FREQUENTLY ASKED QUESTIONS

ACCESSIBLE SEATING
Q: Is there accessible seating in the Reif gymnasium?
A: Yes, see a volunteer for assistance.

CAP AND GOWN (Deadline):
Q: What if a graduate did not order their cap or gown or lost it?
A: Cap and gown sets are sold at the Reif gymnasium's concessions.

CEREMONY PROGRAM (Deadline):
Q: Is a graduate able to attend the ceremony if their name is not in the program?
A: Yes, check-in at the color-coded table, according to degree, in the field house lower level track.
Q: What if there is a mistake in the program?
A: If there is an error in the program, contact Registrar at registrar@css.edu.
Q: I thought I was receiving a BS not a BA.
A: Contact Registrar at registrar@css.edu.

CEREMONY RECORDING
Q: Are there recordings for sale?
A: Recordings are not for sale. The ceremony is uploaded to the College’s YouTube channel.

COMMON CEREMONY QUESTIONS
Q: How many guest tickets per graduate?
A: Four guest tickets per graduate.
Q: What time do the doors open?
A: Doors to the Reif Gymnasium open at 11 a.m. on December 14. Graduate’s check-in at 11 a.m.
Q: Where do graduates line up?
A: Line up in the Burns Wellness Commons (lower level track) according to degree: Doctoral (red), Master & Certificate ONLY (green), Webster Scholars & Bachelor of Arts (blue), and Bachelor of Science (yellow). Look for each color-coded banners that says, “Line Starts Here”.
Q: What time does the ceremony start?
A: The ceremony starts at noon; the procession begins at 11:55 a.m. and will last appx. 2 hours.
Q: Where does my family sit?
A: The gymnasium has open seating. Family should sit in the stands or in the right or left seating sections on the main floor (not in the middle section).
Q: Is the ceremony live streamed?
A: Yes, the link is on the commencement website.
CORDS
Q: Where are the graduates honors cords?
A: If a student is graduating with honors, they receive an email directly from Registrar. Go to the Saints Shop to purchase a cord. Additional questions go to Registrar at registrar@css.edu.

Q: What do students wear if graduating with highest honors?
A: They wear either the undergrad, masters, or doctorate gown, cap/tam, tassel, and stole.

Q: Do Webster Scholar graduates order anything special?
A: No, each Webster Scholar will receive an honors diploma cover and a medallion at the ceremony.

Q: Where are do I find veteran’s cords?
A: Veteran’s cords are mailed to the address CSS has on file for the graduate. Additional cords are available at the check-in table the day of the ceremony.

DEGREE OF GRATITUDE (Deadline:)
Q: What is “Degree of Gratitude”?
A: Degree of Gratitude certificates are a way to say, “Thank You” to someone who gave the student support while pursuing their degree.

Q: How many certificates can each graduate request?
A: Three certificates per graduate may be ordered by filling out the google form found on the commencement website. All three are mailed to the graduate’s mailing address on file.

Q: Who do I contact about a mistake on my certificates?
A: Contact the commencement committee at commencement@css.edu.

GRADUATE NEWSLETTERS
Q: What if a student is graduating, but are not receiving any newsletters?
A: If a student is graduating and is not receiving any newsletter, here is a checklist to go through:
☐ Has the student applied to graduate? If the answer is no, apply immediately.
☐ If the student has applied, contact Registrar at registrar@css.edu
☐ Refer to the commencement website for monthly updates & past newsletters.

GRADUATION BRUNCH (Deadline:)
Q: Where is the brunch?
A: Brunch is in the Somers Lounge, located in Somers Hall, from 10-11:30 a.m.

Q: Where are the brunch tickets that I ordered?
A: Tickets are not printed. See the will call table upon entry to the Somers Hall.

Q: Are tickets for sale the day of the ceremony?
A: Yes, tickets are for sale at the door for $14.50 each. Children 5 and under are free.

GRADUATION MASS
Q: Is there a mass? Where is it? What time is it? Who do I contact with questions?
A: Yes, mass is located on campus in the Our Lady Queen of Peace Chapel at 9 a.m. Contact Campus Ministry with any questions at cministry@css.edu.

GRADUATION RECEPTION
Q: Is there a reception after the ceremony?
A: The Alumni Association is sponsoring a reception. You will find it in the Storm’s Den located in the lower level of the Mitchell Auditorium in the Tower Hall building.
HOODS
Q: Where is my Hood?
A: Masters graduates are hooded upon check-in the day of the ceremony. Doctoral graduates receive their hood upon check-in, process with it and are hooded on stage.

INTERNATIONAL GUESTS
Q: Where do I request an international travel letter for a guest?
A: Go to the commencement website. Under the title INTERNATIONAL GUESTS is a link to follow.
Q: Any questions?
A: Contact the International Programs Department at oip@css.edu.

MARCHING ORDER RSVP (Deadline:
Q: What is MarchingOrder?
A: MarchingOrder is software the College uses to make the ceremonies a better experience for the graduates and their guests.
Q: I already applied to graduate, why do I have to do this again?
A: Applying to graduate and RSVP’ing to attend the ceremony are two separate assignments.
Q: Are graduates required to fill out their MarchingOrder profile?
A: Yes. If the graduate plans to attend the ceremony, they must RSVP by filling out their MarchingOrder profile.

PHOTOGRAPHS
Q: Is anyone taking photos?
A: Yes, GradImages photography is taking photographs of each graduate. Graduates will receive an email regarding purchasing those photos within 2-3 days.
Q: May I take my own photos?
A: Yes, you may take photos from the floor. Please be courteous to other guests and graduates.