

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
ARTICULATION AGREEMENT  
BETWEEN**

**NORMANDALE COMMUNITY COLLEGE  
AND  
THE COLLEGE OF ST. SCHOLASTICA**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Normandale Community College, 9700 France Avenue South, Bloomington, MN 55431, (hereinafter sending institution), and The College of St. Scholastica, 1200 Kenwood Avenue, Duluth, MN 55811, (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an Associate of Applied Science (AAS) in Business - Marketing and Management (hereinafter sending program), and the receiving institution has established a Bachelor of Arts (BA) in Business Management (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

**Transfer of Credits**

- A. The receiving institution will accept 60 credits from the sending program. A total of 68 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 03/01/2019 and shall remain in effect until the end date of 03/01/2024 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 09/01/2023 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

## PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Normandale Community College	The College of St. Scholastica
Program name	Business – Marketing and Management	Business Management
Award Type (e.g., AS)	AAS	BA
Credit Length	60	128
CIP code (6-digit)	Add CIP code	52.0201
Describe program admission requirements (if any)		Cumulative GPA of at least a 2.0 for admission to the college.

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Way column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Way. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Way
Minnesota Transfer Curriculum-General Education						
ENGC 1101 Freshman Composition	1	4	Veritas Foundations ENG 1110 First Year Composition		4	Equiv
COMM 1111 Interpersonal Communication	1	3	Veritas Foundations CTA 1101 Interpersonal Communication		3	Equiv
ENGC 2102 Business and Technical Writing	9	3	General Elective		3	
ECQN 2201 Principles of Microeconomics	5, 9	3	ECN 2230 Principles of Microeconomics, Veritas Social Science or Open General Education course		3	Equiv
Additional MnTC credits ECQN 2202 Principles of Macroeconomics	5, 8	3	ECN 2280 Principles of Macroeconomics, Veritas Social Science or Open Gen Ed requirement		3	Equiv
Additional MnTC credits <b>Goal 3</b> Choose one of the following Goal 3 courses to fulfill the Natural Science gen ed at the receiving institution; BIOL 1100, 1101, 1102, 1103, BIOL 1104, 1110, 1120, 1125, 1501, 1502, 2042, 2202, 2203, 2205, 2206, 2207, 2208; CHEM 1001,	3	4	Goal 3 Science course from the list will fulfill the Veritas Natural Science General Education requirement.		4	

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university

1010, 1020, 1050, 1061, 1062, 2058, 2059, 2061, 2062, GEOG 1172; GEOL 1050, 1101, 1110, 1120; PHYS 1001, 1050, 1104, 1110, 1111, 1114, 1121, 1122, 1201, 1202; or 2250					
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**MnTC/General Education Total** 20

**Special Notes, if any:**

Students should select MnTC courses as noted above to meet some of the general education categories for the College of St. Scholastica's General Education program referred to as Veritas. The Veritas general education requirements include a mix of Conceptions courses (typically lower division 1000-2000 level) and Integrations courses (upper division 3000-4000 level courses intended to be writing intensive). The Business Management BA curriculum includes two Integrations course – MGT 3150 which fulfills the Open Pathway and MGT 3354 which fulfills the Philosophy Pathway. Completing those two courses at CSS will meet the Integrations requirement and the remaining Veritas General Education requirements can be met with approved transfer courses. The Veritas requirements for transfer students are noted below. To determine if a transfer course will fulfill one of these requirements please view the course notes area on the Transferology website at [www.transferology.com](http://www.transferology.com).

*Foundations courses:* First Year Composition, Interpersonal Communication, Math.  
*Pathways areas (Conceptions or Integrations level courses):* Natural Science, History, Social Sciences (met by ECON courses), Literature, Fine Arts, Philosophy (met by MGT 3354), Religious Studies, and Open Pathway (met by MGT 3150)

While the College of St. Scholastica does not require the Minnesota Transfer Curriculum (MnTC), St. Scholastica does accept the MnTC to fulfill the Veritas General Education requirements except for a religious studies course and one St. Scholastica Integrations course. The religious studies requirement may be fulfilled by an approved transfer course. Integrations may be fulfilled by MGT 3150 and MGT 3354 in the Business Management BA curriculum. Students are encouraged to consult with a CSS advisor to discuss the best options for satisfying the St. Scholastica Veritas General Education requirements.

Please note that students admitted as first-year students must also complete the Dignitas requirement and the Language requirement unless otherwise exempt.  
 Grades earned must be a C or better for transfer. For an evaluation of transfer credit an official transcript must be sent directly to The College of St. Scholastica.

**SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other**

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Choose two of the following three courses." Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
ACCT 2251 Financial Accounting	4	ACC 2210 Principles of Financial Accounting	4	Equiv
BUSN 1201 Info Technology Concepts & Business Software	3	General Elective	3	
BUSN 2096 Internship in Business	2-4	General Elective	2-4	
BUSN 2155 Legal Environment of Business	3	MGT 4160 Legal Aspects of Management	3	Equiv
BUSN 2300 Principles of Management	3	MGT 2120 Principles of Management	3	Equiv
BUSN 2400 Principles of Marketing	3	MKT 2320 Principles of Marketing	3	Equiv
Additional Business Courses:		BUSN 1220 and BUSN 2254 combined will fulfill CIS 3205 Information Systems		
BUSN 1220 Business Problem Solving Analyzing-Excel and	3		3	Equiv
BUSN 2254 Intro to Management Info Systems	4		4	
ACCT 2252 Managerial Accounting	4	ACCT 2252 fulfills ACC 2220 Principles of Managerial Accounting	4	Equiv
Additional Business courses to reach 40 credits of required coursework	9-11	Additional BUS credits will transfer for general elective credit.	9-11	Sub
ECON 2201 Principles of Microeconomics (see section A)	(4)	ECN 2230 Principles of Microeconomics	(4)	Equiv
ECON 2202 Principles of Macroeconomics (see section A)	(4)	ECN 2280 Principles of Macroeconomics	(4)	Equiv
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>40</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>	

**SECTION C - Remaining University (receiving) Requirements**

course, prefix, number, and name	Credits
FIN 3420 Financial Management	4
MGT 3130 Quantitative Business Analysis	4

MGT 3150 Management Communications (fulfills a requirement for the major and will also fulfill the Open Gen Ed area at the Integrations level)	4
MGT 3240 HR Management	4
MGT 3354 Management Ethics (fulfills a requirement for the major and will also fulfill the Philosophy Gen Ed area at the Integrations level)	4
MGT 4170 Strategic Management	4
Upper Division Management Electives	12
Mathematics course*	4
History Course*	4
Literature Course*	4
Fine Arts Course*	4
Religious Studies	4
University unrestricted elective credits not counted elsewhere	12
<b>Total Remaining University Credits<sup>2</sup></b>	<b>68</b>

**Special Notes, if any:**

\*The College of St. Scholastica also accepts the Minnesota Transfer Curriculum (MnTC) as satisfying the Veritas general education requirements except for the religious studies requirement and one Veritas Integrations course. Integrations may be fulfilled by MGT 3150 and MGT 3354 in the Business Management BA curriculum. Students may transfer PHIL 1150 Intro to World Religions from NCC to fulfill religious studies or they may complete the religious studies requirement at CSS.

The following minimum College requirements must be met for the bachelor's degree:

- Satisfactorily complete a minimum of 128 semester credits including:
  - Forty-two upper-division credits (numbered 3000 or above).
  - A major program as stipulated by a department or advisor.
  - Achieve a minimum GPA of 2.0 in the major as well as an overall "C" average.
- Fulfill the residence requirement:
  - The last 32 credits before graduation must be earned at The College of St. Scholastica.
  - A minimum of 16 credits must be earned in a major field at The College of St. Scholastica.
  - Cross-registered courses may count toward residence; CLEP and Portfolio Assessment credits must be earned before the final 32 credits.
- Complete the general education requirements. Requirements for some majors are more stringent than these minimums.
- The maximum number of physical education credits that can count toward graduation is 8.

**SECTION D - Summary of Total Program Credits**

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	20		
Major, Emphasis, Unrestricted Electives or Other	40		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>60</b>
		<b>Remaining credit to be taken at the university (receiving institution)</b>	<b>68</b>
		<b>Total Program Credits</b>	<b>128</b>

**Special Notes, if any:**

<sup>2</sup> At least 42 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 42 required credits of upper division.

College	Name	Signature	Date
Provost / VPAA	Kristina Keller	Kristina Keller	4/22/19

University	Name	Signature	Date
Academic Dean	Michael Kirch	Michael Kirch	4/26/19
President	Dr. Colette Geary	Colette Geary	5/7/19
Vice President of Academic Affairs	Dr. Diane Vertin	Diane Vertin	5/6/19
Academic Dean (Interim)	Dr. Rick Revöir	Rick Revöir	5/6/19
DARS Encoder			
Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution			