



Return to:

Financial Aid Office T1118, 1200 Kenwood Avenue, Duluth, MN 55811

Upload to: financialaid@css.edu

**2024-2025 FAFSA Verification Worksheet
DEPENDENT Student**

Student Information

First Name	Last Name	CSS ID#
Mailing Address		City State Zip
Date of Birth	Phone	Email

Family Member Information

Write the names of ALL family members below. Your parent's family, as it relates to the FAFSA, includes:

- **You**, even if you don't live with your parent(s).
- **Your parent(s) (and step-parent) who live together**
 - If your legal parents live in the same household, list both, even if they are unmarried and living together.
 - If your legal parents are divorced, report information for the parent who provided more financial support in the 12 months prior to completing the FAFSA – **do not** include multiple households.
 - If your divorced parent is now remarried, you must include your step-parent.
- **Your parent(s) other children - even if they do not live with your parent(s)**
 - If your parent(s) will provide more than half of their financial support from 7/1/24 through 6/30/25
- **Other people**
 - If they now live with your parent(s) **AND** your parent(s) currently provide more than half of their financial support and will continue to provide more than half of their financial support from 7/1/24 through 6/30/25.
Please email with questions: financialaid@css.edu.

Write the names of ALL family members below.

Full Name	Age	Relationship to you
		Self
		Parent 1

****The 2024-2025 FAFSA is based on 2022 tax information****

Please visit css.edu/verification for more information about the verification process

Tax Filing Status

Student: Did you file a **2022** U.S. Federal income tax return?

_____ **Yes – complete Option 1**

_____ **No – complete Option 2**

Parent: Did you file a **2022** U.S. Federal income tax return?

_____ **Yes – complete Option 1**

_____ **No – complete Option 2**

Option 1 for Tax Filers

_____ Check here if you (student) had to manually enter tax information (AGI, tax paid, etc.) when completing the FAFSA.

_____ Check here if you (parent) had to manually enter tax information (AGI, tax paid, etc.) when completing the FAFSA.

If you student/parent had to manually enter tax information into your FAFSA (not able to use DDX), please choose **ONE** of the following options for documentation of tax filing status:

- Submit a **signed** copy of **2022** Federal tax return(s) and Schedule 1, 2, and/or 3 (if applicable)
- Request and submit 2022 Tax Return Transcript(s) via the [IRS.gov](https://irs.gov) website

Option 2 for Non-Tax Filers (skip this section if you filed a U.S. Federal tax return in 2022)

Student: Were you required to file a Federal tax return in 2022? _____Yes _____No

1. Complete the grid below and submit copies of all 2022 W-2 forms issued by employer(s).
 - List every employer even if a W-2 wasn't issued.
 - If you did not earn wages in 2022, enter \$0 in the Wages Earned field below.

Employer's Name	2022 Wages Earned
	\$
	\$

Parent: Were you required to file a U.S. Federal tax return in 2022? _____Yes _____No

1. Complete the grid below and submit copies of all 2022 W-2 forms issued by employer(s).
 - List every employer even if a W-2 wasn't issued.
 - If you did not earn wages in 2022, enter \$0 in the Wages Earned field below.

Name of Parent	Employer's Name	2022 Wages Earned
		\$
		\$
		\$

Signature

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail or both. By signing this worksheet, I certify that all the information reported is true and correct. I authorize the CSS Financial Aid Office to make changes to the student's FAFSA as indicated above.

Student's Signature (must be handwritten – not typed)

Date

Parent's Signature (must be handwritten – not typed)

Date

Your 2024–2025 FAFSA has been selected for the verification process. The law says that before awarding Federal Student Aid, we must ask you to confirm the information reported on your FAFSA. We will compare your FAFSA with the information on this form and any other supplemental documents. If there are differences, your FAFSA information will be corrected by CSS. If applicable, a revised financial aid notification will be sent out after our office receives the corrected FAFSA results. St. Scholastica's full verification policy can be found at: <https://www.css.edu/admissions-and-aid/financial-aid/forms-and-resources/policies/>

The FAFSA verification process must be completed before any financial aid can be paid to your student account for the 2024-2025 school year.