PubMed

Accessing the Database

Go to the Library Homepage css.edu/Library

Select Databases, A to Z from the Popular Links column on the left or click on the Articles tab at the top.
Once on Articles page, select the database you are interested in either by finding it in the Best Bets box or else by clicking on the Databases, A to Z link for an alphabetical listing of all the databases the Library subscribes to. If you are on campus, you will not need a password. Look at the other tabs and boxes for more help with finding the full-text of articles, tutorials, and more.

If you are off campus, when you click on the title of the database, this window will automatically pop up:

Database Access via The College of St. Scholastica Library

Please enter your username:

Please enter your password:

Login

Your network login is active as long as you are a registered student, faculty or staff member of The College of St. Scholastica.

Enter your Novell username and password (what you use to log in to Blackboard, COR, your CSS email, or any computer in a lab on campus).

**Note: If you have trouble logging in, please call the IT help desk (Toll free 1-877-723-5911).
Searching

Main Search Screen – defaults to Keyword search. Just put your search term in the field next to PubMed and click Search. Click on Advanced to combine terms. You can also click on PubMed’s tutorials to learn more about this database as well as just search the MeSH Database to discover Medical Subject Headings for your topic.

Advanced Search - allows for searching multiple terms at once. Type in your search terms in the fields. You can choose AND, OR or NOT to combine your terms in different ways. Click the Search button when you have built your search string.

Subject Headings

MeSH Subject Headings – find the preferred terms used in this database. Click on MeSH Database found in the More Resources column on PubMed’s homepage.

**Note: This is a separate database from PubMed.**
Type your keyword term into the search box and click *Search*. You will be given alternative or suggested terms if your terms are not found.

A definition of the preferred term is given for your search term as well as the year it was introduced.

Narrow your subject term by clicking on box in front of the subheadings, which are categories to narrow your subject heading more specifically.

You can also click the box to *Restrict to MeSH Major Topic*, which narrows your search by pulling up citations where your subject heading is the major topic.

To the right are links to related information.
MeSH Subject Heading Tree – looks at the broader and narrower terms in the MeSH Subject Heading Tree. This is a good way to find alternative terms or to broaden or narrow your search.

- Psychiatry and Psychology Category
  - Mental Disorders
    - Mood Disorders
      - Depressive Disorder
      - Broader and Narrower Terms
        - Depression, Postpartum

Send Subheadings from the MeSH database to PubMed

Click boxes before subheading you are interested in. Then, click on the Add to search builder button. You can select between and, or, or not to connect your terms. When you are ready, click on the Search PubMed button.

Results List

Lists all citations that were pulled up by search terms. The left-hand column for ways to filter your results such as by article type, text availability or publication date. Titles of other articles on the same topic links to free full-text articles are in the right-hand column. Click on the title of the article to view more information on it.
Sample Article

Read an abstract or summary of the article. The journal titles are abbreviated, so if you need to find the full-text of this article through your library or to cite this article for APA, move your mouse over the journal abbreviation to get the full name.

Look in the right-hand margin for related citations. Click on the title of the article to view more information on it. If the full-text is available, a link to it will be either below the abstract or in the upper-right-hand corner. *Careful it may say it is free, but sometimes it asks you to pay for an article.*

Email or Add Citations to Clipboard

Check the box before citations you want to email or add to the clipboard.

Click on drop down arrow after Send to:

Choose E-mail, fill out the form including your e-mail address in the E-mail space, and click on E-mail

For clipboard, once you click on the button, you will see that your clipboard icon located in the upper right hand corner has items. Click on it to get to your saved results.
Save Searches

Use NCBI to save searches and results for later use. Click on Sign in to NCBI, which is in the upper-right hand corner of the screen.

Sign in to NCBI

Exporting Citations to EndNote

(see instructions for EndNote for information on how to use this program)

Check the box before citations you want to export.

Click on the drop down arrow after Send to:
Click on the circle in front of *Citation manager* and then click on *Create File*.

![Choose Destination](image)

Generate a file for use with external citation management software.

Number to send
20

Start from citation
1

Click on *Save* where you wish the file to be saved.

![Save](image)

Open the EndNote library you wish to add the citation to and in the *File* toolbar option, select *Import* and *File*…
First, click on **Import Option** and select **PubMed Central (NLM)**. Then click on **Choose...** to select the file you just saved and click on **Import**.

Your citations will now automatically be added to your EndNote library.