



Return to:

Financial Aid Office T1118, 1200 Kenwood Avenue, Duluth, MN 55811
 218-723-6273 / financialaid@css.edu

2023-2024 FAFSA Verification Worksheet DEPENDENT Student

Student Information

First Name	Last Name	CSS ID#
Mailing Address		City State Zip
Date of Birth	Phone	Email

Household Information

Write the names of ALL household members below. Your parent’s household, as it relates to the FAFSA, includes:

- **You**, even if you don’t live with your parent(s).
- **Your parent(s) (and step-parent) who live together**
 - If your legal parents live in the same household, list both, even if they are unmarried and living together.
 - If your legal parents are divorced, report information for the parent you lived with more in the 12 months prior to completing the FAFSA – **do not** include multiple households.
 - If your divorced parent is now remarried, you must include your step-parent.
- **Your parent(s) other children - even if they do not live with your parent(s)**
 - If your parent(s) will provide more than half of their financial support from 7/1/23 through 6/30/24 **OR** the child would be required to provide your parent(s) information when applying for federal student aid.
- **Other people**
 - If they now live with your parent(s) **AND** your parent(s) currently provide more than half of their financial support and will continue to provide more than half of their financial support from 7/1/23 through 6/30/24. **Please email with questions: financialaid@css.edu.**

Write the names of ALL household members below. List the college name for any household member attending college at least half-time per semester/quarter who will be enrolled in a degree, diploma or certificate program. **Do not** list a college for students still in high school taking PSEO or College in the Schools coursework.

Full Name	Age	Relationship to you	Attending college in 2023-2024? If so, where?
		Self	The College of St Scholastica
		Parent 1	Not applicable

****The 2023-2024 FAFSA is based on 2021 tax information****

Please visit css.edu/verification for more information about the verification process

Tax Filing Status

Student: Did you file a **2021** U.S. Federal income tax return?

Yes – complete Option 1

No – complete Option 2

Parent(s): Did your parent(s) file a **2021** U.S. Federal income tax return?

Yes – complete Option 1

No – complete Option 2

Option 1 for Tax Filers

Check this box if you (student) imported your tax data directly from the IRS when completing your FAFSA.

Check this box if your parent(s) imported tax data directly from the IRS when completing your FAFSA.

Not sure if you imported tax data when you filled out your FAFSA? Financial Aid can help: Email financialaid@css.edu.

If you/parent did not import IRS tax information into your FAFSA, please choose **ONE** of the following options:

- Complete the IRS Data Retrieval Tool (DRT) via the [FAFSA.gov](https://fafsa.gov) website – **PREFERRED**
- Submit a **signed** copy of **2021** Federal tax return(s) and Schedule 1, 2, and/or 3 (if applicable)
- Request and submit 2021 tax return transcript(s) via the [IRS.gov](https://irs.gov) website

Option 2 for Non-Tax Filers

Student: Were you required to file a tax return in 2021? Yes No

1. Complete the grid below and submit copies of all 2021 W-2 forms issued by employer(s).
 - List every employer even if a W-2 wasn't issued.
 - If you did not earn wages in 2021, enter \$0 in the Wages Earned field below.

Employer's Name	2021 Wages Earned
	\$
	\$

Parent(s): Were your parent(s) required to file a tax return in 2021? Yes No

1. Request and submit a Verification of Non-filing Letter from the IRS by visiting [IRS.gov](https://irs.gov).
2. Complete the grid below and submit copies of all 2021 W-2 forms issued by employer(s).
 - List every employer even if a W-2 wasn't issued.
 - If you did not earn wages in 2021, enter \$0 in the Wages Earned field below.

Name of Parent	Employer's Name	2021 Wages Earned
		\$
		\$
		\$

Signature

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail or both. By signing this worksheet, we certify that all the information reported is true and correct. We authorize the CSS Financial Aid Office to make changes to my FAFSA as indicated above.

Student's Signature (must be handwritten – not typed)

Date

Parent's Signature (must be handwritten – not typed)

Date