



Return to:

Financial Aid Office T1122, 1200 Kenwood Avenue, Duluth, MN 55811  
 218-723-6273 / [financialaid@css.edu](mailto:financialaid@css.edu)

## 2022-2023 FAFSA Verification Worksheet INDEPENDENT Student

### Student Information

First Name	Last Name	CSS ID#
Mailing Address		City State Zip
Date of Birth	Phone	Email

### Household Information

Write the names of ALL household members below. Your household, as it relates to the FAFSA, includes:

- **You**
- **Your spouse** (if married)
- **Your child(ren) or your spouse’s child(ren)**
  - If you and/or spouse will provide more than half of their financial support from 7/1/22 through 6/30/23, even if the child(ren) does not live with you/spouse.
- **Other people**
  - If they now live with you **AND** you currently provide more than half of their financial support and will continue to provide more than half of their financial support from 7/1/22 through 6/30/23.  
**Please call with questions: 218-723-6273.**

**Write the names of ALL household members below.** List the college name for any household member attending college at least half-time per semester/quarter who will be enrolled in a degree, diploma or certificate program. **Do not** list a college for students still in high school taking PSEO or College in the Schools coursework.

Full Name	Age	Relationship to you	Attending college in 2022-2023? If so, where?
		Self	The College of St Scholastica

**\*\*The 2022-2023 FAFSA is based on 2020 tax information\*\***

Please visit [css.edu/verification](https://css.edu/verification) for more information about the verification process

## Student's Tax Filing Status

**Student:** Did you/your spouse file a **2020** U.S. Federal income tax return?

**Yes – complete Option 1**

**No – complete Option 2**

### Option 1 for Tax Filers

Check this box if you imported your tax data directly from the IRS when completing your FAFSA.

**Not sure if you imported tax data when you filled out your FAFSA? Financial Aid can help: 218-723-6273.**

If you did not import IRS tax information into your FAFSA, please choose **ONE** of the following options:

- Complete the IRS Data Retrieval Tool (DRT) via the [FAFSA.gov](https://fafsa.gov) website – **PREFERRED**
- Submit a **signed** copy of your/spouse's **2020** Federal tax return and Schedule 1, 2, and 3 (if applicable)
- Request and submit a 2020 tax return transcript for you/spouse via the [IRS.gov](https://irs.gov) website

### Option 2 for Non-Tax Filers

**Student:** Were you/your spouse required to file a tax return in 2020?  Yes  No

1. Request and submit a Verification of Non-filing Letter for you/spouse from the IRS by visiting [IRS.gov](https://irs.gov).
2. Complete the grid below and submit copies of all 2020 W-2 forms issued by employer(s).
  - List every employer even if a W-2 wasn't issued.
  - If you did not earn wages in 2020, enter \$0 in the Wages Earned field below.

Employer's Name	2020 Wages Earned
	\$
	\$
	\$

**If your marital status has changed since 2020, please reach out to Financial Aid to determine if you need to submit any additional verification documents: [financialaid@css.edu](mailto:financialaid@css.edu) or 218-723-6273.**

## Signature

**WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail or both.** By signing this worksheet, I certify that all the information reported is true and correct. I authorize the CSS Financial Aid Office to make changes to my FAFSA as indicated above.

\_\_\_\_\_  
Student's Signature (must be handwritten – not typed)

\_\_\_\_\_  
Date

Your 2022–2023 FAFSA has been selected for the verification process. The law says that before awarding Federal Student Aid, we must ask you to confirm the information reported on your FAFSA. We will compare your FAFSA with the information on this form and any other supplemental documents. If there are differences, your FAFSA information will be corrected by CSS. If applicable, a revised financial aid notification will be sent out after our office receives the corrected FAFSA results. St. Scholastica's full verification policy can be found at: <http://www.css.edu/administration/financial-aid.html>.

**The FAFSA verification process must be completed before any financial aid can be paid to your student account for the 2022-2023 school year.**