



EBSCO

Lots of databases the Library subscribes to are through the EBSCO company including Academic Search Premier, APA PsycInfo, ATLA Catholic Periodical and Literature Index, ATLA Religion Database, Business Source Ultimate, CINAHL, Communication & Mass Media Complete, EBSCO MegaFILE, Education Full Text (H.W. Wilson), ERIC, Health Business Elite, Health Source - Consumer Edition, Humanities & Social Sciences Index Retrospective (1907-1984), Library Information Science & Technology Abstracts, MasterFILE Premier, MEDLINE, MLA International Bibliography, New Testament Abstracts, Old Testament Abstracts, Regional Business News, SocINDEX with Full Text, SPORTDiscus with Full Text, Teacher Reference Center, and more!

* While the search pages might look a little different depending on which database you are using, it will largely operate the same.

Accessing the Database

Go to the Library Homepage css.edu/Library

Select *Databases, A to Z* from the column on the left or click on the *Articles* tab at the top.

Library of The College of St. Scholastica: Home

Welcome to the CSS Library. Please contact us if you need assistance.

Search the library website Go

Home Getting Started [Encyclopedias](#) [Books](#) [Articles](#) [Citation Help](#) [Archives](#) [Friends](#)

Welcome to the Library

Links [Contact Us](#) [Hours](#)

Old Sol might be down to his last 4 billion years but SOLAR will just keep serving your needs. It's like Google, only better.

- [SOLAR](#)
- [ScholastiCAT](#)
- [Databases, A to Z](#)
- [Newspapers](#)
- [The Script](#)
- [LibGuides](#)
- [Interlibrary Loan](#)
- [e-Reserves](#)
- [Distance Students](#)
- [Tutorials for Library Resources](#)
- [Faculty Resources](#)

Keyword Search SOLAR for books, articles, and more ...

What do you need help with?

Ask a CSS Librarian a question.

Question


More Detail/Explanation

Your Info

Email *

Name

Library News



No. 126

This beautiful Barred Owl visited our Duluth campus over Thanksgiving becoming the 126th bird on our local species list. Visit our [Catalog of Birds](#) to see more photos and an article on the call of the Barred Owl which was written by our colleague, Dr. Pam Freeman.

Once on Articles page, select the database you are interested either by finding it in the Best Bets tab or else by clicking on the Databases, A to Z link for an alphabetical listing of all the

databases the Library subscribes to. If you are on campus, you will not need a password. Look at the other tabs and boxes for more help with finding the full-text of articles, tutorials, and more.

Library of The College of St. Scholastica: Articles

Welcome to the CSS Library. Please contact us if you need assistance.

Search the library website

[Home](#) [Getting Started](#) [Encyclopedias](#) [Books](#) [Articles](#) [Citation Help](#) [Archives](#) [Friends](#)

Incipit (and so it begins)

Databases
[Best bets](#) [Newspapers](#)

- [Databases, A to Z](#)
A master list of the Library's databases. Browse our A to Z list by title or subject, or use our "best bets" tab to get started.
- [Journals, A to Z](#)
Use our database menu to search for articles by subject. Use this link for information about a particular journal, to find the full-text of an article, or to browse the table of contents of a journal.
- [Information about Interlibrary Loan](#)
- [Tutorials for using our databases](#)

SOLAR
SOLAR is a database of databases. It searches all our Library resources and even some we don't own. It's a little like the old "feeling lucky" button in Google. But just like Google, or any tool, there is right time to use it. And like Google, the results can be overwhelming. Sometimes using one of our focused, discipline-specific databases can make you luckier.

- [SOLAR](#)

If you are off campus, when you click on the title of the database, this window will automatically pop up:

Database Access via The College of St. Scholastica Library

Please enter your username:
Please enter your password:

Your network login is active as long as you are a registered student, faculty or staff member of The College of St. Scholastica.

Enter your Novell username and password (what you use to log in to Brightspace, your CSS email, or any computer in a lab on campus).

****Note:** If you have trouble logging in, please contact the IT help desk (helpdesk@css.edu or 218-723-7007).

Searching

Main Search Screen – defaults to a basic keyword search, which is good for simple searches.

You can place some limits on your search such as only finding full text articles or ones that are in *Peer Reviewed* journals. Your limit choices will be slightly different for each database. You can choose other databases within EBSCO by clicking on the *Choose Databases* link.

The screenshot shows the EBSCOhost search interface. At the top is a navigation bar with links: New Search, Publications, Subject Terms, Cited References, Images, More, Sign In, Folder, Preferences, Languages, Ask Us @ CSS, and Help. The main header area includes the EBSCOhost logo, a search bar with the placeholder text "Enter any words to find books, journals and more", and a "Search" button. Below the search bar are links for "Search Options", "Basic Search", "Advanced Search", and "Search History". The "Search Options" section is expanded, showing "Search Modes and Expanders" with radio buttons for "Boolean/Phrase", "Find all my search terms", "Find any of my search terms", and "SmartText Searching". There are also checkboxes for "Apply related words", "Also search within the full text of the articles", and "Apply equivalent subjects". The "Limit your results" section includes checkboxes for "Full Text", "Peer Reviewed", and "Publication". The "References Available" section includes a "Publication Date" range selector and a "Publication Type" dropdown. Red arrows point to the "Sign In" link, the "Search" button, the "Search Options" link, the "Find all my search terms" radio button, and the "Peer Reviewed" checkbox.

Search Modes:

Boolean/Phrase – Use for exact phrase searching or Boolean searching (manually adding AND, OR, NOT between terms)

Find all my search terms – Automatically adds AND between search terms.

Find any of my search terms – Automatically adds OR between search terms.

SmartText Searching – Searches as much text as you wish – phrase, sentence, paragraph, or a page

Advanced Search - Click on the *Advanced Search* tab to combine multiple ideas of your topic and also search by author, journal name, title, etc.

Searching: **Academic Search Premier** | [Choose Databases](#)

☐ Suggest Subject Terms

AND

AND

Search [Clear](#) [?](#)

Select a Field (optional) ▼

- Select a Field (optional)
- TX All Text
- AU Author
- TI Title
- SU Subject Terms
- AB Abstract or Author-Supplied Abstract
- KW Author-Supplied Keywords
- GE Geographic Terms

Click on the dropdown arrow at the end of the *Select a Field (optional)* box to search by title, author, subject heading, journal title, etc.

To string your terms together, click on the drop down arrow at the end of the *and* box. Choose AND, OR, NOT to broaden or narrow your search.

AND – narrows searches by combining terms. Citations must have **all** your terms to be included in results list. Ex. Shellfish AND allergy AND precautions.

OR – broadens searches by searching for all terms separately. Citations will have **either** term. Ex. Higher Education OR College

NOT – narrows searches by excluding a portion of a large topic. Citations will have the first term but **NOT** the second term. Ex. Dogs NOT Poodles, Management Styles NOT TQM

Subject Terms – tries to match your keywords to subject headings used in the database.

To search for subject headings, click on the *Subject Terms* box located in the blue banner at the top of the page. **This can also be called CINAHL Headings, Thesaurus, MeSH, or just Subjects.**

Type your keyword into the box located in the middle of the page.

Click *Browse*.

ns

CINAHL Headings

Evidence-Based Care Sheets

More ▾

EBSCO

Searching: CINAHL Plus with Full Text

Enter any words to find books, jour

MeSH 2014

Publications

Indexes

Thesaurus

Cited References

Indexes

EBSCO

Searching: MEDLINE

Enter any words

EBSCO

Searching: PsycINFO

Enter any words to

Click on your term to see broader, narrower, or related terms. Click on the box in front of the term to see its subheadings. Click *Explode* to retrieve all references indexed to that term as well as all references indexed to any narrower subject terms. Click *Major Concept* to only retrieve articles that have your term listed as a major concept. When you have clicked what you wish to search, click *Search Database*.

Back to Term List

Tree View For: Sleep

Subheadings for: Sleep

Search Database

Check box to view subheadings.

Click linked term for tree view.

	Explode (+)	Major Concept
<input type="checkbox"/> Psychological Phenomena and Processes	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Psychophysiology	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Appetite	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Arousal	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Biofeedback, Psychology	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Blushing	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Consciousness	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Dominance, Cerebral	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Habituation, Psychophysiology	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Lie Detection	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Orientation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Reaction Time	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Reflex	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Satiation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input type="checkbox"/> Self Stimulation	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> <input checked="" type="checkbox"/> Sensation	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Sleep	<input type="checkbox"/>	<input type="checkbox"/>

☒ Include All Subheadings
 Or select on or more subheadings to restrict your search

☐ Drug Effects/DE
☐ Ethics/ES
☐ Genetics/GE
☐ Immunology/IM
☐ Physiology/PH
☐ Radiation Effects/RE

Each two letter code represents a subheading, e.g. **AN** represents **Analysis**

Related Heading:
 Polysomnography
Used For:
 Sleep, Slow-Wave; Sleep, Slow Wave; Slow-Wave Sleep

Search Term

Explode (+)

Major Concept

Sleep

X

Results List

Click on the links in the left margin to refine your search results. A search history is created for you above the results; click on *View Results* for previous searches. You can also combine searches by clicking on their boxes and then selecting either *Search with AND* or *Search with OR*.

Click on the blue title to view the article's information.

At the end of each citation you will see some of the following choices:

HTML Full Text – full-text of the article is available.

PDF Full Text – full-text of the article is available. The article opens in Adobe Acrobat Reader.

EPUB Full Text – full-text of the ebook is available.

Full Download – you will need to create a My EBSCOhost account to download. See the tutorial on eBooks for more information on how to do that. [Short version](#) [Complete version](#)

Full Text Finder – Click on that link to be taken to another database which will have the full-text available.

Interlibrary Loan and/or Request. – This means that access to the full-text of the article is only available by freely requesting it with an online form. Click on the link and then enter your Novell username and password (what you use to log in to Brightspace, your CSS email, or any computer in a lab on campus).

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The screenshot shows an EBSCOhost search results page. On the left is a 'Refine Results' sidebar with filters for 'Current Search' (Boolean/Phrase: telehealth AND rehabilitation), 'Limit To' (Full Text, References Available, Scholarly (Peer Reviewed) Journals), 'Publication Date' (2003 to 2013), 'Source Types' (All Results, Academic Journals (97), Magazines (6), Trade Publications (2)), and 'Subject: Thesaurus Term' (Subject, Publication, Company, Geography, NAICS/Industry). The main area is titled 'Search Results: 1 - 30 of 105'. It lists four search results, each with a title, author, journal information, and subject terms. Each result has links for 'HTML Full Text' and 'PDF Full Text'. The first result is 'Occupational therapy services for adult neurological clients in Queensland and therapists' use of telehealth to provide services.' by Hoffmann, Tammy, Cantoni, Nicola. The second is 'Use of Telehealth for Research and Clinical Measures in Cochlear Implant Recipients: A Validation Study.' by Hughes, Michelle L., Goehring, Jenny L., Bauduin, Jacquelyn L., Diaz, Gina R., Sanford, Todd, Harpster, Roger, Valente, Daniel L., Bacon, Sid, Abbas, Paul. The third is 'TeleCITE: Telehealth--A Cochlear implant Therapy Exchange.' by Silt, Joanna, Stredler-Brown, Arlene, Greenway, Pat, Kahn, Gary. The fourth is 'Telehealth system (e-CUIDATE) to improve quality of life in breast cancer survivors: rationale and study protocol for a randomized clinical trial.' by Galiano-Castillo, Noelia, Ariza-Garcia, Angelica, Cantlano-Villanueva, Irene, Fernandez-Lao, Carolina, Diaz-Rodriguez, Lourdes, Legeron-Alvarez, Maria, Sanchez-Salado, Carmen, Del-Moral-Avila, Rosario, Arroyo-Morales, Manuel.

Sample Article – Click on the link to the left to view the full-text of the article. Subject terms have been assigned to the article. These are links to other articles that have also been assigned these terms. Keep track of the articles you are interested in by adding them to your folder.

At any time you can click on your folder at the very top of your screen to view what you have added. From here you can print, email save, or export to EndNote all the articles you have collected.

If you select email, enter your email address in the Email to: folder and to the right you can click on the *Citation Format* button and select which citation style you wish to have these resources formatted in and sent to you in the body of the email.

Exporting Citations to EndNote

(see [instructions for EndNote](#) for information on how to use this program)

Add articles you want individually or several at a time by placing them in your Ebsco folder.

Open your folder. Check the boxes before the citations you want to put in EndNote. Then click on the paper icon with green arrow that says *Export*.

Articles

1-2 of 2

Page: 1

☒ Select / deselect all

Delete Items

Name ▾

Page Options ▾

Print

E-mail

Save as File

Export

☒ 1 Effect of the Stakeholder Salience Theory on Family

Next, click on the circle for *Direct Export in RIS Format* and then click the *Save* button.

Number of items to be saved: 1

☐ Remove these items from folder after saving

Save

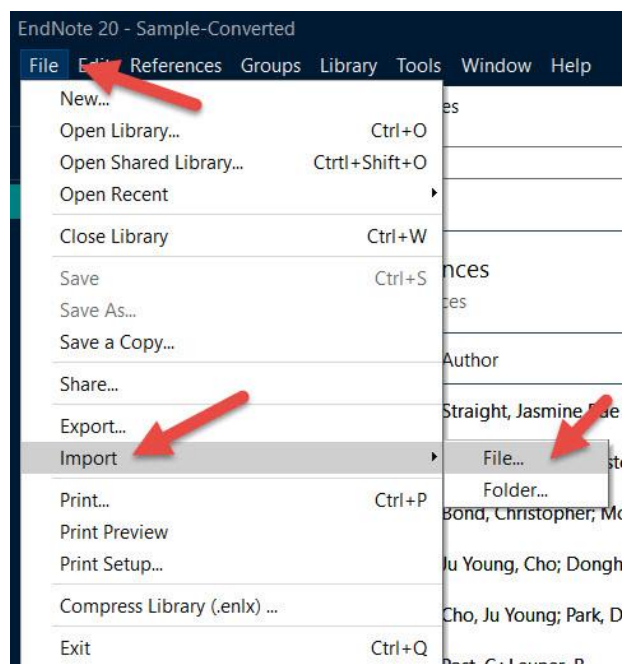
Save citations to a file formatted for:

- ☒ Direct Export in RIS Format (e.g. CITAVI, EasyBib, EndNote, ProCite, Reference Manager, Zotero)
- ☐ Direct Export to EndNote Web
- ☐ Generic bibliographic management software
- ☐ Citations in XML format
- ☐ Citations in BibTeX format
- ☐ Citations in MARC21 format
- ☐ Direct Export to RefWorks

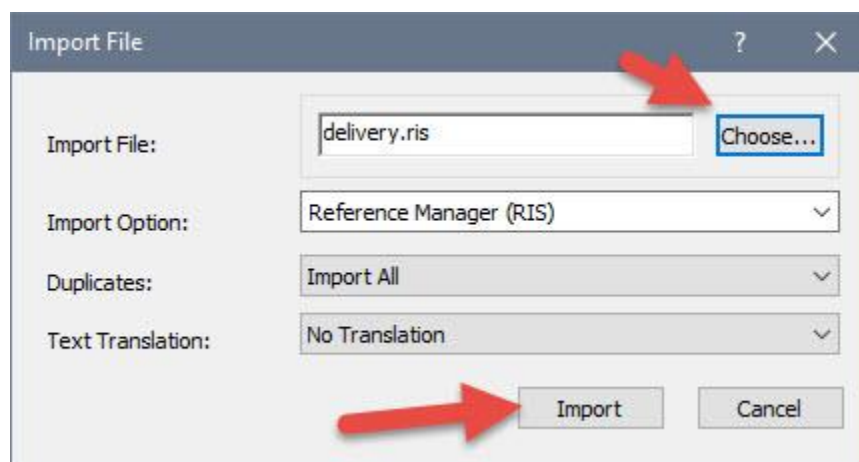
Click on the *Save* button when you have selected where you wish the file to be saved.



Open the EndNote library you wish to add the citation to and in the *File* tool bar option, select *Import* and *File...*



Click on *Choose...* to select the file you just saved and click on *Import* once you have selected it.



Your citations will now automatically be added to your EndNote library.

Creating an EBSCO Host Account


Ebsco gives you the ability to save your search history, results list, and favorite citations/articles. This is especially useful when doing multiple searches on a specific topic over a longer period of time or when you conduct a search but do not have the time to go through all of the results as you will be able to come back to your search later.

To create an account:

Click on *Sign In*. It is found near the top of the page in the blue banner.



Click on *Create a new Account*.



Sign In to My EBSCOhost
[Back](#)

COLLEGE OF ST SCHOLASTICA

[Create a new Account](#) | [Create a Charge Back Account](#)

User Name

Password

Login

Sign in to access your personalized My EBSCOhost account.

✓ Save preferences

✓ Share your folders with others

✓ Save and retrieve your search history

✓ Gain access to your saved research remotely

✓ Organize your research with folders

✓ View others' folders


✓ Create email alerts and/or RSS feeds

Fill out the form. Be sure to jot down you username and password for future use.

*****Note:** Items stored in your folder will only remain there for up to 6 months if they are not used.

Opening Folder

To open your MyEBSCOhost account once it is created, follow step 1 above. Then, type your username and password into the corresponding boxes. Click *Login*.



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User Name

Password

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