10/03 Tennis</td>
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15/10/04 Softball
Folder
15/10/05 Volleyball
Folder
15/10/06 Field Hockey
Folder
15/10/07 Hockey
Folder

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Poster of inaugural season of Women’s Hockey

15/15 Co-ed
15/15/01 Cross Country
Folder
15/15/02 Track & Field
Folder
15/20 Men’s Intercollegiate Athletics
15/20/01 Basketball
Folder
15/20/02 Soccer
Folder
15/20/03 Hockey
Folder
15/20/04 Tennis
Folder
15/20/05 Baseball
Folder
Baseball Media Guides (1999-)
NCAA Division III Participant Medals (2008-2011) Baseball Championship

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Baseball posters (1998-2013)
15/20/06 Football

Folders:

Football (1988)
Football

15/40 Intramural Athletics and Phy. Ed.

Folder:

Club Sports
15/40/01 Misc. Sports
15/40/02 Golf
15/40/03 Danceline

15/70 Association/Conference Affiliation

Folder:

CSS MIAC (1975)
15/70/01 NAIA
Bound Material:
Membership Directory 2000-01

15/70/02 NCAA
Bound Material:
2000-01 NCAA Division III Manual
Achieving Gender Equity 2002?
16/ Student Senate

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<td>Club Minute Books</td>
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<td></td>
<td>Club Folders</td>
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Folder:

- Handbook of the College Association (1939 and 1940)
- Constitution of the College Association
- Class of 1970 Freshman Year Class Officers Election Ballot and Paper “Pins”
- Student Senate Misc. Papers (1980s)
- Student Senate Minutes (1992-3)

Digital Files:

- Student Senate Minutes

Folders:

- 2007-08
- 2008-09
- 2009-10
- 2010-11
- 2011-12
- 2012-13
- 2013-14 (only have fall semester 2013)

Data PDF 2010-11 Student Senate Constitution
Data PDF 2012-13 Student Senate Financial Handbook
Data Excel File 2013-14 Student Senate Unbudgeted Request
Data Excel File 2014 Student Senate Budgeted Request Form
Data Excel File n. d. Student Senate Student Reimbursement
17/ Student Organizations

17/10 Student Clubs

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Folders:

- Clubs and Organizations Overview
- Student Clubs and Organizations
- Student Clubs and Organizations Misc. Papers
- College Honor Societies – Members
- Aanji-Bimaadizivaang
- Adopt a Grandparent
- Alpha Chi
- Alpha Delta Theta
- Alpha Psi Omega
- Alpha Tau Delta
- Art Club
- Athletic Related Clubs
- Auxiliary Organizations
- Beta Lambda
- Beta Omega
- Big Sister Organization
- Circle K
- College Association
- COMrads
- Confraternity of Christian Doctrine
- English Club
- Environmental Club
- French Club
- Future Teachers of America
- Hand-n-Hand
- International Relations Club
- Kappa Pi Sigma
- Kappa Sigma Sigma
- Kappa Zeta
- Kappa Zeta Minutes Books (1931-1949)
- Lambda Psi Delta
- Math Club
Medical Professions Association
Michigan Club
Monocle Club
Music Associations
   Ave Maria Choral Club Scrapbook with Pictures (1936)
Music Club
Music Educators National Conference
National Federation of Catholic College Students
Natural Science Club
Nodak Club
Occupational Therapy Club
Peace and Justice Club
Phi Alpha Chi
Phi Alpha Chi Minutes (1952-1970)
Phi Alpha Chi Style Show and Newspaper Clippings
Phi Alpha Chi MHEA Papers
Phi Alpha Chi framed certificate for Home Economics Association
Phi Sigma
Pi Gamma Mu
Playmakers’ Guild
Polar Bear Club
Press Club
Political Clubs
Psychology Association
Pursuit!
Religious Organizations
Saint Agnes Honor Society
Scriptorium
Sigma Alpha Mu Tau
Sigma Mu Rho
Sigma Tau
Sigma Tau Upsilon
Sodality of the Blessed Virgin Mary
   Sodality of the Blessed Virgin Mary Clippings Scrapbook (1951-1961)
Sinne Mota Club
Sociology Study Club
Social Work Club
Student Council and CAB (Campus Activities Board)
STUR*D
Tau Rho Club
Theology Club
Tri-Art Society
VITA (Volunteers Involved Through Actions)
Women’s Athletic Association
Women’s Athletic Association Minute Book (1932-1946)
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Posters for United for Africa event

**CSS STUDENT ORGANIZATIONS IN SCRAPBOOKS AND MINUTE BOOKS**

1) Black Binder, 9” by 11 ½”; lists members of CSS honor societies, 1932-70
2) Nine Kappa Zeta Minutes Books of various sizes, 1931-49 with supplement, 1950-70
3) WAA [Minutes Book] 32-46, 8” by 11 ½”; red and black with 152 numbered pages.
4) Scrapbook, 12 ¼” by 14 ½”; programs and photos (some loose) of the Ave Maria Choral Club (1936-43) and the Skyline Singers (1944-49)
5) Scrapbook (red), 11” by 14”; clippings and photos of the Sodality of the BVM, 1951-61
6) Scrapbook, 12 ¼” by 12 ¾”; clippings and photos of the International Club, 1960s
7) Through the Monocle June 1945 – selection of poems written by Monocle club members

**SOURCES:** Information on the origin, purposes and activities of student clubs, sororities, etc., comes from the yearbooks (usually under “Organizations”). Unfortunately, CSS did not publish a yearbook from 1974 through 1987. Information for these years can be found in the CSS Student Handbook (SHB), which “is intended to supplement information provided in the CSS Bulletin” [see SHB (1972-73), title page]. The SHB is called “Stepping Stones” starting in 1972-73. Lists of organizations here are not always complete. However, SHB is also a valuable source for other college matters: institutional philosophy, purpose, policies, regulations, etc.

**STUDENT ORGANIZATIONS**

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<th>Name</th>
<th>Date of first listing</th>
<th>Purpose</th>
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<tr>
<td>Alpha Chi</td>
<td>(1929-30?)</td>
<td>Day Student Organization31</td>
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<tr>
<td>Alpha Delta Theta</td>
<td>(1949)</td>
<td>Medical Technology Students</td>
</tr>
<tr>
<td>Alpha Psi Omega</td>
<td>(c1970)</td>
<td>Drama Students</td>
</tr>
<tr>
<td>Alpha Tau Delta</td>
<td>(1939)</td>
<td>Nursing Students</td>
</tr>
<tr>
<td>Beta Lambda</td>
<td>(c1942)</td>
<td>Great Books Club</td>
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<td>Beta Omega</td>
<td>(1927)</td>
<td>State Club: Wisconsin</td>
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<tr>
<td>Delta Epsilon Sigma</td>
<td>(1940)</td>
<td>Academic Honors for Roman Catholic Colleges</td>
</tr>
<tr>
<td>Delta Mu Theta</td>
<td>(1973-74)</td>
<td>Church Musicians</td>
</tr>
<tr>
<td>Delta Rho</td>
<td>(1930)</td>
<td>The Monocle Club: literary and social for resident students</td>
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<tr>
<td>Kappa Gamma Pi</td>
<td>(1932)</td>
<td>Academic Honors for Roman Catholic Women's Colleges</td>
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<tr>
<td>Kappa Pi Sigma</td>
<td>(1949)</td>
<td>Business Students</td>
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<tr>
<td>Kappa Sigma Sigma</td>
<td>(1984?)</td>
<td>Academic Honors</td>
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31 See special section “Transformation of CSS Alpha Chi” below.
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<tr>
<th>Club Name</th>
<th>Year (if known)</th>
<th>Description</th>
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<td>Kappa Zeta</td>
<td>(1931)</td>
<td>Social and Philanthropic club for resident students</td>
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<tr>
<td>Lambda Iota Tau</td>
<td>(1955)</td>
<td>Academic Honors in Literature</td>
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<td>Lambda Psi Delta</td>
<td>(1969)</td>
<td>Social Club for Male Students</td>
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<td>Phi Alpha Chi</td>
<td>(1931?)</td>
<td>Home Economics Students</td>
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<tr>
<td>Phi Gamma Mu</td>
<td>(1961)</td>
<td>Academic Honors in Science</td>
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<tr>
<td>Phi Sigma</td>
<td>(1936)</td>
<td>Social and Service Club for Day Students</td>
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<tr>
<td>Pi Gamma Mu</td>
<td>(1961)</td>
<td>Academic Honors in Social Science</td>
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<tr>
<td>Sigma Alpha Mu Tau</td>
<td>(1969?)</td>
<td>Medical Technology Students</td>
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<td>Sigma Mu Rho</td>
<td>(1954)</td>
<td>Medical Records Students</td>
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<tr>
<td>Sigma Tau</td>
<td>(1937)</td>
<td>Debate and Oratory Students</td>
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<td>Sigma Tau Alpha</td>
<td>(1956)</td>
<td>?</td>
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<td>Sigma Tau Upsilon</td>
<td>(1970?)</td>
<td>Social Club for Male Students</td>
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<td>Tau Rho</td>
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Non-Greek Letter Organizations filed in manila folders:

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<td>Aanji-Bimadiziyaang</td>
<td>(c1987)</td>
<td>Native American Students</td>
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<tr>
<td>Adopt a Grand Parent</td>
<td>(c1985)</td>
<td>Visit Residents in Benedictine Health Center</td>
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<tr>
<td>Art Club</td>
<td>(1952-53)</td>
<td>Decorate for formal affairs</td>
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<tr>
<td>Athletic Related Clubs (3)</td>
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<td>Cheerleaders, Danceline, Pep Band (QV)</td>
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<tr>
<td>Auxiliary Organizations (11)</td>
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<td>To assist in recruitment, alumni affairs, etc. (QV)</td>
</tr>
<tr>
<td>Big Sister Organization</td>
<td>(c1934)</td>
<td>Help freshmen to adjust to college life</td>
</tr>
<tr>
<td>Circle K</td>
<td>(c1975)</td>
<td>Campus Kiwanis (Service) Club</td>
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<td>College Association</td>
<td>(1924)</td>
<td>Early form of Student Council</td>
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<td>COMrads</td>
<td>(1991-92)</td>
<td>Communications Students</td>
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<tr>
<td>English Club</td>
<td>(1948-49)</td>
<td>For English Language Majors</td>
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<td>Environmental Club</td>
<td>(1993-94)</td>
<td>General Ecological Issues</td>
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<td>Exercise Science Club</td>
<td>(c199?)</td>
<td>Exercise Science Majors</td>
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<td>French Club</td>
<td>(1930-31)</td>
<td>For French Language Majors (QV)</td>
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<tr>
<td>Future Teachers of America</td>
<td>(1952)</td>
<td>Education Majors (QV)</td>
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<tr>
<td>Hand-N-Hand</td>
<td>(1996-97)</td>
<td>?</td>
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<tr>
<td>International Relations Club</td>
<td>(1937-38)</td>
<td>For Interested Students</td>
</tr>
<tr>
<td>Math Club</td>
<td>(1991-92)</td>
<td>For Mathematics Majors</td>
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<tr>
<td>Medical Professions Association</td>
<td>(1990-91)</td>
<td>For Med Rec, Med Tech, Nursing Students</td>
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<tr>
<td>Michigan Club</td>
<td>(1931)</td>
<td>State Club for Michigan Students</td>
</tr>
<tr>
<td>Music Club</td>
<td>(1948-49)</td>
<td>For Students Interested in Music (QV)</td>
</tr>
<tr>
<td>Music Educators' National Conference</td>
<td>(1963-64?)</td>
<td>Music Education Majors</td>
</tr>
<tr>
<td>Natural Science Club</td>
<td>(1994-95)</td>
<td>State Club for North Dakota Students</td>
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<tr>
<td>Nodak Club</td>
<td>(1932)</td>
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<tr>
<td>Occupational Therapy Club</td>
<td>(1994-95)</td>
<td>For Occupational Therapy Majors</td>
</tr>
<tr>
<td>Peace and Justice Club</td>
<td>(1991-92)</td>
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<tr>
<td>Playmakers Guild</td>
<td>(1923?)</td>
<td>For Students Interested in Drama</td>
</tr>
<tr>
<td>Press Club</td>
<td>(1931)</td>
<td>For Journalism and English Majors</td>
</tr>
</tbody>
</table>

32 “QV” means “take a look;” some of these clubs have passed through various stages and used different names.
Political Clubs
Psychology Association (1990) PASS, for Psychology Majors
Pursuit! (1993-94?) Outdoor Education
Religious Organizations (QV)
St. Agnes Honor Society (1930) Academic Honors and Good Character
Scriptorium (1932) For Journalism Majors, published bi-monthly
Sinne Mota Club (1942) State Club for Minnesota Students
Sociology Study Club (1933) For Sociology Majors
Social Work Club (1986-87?) For Social Work Majors
Student Council (1938) Cooperate with administration and faculty
STUR*D (1989?) Clarify and Apply Values for Good Living
Theology Club (1992-93) For Religious Studies Majors
Tri Art Society (1931) Social and Fine Arts for Day Students
VITA (1989) Volunteers Involved Through Actions: Social Action
Women’s Athletic Association (1932) Promote Sports, Coordinate Athletic Events

Non-Greek Letter Organizations listed in SHB but not filed in manila folders:
(1971-72): English Forum
Ski Club
(1972-73): Black Student Association
Indian Student Association
Recycle Center
(1973-74): SUDS
(1976-77): Convocations Committee
CSS Film Society
(1977-78): Student Orientation Staff (SOS)
(1978-79) OREO
Administrative Management Society
CSS Travel Program
ALI, V.E.
Chemistry Club
Daisy Hill Theatre
Literary Society
(1979-80) Physical Therapy Club
Student Dietetics Association
(1980-81) Scholastica Indian Student Association (SISA)
(1981-82) CSS Clown Club
(1986-87) CSS Journal (TV)
Downhill Ski Club
Elements of Science
ENCORE!
Management Club
Music Club
Spanish Club
Student Home Economics Association (see Phi Alpha Chi)
Student Peace Network
Student Senate
Campus Cheering Association
(1992-93)

(listed but not pictured in 1996-97 Yearbook):
Awener
Downhill Ski Club
Physical Therapy Club
Science Journal Club
Student Nursing Association

THE DECLINE OF CSS GREEK LETTER ORGANIZATIONS
1) During the 1960s, Greek Letter Societies (GLS) lost prestige among students because:
   a) campus activism and political involvement
   b) student search for alternative ways of living
   c) evidence of racial discrimination among some GLS
   d) great increase in the number of commuting students
   between 1965-72, GLS lost 20% of members
   GLS began a comeback in the 1980s.
   [See Laurence Vesey, “Fraternities and sororities,” Academic American
    Encyclopedia, VIII, 288.]
2) Meanwhile, at CSS, the GLS were sororities; the college enrolled males from 1969 on.
3) The CSS SHB lists:
   (1972-73) lists 24 student organizations of which 10 are GLS
   (1976-77) lists 16 student organizations of which 3 are GLS
   (1979-80) lists 27 student organizations of which 1 is GLS: Alpha Chi

THE TRANSFORMATION OF CSS ALPHA CHI
The Alpha Chi Sorority began c1930 as a social club for non-resident students. It is listed in CSS
Yearbooks until the 1961-62 academic year. The 1962-63 yearbook does not list an Alpha Chi
under “Organizations,” but shows pictures of “Day Hops” under “Activities.” No mention of “Day
Hops” appears in subsequent yearbooks. Then, in the 1969-70 yearbook, Alpha Chi returns as an
Honor Society. Alpha Chi continues as an honor society, making its last appearance in the SHB
(1981-82). Correspondence in the Alpha Chi folder shows that in 1983, CSS withdrew from that
national honor society in favor of a local, Kappa Sigma Sigma. It is listed in the “Student
Organization Directory” for 1984-85, n.p. (in “Campus Clubs and Organization Overview”
folder).
17/20 Student Publications

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</table>

Saints’ Source (2009)

17/20/10 Principally News Publications

Folder
Information on news publications

17/20/10/00 Institute Echoes [1903]

17/20/10/0.5 The College Weekly [1927-2]
Both in Villa 17/20/20/07 box 1/3

17/20/10/0.7 The Scoop Sheet [1961] - Two issues 10/25/61 & 11/20/61
In Principally Literary Publications 17/20/20 box 1/1

17/20/10/01 Scriptorium [Vol. 1 (1932) to Vol. 33 (1964)]

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<td>17/20/10/01 Scriptorium [Vol. 1 (1932) to Vol. 38 (1969)] 1945-1969 Box 2/2</td>
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</tbody>
</table>

Data Files:
Data Students Newspapers 1932-present
Data DVD 1932-1985 Disc 1 and 2 jpg, pdf, and text files
Data DVD 1932-2001 Disc 1 and 2 pdf files

PURPOSE
“Official publication of the College of St. Scholastica. Issued every second and fourth Wednesday of the month by the members of the Journalism Department.
Subscription: $1.25. Single copies, 10
Sister Mary Digna [Birmingham], Faculty Advisor” (Vol. 1, p. 2.)
Sister Digna served as advisor for twenty-seven years. In 1959, a nine member staff replaced the journalism class in editing the Scriptorium, with James Hage as advisor
from 1959 to 1962 [see XXIX (October 14, 1959), 3 and XXXI (May 16, 1962), 1]. Subsequent advisors were Mary Motherway [see XXXII (November 21, 1962), 2 and XXXII (December 19, 1962), 2] and Rex Hudson [see XXXIII (October 24, 1963), 2 to end of file]. Scriptorium was awarded “All Catholic” rating from the Catholic School Press Association for twenty-three years; in 1955 it merited a “Newspaper of Distinction” rating. [see XXV (October 26, 1955), 1].

OMISSIONS AND CORRECTIONS
The holdings contain thirty-three volumes, dating from 1932 to 1969. Vols XXIX to XXXVIII are incomplete, contain incomplete issues, issues bound out of order, and mutilated pages. Scriptorium was typically four pages in length; issues around Christmas, Feasts of Mary, and St. Patrick’s Day usually appeared in red, blue or green ink. Volumes 1-5 are bound; the pages measure 10 3/8” by 13 6/8”. Pages of subsequent volumes measure 12” by 6” and are bound as Volumes 5-14 (1936-45), 15-24 (1945-55), and 25-33 (1955-63 [sic])

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<td>III (1933-34)</td>
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<tr>
<td>IV (1934-35)</td>
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<td>15</td>
</tr>
<tr>
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<td>ends with (12/11/35) continues in larger format with Issue #8; ends at #14</td>
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<tr>
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<td>Binding has eliminated issue numbers; some issues are bound out of sequence</td>
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<tr>
<td>IX (1939-40)</td>
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<td>#11 missing</td>
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<tr>
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<td>XVI (1946-47)</td>
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<td>XXIV (1954-55)</td>
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<td>9</td>
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</table>
XXV (1955-56) intact 9
XXVI (1956-57) intact 10
XXVII (1957-58) intact 7
XXVIII (1958-59) #2 missing 4
XXIX (1959-60) 1st 2 pp of #5 missing; ends at #9
XXX (1960-61) intact 3
XXXI (1961-62) #7 missing; others bound out of sequence; ends at 8
XXXII (1962-63) #1 missing 3
XXXIII (1963-64) intact 8
XXXIV (1964-65) #1 missing 8
XXXV (1965-66) Have #1, 2, 3 7?
XXXVI (1966-67) Missing #5, 6 8

8 ½ x 11” paper

XXXVII (1967-68) 7
#1 and #7 on 8 ½ x 11” paper
XXXVIII (1968-69) 8 ½ x 11” paper 9

Four remaining years are missing: the first editor of the CSS Daily was Mary Matchefs “who served on the staff of Scriptorium last year” [see CSS Daily, October 1, 1969, p.1].

17/20/10/02 CSS Daily [1969-1992]

<table>
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<tr>
<td>Box</td>
<td>17/20/10/02 CSS Daily [1969-1992] 1979-1992 Box 2/2</td>
<td>100%</td>
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</table>

The Daily began on October 1, 1969. It was intended “to serve everyone” as “the official Scholastica publication…fully sanctioned by our Student Council and Administration.” It “does replace the Scriptorium” and would “air issues…as well as carry the routine announcements.” It was printed every weekday. At times it is named Daily Notices, (September 11, 1979 to May 16, 1983) and simply Daily (September 9, 1983 to April 8, 1992). Under this name it became “a publication of the Cable.” From this time on it appeared to carry only “Official School Announcements.” The files are not complete, but still offer abundant information on Scholastica goings on and opinion.

Box 1
Folder 2 9/28/1070 to 7/28/71
Folder 3 9/27/71 to 6/6/1972 Volume 4
Folder 4 9/25/1972 to 6/1/1973 Volume 7-9
         9/6/1978 to 9/19/1978  Volume 21

Box 2
Folder 1  9/11/1979 to 5/19/80
Folder 3  9/21/1981 to 5/19/1982
Folder 4  9/8/1982 to 5/16/1983
Folder 5  9/9/1983 to 5/11/1984
Folder 6  9/10/1984 to 5/6/1985
Folder 7  9/25/1985 to 5/18/1988
Folder 8  9/12/1988 to 4/8/1992

17/20/10/03  C.S.S. Cable  [Vol. 20 (July, 1977 to present)]

<table>
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<tr>
<td>Flat Box</td>
<td>17/20/10/03  C.S.S. Cable  [Vol. 20 July, 1977 to present]  Volumes: 28-33 School Years: 1984-1990 Box 2/7</td>
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</tr>
<tr>
<td>Flat Box</td>
<td>17/20/10/03  C.S.S. Cable  [Vol. 20 July, 1977 to present]  Volumes: 34-40 School Years: 1990-1996 Box 3/7</td>
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</tr>
<tr>
<td>Flat Box</td>
<td>17/20/10/03  C.S.S. Cable  [Vol. 20 July, 1977 to present]  Volumes: 41-48 School Years: 1996-2002 Box 4/7</td>
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</tr>
<tr>
<td>Flat Box</td>
<td>17/20/10/03  C.S.S. Cable  [Vol. 20 July, 1977 to present]  Volumes: 49-54 School Years: 2002-2007 Box 5/7</td>
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<tr>
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<td>17/20/10/03  C.S.S. Cable  [Vol. 20 July, 1977 to present]  Volumes 55 - 59 School Years 2007 – 2012 Box 6/7</td>
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</tr>
<tr>
<td>Big Flat Box</td>
<td>17/20/10/03  C.S.S. Cable  [Vol. 20 July, 1977 to present]  Volumes 61 - School Years 2012 – Box 7/7</td>
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Digital Files:
  DVD 1932-85 Disc 1 and 2 jpf files newest compression,
  Photoshop files, extension in capabilities
  Data Students Newspapers 1932-present
  Data DVD 1932-1985 Disc 1 and 2 jpf, pdf, and text files
  Data DVD 1986-1999 Disc 1 and 2 jpf files
  Data DVD 1932-2001 Disc 1 and 2 pdf files
  Data DVD 2001-2008 Disc 1 and 2 jpf files
  Data DVD 2001-2008 Disc 1 and 2 pdf and text files
  Data DVD 2008-2009 Disc 1 and 2 jpf and pdf files
  Data Jump Drive 2009-2010 jpg and pdf files
  Data DVD 2010-2011 Disc 1 and 2 jpf and pdf files
  Data DVD 2011-2012 Disc 1 and 2 jpf and pdf files
  Data DVD 2012-2013 Disc 1 and 2 jpf and pdf files
  Data DVD 2013-2014 Disc 1 and 2 jpf and pdf files
  Data Jump Drive 2014-2015 jpg and pdf files
  Data Jump Drive 2015-2016 jpg and pdf files – 186 files from Cable Staff
  Data Files 2016-2017 pdf files – 160 files from Cable Staff

OVERVIEW
The files begin in 1976 with Volume XVIII. The C.S.S. Cable is the “official student newspaper.” Volumes XVIII and XIX for the 1976-1977 school year are published every Tuesday and Friday. Starting with Volume XX for the 1977-78 school year it is published every Wednesday except during vacations and examination weeks. Volume XXI identifies it as the “official campus newspaper” and it is published every Friday, except during vacations and examination weeks.

The series sometimes skips numbers in the sequence or repeats the same number as much as three times. For most years the files are complete. For Volumes XVIII and XIX the usual length of the paper was 6 to 10 pages on 8 ½” by 11” paper. Starting with Volume XX, the usual length of the paper was eight to twelve pages per issue; the pages measured 16” by 11 ½”.

Volumes XXVII through XXIX presented a paper of twelve pages titled simply CABLE. The new format featured a different campus program with each issue. For these volumes the page size was reduced to 14” by 11 ½”.

The editor bore the title, “Editor in Chief” for Volumes XVIII into XXVI. There after the title was “Managing Editor” until Volume XXXII, when it reverted back to “Editor in Chief.”

<table>
<thead>
<tr>
<th>Volume/Years</th>
<th>Editor</th>
<th>Editorial Advisor</th>
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<tbody>
<tr>
<td>18-19 (1976-77)</td>
<td>Adele Englund</td>
<td>Sr. Judine Mayerle</td>
</tr>
<tr>
<td>(Volume 18 Issue 32)</td>
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</tr>
<tr>
<td></td>
<td>J. Lance Cavanaugh</td>
<td></td>
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<tr>
<td></td>
<td>Lots of numbers and dates missing and/or skipped, have copies (some duplicates) of Volume 18 Numbers 32-49 (2/15-3/11) and Volume 19 Numbers 1-47 (3/28-6/3)</td>
<td></td>
</tr>
</tbody>
</table>
(Editor in Chief)

Complete
Two Number 2’s; no Number 6 [no gap in date]; two Number 17’s; no Number 19 [no gap in date]

Complete
Two Number 2’s; no Number 6 [no gap in date]; two Number 17’s; no Number 19 [no gap in date]

22 (1979-80)       Terri Vos       Sr. Mary Daniel O'Neill, O.S.B.
(through issue #15)
Kay Mihlu (through issue #21)
Complete
Two Number 18’s

23 (1980-81)       Pat Schiltz       Sr. Mary Daniel O'Neill, O.S.B.
Complete
12/12 issue unnumbered [should be 9]; 2/13 issue unnumbered [should be 15]; two Number 16’s

24 this volume is “missing;” the 1981-82 edition is listed as Vol. 25

25 (1981-82)       Colleen Sanford       Margaret Jensen
(through issue #12)
John Eue (# 13 thru 19) (Managing Editor)
Complete

27 (1983-84)       John Eue       Margaret Jensen
Complete
Two Number 10’s; No Number 17 [gap in date from 2/17 to 3/16]

28 (1984-85)       Mike Marhotz       Margaret Jensen
Complete

29 (1985-86)       Kamala Smith       Margaret Jensen
Anita Adams       Nancy Fitzgerald
(for issue #22)       (for issue #22)
Complete
Three Number 14’s

30 (1986-87)       Anita Adams       Nancy Fitzgerald
Ellen M. Perrault (for issue #25)
Complete
Two Number 4’s; No Number 8 [no gap in date]

31 (1987-88)       Ellen M. Perrault       Nancy Fitzgerald
Dana Topousis (starting at issue #17)
Complete
Summer 1987 issue published on 8/7 with no Volume or Number; 4/8 issue not numbered [Number 20]

32 (1988-89)       Dana Topousis       Ed Smith
(now Editor-in-Chief)

Complete
Summer Issue published on 8/19 with no Volume or Number
33 (1989-90) Dana Topousis Ed Smith

Complete
34-35 (1990-91) Michael Vanderscheurien Ed Smith

Complete
First issue on 8/8 not numbered; next issue is numbered 1; two Number 6’s and 24’s; no Numbers for 7 [make up for duplicate 6], 26 [no gap in date]; Volume switches to 35 on Number 24 issue

Allison Perry (starting as issue #3)

Complete
Unnumbered issue only dated as Nov 1991 between Number 8 on 11/8 and Number 9 on 12/13
37 (1992-93) Allison Perry Ed Smith

Complete
38 (1993-94) Allison Perry Ed Smith

Complete
Two Number 13’s; no Number 14 [make up for duplicate 13]; Voter’s Guide [file folder it was in gives date as April/May 1994]
39 (1994-95) Jessica McDonald Ed Smith

Complete
Two Number 5’s; no Number 6 [make up for duplicate 5]; two Number 22’s
40 (1995-96) Jessica McDonald Ed Smith

Complete
Two Number 18’s; four issues of the Fable in April and May numbered Volume 1, Number 1 through Volume 1, Number 4
41-43 (1996-97) Melissa Williams Ed Smith

Shawnda F. Schelinder (starting at issue #18)

Complete
9/13 is Volume 41, Number 1
9/20 is Volume 42 with no Number
9/27 is Volume 43, Number 3
10/4 is Volume 43, Number 4
10/18 is Volume 44, Number 5
10/25 is Volume 43, Number 6
Volume 43 continues for the rest of the year
Two Number 18’s and 23’s; no Number 24 [make up for duplicate 23]
44 (1997-98) Shawnda F. Schelinder Ed Smith

Complete
45 (1998-99) Nicole Miller Ed Smith

Missing Number 9

Complete
Last issue of the year is Fable Volume 69, Number 69
47 (2000-01)  Elissa Grossell  Ed Smith  Complete
Last issue of the year is Fable Volume 0, Number 11
48 (2001-02)  Carrie Taylor  Ed Smith  Complete
Last issue of the year is Fable Volume a2, Number q
49-50 (2002-03)  Sara J. Milliken  Ed Smith  First issue is incorrectly numbered 4; Number 5 also has the date of Oct. 18; Missing issue 6; Nov. 8 issue is Number 7; Nov. 15 issue also is Number 7; No number 8 [make up for duplicate 7]; Dec. 16 is a Fable issue and is Volume 50 Number 9; January 31 is Number 10; Missing issues numbers 16, 17, and 18 in March; May 2, 2003 issue is Fable Volume 50 Number 420
51 (2003-04)  Emily Dobbs  Ed Smith  Complete
Two Number 12’s and 18’s; No Number 19 or 20 [no gap in date]
Last issue of the year is Fable April 23, 2004
52 (2004-05)  Jennie Backus  Ed Smith  Complete
Last issue of the year is Fable Volume XXX Number 801,554
53 (2005-06)  Sandra Riggs  Ed Smith  Complete
Last issue of the year is Fable May 5, 2006
54 (2006-07)  Sandra Riggs  Ed Smith  Complete
Last issue of the year is Fable May 4, 2007
55 (2007-08)  Aaron T. Rose  Ed Smith  Complete
Last issue of the year is Fable May 2, 2006
56 (2008-09)  Kirby Montgomery  Joe Wicklund  Ben Borchert (co)  Complete
Last issue of the year is Fable May 1, 2009
57 (2009-10)  Molly Bonner  Joe Wicklund  Joe Hansen  Ruth Rutford  Complete
Two number 7’s; no number 9 [make up for duplicate 7]; two number 12’s; no number 13 [make up for duplicate 12]; three number 16’s; last issue of the year is Fable May 7, 2010
58 (2010-2011)  Joe Hansen  Joe Wicklund  Complete
Last issues of the year is Fable May 6, 2011
59 (2011-2012)  Fatima Alwan  Joe Wicklund  Complete
Issues 1 to 4 have no dates; two number 4’s; no number 5 [make up for duplicate 4]; Issue 7 and 8 have same date – Nov. 4, 2011, issue 8 should be Nov. 11; two number 8’s; no number 10 or 11 or any issue from Dec. 2 to Jan. 27; two number 13’s; no Fable

No volume 60

61 (2012-2013) Fatima Alwan Joe Wicklund

Complete

Two number 7’s; the first should be issue 6; issue 14 does not have the volume, issue or date listed as cover is just an image of the Cable’s Wikipedia page; last issue of the year is Fable issue 19, May 3, 2013

No volume given (2013-14) No editor or advisor given

Complete

Last issue of the year is Fable May 2, 2014

No volume given (2014-15) No editor or advisor given

Complete

17/20/20 Principally Literary Publications - “Official” Publications (sponsored by the College as such)

17/20/20/01 Villa Sancta Scholastica Quarterly [Vol. 10 (June, 1910) to Vol. 27 (June, 1927)]

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Data Files:

Data Jump Drive Villa Sancta Scholastica 1910-1927

PURPOSE

“…published every three months by the pupils of Villa Sancta Scholastica under the Supervision of the Sisters of St. Benedict. “The aim of this magazine is to cultivate a higher literary spirit among the students. It serves also as a bond between the Alumnae and their Alma Mater, chronicling the success of the former and telling briefly the happenings at the Villa .... $1.00 per year, 20 cents per copy” [see X (June, 1910), 37].

“$1.00 per year, 25 cents per copy” [see XI (October, 1911), 3

“…a literary magazine published by the students of the College of St. Scholastica to cultivate a good literary style…serves as a bond between students, past and present, and between past students and their Alma Mater” [see XIV (September, 1914), 20].
“$1.25 per year, 25 cents per copy” [see XX (December, 1923), 205].

OMISSIONS AND CORRECTIONS

<table>
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<th>Condition</th>
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<td>XI (1910-11)</td>
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<tr>
<td>XII (1911-12)</td>
<td>intact</td>
</tr>
<tr>
<td>XIII (1912-13)</td>
<td>intact, except: #1, pp 31-32 missing; #4, p 31 missing</td>
</tr>
<tr>
<td>XIV (1913-14)</td>
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<tr>
<td>XV (1914-16)</td>
<td>issues #1 and 7 missing</td>
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<tr>
<td>XVI (1916-18)</td>
<td>issue #2 pp 51-56 missing; and incorrectly listed as XVII</td>
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<tr>
<td>XVII (1918-19)</td>
<td>pages skip from 101 in issue #3 to 260 in issue #4</td>
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<tr>
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<td>intact</td>
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<td>issues #13 and 14 should be listed as #3 and #4</td>
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<tr>
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<tr>
<td>XXII (1926-27)</td>
<td>issue #3 follows issue #4</td>
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SIGNIFICANT CONTENTS

1) Courses of Studies Described:
   X (June, 1910), 64-73.
   XII (December, 1911), 41-40 (“Collegiate Freshman and Sophomore Year”) See also “Advertisement,” (loc. cit., p. 69).
   XIII (June, 1913), 36-44 (“College Courses–Junior and Senior Year”)
   XIV (September, 1914), includes both College and High School “Chronicle”
   XV (June, 1915),122-36 (“The College”)

2) Photographs of Historical Value (on or opposite page...)

   Vol. X, #4
   Bishop James McGolrick p. 3
   Bishop Timothy Corbett p. 5
   Student’s (sic) Library p. 15
   Chapel p. 23
   Recreation Hall p. 28
   outdoor scene p. 35
   May Procession p. 43
   Reception Room p. 52
   outdoor activities p. 60
   Villa Sancta Scholastica p. 62
   Corner in Art Studio p. 69

   Vol. XI, #5
   Hildebrand de Hemptinne, O.S.B. p. 17
   (see Vol. 13, No. 4 below)*
   Archbishop John Ireland p. 34

   Vol. XI, #6
   Mrs. A. M. Kerst p. 47
   Winter Sports p. 61

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33 Many of these photographs are repeated in different issues with different titles, or none at all. The VSSQ also printed pious lithographs depicting Christ, Mary, and St. Benedict. The present list cites only photographs of the campus and its people.
<table>
<thead>
<tr>
<th>Volume</th>
<th>Number</th>
<th>Title</th>
<th>Page</th>
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<tbody>
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<td>XI</td>
<td>7</td>
<td>Students out of doors</td>
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<td>Maypole Dance</td>
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<td>8</td>
<td>Students out of doors</td>
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<td>Mother Scholastica</td>
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<td>Gethsemane</td>
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<td>Main Corridor</td>
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<td>Mother House and Academy</td>
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<td>XII</td>
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<td>St. Mary's Hospital</td>
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<td></td>
<td>3</td>
<td>The Villa</td>
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<td>4</td>
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<td>Rev. Dr. L. L. Conrardi, M.P.</td>
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<td></td>
<td></td>
<td>[see article and letter, pp 23-26]</td>
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<td>3</td>
<td>Bishop McGolrick</td>
<td>frontispiece</td>
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<td>Abbott Peter Engel, O.S.B.</td>
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<td>Abbott Primate</td>
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<td></td>
<td>[his death, pp. 17-18]</td>
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<td>Bishop J. M. Koudelka</td>
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<td>3</td>
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<td></td>
<td>4</td>
<td>Pope Pius X</td>
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<td>3</td>
<td>Bishop McGolrick</td>
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<td></td>
<td>4</td>
<td>The Villa</td>
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<td></td>
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<td>[last time with one tower]</td>
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<td>Gethsemane</td>
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<td>5</td>
<td>The Villa (in color)</td>
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<td>Among the Pines</td>
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<td>Assembly Hall (High School)</td>
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<td>Music Room</td>
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<td>Art Room (Corner)</td>
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<td>Student's (sic) Library</td>
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<td>Bishop McNicholas</td>
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<td>A College Corridor</td>
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<td>Senior Study Hall</td>
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<td>Gethsemane</td>
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<td>Immaculata Shrine</td>
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<td>Students in Snow</td>
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<td>Campus and Students</td>
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<td>2</td>
<td>No Title (Gethsemane)</td>
<td>54</td>
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</table>
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Vol. XIX, #3 John T. McNicholas frontispiece
Vol. XIX, #4 Gym (architect drawing) p. 128
Nurses' Home p. 142
Nurses' Home Recreation Hall p. 148
Vol. XIX, #5 Team Photos p. 180
Students p. 186
Class Pictures p. 190
Student Pictures p. 194
Dance Photo p. 198
Infant Photos p. 206 and 216
[children of alumnae]
Vol. XIX, #6 Field and Benches p. 240
Campus from the West p. 250
Vol. XIX, #8 Villa Pines frontispiece
Vol. XIX, #9 Abbott Alcuin Deutsch, OSB frontispiece
Immaculata Shrine p. 358
Vol. XX, #1 South-east Entrance frontispiece
St. Mary's New Unit p. 26
Vol. XX, #3 This issue features pictures of Duluth
Vol. XX, #4 Campus pictures p. 118
Students on campus p. 120
Students on campus p. 126
Chapel p. 131
Students on campus p. 134
Gethsemane p. 137
Students on campus p. 140
Vol. XX, #5 In God's Acre (Gethsemane) frontispiece
Vol. XX, #7 Mona McCullough frontispiece
[story, pp. 219-23]
Vol. XX, #8 Student Pictures p. 274
Student Pictures p. 288
VSSQ Staff p. 289
Villa Views p. 279
Student Pictures p. 309

3) Comments on VSSQ from other Catholic Colleges: XVII, # 1, pp. 22-24; XIX, # 6, pp. 251-53.

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<td>17/20/20 Principally Literary Publications both Official and Unofficial Including: Inscape – 3 Volumes Perceptions</td>
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17/20/20/02 Inscape [Vol. 1 (1955) to Vol. 16 (1971)]

The date of origin for this publication is uncertain. In the spring of 1955, the intention to publish an “as yet unnamed” literary magazine was announced [Scriptorium, XXIV (May 25, 1955), 1]. Towers for the academic year 1955-56 identifies the “literary quarterly,” as Inscape (p. 85) and the faculty advisor as Warren G. Coffey, professor of English (pp. 11 and 85). Towers for 1956-57 indicates that Inscape “began last year” (p. 79). Yet both Volume I, # 1 and Volume II, # 1 carry the date, “Winter, 1956.” It is possible that Inscape I (Winter, 1956), # 1 was ready for publication during the early weeks of the second semester of the 1955-56 academic year; i.e., in January-February, 1956; and that Inscape II (Winter, 1956), # 1 was published at the end of the first semester of the 1956-57 academic year; i.e, November-December. An anomaly: although described as a “quarterly,” Inscape regularly appeared twice a year.

The name for the periodical comes from a term that the Jesuit poet, Gerard Manley Hopkins, coined for “the very soul of art.” He explained that “in nature outward beauty is the proof of inward beauty, outward good of inward good.” In other words, the designs and patterns in nature are the visible manifestations of the invisible “inscape.” [See I (Winter, 1956), 4]. The concept is also sometimes expressed as “inner landscapes,” and can find exemplification in urban as well as natural settings [See XII (Winter, 1966), 4]. The editors saw Inscape as carrying on the literary tradition of Institute Echoes (1902) which became the Villa Sancta Scholastica Quarterly in 1910 (to 1929?), which was replaced by Scriptorium in 1932 [See I (Winter, 1956), 12].

The Inscape Collection comprises three large cloth-bound volumes [dark blue, 6 ½” by 9 ½” ]:

- Volumes 1 to 6 (Winter, 1955, to Spring, 1961) [Volume 2 (Winter, 1956) is missing]
- Volumes 7 to 12 (Winter, 1961, to Spring, 1967)
- Volumes 13-16 (Winter, 1967, to Spring, 1971) [Volume 14 (Spring, 1969) is missing]

Inscape averaged about 40 pages per volume, ranging from 30 pp. the first volume to 52 pp. in 14 (Winter, 1968).

With III (Winter, 1957), # 1, the publication began to receive ratings: “First Honors” from the Catholic School Press Association, and “First Class” from the Collegiate Press Association. Over the years, these varied between “All Catholic,”
“Publication of Distinction” and “First Honors” from the CSPA, and between “First Class,” “First Honors” and “All American Honors” from the CPA. Volume XVI (1970-71) received no ratings. The Student Hand Book for that same academic year noted that Inscape was “an award winning literary magazine” (p. 41). It was the only time the SHB had done so. Faculty advisors were first listed in XIV (Winter, 1968), Sr. Sarah Smedman followed by John Schiński, XV (Winter, 1969) to the end of the collection.

17/20/20/03 Resurgence [Vol. 1 (1977) to Vol. 2 (1980)]
“A magazine forum for Literary Creations” [5 ¾” by 8 ½”]
I (Winter, 1978), #1 [typescript], n.p. [20 pp.]
II (Spring, 1980), #1, [72 pp.]
Begun in the spring of 1977 by the students and faculty of the Humanities Division, described as “Another attempt to revitalize the arts at this campus.” Dr. John Alexander was faculty advisor.

I (Spring, 1997), n.p. [104 pp.]
II (Spring, 1998), [91 pp.]
III (Spring, 1999), [75 pp.]
IV (Spring, 2000), [138 pp.]
V (Spring, 2001), [138 pp.]
VI (Spring, 2002), [122 pp.]
VIII (Spring, 2003-04), [151 pp.]
IX (Spring, 2004-05)
X (Spring, 2005-06), [142 pp.]
XI (Spring, 2006-07), [78 pp.]
XII (Spring, 2007-08),

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<tr>
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<td>Posters from #11 - 21</td>
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</table>

Poster promoting Out of Words

17/20/20/05 Freshwater Review: The Artistic and Literary Journal of the College of St. Scholastica [Vol. 13 (2008-09 to …]
XIII (Spring, 2008-09)
XIV (Spring, 2009-2010)

17/20/30 Principally Literary Publications - “Unofficial” Publications (sponsored by CSS Departments or individuals)
17/20/30/01 The Avanti [November, 1979 to January, 1980]
“not the official CSS newspaper...published sporadically, and funded by donations from our staff and readers...We reserve the right to oppose censorship.”

This alternative newspaper featured opinion pieces by students and faculty. Usually printed on 8 ½” by 11” stock, printed on both sides, it was usually four pages in length. It apparently could not raise funds to continue after its issue of I (January 25, 1980), #3 [really is # 4]. Minutes of the FAC for November 16, 1979: “Avanti was discussed objectively. It was felt that this was an effort for students to express views which would provoke. The concern was that the faculty would over react. It was felt that the publication was of poor quality from an academic and intellectual point of view.”

17/20/30/02 **The CSS [Spring 1989]**

An “underground” newspaper “not a school funded publication.” According to Susan Christensen, Administrative Assistant to President Daniel Pilon, only two issues appeared: I (Spring, 1989), # 1 and #2. The idea was to present controversial issues that the alleged conservative CSS administration allegedly would not allow to be aired. Tracey Johnson, News Editor of The Cable reviewed the first issue: “The CSS” was “too subjectively editorial and it lacks credibility because of its absence of direct quotes and concrete evidence/facts.” She argued that the publication “cannot encourage controversial issues where there are none to be found [on a] terminally apathetic campus.”

17/20/30/03 **Fable [1998]**

One issue of this alternative newspaper appeared in 1998. “…all the stories are just made up...right out of our wacky heads” claimed its editors, Jim Biros and Joe Wicklund. For the most part, issues of the Fable are filed within their respective years, usually at the end of the academic school year as this newspaper is a spoof at the end of the year.

The years and volumes the Fable has been published include:

<table>
<thead>
<tr>
<th>Year Range</th>
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<tbody>
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<tr>
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<tr>
<td>2010-11</td>
<td>58</td>
</tr>
<tr>
<td>2012-13</td>
<td>61</td>
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</table>

Note: Strictly speaking, these three publications should be classified as newspapers. However, their lives were short and their orientation was more toward editorializing on issues than recording news. They seem to serve better as evidence of contemporary
CSS student writing and opinion than as sources for college activities.

17/20/30/04  **Perceptions [1974]**
Photographs by students of photography. A publication of the Creative and Dramatic Arts Department, part of the Humanities Division. (8 ½” by 11”)

17/20/30/05  **Fish Stories [1976]**
Dedicated to Dr. Tom Grove by its authors, Dean Kapsy, Elaine Solem and John Hagen. Short stories, poems, photographs and drawings.

17/20/30/06  **A Lake Superior Journal [(1978), Volume I, Number 2]**
Copyright by the Lake Superior Association of College and Universities. John Alexander, Chairman of CSS Language and Literature Department served on the Editorial Board; also listed from CSS, Kristin Scramstad does not appear on the CSS faculty and student lists for 1977-78 and 1978-79. CSS students Dean Kapsy and Esther Nahganub contributed to the issue.

17/20/30/07  **Synthesis [1983]**
A collection of creative writing by the CSS Health Sciences Division when challenged “to get out of the Science's Hall's memorization rut and open the right sides of our brains.”

17/20/30/08  **Young Wings [1940]**
Second volume, poetry by students, 33 pages long 4 in. by 5 in.

17/20/30/09  **Daisy Hill [n.d.]**
6 pages, poems and short story

17/20/30/10  **Level Up (2012 - )**
Published by Dignitas class in collaboration with the Graphic Design and Computer Visual Design classes

17/20/30/11  **The Stormfront (2012 - )**
College news and commentary

17/20/30/12  **Villa Vittles (n.d.)**
Cookbook compiled by the Lay Mission Club of the College

17/20/40  **C.S.S. Yearbooks**

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<td>Box</td>
<td>17/20/40 C.S.S. Yearbooks</td>
<td>100%</td>
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OVERVIEW OF CSS YEARBOOKS

TITLES:
The original title of the yearbooks was “The Towers.”
The series begins in 1937 and runs unbroken to 1959. In 1959 and 1960, the “yearbook” consists of a brochure (8 pp. and 16 pp. respectively) providing pictures of the graduating class for each of those years. In 1961, the series continues as “The Towers.”
In 1962 the title “Towers” appears. This continues until 1973.
The volumes 1974 to 1987 are missing. No yearbooks were published between 1973-1978 [C.S.S. Cable (September 29, 1978), 3]; lack of student interest blocked efforts to produce a yearbook for the 1978-79 school year [ibid., (December 18, 1978), 10]. [See also ibid., XXXI (October 21, 1987), 3].
In 1988 the title becomes “Tower.” This is a brochure of 15 pp. for graduates only. In 1989 “Tower” appears in a book format again.
The last yearbook is 2000-2001. As the Student Senate would no longer pay for it, it is no longer produced.

<table>
<thead>
<tr>
<th>Year and Editors</th>
<th>Year and Editors</th>
<th>Year and Editors</th>
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<tbody>
<tr>
<td>1937 Ruth Bean</td>
<td>1938 Dorothy Ann Kieper</td>
<td>1939 Evelyn Malley and Margorie McCarthy</td>
</tr>
<tr>
<td>Ethel Boyce Parsons (Eng Dept)</td>
<td>Sr. Mary Katharine McCarthy (Psych Dept)</td>
<td>? [not listed, but probably Sr. M. K. McC]</td>
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<tr>
<td>1940 Elizabeth Jane Cosgrove and Doris Olson</td>
<td>1941 Lois White and Frances Steen</td>
<td>1942 Frances Steen</td>
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<td>?</td>
<td>?</td>
<td>?</td>
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<tr>
<td>1943 Vivian Kyto and Alice Mather</td>
<td>1944 Phyllis Herreman and Eileen Schulte</td>
<td>1945 Vivian Georgeson</td>
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<td>?</td>
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<td>?</td>
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<tr>
<td>1946 Margorie Quandt and Constance Anderson</td>
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1947 Charlotte Trudelle and Mavie Peliquin
1948 Jean Babin and Helen Sterk
1949 Audrey Lantz and Jane Rasmussen
1950 Lois Lehnart and Agnes Lozer
1951 Phyllis Cavanaugh
1952 Emilienne Desnoyers [p. 27]
Box 2 (1953-73)
1953 Jeanette Schoenbauer
1954 Mary Arendt and Carmen Urevig
1955 Mary Schreitter and Alice Berklacich
1956 Marlene Klubertanz and Joan Gallick
1957 Eileen Alme
1958 Shirley Massatti [p. 36]
1959 and 1960: two “short” editions
1961 Barbara Moeglein and Judy McNallan
1962 Sharon Strand
1963 Sharon Kapsy
1964 Kay Derner
1965 Collette Hornstein
1966 Patricia Flottemesch
1967 Rits Kelsh Dick
1968 Diane Wilt
1969 Linda Rindl
1970 Mary Jo Buesing
1971 Marybeth Marok
1972 Jan Sydik (woman)
1973 Barb Forcelle
no yearbook 1974-1987
Box 3 (1988- current)
1988-89 Terry Blanchard et al
1989-90 Niki Freese et al
1990-91 Lori Schlechter et al
1991-92 Nicole Freese et al
1993-94 Sheila Doll et al
1994-95 Sheila Doll et al
1995-96 Sheila Doll et al
1999-00 Sarah Carse et al
2000-01 Sarah Carse et al
Discontinued – Senate won’t pay for it

[see p. 5]

Sr. Noemi Weygant (Photo Dept)
James A. Hagle (Public Relations)
Rex Hudson (Public Relations)
Rex Hudson (Public Relations)
Sr. Christopher Pavlich (Art Dept)
Dr. Gerald Kennedy (Academic Dean)
Sr. Mary Richard Boo (Pres and Eng Dept)
Tom Grove (English Dept)
Sr. Mary Richard Boo
CONTENTS, YEAR by YEAR
“The Towers” from 1937 to 1958 are more or less consistent in contents. In addition to pictures and names of faculty, students, clubs, activities, etc., most volumes present a Theme and a Dedication. There is also a section on the “Ideals of Saint Scholastica.” Most also have a Calendar or Chronicle; not all of these report a “spiritual retreat.” From 1942 to 1947, “The Towers” won six consecutive “1st Class All American Honor Ratings” from the National Scholastic Press Association. It won another such rating in 1949, and “2nd Class Honor Ratings” from 1954 to 1957. From 1938 to 1945, the yearbook won eight consecutive “All Catholic” awards from the Catholic School Press Association. It won seventeen such awards in the twenty-one years from 1938 to 1958.

One can also find “An Explanation of the Arms of the College” (1940); a short history of the college (1942 and 1956); a history of the Marian Sodality and explanation of the Nursing Pin (1958), and Newman’s idea of a liberal education (1962). The first color photograph of Tower Hall (“The Administration Building”) appears in 1946.

Between the yearbooks of 1959 to 1969 changes in format appear. It is difficult to find succinctly stated Themes or Dedications. In 1962 the “Ideals” section gives way to the “St. Scholastica Leadership Award.” The section devoted to “Underclassmen” appears (1964). Prominent non-Catholic writers are quoted on the division pages between sections: Kahil Gibron (1965), Dag Hammarskjold (1966), Yevgeny Yevtuschenko (1968, but not consistently).

“The Towers” for 1969 represents a dramatic break with the past. The mood of the whole volume recalls the “flower power” poster art of the 1960s or the Marshall McLuhan inspired revolution in media. T. S. Eliot appears on the division pages. Everything else is mostly pictures without captions, with pages decorated with flowers in profile. An essay on the Native American view of white society (“Civilized Blindness”) appears along with a picture of its source, a resident of Grand Portage, Raymond Duhaime. No leadership award is recorded for that year, or any year that follows.

For 1970 and after, the impression is more pictures, less captions. “Towers” for 1972 seems to acknowledge the co-ed nature of the school (1969) with a slip cover bearing a sketch of the faces of a boy and a girl.

Starting in 1989, “Tower” gets into a relatively consistent format: glossy pages, clear sections, with a theme or sub title for each volume as worked out by the successive editorial boards. The Josten Editions begin in 1996-97.

THE SAINT SCHOLASTICA IDEALS
“The college has always stressed high standards of culture but only seven years ago (1936-37) did she give her standards exact definition…by a vote of the students and the Faculty

34 Located at the University of Minnesota. The purpose of the association was “to make possible cooperative effort on the part of scholastic editors for the continuing improvement of school publications, that they may better serve the cause of education and the individual insitutions they represent.” Its members “pledged themselves to aid in the advancement of ethical journalism based on sincerity, accuracy and service to their fellows. (See “Membership Certificate” in large envelope 17/20/40 “Yearbooks.”

35 Located at Marquette University. The purpose of the association was to “encourage Catholicism and technical excellence in Catholic school publications.” [See National Catholic Almanac, 1957, p. 561.]
[who made some modifications-JWE] she chose Nine Ideals to be directive norms in carrying out the cultural aims of the College of Saint Scholastica.” [“The Towers” (1944), p. 7]
When planning the initial number of “The Towers,” the Nine Ideals were drawn up “to be normative of conduct for the students of that year and the future.” [“The Towers” (1946), p. 13]

The Nine Ideals:  
- Regard for the Spiritual 
- Loyalty 
- Honesty in Word and Deed 
- Appreciativeness 
- Courtesy 
- Initiative 
- Friendliness 
- Poise 
- Love of Scholarship 

A student exemplifying each ideal was chosen each year by a vote of the student body. The essay on the ideals by Mother Athanasius Braegleman for 1944 and each year until 1953 make up a splendid source for the idea of the mission of the college during these years.
In 1954 the award for “The All College Woman” joined the Nine Ideals. This was described as the “highest of all honors” because it was given to the student who “most approximates the incorporation of the nine ideals” [“The Towers” (1955), p. 25]
In 1961, no Nine Ideals were awarded; only the “All College Woman” recognition. In 1962 this award ceased, replaced by “The St. Scholastica Leadership Award.” This recognized excellence in three areas of college activity: intellectual leadership, apostolic leadership, and social and community leadership. How recipients of the award were determined was not divulged. [“Towers” (1962) p. 39] As noted above, no leadership award was bestowed after 1968.

Folder: Yearbook Constitution 1997

17/20/41 Scholastican Stanbrook Hall High School Yearbooks

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Contents: 1928 Volume 1, 1938 Volume XI, 1939 Volume XII, Volume 1940 Volume XIII, 1941 Vilkyne XIV

17/50/99 Expansion Folder: “Evaluations of Student Publications by External Associations”
### 18/ Student Affairs Office

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Folders:
- Student Affairs Misc. Papers
  - Reports to the President [missing until]: Dick Rankin (1975-76) to (1977-78)
  - John Siebenand (1984-85) to (1990-91)
- Student Affairs Goals and Annual Reports (1996-97, 1997-98, 2005-06)
- Dean of Students Student Development Center (1990) to (1996-97)
- Freshman Advisement Manual (1985-86)
- Undergraduate Student’s Guide for Successful Transition to Semesters (Oct. 1998)

Digital Files:
- Data Word Doc 2016-17 Student Resource Directory

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Posters from Student Affairs include:
- Cor et Anima
- Semester in Mexico
- Habitat for Humanity
- Violence Prevention Month (2008)
- Well U

### 18/10/05 The Student Handbook

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Data Files:

- Data PDF and Word Doc 2009-10 Student Handbook
- Data PDF 2010-11 Student Handbook
- Data PDF 2012-13 Student Handbook
- Data PDF 2013-14 Student Handbook
- Data PDF 2015-16 Student Handbook
- Data PDF 2016-17 Student Handbook
- Data PDF 2017-18 CSS Sexual Misconduct Policy
- Data PDF 2017-18 Student Handbook
- Data PDF 2018-19 CSS Sexual Misconduct Policy
- Data PDF 2018-19 Student Handbook

Although it is difficult to determine with accuracy, it seems that the SHB was published by the Student Council up to 1969-70; then by the Faculty-Student Affairs Committee for 1970-71, finally by the Office of the Dean of Students and the Student Union Board [SHB (1973-74), p. 54]. The handbook was “intended to supplement information provided in the CSS Bulletin [SHB (1972-73), title page]. The SHB is good for “tracking” the CSS philosophy, purpose, policies, regulations, etc. over the years. In 1972-73, the title “Stepping Stones” appeared for the handbook. The files are not complete:

SHB Box 1

- c 1950 probably means 1950-51 [5 ½” by 8 ½”]
- 1951-52 is missing
- 1952-53 is missing
- 1953-54 [5 ¼” by 8 ½”]
- 1954-55 is missing
- 1955-56 is missing
- c 1956 may be 1956-57 [5 ¼” by 7 ¾”]
- 1957-58 to 1964-65 are missing
- c 1965 [9 ¼” by 11 ½”]
- between ‘65 –’69 [5 ½” by 8 ½”]
- c 1996 [5 ½” by 8 ½”]
- 1967-68 [5 ½” by 8 ½”]
- 1968-69 [5 ½” by 8 ½”]
- 1969-70 [5 ¼” by 8 ½”]
- 1970-71 [5 ½” by 8 ½”]
- 1971-72 [5 ¼” by 8 ½”]
- 1972-73 [5” by 7¾”]
- 1973-74 [5 ¼” by 7 ¾”]
- 1974-75 is missing

In September, 1974, a single issue of “The Catylist” appeared. It recorded the August, 1974, Freshman Orientation Camp, which was the first such activity.

- 1975-76 [7” by 8 ½”]
- 1976-77 [7” by 8 ½”]
- 1977-78 [8 ½” by 11”]
1978-79 [8 ½” by 11’’]
1979-80 [8 ½” by 11’’]
1980-81 [8 ½” by 11’’]
1981-82 [8 ½” by 11’’]
1982-83 [7” by 8 ½’’]
1983-84 [7” by 8 ½’’]
1984-85 [7” by 8 ½’’]
1985-86 [7” by 8 ½’’] (has spiral binding)
1986-87 [7” by 8 ½’’] (has spiral binding)
1987-88 [7” by 8 ¼’’] (has spiral binding)

SHB Box 2
1988-89 [7” by 8 ¼’’] (has spiral binding)
1989-90 [7” by 8 ¼’’] (no spiral binding)
1990-91 [7” by 8 ¼’’] (no spiral binding)
1991-92 [7” by 8 ¼’’] (has spiral binding)
1992-93 [6” by 9’’] (has spiral binding)
1993-94 [6” by 9’’] (has spiral binding)
1994-95 [6” by 9’’] (has spiral binding)
1995-96 [7” by 10’’] (has spiral binding)
1996-97 [7” by 10’’] (has spiral binding)
1997-98 [5” by 7 7/8’’] (has spiral binding)
1998-99 [8 ½” by 5 ½’’] (has spiral binding)
1999-2000 [8 ½” by 5 ½’’] (has spiral binding)
2000-01 [8 ½” by 5 ½’’] (has spiral binding)
2001-02 [8 ½” by 5 ½’’] (has spiral binding)
2003-04 [8 ½” by 5 ½’’] (has spiral binding)
2004-05 [8 ½” by 5 ½’’] (has spiral binding)

SHB Box 3
2056-06 [8 ½” by 5 ½’’] (has spiral binding)
2006-07 [8 ½” by 5 ½’’] (has spiral binding)
2007-08 [8 ½” by 5 ½’’] (has spiral binding)
2008-09 [8 ½” by 5 ½’’] (has spiral binding)
2009-10 [8 ½” by 5 ½’’] (has spiral binding)
2010-11 [8 ½” by 5 ½’’] (has spiral binding)
2011-12 [8 ½” by 5 ½’’] (has spiral binding)

18/10 Publications of

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Data Folder:

Commencement Instructions
2019 Commencement Newsletter
2019 Commencement Directory

Bound Materials:

Lists of Graduates, Years and Majors 1926-1970
List of Majors of Graduates in Various Departments 1926-1970
Commencement Invitations and Programs 1926-1947 [Nos. 1-22]36
Commencement Programs 1948-59 [Nos. 23-34]
Commencement Programs 1960-81 [Nos. 35-56]
Commencement Programs 1982-2000
Commencement Programs 2001-2006
Commencement Programs 2007 – 2011
Commencement Programs 2012 – 2015

Bound Photo Albums

Commencement Spring 2005
Commencement Fall 2005
Commencement Spring 2006
Commencement Fall 2007
Commencement Spring 2008
Commencement Fall 2008
Commencement Spring 2009
Commencement Fall 2009
Commencement Spring 2010
(3 books – one is just graduation, one also includes Mass, and one is for the senior awards convocation)

Commencement Fall 2010
Commencement Spring 2011
Commencement Fall 2011
Commencement Spring 2012
Commencement Fall 2012
Commencement Spring 2013

Folders:

36 The first invitation shows only the date of the year. Spring commencement exercises were held in the College Auditorium (then the gymnasium, now the “The Little Theatre” (1926-38), Rockhurst Auditorium (now the monastery refectory) (1939-67), Fregeau Auditorium (Marshall High School) (1968-69), the Duluth Auditorium (1970-71), the College Grounds (1972-74), the Duluth Auditorium (1975-97) [in 1984 in the Duluth Arena], Duluth Entertainment and Convention Center Auditorium (1998 - ) The Mitchell Auditorium came into use with multiple graduation ceremonies. See 18/10 Appendix.
37 This is a very small program; it does not have the number “23” on it, but is in the correct sequence.
Brainerd Commencement (1988-90)
Baccalaureate/Graduation Mass Programs
Commencement Misc. Items

Bound Volume: Reports of Honors Convocations 1939-1947
Honors Convocations (1948-52, 1957-1961)

Bound Volume: Honors Assembly (1955-1985)
Honors Convocations (1984-Present)
Other Convocations
Class Day, Mother-Daughter Day, and Procession and Crowning of Mary, Queen of May (1953-1960)
All College Women (1952)
Leadership Award
List of Graduation Speakers
Graduation Speakers
Misc. Commencement Speaker Materials
Erma Bombeck and F. X. Shea June 9, 1974 Commencement
Lisa Aversa Richette June 12, 1976 Commencement
Charles E. Memusi Johnson June 5, 1977 Commencement
Frances Hoffman Lavine June 10, 1978 Commencement
Mother Grace Marie Braun May 24, 1980 Commencement
Bruce Stender May 23, 1981 Commencement
Erma Bombeck May 19, 1984 Commencement
Ann Fee Shiely May 22, 1988 Commencement
Mayme Sevander May 19, 1990 Commencement
James Oberstar May 18, 1991 Commencement
Mary Jean Letendre May 16, 1992 Commencement
Richard B. Madden May 22, 1994 Commencement
Linda L. Van Etta Nov. 19, 1994 Commencement
Humphrey Doermann May 22, 1993 Commencement
Arend J. Sandbulte May 20, 1998 Commencement
Susan Kramer May 19, 1996 Commencement
Monika Hellwig May 24, 1997 Commencement
Archbishop Rembert G. Weakland May 22, 1998 Commencement
Bishop Mark McDonald Nov. 21, 1998 Commencement
Sheila Johnson Dugan May 22, 1999 Bacc. Commencement
Mary C. Murphy May 22, 1999 Master’s Commencement
Rocklon Chapin May 9, 2015 Commencement

In Expansion Folder:

Bound Volume:
Sweet Eats and Good Treats Cookbook: Recipes from CSS Students (May 2006)

18/10 APPENDIX: Commencement Invitations/Programs
This appears to be a complete list of post-1981 invitations. These are spring baccalaureate

38 “Resident Rap” and “Commuter Connection” became the “Campus Connection.” [See Inside Times, September 10, 1993.]
<table>
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<th>Place</th>
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<td>57th May 22, 1982</td>
<td>Duluth Auditorium</td>
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<td>58th May 21, 1983</td>
<td>Duluth Auditorium</td>
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<tr>
<td>59th May 19, 1984</td>
<td>Duluth Arena</td>
<td>Erma Bombeck Speaker</td>
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<tr>
<td>60th May 18, 1985</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<tr>
<td>61st May 24, 1986</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<td>62nd May 23, 1987</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<tr>
<td>63rd May 22, 1988</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
</tr>
<tr>
<td>64th May 20, 1989</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<tr>
<td>65th May 19, 1990</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
</tr>
<tr>
<td>66th May 18, 1991</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
</tr>
<tr>
<td>67th May 16, 1992</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<tr>
<td>68th May 22, 1993</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<td>69th May 22, 1994</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<td>1994 Fall, November 19, Degree</td>
<td>Mitchell Auditorium</td>
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<tr>
<td>1995 Spring, May 20, Degree</td>
<td>Duluth Auditorium</td>
<td>includes “Candidates for the Master Degree”</td>
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<tr>
<td>1996 Spring, May 18, 7pm DECC Auditorium</td>
<td>Reif Center</td>
<td>Bachelor's Commencement</td>
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<tr>
<td>1997 Spring, May 24, 3:00pm DECC Auditorium</td>
<td>Mitchell Auditorium</td>
<td>Master's Commencement</td>
</tr>
<tr>
<td>1998 Spring, May 22, 3:00pm RECC Auditorium</td>
<td>Mitchell Auditorium</td>
<td>Master's Commencement</td>
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<td>1999 Spring, May 22, 3:00pm DECC Auditorium</td>
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<td>Master's Commencement</td>
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<td>2000 Spring, May 27, 3:00pm DECC Auditorium</td>
<td>Mitchell Auditorium</td>
<td>Master's Commencement</td>
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<td>2001 Spring, May 10, 7pm DECC Auditorium</td>
<td>Mitchell Auditorium</td>
<td>Master's Commencement</td>
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<td>2002 Spring, May 11, 3:00pm DECC Auditorium</td>
<td>Mitchell Auditorium</td>
<td>Master's Commencement</td>
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<td>2003 Spring, May 10, 3:30pm DECC Auditorium</td>
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<td>Master's Commencement</td>
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<td>Event</td>
<td>Location</td>
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<td>2004 Spring, May 9, 12pm</td>
<td>DECC Auditorium</td>
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<td>Mitchell Auditorium</td>
<td>Master's Commencement</td>
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<td>DECC Auditorium</td>
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<td>Superior Lake</td>
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<td>2006 Spring, May 14, 2pm</td>
<td>DECC Arena</td>
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<td>2006 Fall, Dec. 16, 1pm</td>
<td>Reif Gymnasium</td>
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</tr>
<tr>
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<td>Reif Gymnasium</td>
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<td>Reif Gymnasium</td>
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<td>2011 Spring, May 15, 2pm</td>
<td>AMSOIL Arena</td>
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<td>2012 Spring, May 13, 2pm</td>
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Family Newsletter
Student Newsletter
E-news from Student Affairs

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*Stall Street Journal* (2001-2011)

**18/15 College Bookstore**
Folder:
College Bookstore Misc. Papers
18/20 Ceremonies
18/20/01 Graduation
18/20/02 Fall Convocation
Data PDF 2018 Convocation Information for Faculty, Staff, Students

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18/25 Storm College Mascot

18/30 Residential Life/Housing
Folders:
18/30 Residential Life (brochures, Stur*D c. 1990s, description of religious activities, dad 1968-75, statistics 1980s)
Handbook to College Life/Freshman Guide to Survival
Campus Life
Code of Student Rights and Responsibilities (c. mid 1970s)
Campaign to Reduce Student Drinking (2007-)
Student Activities (1941 Senior Garden Party, 1969 Snowball Midnight Mass)
Mayfest
Parents Weekend (1977-79)
Family Weekend
Swanny Run
Homecoming (1952-80)

Digital Files:
Data PDF 2015-16 Residential Life Handbook

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6 collages of student life from res. life

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Folders:
Homecoming Misc.
Homecoming 2008 – Ignite the Tradition
Homecoming 2008 Planning Documents
Homecoming 2008 Committee Minutes
Homecoming 2008 Events
Homecoming 2008 Newspapers
Homecoming 2009 – Paint the Town Blue
Homecoming 2010 – Saints Unleashed
Homecoming 2011 – Storm of the Century
Homecoming 2012 – Towering Above the Rest
Homecoming 2013 – Saints Unleashed
Homecoming 2014 – Who Let the Dogs Out?
Homecoming 2015 – Saints Nation
Homecoming 2016 – Storm for President
Homecoming 2017 – The Wizarding World of Saints

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Homecoming Posters

18/35 Student Support Services/Student Development Center
Folders:
AWEB Newsletter – Student Publication for Adults with Education Barriers May, 1990
Student Support Services
NewSSS from the Loft September (1999-)
Disability Services
Services for Students with Disabilities
Clean Recovery
Academic Support Services (1993-98)
Center for Equal Access
Veterans Resource Center
Diversity and Inclusivity
Rose Frenzel Warner Writing/Critical Thinking Center
Advisement News (2011-)
Faculty Student Affairs Committee Minutes (1994-95)

18/37 Service Learning/Center For Just Living

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Folders:
Center for Just Living Reports
Center for Just Living Grand Opening 1999-2000
Center for Just Living Misc.
Center for Just Living News Clippings

Digital Files:
Data PDF 2005 Winter Quest Newsletter Cuernavaca

18/38 Community Day
Data PDF 2018 Fall Community Day Stats

18/40 Health Service
Folders:
  Campus Health Service
  Department of Health Education and Welfare 1976-77
  Student Counseling Service (1947 & 1955)
  Student Center for Health and Well Being (SCHAWB)
  Tobacco-Free Campus Book (2011)
  Well U Misc. Items
  WellU Newsletter (2009-)

Digital Files:
  Data PDF 2009 Recovery Program Brochure

18/45 Career Services
Folder:
  “A Survey of Student Reaction to the Guidance Program at The College of St. Scholastica”
  by Marjorie Lillian Austin (1959)
  Career Services Misc. Papers
  Job Search Handbook (2010 & 2012)

Digital Files:

18/50 Food Service
Folder:

18/60 Student Union
Folder:
  Student Union Brochure

18/70 Retention
Folders:
  18/70 1950 Survey of Graduates and Dropouts
  Retention Statistics (1961-62) to (1990) and (1997)
  Retention and Attrition Annual Reports (1978-90)
  Student Affairs’ Retention Plan (2004)
  Retention Rumination (2009-)

18/75 Campus Rec and Outdoor Pursuit!
Folder:
  Campus Rec Newsletter (2011)

Digital Files:
  2001 PowerPoint Presentation Outdoor Pursuit!
  2006 Word Doc Campus Rec Video Script
2006 PowerPoint Presentation Campus Rec Slides
2006 Word Doc of Campus Rec Video Script

**18/80 McNair Scholarships**

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Folders:
- McNair Reflections (1996) [missing: several]
- Director’s Newsletter (2007-9)
- McNair Scholarship Program (c1999)
- McNair Works!! Poster (2000)
- McNair: The Mentoring Relationship (2001)
- McNair: Parent Handbook on Graduate Education (2001)
- McNair Honors Banquet, 2001, 2002 ---
- Poster Session
- Misc. Papers on McNair

Bound Material:
- The National McNair Journal (Fall, 1999) (Fall, 200039)
- McNair Scholarly Review (1996)
- McNair Scholarly Review (1997)
- 1998 McNair Scholarly Review
- 1999 McNair Scholarly Review
- 2000 McNair Scholarly Review
- 2001 McNair Scholarly Review
- 2002 McNair Scholarly Review

Expansion Folders:
  - Computer Science Engineering Mathematics Scholars Program
- McNair Scholars Handbook 2002
- 2003 McNair Scholarly Review
- 2005 McNair Scholarly Review
- 2011 McNair Scholarly Review
- 2013 Scholarly Journal for the McNair Scholars Program
- 2015 Scholarly Journal for the McNair Scholars Program

Digital Files:
- Data CD 2003 McNair Scholarly Review

**18/85 Upward Bound**

Folder:
- Upward Bound
  - Upward Bound Newsletter (2011-)
  - Upward Bound Math and Science (UBMS) Newsletter (2011-)

39 The last issue published.

The College of St. Scholastica Archives
Paper and Data Collection
Trio Program --- Brochure (2001)
Educational Talent Search (2001)
PLUS – Promoting Learning among Underrepresented in Science

18/90 Campus Ministry
Folders:
- General Information on CSS Campus Ministry including e-newsletter spring 2009
- VITA Service Learning
- Campus Ministry: Chaplains
- Campus Ministry Programs for Special Services: Advent, Baccalaureate Mass, etc.
- Campus Ministry – Peer Ministry
- Campus Ministry Writings by Fr. Whitney Evans 1976, 1988
- CCD Certificates 1967

Expansion Folders:
- Playfair Service Learning 1997 – two file folders

18/95 Orientations/Peer Advising

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Folder:
- New Student Orientation (1960, 1974 to 1984)\(^{40}\)
- Pledge Ceremony (2005)
- Welcome Week and Guide for New Students (2016)

Bound Materials:
- Peer Advising Handbook 1995
- Peer Advising Handbook 1996
- Peer Advising Handbook 1997-98
- Orientation Handbook 1996-97
- Peer Advising Handbook 1998
- Student Orientation Folder
- ENCORE! Peer Advisors Handbook 1997-98

18/98 Dignitas/First-Year Program (2005-)
Folder:
- Dignitas/First-Year Program

Digital Files:
- Data Dignitas Posters 2006 –present
- Data Word Doc 2016-17 Dignitas Instructors Manual
- Data Word Doc 2017-18 Call for Dignitas Faculty Participation

19/ College Advancement
Folder:
College Advancement Newsletter (2010 --)

Poster for oldest alum – Phyllis 104 in 2014
Pen and ink drawing by Paula Sanford (2003) commissioned by College Advancement to
thank donors

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19/10 Capital Campaigns

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Bound Material:
1972 Fund Raising [green covers]

Folders:
President's Council (1972 ---
Catalog of Opportunities (1983)
The Scholastica Adventure (1976-77) and (1977-82)
Correspondence (1975-77)
Correspondence (1978-81)
Campaign Update and Report (1976-77)
Promotional Brochure (1977)
Campaign Update and 1977-78 Annual Report
Campaign Update and 1978-79 Annual Report
Campaign Update and 1979-80 Annual Report
Sister Kathleen O'Brien Scholarship (1980-81)
A Proposal...Blandin Foundation (1977) [bound]
A Proposal...Bush Foundation (1979)
Bush Foundation Site Visit (1979)
The Scholastica Promise (1990-94)
Academic Realism...Case Statement (January 1, 1988) [bound]
Feasibility Study (May 20, 1988)
The Scholastica Promise [1990, brochure]
The Scholastica Promise [another 1990 brochure]
DNT Clippings (December, 1990)
The Scholastica Promise Report 1993-94
Imagine Tomorrow Campaign (2002-2006)
Science Initiative (2007-2012)
A Second Century of Saints (2013-)

Digital Files:
Data July 29, 2003 Imagine Tomorrow Jewel Case and Video Cover designs – 2 files

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19/20 Office of Planned Giving

Folders:
Alumni Fund Drives (1972-1980)
Annual Fund (1985-)
Phonorama (1973-86)
Alumni Letters by Department Heads (1975)
Alumni Challenge Meeting (10/24/1974)
Misc. Appeals for Alumni Giving
Tower Fund Brochures (2003 --)
Envision Publication (2006-)
Focus on Women Publication (2006-)
Charitable Gift Annuity Brochures (2000s)
Estate Planning Guide

Digital Files:
Data 2008 Tower Fund Brochure
Data 2009 Tower Fund Brochure
19/20/05 Sister Agnes Somers Society

Folder:
Planned Giving and Sister Agnes Somers Society

19/30 External Sources of Funding

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Folders:
Gifts Received (1960s)
Grants Received (1960s)
Instructional Equipment (1960s)
Funding Science Center (grants, 1960s)
Estates and Wills (1968-82)
Gregoire Estate (1974)
Talent Search (1970-73)
MHECC: Private College Contracts (1971-83)
President's Council (1972---)
Foundations to be Approached (1972-75)
A study of the Development ...Potentials of [CSS] (May 31, 1973) [bound]
Situation and Outlook (September 6, 1973)
Government Policies, Conformity to (1976-78)
The Scholastica Adventure (1976-77)
Title III Abstract and Summaries (1979-85)
Memoranda re: Fund Raising (1981-82)
Title III Grant Application (1982) [bound]
NEH Grant Project (1988)

Expansion Folder: Alternate Reports
President's Report and Report of Donors (1972-73)
Invitation to Become a Member of the President's Council... (1972-73)
President's Report and Report of Donors (1973-74)
Annual Report (1974-75)
Annual Report (1975-76)
Annual Report (1976-77) to (1984-85) are missing
Annual Report (1985-86) to 1993-94 in holdings
Reports to the Region (1975-76) to (1984-85) in holdings

Large Expansion Folder: Science Building Loan (1969)
Source of Funding: U.S. Office of Education, Division of Technology and Environmental Education: Lake Superior Environmental Education Project

Applications for Various Grants
System Approach to Teacher Inservice Education (1969)
Adapted Physical Education Program (1969)
Individualizing Home Economics Teacher Education (1970)
Graduate Program in Nursing... (1984)

Folders:
Scholastica Foundation (1973-74)
Scholastica Institute (1974-76)
Proposed BA and MA in Regional Studies (1975)
Module 4: Human Geography Quest Activities

Large Expansion Folder:
Basin By-Line (1975)
Soundings (1974-75)

Bound Materials --- Notebooks:
Module #1 Geosystems...[missing]
Module #2 Hydrosystems...
Module #3 Transportation and Distribution...[missing]
Module #4 Human Geography and Community Systems...[missing]
Module #5 Ecosystems...
Module #6 Social Policy: Water Resources...[missing]
Educators' Thesaurus

Source of Funding: Emma B. Howe Memorial Foundation

Folders:
Emma B. Howe Memorial Foundation proposal (1989)
Emma B. Howe Memorial Foundation Reports (1990) 
[with Peer Training Manual] 
Source of Funding: Bush Foundation 
Folders: 
Bush Foundation Grant ‘Explorations’ (1993) to (1997) [5 folders] 
Data Files: Bush Grant Folder 
Folders and Files: 
6-97PROP 
6-98PROP 
Archive Old Bush Grant Assessment 
CollabConf Presentation 
EVALUATION 
FACASSEM 
Faculty Development 
Forms 
Handouts & Documents 
Invitations & Events 
Letters 
Lists & Labels 
Minutes 
Old Web 
POSTERS 
Reports & Responses 
Requisitions 
Brief definitions.2 
Brief definitions 
Qualifications 
Reference List 4-05 

19/50 Alumni Office 

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19/50/5 Correspondence 
Folders: 
Alumni Association Brochures (2007 --) 
Alumni Events (1973-75) 
Gogebic Alumni Chapter Grant (1991) 
Alumni Correspondence 
Letters to Parents (1975-79)
19/50/10 Publications/C.S.S. Alumnae Association\(^4\) Newsletters (1940-1972)

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|                   | 19/50/10 Publications  
|                   | Box 1/1            | 40%         |

Folders:
- Chattersheet Duplicates
- CSS Echoes Duplicates
- Alumni Association Newsletter Duplicates

These files are bound in a rather thick black book with the names of the various publications written on the spine; the pages are roughly 8 1/2” by 12” but with variations in size.

1) **Lumnae Luminaries**, I (June 9, 1940), #1 begins the series. It is 6 pp. in length measuring 8 1/2 “ by 11” stenciled. No editor is named. The last page gives a description of “The Great East Window” in the chapel.

2) **The Chattersheet**, I (December, 1940), #1 begins the next series, with pages measuring 4” by 6” printed; the editor is Ann Chepel. It is the “official publication of the Alumnae Association of the College of St. Scholastica.” Not all volumes of the Chattersheet include four numbers; the typical length is 4-6 pp., varying from 1 to 10.

Joyce (Burgeson) Ball edited Volumes II through IV; page size becomes 8 1/2” by 11” and the length is 4 pp. Vol. II (#4 has the Constitution and By-laws of the Association).

The Office of the Secretary edits Volumes V through XI; she is Mrs. Roderick A. McDonel [V (December, 1945)].

Vol. IX, #1 describes the Benedictine Mural in the Library
Vol. XI, #2 describes Sr. Constantina’s “Crib Background”

With this issue, Pat Scanlon and Mrs. Clarice Scanlon Marshall become the editors.

Vol. XVI, #1 features Sr. Noemi’s prize winning "Cloister Walk"
#2 features Sr. Agnes’ Book
Vol XVI, #9 to Vol. XIX, #1 are bound out of order.
Sr. Mary, O.S.B. is now Executive Secretary (Vol. XVIII, #2)
Sr. Mary Richard (Boo) becomes Executive Secretary XX (November, 1962), #1.

Issue #3 mentions financial problems that the newsletter is experiencing.

3) **C.S.S. Echoes** begins XXI (Fall-Winter, 1963), #1. This is a magazine of 16-24pp printed on glossy 8 1/2” by 12” stock. Its purpose is “to continue to strengthen the links between alumnae and their Alma Mater, and to each other. Published annually fall-winter and spring summer. The Chattersheet remains a section in Echoes. See Echoes #2 for a history of the name of this journal. Sr. Verona (LaBud) is editor. Phyllis Johnson becomes editor in XXIII (Fall, 1965), #1. In XXV (Fall-Winter, 1967-68), #1, faculty votes in favor of a Quarter System; some discussion of opening CSS to men.

4) (Fall, 1968), Special Alumni [sic] Association Bulletin appears. C.S.S. is coed (p. 2).

5) (Fall, 1972), 20 pp. Scholastica Alumni Association Newsletter appears.

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\(^4\) The Towers (yearbook) (1939, 1940, 1941, and 1944) has sections on the Alumnae Association.

The Towers of St. Scholastica (1939, 1940, 1941, and 1944) has sections on the Alumnae Association.
Folders:

6) E-tidbits sent electronically to alums (2002-2004)
7) E-Times (2004-2013) name changed because it fit very well in our “family of publications that includes the Times magazine and the Between Times newsletter” July 2004
8) Saints Connect (2013-) name change to “Connect with Alumni News and Events” August 2013

19/50/13 Student Alumni Association (SAA), Student Alumni Coalition, Student Alumni Council

Data Files (2006-07):
- Lighting a Tradition
- Marathon
- Misc. SAA
- No Jobs for Slobs
- Old SAA
- Oozeball
- Talent Show

Folders:
- Student Alumni Association
  - Student Alumni Association Minutes (1986-88)
  - Student Alumni Association Minutes (1988-2004)
  - Misc. Events
  - Talent Show
- Lighting a Tradition
- Oozeball
- No Jobs for Slobs
- Alumni Networking
- Class Appreciation Events
- Senior Class Gift

19/50/14 Alumnae Association

Folders:
- CSS Alumnae Association Constitution and By-Laws (1948---)
- Alumnae Association Meeting Minutes (1936-1969) Not complete
- Alumni Board of Directors Meeting Minutes (1971-1986) Not complete
- CSS Alumnae Association Scholarship Committee (1948)
- Life Memberships to Alumni Association
- Class Representative Workshop Manual (11/11/1972)
- Alumni Association Class Representatives (1972-78)
- Twin Cities Chapter of the College of St. Scholastica Alumnae Association minutes, letters, programs, misc. papers (1947-1970)
- College of St. Scholastica Alumnae Association minutes, letters, programs, by-laws of other smaller chapters, misc. papers (1951-1961)
- Nominating and Awards Committee Minutes (1986-87)
- Alumni Awards
The College of St. Scholastica Archives
10/3/2019
Paper and Data Collection

19/50/15 Lists of Graduates

Folders:
- Graduates Numbers by year 1925-85
- Graduates (1926-35) by Home Address
- Graduates Lists with/without dates/places
- Graduates (1932-42) with Honors
- Graduates (1939-45) Transcripts sent to Graduate Schools
- Graduates (1926-39) and (1940-42) by Major, GPA, and Aptitude
- Graduates (Sisters) (1926-42) by Major Fields
- Graduates (1951-57) by Major Fields
- Alumni of Record by State (Jan. 25, 1974)

19/50/16 Alumni Family Legacies

Folder:
- Alumni Family Legacies

19/50/18 Saints Heritage Club

Folder:
- Saints Heritage Club

19/50/19 Alumni Trips

Folders:
- Alumni Trips
- Africa Service Trip

Digital Files:
- Data DVD June 30 – July 23 2007 Alumni Trip to Africa/Tanzania PowerPoint Presentation

19/50/20 Alumni Studies

Bound Volumes:
- The First Fifteen Years [alumnae 1926-41] (The Declan X. McMullen Company, Inc., 1942)
- Alumni Opinion Survey (Westmoreland, October, 1997)

Folders:
- You and Your Alma Mater Survey Booklet (n.d.)

---

42 Includes “You and Your College,” 1 (1947), #3 and a much expanded 1952 edition of this questionnaire.

The College of St. Scholastica Archives
10/3/2019
Paper and Data Collection
Alumni Study Questionnaire (1940s?)
Alumni Questionnaire (1977)
Comparative Alumni Research (July/August 2000)
Survey of Alumni Fall (2003)
CSS Alumnae Directory (1943-63)

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Bound Materials:
Alumni Directory 2007 [95th Anniversary Edition]

Digital Files:
Data CD Alumni Directory 2002 90th Anniversary Edition 2 copies
Data CD Alumni Survey
Data CD Alumni Directory 2007 95th Anniversary Edition
Data PDF 2015 Alumni Volunteer Handbook

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19/50/11 Reunions
Folders:
CSS Homecoming/Reunions (1944-1978)
CSS Alumni Reunions (1980-2011)
CSS Alumni Reunions (2012-)
1920s to 1944 Classes Reunion Papers
1945 to 1949 Classes Reunion Papers
1950 to 1954 Classes Reunion Papers
1955 to 1959 Classes Reunion Papers
1960 to 1964 Classes Reunion Papers
1965 to 1969 Classes Reunion Papers
1970 to 1974 Classes Reunion Papers
1975 to 1979 Classes Reunion Papers
1980 to 1984 Classes Reunion Papers
1985 to 1989 Classes Reunion Papers
1990 to 1999 Classes Reunion Papers

19/50/12 Alum of the Month

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<td>Zastrow, Jim</td>
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<td>Koering, Marilyn</td>
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Senn, Lavonne (Young) January, 2007
Bauer, Annabel February, 2007
Kavanaugh, Margaret March, 2007
Quade, Wendy April, 2007
Bush, Jacquelyn (Jaci) May, 2007
Latterell, Carmen June, 2007
Thoreson, Heather July/August, 2007
Strom, Stephen (Steve) September, 2007
Pavoni, Mary Mike (Clark) October, 2007
Allen, Marianne Mesich November, 2007
Ellis, Walter N. December, 2007
Perrault/Koszarek/Rose-Carlson January, 2008
Koebensky, Jessica February, 2008
Heino, John March, 2008
Kehr, Rob April, 2008
Hoffer, Donna May, 2008
Phillipich, Jeff June, 2008
Wingen, Kathleen T. July/August, 2008
Fink, Christopher September, 2008
Dunfee, Heidi October, 2008
Yang, Fue November, 2008
Kurki-Coleman, Judy December, 2008
Krebs, Michelle Fridgen January, 2009
Beck, Mary February, 2009
Euteneuer, Sara Milliken March, 2009
Skala, Mary Frances April, 2009
Schwenzfeier, Linda May, 2009
Adamski, Carole Zanardi July/August, 2009
Kolquist, Kenny September, 2009
Matonich, Marco October, 2009
Rice, Tim November, 2009
Schumacher, Claire Wombacher December, 2009
Smith, Linda Harding April/May, 2010
Berg, Robert E. June, 2010
Tran, Diane September, 2010
Smith, Kim October, 2010
Schei, Rachel Serdahl November, 2010
Urness, Shelli March/April, 2011
### 20/Facilities Services/Physical Plant

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Folder:

**General Information**

#### 20/10 Adornments

*See Committee on Faculty Interpretive Study of Art Objects in the College (1946) [no holdings].

Folder:

**Artistic Assets**

Expansion Folder contains these folders:
- Various Descriptions
  - Colors of College (1947)
  - College of St. Scholastica (1951)
  - The College of St. Scholastica [ms. n.d.]
  - Tapestries [ms., n.d.]
  - Wooden Carved Statues [ms., n.d.]
  - Our Grotto [ms., n.d.]
  - Explanation of Symbolism of Ceramic Tiles
  - Annual Report, (1987-88)
  - Tree of Life Mosaic by Pat Hagen (2008)
  - Medal or Cross of St. Benedict
  - Academic Banners in Mitchell Auditorium
  - The Quest of the Holy Grail (1917-34)
  - CSS Coat of Arms and School Colors (1938-39)
  - Newman Statue Correspondence (1944-45)
  - Return of the Statue of Christ the King (2001)
  - Murals in Tunnels by Sarah Brokke Erickson and Her Students (2012)

#### 20/20 CSS Buildings

Folders:

**General Information**

**Physical Assets**

**Ellerbe Becket Architecture Information**

**20/20/01 Campus**

Folders:

**Campus Grounds**
Campus Tours and Maps

20/20/05  Tower Hall (1909-1928)
Folders:  
  Tower Hall (1909-1928)
  Mail Room (1912-94)
Data:  
  1998 Tower Hall Walking Tour Booklet

20/20/07  Gymnasium/Theatre (1921)
Folder:  
  Gymnasium/Theatre (1921, 1993)

20/20/09  Chapel of Our Lady Queen of Peace/Library (1938)
Folder:  
  Chapel of Our Lady Queen of Peace/Library/Cloister Walks (1938, 1987)

20/20/11  Somers Hall (1964)
Folder:  
  Somers Hall (1964, 1993)
Digital Files:  
  Data DVD 1963 Somers Hall 57 Architectural Floor Plans PDF and TIFF Files

20/20/13  Science Building (1969-)
Folders:  
  Science Building Mural

20/20/15  Groves (1972), Pines (1973) and other Apartment Buildings
Folder:  
  Groves (1972), Pines (1973), Cedar (2003), Kerst and Scanlon (2005), and Other Apartment Buildings

20/20/17  Reif (1979), Burns Wellness Center (2004), Burns Wellness Commons (2007)
Folder:  
  Reif (1979), Burns Wellness Center (2004), Burns Wellness Commons (2007)

20/20/19  Mitchell Auditorium/Student Union (1992)
Folder:  
  Mitchell Auditorium/Student Union (1992-1993)

20/20/21  Mars Lakeview Arena (1999-2000)
Folder:  
  Mars Lakeview Arena (1999-2000)

20/20/23  St. Cloud Campus (2012)
**20/20/25 Health Science Center Duluth (2016)**

Folder:

Health Science Center Duluth (2016)

Digital Files:

Data Word Doc 2015-16 Health Science Center at Blue Stone Groundbreaking Construction Ribbon Cutting

Expansion Folders:

Facilities Planning Auditorium/Student Union 1992 Folder 1
Facilities Planning Auditorium/Student Union 1992 Folder 2
Facilities Planning Auditorium/Student Union 1992 Folder 3
Science Building Loan (1969)

**20/30 Efficiency Studies**

Expansion Folder contains:

Space Utilization Study (1976-77) [working notes]
Vecchi, Space Utilization Study, 1977 [bound]
Energy Conservation (1979)
Energy Audit, 1981
Bound Volume Revised Appraisal Report August 31, 1999
Space Assessment and Utilization Study Oct. 17, 2013

Folders:

Physical Plant Self Study (2001)
Survey Responses on “Significant Features, Characteristics, and Spaces that Positively Support St. Scholastica’s Mission, programs and Services” Fall 2003
Maps of Possible Space Planning from Master Planning Committee Fall 2003

**20/40 Environmental Concerns**

Folders:

Environmental Concerns Committee (1989-93)
Recycling (1992-93)
Smoking on Campus

**20/50 Security Office**

Folders:

Campus Emergency Response Procedures (2006)

Digital Files:

Safety and Security Information Reports:
2016 Minnesota Office of Higher Education Report
2017 for Mesa, Arizona
2018 for Austin, Brainerd, Cloquet, Duluth, Inver Hills, St. Cloud, and St. Paul

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The College of St. Scholastica Archives 10/3/2019
Paper and Data Collection 215
Contains multiple copies of postcards of the College and its buildings over the years

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4 Architectural Drawings of the Campus Grounds May 2009

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21/ Information Technology

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Folders:
- Information Technologies
  - I.T. Newsletter Fall Semester 2000 –
  - Computer Lab Information
  - General Information
  - TECHO Workshops
  - College Website Analytics
  - Academic Technology Newsletter (2016-)

Digital Files:
- Data Information Technology
- Folders:
  - SafeOnline
  - Self Test
  - Defensive Computing
  - Message Manager
  - Office 2010
  - Student Resources
  - Windows 7