

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN

CENTRAL LAKES COLLEGE
AND
THE COLLEGE OF ST. SCHOLASTICA

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Central Lakes College (hereinafter sending institution), and The College of St. Scholastica (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate in Applied Science degree (AAS) in Healthcare Administrative Specialist with Transcriptionist Emphasis** (hereinafter sending program), and the receiving institution has established a **Bachelor of Arts degree (BA) in Health Information Management** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept up to 79 credits from the sending program. A total of 49 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the uSelect Audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 6/1/2014 and shall remain in effect until the end date of 6/1/2019 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 12/1/2018 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Central Lakes College	The College of St. Scholastica
Program name	Healthcare Administrative Specialist with Transcriptionist Emphasis	Health Information Management
Award Type (e.g., AS)	AAS + MnTC	BA
Credit Length		128
CIP code (6-digit)	5.030101	510000
Describe program admission requirements (if any)		Minimum 2.7 GPA. Grade of C or better in all courses (C- grades are not accepted) and completion of the Application to Health Information Management program. The Minnesota Transfer Curriculum must be completed either prior to admission or concurrently with St. Scholastica coursework.

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ²	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ENGL 1410 Composition I and ENGL 1411 Composition II	1	8	ENG 1110 First Year Composition		8	Equiv
SPCH 1410 Introduction to Communication Studies*	1	3	CTA 1102 Human Communication		3	Equiv
BIOL 2467 Anatomy/Physiology I	3	4	BIO 2110 Vertebrate Anatomy/Physiology I		4	Equiv
BIOL 2468 Anatomy/Physiology II	3	4	BIO 2120 Vertebrate Anatomy/Physiology II		4	Equiv
MATH 1460 Introduction to Statistics	4	4	PSY 3331 Statistics		4	Equiv
Transfer as a block the remainder of credits in MnTC		17	Remaining credits in MnTC		11	
MnTC/General Education Total		40				

Special Notes, if any: *SPCH 1421 Interpersonal Communication AND SPCH 1431 Public Speaking will also meet the CTA 1102 Human Communication requirement

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses			
BIOL 2467 Anatomy/Physiology I	(4)	BIO 2110 Vertebrate Anatomy/Physiology I	(4)
BIOL 2468 Anatomy/Physiology II	(4)	BIO 2120 Vertebrate Anatomy/Physiology II	(4)
COMP 1121 Advanced Computer Applications	3	CIS 1007 Introduction to Spreadsheets and CIS 1008 Intro. to Databases	3
MATH 1460 Introduction to Statistics	(4)	PSY 3331 Statistics	(4)
HINS 1140 Healthcare Delivery System	3	HSC 2203 U.S. Health Care System	3
HINS 1144 Medical Secretary Pharmacotherapy	2	HIM 2102 Pharmacotherapeutics	2
HINS 1150 Intro to DX and Procedure Coding	3	HIM 3211 Classification of Health Data	4
HINS 1360 Medical Terminology	3	HIM 2101 Medical Language	3
HINS 1165 Medical Records Management	3	HIM 2110 Concepts & Principles of HIM	3
HINS 1142 Healthcare Information Systems	3	HIM 2111 HIM Technologies in Practice	3
HINS 2144 Legal Aspects of Healthcare	2	HIM 3132 Medicolegal Issues	4
Unrestricted elective credits (if none enter 0)	17	College's unrestricted elective credits accepted in transfer (if none enter 0)	
Major, Emphasis, Unrestricted Electives Total	39	Total College Credits Applied (sum of sections A and B)	79

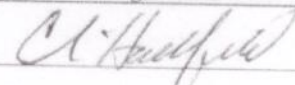
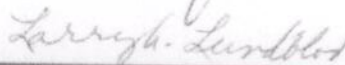
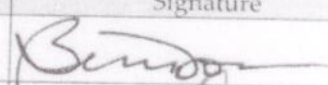
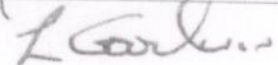
SECTION C - Remaining University (receiving) Requirements

course prefix, number and name	Credits
BIO 3020 Pathophysiology	4
CIS 3105 Management Information Systems	4
CIS 3107 Database Modeling	4
CIS 3108 Systems Analysis and Design	4
HIM 4222 Clinical Data Management	3
HIM 4231 Clinical Quality Management	4
HIM 4232 Ambulatory Reimbursement Systems	1
HIM 4315 Management Tools & Strategies	4
HIM 4411 HIS Strategies & Applications	2
HIM 4421 Alternative Health Record Systems	2
HIM 4423 Applied Research in HIM	3
HIM 4555 Professional Practice Placement	4
HIM 4556 Seminar in Health Information Management	2
HIM 4520 Directed Practice	2
HIM 4777 Data Analytics	2
TRS 3311 Religious Perspectives on Healthcare Ethics	4
Upper division Writing Intensive met by TRS 3111	(4)
University unrestricted elective credits not counted elsewhere (if none enter 0)	0
Total Remaining University Credits	49

Special Notes, if any:

SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	40		
Major, Emphasis, Unrestricted Electives or Other	39		
Total College Credits	79	Total College Credits Applied	79
		Remaining credit to be taken at the university (receiving institution)	49
		Total Program Credits	128
Special Notes, if any: Graduation requires students take a minimum of 32 credits at The College of St. Scholastica and a minimum of 42 upper division credits.			

College	Name	Signature	Date
Chief Academic Officer	Chris Hadfield		06/17/2014
President	Dr. Larry Lundblad		6/18/14
Title			
University	Name	Signature	Date
Chief Academic Officer	Dr. Beth Domholdt		6/3/2014
President	Dr. Larry Goodwin		6/3/14
Title			
DARS Encoder			
Date when equivalencies were encoded in DARS by the receiving MnSCU institution.			