

Articulation Agreement
Between
Health Information Technology A.S. and Health Information Management B.S.
Sending institution **Palm Beach State College**
Receiving institution **The College of St. Scholastica**

Statement of Purpose:

This agreement has been entered into by **Palm Beach State College** and **The College of St. Scholastica**. The purpose of this agreement is to facilitate credit transfer and provide a smooth transition from one related degree program to another. It is further recognized that the attached appendix or appendices shall describe the program of study at Palm Beach State College required for admission eligibility to The College of St. Scholastica in the Health Information Management Program. This agreement identifies all required and equivalent courses at each institution.

Terms and Conditions of Credit Transfer:

Transfer students will be held to the same standards and criteria for admission to a major degree sequence as are The College of St. Scholastica students.

Requirements that must be completed before attending The College of St. Scholastica to implement this agreement:

- **Associate in Science degree** in Health Information Technology

Applicants accepted must fulfill the graduation requirements of the granting institution as identified in **Appendix A**.

Articulation Implementation and Agreement Review

The Chief Academic Officer or designee of each collaborating institution shall be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

Palm Beach State College is responsible for updating The College of St. Scholastica of any curriculum changes to ensure the continuation of this agreement. The faculty and appropriate administrators from each institution will meet at least once every two years or as necessary to assess all aspects of this agreement. The outcome will be the continuation of or changes to the Articulation Agreement, curriculum, and /or degree plans as necessary.

This agreement becomes effective on 1/8/19 and remains in effect for five years and then re-evaluated or until terminated or amended by either party with prior written notice.

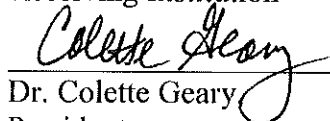
Sending Institution



Ava L. Parker, J.D.,
President
Palm Beach State College

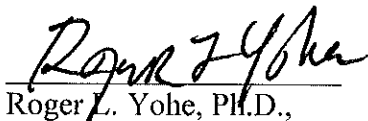
1/8/19
Date

Receiving Institution




Dr. Colette Geary
President
The College of St. Scholastica

12/18/18
Date



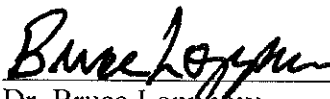
Roger L. Yohe, Ph.D.,
Vice President of Academic
Affairs
Palm Beach State College

1/4/19
Date



Dr. Diane Vertin,
Vice President for Academic
Affairs
The College of St. Scholastica

12/15/18
Date



Dr. Bruce Loppnow,
Dean, School of Health
Sciences
The College of St. Scholastica

11/28/18
Date

APPENDIX A

Memorandum of Cooperation between Palm Beach State College and The College of St. Scholastica (CSS)

Transfer Articulation Agreement for Associate in Science (A.S.) degree in Health Information Technology. This agreement includes specific requirements for admission into a program, outlines requirements, and indicates which courses can be used to meet program prerequisites as well as general education, major and program, and graduation requirements.

Health Information Management

Major Admission Requirements at CSS:

1. Cumulative GPA of 2.7 (on a 4.0 scale) or permission from Health Information Management Department.
2. Application to Health Information Management major.
3. Each department reserves the right to select applicants with the best qualifications from those who meet minimum criteria.

Requirements during the program:

1. Maintain a 2.7 GPA throughout the program.
2. Minimum of a 'C' grade in all courses required by the major department.

CSS College Graduation Requirements:

1. A minimum of 128 semester credit hours (or its equivalent) must be earned.
2. The general education core or its equivalent must be completed.
3. The requirements of the major program selected must be completed.
4. The last 32 semester credit hours of the degree plan must be fulfilled through CSS credits.
5. 42 of the total 128 semester credits needed for graduation must be at the upper division (junior and/or senior level courses).
6. A 2.0 minimum GPA is required for graduation. (2.7 GPA for HIM department courses)
7. Maximum number of PED credits that can count toward graduation is 8.
8. *Procedures for evaluating agreement, i.e., tracking the number of students who transfer under the articulation agreement and their success:*
At the request of PBSC, The College of St. Scholastica will provide PBSC with the following information annually: a) the number of PBSC students who applied to the program; b) the number of PBSC students who were accepted into the program; c) the number of PBSC students who enrolled; and d) the aggregate GPA of these enrolled students.

9. *Communication:*

Each semester, at the request of CSS, PBSC will provide The College of St. Scholastica with a list of names and email addresses of students eligible to graduate from the PBSC program indicated in this agreement (students may opt out). The College of St. Scholastica agrees to use this list *only once* to electronically contact eligible students.

10. *Scholarship Opportunities:*

There are a variety of scholarships and tuition discounts that may be available for students transferring from Palm Beach State College. Students should contact a CSS admissions counselor for information about scholarships or tuition discounts that may be available when they enroll at CSS.

We also encourage working students to check with their employer to see if they offer any employee tuition benefits through their organization and to check with any local professional associations or civic organizations to inquire about scholarship opportunities.

Students can also find scholarship information by searching the Scholarship Directory on the CSS website at <http://www2.css.edu/app/FinancialAid/scholarshipDirectory/index.cfm>.

Program Articulation Plan

Sending Institution Courses/Credits

Receiving Institution Courses/Credits

1. A.S. in Health Information Technology Accepting credits according to St. Scholastica Policy
2. Only courses with a grade of "C" or better will be accepted for credit.

3. Major Course Equivalencies fulfilled with A.S. HIT Program Courses

Sending Institution Courses	Cr.	Receiving Institution Courses
HSC2531 Medical Terminology (3 cr)	3 cr	HIM 2101 Medical Language (3 cr)
HIM1442C Pharmacology for HIM (2 cr)	2 cr	HIM 2102 Pharmacotherapeutics (1 cr)
HIM1000C Intro to Health Information Management (3 cr)	3 cr	HIM 2110 Concepts & Principles of HIM (2 cr)
HIM1210C Health Information System (3 cr)	3 cr	HIM 2111 HIM Technologies in Practice (2 cr)
HIM1012C Health Info. Law, Ethics & Compliance (3 cr)	3 cr	HIM 3132 Medicolegal Issues (4 cr)
HIM1282C Fundamentals of Medical Coding HIM2222C Applied Inpatient Coding HIM2253C - Applied Outpatient Coding (AS)	3 cr 3 cr 3 cr	HIM 3211 Classification of Health Data: ICD coding (4 cr)
HIM1433C Pathophysiology for HIM	2 cr	BIO 3005 Concepts of Pathophysiology (4 cr) Substitution for HIM (not equivalent)
HIM2304C Health Information Dept Mgt / MAN2021 Principles of Management	3 cr 3 cr	HIM 4315 Management Tools and Strategies (4 cr)
HIM1800C Health Information Professional Practice	2 cr	HIM 4520 Directed Practice (2 cr)
BSC2085 Anatomy and Physiology 1 with BSC2085L Lab and BSC2086 Anatomy and Physiology 2 with BSC2086L Lab	(4 cr) (4 cr)	BIO 2005 Essential Anatomy and Physiology (substitution for HIM major)
CGS1100 Microcomputer Applications or HIM1610C Office Applications Health Prof. HIM2272C Med. Reimbursement & Revenue HIM2510C Healthcare Data Analysis HIM2651C Applied Health Informatics HIM2810L Advanced Coding Practicum HIM2826L Health Information Skills Lab	3 cr 3 cr 3 cr 3 cr 1 cr 1 cr	General Electives (14 cr)

4. General Education Requirements fulfilled with A.S. HIT Program Courses

Sending Institution Courses	Cr.	Receiving Institution Courses
ENC 1101 College Composition I	3 cr	General elective
SPC 1017 Fundamentals of Speech Communication	3 cr	Interpersonal Communications General Education Foundations
STA 2023 Statistics	3 cr	Math General Education Foundations
BSC2085 Anatomy and Physiology 1 (3 cr) with BSC2085L Lab (1 cr)	4 cr	Natural Science General Education requirement. (When two or more courses are transferred that fulfill a general education
BSC2086 Anatomy and Physiology 2 (3 cr) with BSC2086L Lab (1 cr)	4 cr	

		category, one may be applied to fulfill the Open General Education Pathway.)
PSY 2012 General Psychology	3 cr	Social Sciences General Education Pathway
Any course from Humanities – Area II <i>Courses that fulfill the CSS Literature gen ed:</i> AML 2010, 2020, 2600, 2631, 2660, ENL 2012, 2022, LIT 1000, 2050, 2090, 2110, 2120, 2190, 2370, 2380 <i>Courses that will fulfill the CSS Fine Arts gen ed:</i> ARH 1000, 2050, 2051, FIL 2000, MUH 2018, MUL 1010, MUT 1001, THE 1000	3 cr	TBD at time of transfer

5. **Complete the following at The College of St. Scholastica**

a. General Education credits needed to complete the B.S. degree requirements:

ENG 1110 First Year Composition Foundations (can be fulfilled with ENC 1102 transferred from Palm Beach State College)	4 cr.
Literature General Education Pathway Course* (unless transferred - see above)	4 cr.
Fine Arts General Education Course* (unless transferred - see above)	4 cr.
History General Education Pathway Course*	4 cr.
Philosophy General Education Course*	4 cr.
Religious Studies General Education Course	4 cr.

*Two general education courses must be courses taken at The College of St. Scholastica that have been approved to fulfill the upper division Integrations requirement.

b. Health Information Management Program courses needed to complete the HIM major:

HSC 2203 U.S. Health Care System	4 cr.
HIM 4222 Clinical Data Management	3 cr.
HIM 4231 Clinical Quality Management	4 cr.
HIM 4421 Alternative Health Record Systems	2 cr.
HIM 4415 Health Data Analytics	4 cr.
HIM 4423 HIM Research Methods	3 cr.
HIM 4555 Professional Practice Placement	4 cr.
HIM 4556 Seminar in Health Information Management	2 cr.
CIS 1001 Computer Science Principles	4 cr.
CIS 3107 Database Modeling	4 cr.
CIS 3108 Systems Analysis and Design	4 cr.
CIS 3205 Management Information Systems	4 cr.
CIS 4108 Project Management	2 cr.